

**Durham Irrigation District Board of Directors
Board Meeting**

March 21, 2023 - 5:30 PM

AGENDA

COPIES OF THIS AGENDA AVAILABLE FROM:

Durham Irrigation District Office or Online at www.didwater.org

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- Starred items (*) indicate materials in the agenda packet.

Posted: 5:00 PM, March 17, 2023 at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mike Butler, Water Operator
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 CLOSED SESSION – ANTICIPATED LITIGATION (Government Code §54956.9(d)(2) or (d)(3))

- 2.1 Significant exposure to litigation; one potential case.

3 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

4 PRESENTATIONS

All Items Informational/Possible Action

5 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate

discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

5.1 Monthly Financial Report for February 2023, including:

- 5.1.1 * Balance Sheet
- 5.1.2 * Profit & Loss Statement
- 5.1.3 * Previous Year Comparison
- 5.1.4 * General Ledger
- 5.1.5 * Board Recap, Water Sales and AR Aging Report

5.2 * Approval of the Warrant Sheet from February 21, 2023 to March 20, 2023, including payments, deposits, and transaction adjustments.

5.3 * Approval of the minutes for the February 21, 2023 and October 19, 2021 **Regular** Board Meetings.

6 REGULAR AGENDA

6.1 Items Removed from Consent Agenda

7 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 7.1 * Ltr. from MHW (02.21.2023) 2020 Audit findings
- 7.2 * Ltr. from Owner (03.06.2023) Prop 218 Protest
- 7.3 * Ltr. from Congressman LaMalfa (03.16.2023) wildland fire

8 WATER OPERATIONS BUSINESS

8.1 Ongoing/New Business

All Items Informational/Possible Action/Direction

- 8.2 * Review of Water Operator Log for February 2023 (Operator Mike Butler)
- 8.3 * Monthly Work Order Status Report through March 14, 2023

9 GENERAL BUSINESS

9.1 District Activities and Status Report from District Engineer.

(All Items Informational/Possible Action/Direction)

- 9.1.1 Status Updates and Activities Not Requiring Board Action
 - 9.1.1.1 Capital Improvement Plan Update.
- 9.1.2 * Project Update: USBR Grant Funded Lead Service Laterals Replacement Project
Action Requested: Board approval of USBR Project Draft Budget (03.09.2023).
- 9.1.3 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.
Action Requested: Status update from District Counsel or District Engineer on letter agreement.

- 9.2 Development Projects. Review status of development projects' activities.
 - 9.2.1 No development project updates.
- 9.3 Memorandum to Board
 - 9.3.1 Regarding Acct 684 – 2469 Tracy Ranch Road.
Action Requested: Response to owner following discussion at previous board meetings.
 - 9.3.2 * Ltr. from LAFCO (03.07.2023) Nomination and Ballot
Action Requested: Board to consider and elect Special District Regular "Enterprise" Member for a four-year term starting June 1, 2023 and expiring May 31, 2027.
 - 9.3.3 * Memorandum to Board (03.09.2023) Change office hours
Action Requested: Board to consider and approve change to office hours.
- 9.4 Update on Accounts Receivable Status.
Action Requested: Update from staff on collections status.
- 9.5 Policy and Procedure Manual Updates.
 - 9.5.1 Introduction (Doyle)
 - 9.5.2 Water Rates, Operating fees, and Billing Procedure (Phillips)

10 ATTORNEY REPORT

- 10.1 Updates from Legal Counsel not discussed under other Agenda Items
See Closed Session Items in Section 13.
- 10.2 Updates on Vina GSA Fee allocation

11 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 11.1 Vina GSA SHAC Meetings
- 11.2 Vina GSA Board Meetings
- 11.3 Vina GSA/RCRD GSA Board Meetings

12 DIRECTORS' COMMENTS:

Opportunity for Board comments on items not listed on the agenda.

13 CLOSED SESSION – if needed

- 13.1 Conference with counsel on litigation in the matter of *AquAlliance, et al. v. Vina GSA, et al.*

14 ADJOURNMENT

Adjourn to the next Regular Board Meeting, April 21, 2023.

Attachments

Durham Irrigation District
Reconciliation Detail
Cash, Period Ending 02/28/2023

Date	Num	Name	Amount	Balance
Beginning Balance				96,209.91
Cleared Transactions				
Checks and Payments - 28 items				
01/17/2023	9810	Northstar Engineering	-4,715.00	-4,715.00
01/17/2023	9796	JC Hernandez Mainte...	-800.00	-5,515.00
01/17/2023	9802	Sequoyah	-130.00	-5,645.00
01/17/2023	9793	Kevin Phillips	-100.00	-5,745.00
02/01/2023		Durham Recreation	-60.00	-5,805.00
02/02/2023		Bank Charge	-314.17	-6,119.17
02/03/2023		Godaddy.com	-143.76	-6,262.93
02/09/2023		Wages	-1,616.31	-7,879.24
02/10/2023		Payroll Taxes	-814.31	-8,693.55
02/10/2023		Paychex	-61.60	-8,755.15
02/15/2023		Postalia	-200.00	-8,955.15
02/21/2023	9830	Minasian,Meith,Soare...	-12,610.56	-21,565.71
02/21/2023	9832	Sierra Water Utility	-3,378.28	-24,943.99
02/21/2023	9831	Luhdorff Scalmanini ...	-2,552.50	-27,496.49
02/21/2023	9835	Nicole Lee Johnsson	-1,818.75	-29,315.24
02/21/2023	9817	Sierra Water Utility	-1,412.42	-30,727.66
02/21/2023	9814	Advanced Pipeline an...	-760.00	-31,487.66
02/21/2023	9834	Jeannie Trizzino	-712.38	-32,200.04
02/21/2023	9827	Sheryl Bosman	-649.73	-32,849.77
02/21/2023		Comcast	-200.76	-33,050.53
02/21/2023	9823	Recology	-133.75	-33,184.28
02/21/2023	9821	Postalia	-111.33	-33,295.61
02/21/2023	9833	Jeannie Trizzino	-111.17	-33,406.78
02/21/2023	9812	James M. Doyle	-100.00	-33,506.78
02/21/2023	9826	Streamline	-75.00	-33,581.78
02/23/2023		Wages	-1,314.83	-34,896.61
02/24/2023		Payroll Taxes	-654.68	-35,551.29
02/24/2023		Paychex	-61.60	-35,612.89
Total Checks and Payments			-35,612.89	-35,612.89
Deposits and Credits - 24 items				
02/01/2023		Deposit	255.99	255.99
02/02/2023		Deposit	51.07	307.06
02/02/2023		Deposit	79.73	386.79
02/06/2023		Deposit	144.20	530.99
02/06/2023		Deposit	535.90	1,066.89
02/06/2023		Deposit	2,667.81	3,734.70
02/07/2023		Deposit	310.74	4,045.44
02/08/2023		Deposit	422.74	4,468.18
02/09/2023		Deposit	30.45	4,498.63
02/10/2023		Deposit	276.25	4,774.88
02/13/2023		Deposit	132.29	4,907.17
02/13/2023		Deposit	159.03	5,066.20
02/13/2023		Deposit	325.96	5,392.16
02/13/2023		Deposit	4,502.53	9,894.69
02/14/2023		Deposit	5,480.76	15,375.45
02/15/2023		Deposit	134.38	15,509.83
02/16/2023		Deposit	173.71	15,683.54
02/17/2023		Deposit	1,552.82	17,236.36
02/21/2023		Deposit	23.30	17,259.66
02/21/2023		Deposit	31.34	17,291.00
02/22/2023		Deposit	38.52	17,329.52
02/22/2023		Deposit	2,226.06	19,555.58
02/24/2023		Deposit	162.87	19,718.45
02/27/2023		Deposit	135.49	19,853.94
Total Deposits and Credits			19,853.94	19,853.94
Total Cleared Transactions			-15,758.95	-15,758.95
Cleared Balance			-15,758.95	80,450.96
Uncleared Transactions				
Checks and Payments - 15 items				
09/20/2022	9709	Kevin Phillips	-100.00	-100.00

Durham Irrigation District
Reconciliation Detail
Cash, Period Ending 02/28/2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
02/21/2023	9829	Northstar Engineering	-4,370.00	-4,470.00
02/21/2023	9822	PG & E	-3,856.06	-8,326.06
02/21/2023	9828	Carter Law Office	-1,282.50	-9,608.56
02/21/2023	9819	Ferguson Waterworks	-851.57	-10,460.13
02/21/2023	9815	JC Hernandez Mainte...	-800.00	-11,260.13
02/21/2023	9820	Camp & McLaughlin	-650.00	-11,910.13
02/21/2023	9816	Pace Analytical Servi...	-471.92	-12,382.05
02/21/2023		Godaddy.com	-143.76	-12,525.81
02/21/2023	9825	Stratti	-137.50	-12,663.31
02/21/2023	9811	Kevin Phillips	-100.00	-12,763.31
02/21/2023	9813	Raymond Cooper	-100.00	-12,863.31
02/21/2023	9824	Sequoyah	-70.00	-12,933.31
02/21/2023		Durham Recreation	-60.00	-12,993.31
02/21/2023	9818	Tozier's True Value H...	-45.80	-13,039.11
Total Checks and Payments			-13,039.11	-13,039.11
Total Uncleared Transactions			-13,039.11	-13,039.11
Register Balance as of 02/28/2023			-28,798.06	67,411.85
Ending Balance			-28,798.06	67,411.85

Durham Irrigation District
Profit & Loss
January through February 2023

5.1.2

	Jan 23	Feb 23	TOTAL
Ordinary Income/Expense			
Income			
Water Sales Income			
OPERATING REVENUES			
Water Sales	30,527.77	19,853.94	50,381.71
Total OPERATING REVENUES	30,527.77	19,853.94	50,381.71
Total Water Sales Income	30,527.77	19,853.94	50,381.71
Total Income	30,527.77	19,853.94	50,381.71
Expense			
Contract Services			
Accounting Fees	850.00	649.73	1,499.73
Engineering Support	6,972.50	6,922.50	13,895.00
Legal Fees	2,160.00	13,893.06	16,053.06
Management & Administration	0.00	1,818.75	1,818.75
Total Contract Services	9,982.50	23,284.04	33,266.54
OPERATING EXPENSES			
Administration			
Board Stipends	300.00	300.00	600.00
District Wages, Taxes, Insur.			
Insurance	1,190.86	0.00	1,190.86
Payroll Service Fees	298.20	123.20	421.40
Payroll Tax Expense	302.55	459.13	761.68
Wages	2,597.00	3,941.00	6,538.00
Total District Wages, Taxes, Insur.	4,388.61	4,523.33	8,911.94
Fees, Dues, Memberships	4,990.58	0.00	4,990.58
Office Expense			
Postage	800.00	200.00	1,000.00
Software	0.00	137.50	137.50
Supplies	306.66	823.55	1,130.21
Website Hosting	75.00	75.00	150.00
Total Office Expense	1,181.66	1,236.05	2,417.71
Rent	650.00	821.33	1,471.33
Software Fees	130.00	70.00	200.00
Utilities			
Garbage	124.16	133.75	257.91
Gas & Electric	4,204.73	3,856.06	8,060.79
Telephone/Internet	200.76	344.52	545.28
Total Utilities	4,529.65	4,334.33	8,863.98
Water System Maint,Repair,Repl			
Regular Operations & Maint			
O & M Supplies	2,472.82	2,309.79	4,782.61
Water Testing Fees	0.00	471.92	471.92
Weed Management	800.00	800.00	1,600.00
Total Regular Operations & Maint	3,272.82	3,581.71	6,854.53
Water System Repair & Repl.+			

Durham Irrigation District
Profit & Loss
January through February 2023

	Jan 23	Feb 23	TOTAL
Repairs	0.00	760.00	760.00
Water Operator	3,378.28	3,378.28	6,756.56
Total Water System Repair & Repl.+	3,378.28	4,138.28	7,516.56
Total Water System Maint,Repair,Repl	6,651.10	7,719.99	14,371.09
Total Administration	22,821.60	19,005.03	41,826.63
Bank Service Charges	345.48	314.17	659.65
Total OPERATING EXPENSES	23,167.08	19,319.20	42,486.28
Total Expense	33,149.58	42,603.24	75,752.82
Net Ordinary Income	-2,621.81	-22,749.30	-25,371.11
Other Income/Expense			
Other Income			
NON-OPERATING REVENUE			
Interest Income	699.54	661.38	1,360.92
Total NON-OPERATING REVENUE	699.54	661.38	1,360.92
Total Other Income	699.54	661.38	1,360.92
Net Other Income	699.54	661.38	1,360.92
Net Income	-1,922.27	-22,087.92	-24,010.19

Durham Irrigation District
Profit & Loss
January through February 2023

5.1.3

TOTAL				
	Jan - Feb 23	Jan - Feb 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
Water Sales Income				
OPERATING REVENUES				
Demand Fees	0.00	90.00	-90.00	-100.0%
Water Sales	50,381.71	55,527.95	-5,146.24	-9.27%
Total OPERATING REVENUES	50,381.71	55,617.95	-5,236.24	-9.42%
Total Water Sales Income	50,381.71	55,617.95	-5,236.24	-9.42%
Total Income	50,381.71	55,617.95	-5,236.24	-9.42%
Expense				
Contract Services				
Accounting Fees	1,499.73	6,815.00	-5,315.27	-77.99%
Engineering Support	13,895.00	2,340.00	11,555.00	493.8%
Legal Fees	16,053.06	3,558.60	12,494.46	351.11%
Management & Administration	1,818.75	0.00	1,818.75	100.0%
Total Contract Services	33,266.54	12,713.60	20,552.94	161.66%
OPERATING EXPENSES				
Administration				
Board Stipends	600.00	600.00	0.00	0.0%
Contract Services	0.00	821.72	-821.72	-100.0%
District Wages, Taxes, Insur.				
Insurance	1,190.86	1,191.73	-0.87	-0.07%
Payroll Service Fees	421.40	381.20	40.20	10.55%
Payroll Tax Expense	761.68	428.95	332.73	77.57%
Wages	6,538.00	4,042.50	2,495.50	61.73%
Total District Wages, Taxes, Insur.	8,911.94	6,044.38	2,867.56	47.44%
Fees, Dues, Memberships	4,990.58	4,099.79	890.79	21.73%
Office Expense				
Postage	1,000.00	506.02	493.98	97.62%
Software	137.50	0.00	137.50	100.0%
Supplies	1,130.21	371.28	758.93	204.41%
Website Hosting	150.00	150.00	0.00	0.0%
Total Office Expense	2,417.71	1,027.30	1,390.41	135.35%
Rent	1,471.33	900.00	571.33	63.48%
Software Fees	200.00	200.00	0.00	0.0%
Utilities				
Garbage	257.91	242.22	15.69	6.48%
Gas & Electric	8,060.79	7,250.15	810.64	11.18%
Telephone/Internet	545.28	503.15	42.13	8.37%
Total Utilities	8,863.98	7,995.52	868.46	10.86%
Water System Maint, Repair, Repl				
Regular Operations & Maint				
O & M Supplies	4,782.61	679.26	4,103.35	604.09%
Water Testing Fees	471.92	526.80	-54.88	-10.42%

Durham Irrigation District
Profit & Loss
January through February 2023

TOTAL				
	Jan - Feb 23	Jan - Feb 22	\$ Change	% Change
Weed Management	1,600.00	1,600.00	0.00	0.0%
Total Regular Operations & Maint	6,854.53	2,806.06	4,048.47	144.28%
Water System Repair & Repl.+				
Repairs	760.00	3,288.20	-2,528.20	-76.89%
Contractor	0.00	3,400.00	-3,400.00	-100.0%
Water Operator	6,756.56	6,280.00	476.56	7.59%
Total Water System Repair & Repl.+	7,516.56	12,968.20	-5,451.64	-42.04%
Total Water System Maint,Repair,Repl	14,371.09	15,774.26	-1,403.17	-8.9%
Total Administration	41,826.63	37,462.97	4,363.66	11.65%
Bank Service Charges	659.65	491.45	168.20	34.23%
Total OPERATING EXPENSES	42,486.28	37,954.42	4,531.86	11.94%
Total Expense	75,752.82	50,668.02	25,084.80	49.51%
Net Ordinary Income	-25,371.11	4,949.93	-30,321.04	-612.56%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
Interest Income	1,360.92	0.23	1,360.69	591,604.35%
Total NON-OPERATING REVENUE	1,360.92	0.23	1,360.69	591,604.35%
Total Other Income	1,360.92	0.23	1,360.69	591,604.35%
Other Expense				
Special District Projects				
Expenses				
Development Project Fees	0.00	1,847.50	-1,847.50	-100.0%
Total Expenses	0.00	1,847.50	-1,847.50	-100.0%
Total Special District Projects	0.00	1,847.50	-1,847.50	-100.0%
Total Other Expense	0.00	1,847.50	-1,847.50	-100.0%
Net Other Income	1,360.92	-1,847.27	3,208.19	173.67%
Net Income	-24,010.19	3,102.66	-27,112.85	-873.86%

Durham Irrigation District
General Ledger
As of February 28, 2023

Date	Num	Name	Memo	Paid Amount	Balance
Current Assets					324,606.12
Cash					90,364.91
02/01/2023		Deposit	Deposit	255.99	90,620.90
02/01/2023		Durham Recreation	room rental - set up fee	-60.00	90,560.90
02/02/2023		Deposit	Deposit	51.07	90,611.97
02/02/2023		Bank Charge		-314.17	90,297.80
02/02/2023		Deposit	Deposit	79.73	90,377.53
02/03/2023		Godaddy.com		-143.76	90,233.77
02/06/2023		Deposit	Deposit	535.90	90,769.67
02/06/2023		Deposit	Deposit	144.20	90,913.87
02/06/2023		Deposit	Deposit	2,667.81	93,581.68
02/07/2023		Deposit	Deposit	310.74	93,892.42
02/08/2023		Deposit	Deposit	422.74	94,315.16
02/09/2023		Deposit	Deposit	30.45	94,345.61
02/09/2023		Wages		-1,616.31	92,729.30
02/10/2023		Payroll Taxes		-814.31	91,914.99
02/10/2023		Paychex		-61.60	91,853.39
02/10/2023		Deposit	Deposit	276.25	92,129.64
02/13/2023		Deposit	Deposit	325.96	92,455.60
02/13/2023		Deposit	Deposit	159.03	92,614.63
02/13/2023		Deposit	Deposit	132.29	92,746.92
02/13/2023		Deposit	Deposit	4,502.53	97,249.45
02/14/2023		Deposit	Deposit	5,480.76	102,730.21
02/15/2023		Deposit	Deposit	134.38	102,864.59
02/15/2023		Postalia		-200.00	102,664.59
02/16/2023		Deposit	Deposit	173.71	102,838.30
02/17/2023		Deposit	Deposit	1,552.82	104,391.12
02/21/2023	9811	Kevin Phillips	Feb 2023	-100.00	104,291.12
02/21/2023	9812	James M. Doyle	Feb 2023	-100.00	104,191.12
02/21/2023	9813	Raymond Cooper	Feb 2023	-100.00	104,091.12
02/21/2023	9814	Advanced Pipeline and Le...	service line verification for meter insta...	-760.00	103,331.12
02/21/2023	9815	JC Hernandez Maintenance	Jan 2023 alley clean-up	-800.00	102,531.12
02/21/2023	9816	Pace Analytical Services ...	colilert/coliform testing	-471.92	102,059.20
02/21/2023	9817	Sierra Water Utility	chlorine/parts/add'l labor	-1,412.42	100,646.78
02/21/2023	9818	Tozier's True Value Hard...	parts	-45.80	100,600.98
02/21/2023	9819	Ferguson Waterworks	parts - meter installation	-851.57	99,749.41
02/21/2023	9820	Camp & McLaughlin	Feb 2023 rent	-650.00	99,099.41
02/21/2023		Comcast		-200.76	98,898.65
02/21/2023	9821	Postalia	equipment rent	-111.33	98,787.32
02/21/2023	9822	PG & E		-3,856.06	94,931.26
02/21/2023	9823	Recology		-133.75	94,797.51
02/21/2023	9824	Sequoyah		-70.00	94,727.51
02/21/2023	9825	Stratti	Office 365 troubleshooting	-137.50	94,590.01
02/21/2023	9826	Streamline		-75.00	94,515.01
02/21/2023	9827	Sheryl Bosman	bookkeeping	-649.73	93,865.28
02/21/2023	9828	Carter Law Office		-1,282.50	92,582.78
02/21/2023	9829	Northstar Engineering	CIP budget/rate study/meetings/supp...	-4,370.00	88,212.78
02/21/2023	9830	Minasian, Meith, Soares, Se...	litigation - district special legal services	-12,610.56	75,602.22
02/21/2023	9831	Luhdorff Scalmanini Cons...	water CIP implementation and fundin...	-2,552.50	73,049.72
02/21/2023	9832	Sierra Water Utility		-3,378.28	69,671.44
02/21/2023	9833	Jeannie Trizzino	reimb.	-111.17	69,560.27
02/21/2023	9834	Jeannie Trizzino	litigation - Jan 2023 prop 218 mailing	-712.38	68,847.89
02/21/2023	9835	Nicole Lee Johnasson	litigation	-1,818.75	67,029.14
02/21/2023		Deposit	Deposit	31.34	67,060.48
02/21/2023		Deposit	Deposit	23.30	67,083.78
02/22/2023		Deposit	Deposit	38.52	67,122.30
02/22/2023		Deposit	Deposit	2,226.06	69,348.36
02/23/2023		Wages		-1,314.83	68,033.53
02/24/2023		Deposit	Deposit	162.87	68,196.40
02/24/2023		Paychex		-61.60	68,134.80
02/24/2023		Payroll Taxes		-654.68	67,480.12
02/27/2023		Deposit	Deposit	135.49	67,615.61
Total Cash				-22,749.30	67,615.61
Cash on Hand					100.00
Total Cash on Hand					100.00
Development Fees					36,660.24

Durham Irrigation District
General Ledger
As of February 28, 2023

Date	Num	Name	Memo	Paid Amount	Balance
		Total Development Fees			36,660.24
		Savings			14,380.44
02/28/2023		Deposit	Deposit	0.11	14,380.55
		Total Savings		0.11	14,380.55
		California CLASS			183,100.53
02/28/2023		Deposit	Deposit	661.27	183,761.80
		Total California CLASS		661.27	183,761.80
		Total Current Assets		-22,087.92	302,518.20
		CAPITAL ASSETS			549,581.70
		Depreciable Assets			549,581.70
		Equipment			44,352.70
		Total Equipment			44,352.70
		Mains			623,540.00
		Total Mains			623,540.00
		Pumps			172,575.00
		Total Pumps			172,575.00
		Structures			16,084.00
		Total Structures			16,084.00
		Wells			127,486.00
		Total Wells			127,486.00
		Less Accum. Dep'n			-434,456.00
		Total Less Accum. Dep'n			-434,456.00
		Total Depreciable Assets			549,581.70
		Total CAPITAL ASSETS			549,581.70
		Non-Depreciable Assets			20,331.00
		Land			20,331.00
		Total Land			20,331.00
		Total Non-Depreciable Assets			20,331.00
		NET POSITION			-566,549.00
		Net Investment in Capital Asset			-566,549.00
		Total Net Investment in Capital Asset			-566,549.00
		Total NET POSITION			-566,549.00
		Unrestricted Net Assets			-329,892.09
		Total Unrestricted Net Assets			-329,892.09
		Water Sales Income			-30,527.77
		OPERATING REVENUES			-30,527.77
		Water Sales			-30,527.77
02/01/2023		Deposit	Deposit	-255.99	-30,783.76
02/02/2023		Deposit	Deposit	-51.07	-30,834.83
02/02/2023		Deposit	Deposit	-79.73	-30,914.56
02/06/2023		Deposit	Deposit	-535.90	-31,450.46
02/06/2023		Deposit	Deposit	-144.20	-31,594.66
02/06/2023		Deposit	Deposit	-2,667.81	-34,262.47
02/07/2023		Deposit	Deposit	-310.74	-34,573.21
02/08/2023		Deposit	Deposit	-422.74	-34,995.95
02/09/2023		Deposit	Deposit	-30.45	-35,026.40
02/10/2023		Deposit	Deposit	-276.25	-35,302.65
02/13/2023		Deposit	Deposit	-325.96	-35,628.61
02/13/2023		Deposit	Deposit	-159.03	-35,787.64
02/13/2023		Deposit	Deposit	-132.29	-35,919.93
02/13/2023		Deposit	Deposit	-4,502.53	-40,422.46
02/14/2023		Deposit	Deposit	-5,480.76	-45,903.22

Durham Irrigation District
General Ledger
As of February 28, 2023

Date	Num	Name	Memo	Paid Amount	Balance
02/15/2023		Deposit	Deposit	-134.38	-46,037.60
02/16/2023		Deposit	Deposit	-173.71	-46,211.31
02/17/2023		Deposit	Deposit	-1,552.82	-47,764.13
02/21/2023		Deposit	Deposit	-31.34	-47,795.47
02/21/2023		Deposit	Deposit	-23.30	-47,818.77
02/22/2023		Deposit	Deposit	-38.52	-47,857.29
02/22/2023		Deposit	Deposit	-2,226.06	-50,083.35
02/24/2023		Deposit	Deposit	-162.87	-50,246.22
02/27/2023		Deposit	Deposit	-135.49	-50,381.71
Total Water Sales				-19,853.94	-50,381.71
Total OPERATING REVENUES				-19,853.94	-50,381.71
Total Water Sales Income				-19,853.94	-50,381.71
Contract Services					9,982.50
Accounting Fees					850.00
02/21/2023	9827	Sheryl Bosman	bookkeeping	649.73	1,499.73
Total Accounting Fees				649.73	1,499.73
Engineering Support					6,972.50
02/21/2023	9829	Northstar Engineering	CIP budget/rate study/meetings/supp...	2,070.00	9,042.50
02/21/2023	9829	Northstar Engineering	litigation - meetings	115.00	9,157.50
02/21/2023	9829	Northstar Engineering	litigaion - cost of service	2,185.00	11,342.50
02/21/2023	9831	Luhdorff Scalmanini Cons...	water CIP implementation and fundin...	2,552.50	13,895.00
Total Engineering Support				6,922.50	13,895.00
Legal Fees					2,160.00
02/21/2023	9828	Carter Law Office	Creekside Estates	1,282.50	3,442.50
02/21/2023	9830	Minasian,Meith,Soares,Se...	litigation	12,610.56	16,053.06
Total Legal Fees				13,893.06	16,053.06
Management & Administration					0.00
02/21/2023	9835	Nicole Lee Johnasson	litigation	1,818.75	1,818.75
Total Management & Administration				1,818.75	1,818.75
Total Contract Services				23,284.04	33,266.54
OPERATING EXPENSES					23,167.08
Administration					22,821.60
Board Stipends					300.00
02/21/2023	9811	Kevin Phillips	Feb 2023	100.00	400.00
02/21/2023	9812	James M. Doyle	Feb 2023	100.00	500.00
02/21/2023	9813	Raymond Cooper	Feb 2023	100.00	600.00
Total Board Stipends				300.00	600.00
District Wages, Taxes, Insur.					4,388.61
Insurance					1,190.86
Total Insurance					1,190.86
Payroll Service Fees					298.20
02/10/2023		Paychex		61.60	359.80
02/24/2023		Paychex		61.60	421.40
Total Payroll Service Fees				123.20	421.40
Payroll Tax Expense					302.55
02/09/2023		Wages		-560.69	-258.14
02/10/2023		Payroll Taxes		814.31	556.17
02/23/2023		Wages		-449.17	107.00
02/24/2023		Payroll Taxes		654.68	761.68
Total Payroll Tax Expense				459.13	761.68
Wages					2,597.00
02/09/2023		Wages		2,177.00	4,774.00

Durham Irrigation District
General Ledger
As of February 28, 2023

Date	Num	Name	Memo	Paid Amount	Balance
02/23/2023		Wages		1,764.00	6,538.00
		Total Wages		3,941.00	6,538.00
		Total District Wages, Taxes, Insur.		4,523.33	8,911.94
		Fees, Dues, Memberships			4,990.58
		Total Fees, Dues, Memberships			4,990.58
		Office Expense			1,181.66
		Postage			800.00
02/15/2023		Postalia		200.00	1,000.00
		Total Postage		200.00	1,000.00
		Software			0.00
02/21/2023	9825	Stratti	Office 365 troubleshooting	137.50	137.50
		Total Software		137.50	137.50
		Supplies			306.66
02/21/2023	9833	Jeannie Trizzino	reimb.	111.17	417.83
02/21/2023	9834	Jeannie Trizzino	litigation - Jan 2023 prop 218 mailing	712.38	1,130.21
		Total Supplies		823.55	1,130.21
		Website Hosting			75.00
02/21/2023	9826	Streamline		75.00	150.00
		Total Website Hosting		75.00	150.00
		Total Office Expense		1,236.05	2,417.71
		Rent			650.00
02/01/2023		Durham Recreation	room rental - set up fee	60.00	710.00
02/21/2023	9820	Camp & McLaughlin	Feb 2023 rent	650.00	1,360.00
02/21/2023	9821	Postalia	equipment rent	111.33	1,471.33
		Total Rent		821.33	1,471.33
		Software Fees			130.00
02/21/2023	9824	Sequoyah		70.00	200.00
		Total Software Fees		70.00	200.00
		Utilities			4,529.65
		Garbage			124.16
02/21/2023	9823	Recology		133.75	257.91
		Total Garbage		133.75	257.91
		Gas & Electric			4,204.73
02/21/2023	9822	PG & E		3,856.06	8,060.79
		Total Gas & Electric		3,856.06	8,060.79
		Telephone/Internet			200.76
02/03/2023		Godaddy.com		143.76	344.52
02/21/2023		Comcast		200.76	545.28
		Total Telephone/Internet		344.52	545.28
		Total Utilities		4,334.33	8,863.98
		Water System Maint,Repair,Repl			6,651.10
		Regular Operations & Maint			3,272.82
		O & M Supplies			2,472.82
02/21/2023	9817	Sierra Water Utility	chlorine	1,412.42	3,885.24
02/21/2023	9818	Tozier's True Value Hard...	parts	45.80	3,931.04
02/21/2023	9819	Ferguson Waterworks	5/26/21 Brown St. repairs	851.57	4,782.61
		Total O & M Supplies		2,309.79	4,782.61

Durham Irrigation District
General Ledger
As of February 28, 2023

Date	Num	Name	Memo	Paid Amount	Balance
		Water Testing Fees			0.00
02/21/2023	9816	Pace Analytical Services ...	colilert/coliform testing	471.92	471.92
		Total Water Testing Fees		471.92	471.92
		Weed Management			800.00
02/21/2023	9815	JC Hernandez Maintenance	Jan 2023 alley clean-up	800.00	1,600.00
		Total Weed Management		800.00	1,600.00
		Total Regular Operations & Maint		3,581.71	6,854.53
		Water System Repair & Repl.+			3,378.28
		Repairs			0.00
02/21/2023	9814	Advanced Pipeline and Le...	service line verification for meter insta...	760.00	760.00
		Total Repairs		760.00	760.00
		Water Operator			3,378.28
02/21/2023	9832	Sierra Water Utility		3,378.28	6,756.56
		Total Water Operator		3,378.28	6,756.56
		Total Water System Repair & Repl.+		4,138.28	7,516.56
		Total Water System Maint,Repair,Repl		7,719.99	14,371.09
		Total Administration		19,005.03	41,826.63
		Bank Service Charges			345.48
02/02/2023		Bank Charge		314.17	659.65
		Total Bank Service Charges		314.17	659.65
		Total OPERATING EXPENSES		19,319.20	42,486.28
		NON-OPERATING REVENUE			-699.54
		Interest Income			-699.54
02/28/2023		Deposit	Deposit	-0.11	-699.65
02/28/2023		Deposit	Deposit	-661.27	-1,360.92
		Total Interest Income		-661.38	-1,360.92
		Total NON-OPERATING REVENUE		-661.38	-1,360.92
TOTAL				0.00	0.00

3/15/2023

Durham Irrigation District
Monthly Billing Recap 2/1/2023 thru 2/28/2023

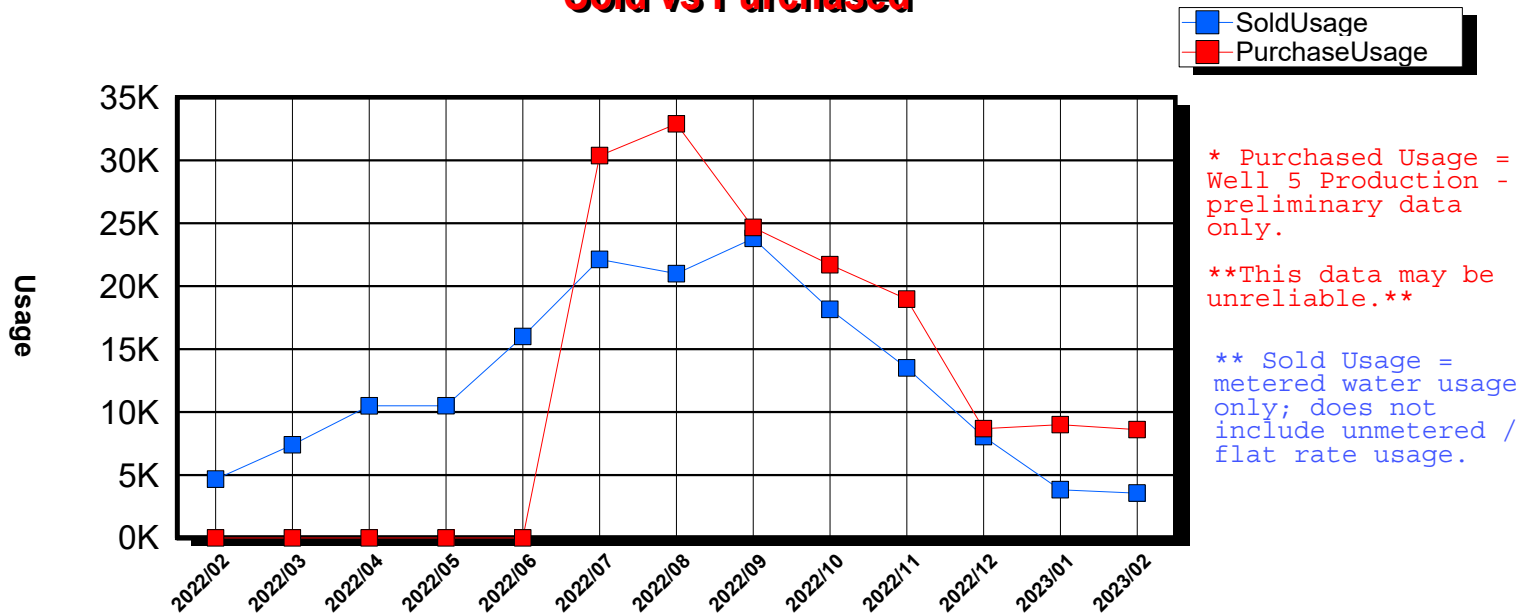
1

	<u>Amount</u>	<u>Count</u>
Water Purchased or Produced this month	0	
Water Sold this month	3,647	
Water System used or accountable loss	0	
Water Loss	0.00 %	3,647
<hr/>		
Total Water Sales this month	16,775.14	471
Total Penalties this month	427.91	206
Total Adjustments this month	0.00	89
Total of other charges this month	118.57	6
Total Current Charges	17,321.62	
<hr/>		
Current Balance	-3,405.50	209
30 Days Past Due	3,463.24	25
60 Days Past Due	1,304.29	18
90 Days Past Due	8,221.48	29
Total Accounts Receivable	9,583.51	
<hr/>		
Total Payments Received	21,319.94	368
<hr/>		
New Memberships	0.00	2
<hr/>		
Active Accounts	7,639.41	474
InActive Accounts	1,944.10	52
Forfeiture Accounts	0.00	0
<hr/>		
Average Water Usage	7	
Average Water Charge	35.61	
<hr/>		
Low Range	High Range	Usage
0	0	0
0	0	142
1	2,000	3,647
2,001	4,000	0
4,001	6,000	0
6,001	8,000	0
8,001	10,000	0
10,001	20,000	0
20,001	30,000	0
30,001	40,000	0
40,001	50,000	0
50,001	999,999,999	0
		3,647
		471
		16,775.14
<hr/>		
Accounts Receivable Last Month Ending	13,581.83	
Sales/Charges this Month	17,321.62	
Adjustments this Month	0.00	
Less: Payments this Month	21,319.94	
Accounts Receivable Total	9,583.51	9,583.51

Pump Total

<u>Year/Month</u>	<u>Purchased</u>	<u>Sold</u>	<u>Loss</u>	<u>Pct</u>
2022/02	0	4,667	4,667	0.0
2022/03	0	7,398	7,398	0.0
2022/04	0	10,493	10,493	0.0
2022/05	0	10,499	10,499	0.0
2022/06	0	15,999	15,999	0.0
2022/07	30,367	22,124	-8,243	-27.1
2022/08	32,892	20,992	-11,900	-36.2
2022/09	24,661	23,794	-867	-3.5
2022/10	21,701	18,154	-3,547	-16.3
2022/11	18,970	13,505	-5,465	-28.8
2022/12	8,677	8,053	-624	-7.2
2023/01	8,996	3,829	-5,167	-57.4
2023/02	8,604	3,562	-5,042	-58.6

Sold vs Purchased



			3/1/2023				
<u>Acct</u>	<u>Name</u>		<u>Balance</u>	<u>Current</u>	<u>30 Days</u>	<u>60-Days</u>	<u>90-Days</u>
141	Woodward, Billy	2403 Brown St	1,874.90	26.96	79.85	45.07	1,723.02
68	Huitt, Bordin	2549 Burdick Rd	1,301.75				1,301.75
291	Guerra, Diego & Marisa	9665 Teal Ln	1,048.64	76.95	58.65	55.43	857.61
265	Wurm, Anita	9202 Goodspeed St	1,021.66	37.45	61.58	63.43	859.20
916	Bresson, Christopher & Kimb	9416 Goodspeed St	997.18	22.96	48.09	38.07	888.06
606	Harris, James	9424 Putney Dr	940.50	21.96	45.61	35.07	837.86
183	Ownby, Karen Koehly	2455 Durham-Dayton Hwy	832.55	22.96	44.71	38.07	726.81
237	Taylor, Darrell	2399 Serviss St	757.72	39.93	59.23	63.78	594.78
72	Gillham, Geraldine	9348 Midway	680.00			680.00	
630	Parker, Bryan	2484 Marsh Ct	492.28	30.45	48.07	59.43	354.33
502	Cardoza, Shelly	9447 Dillon Ct	275.78	72.95	69.91	130.43	2.49
80	Day, David	9389 Midway	268.76	39.93	45.97	63.78	119.08
15	Catomerisios, Cathy	9206 Holland Ave	219.57	34.45	42.01	55.43	87.68
108	Morris, Paul	9260 Goodspeed St	212.80	39.93	44.35	63.78	64.74
258	Christofferson and Sis Gilmor	2539 Burdick Rd	200.02	25.96	32.56	42.07	99.43
931	Day, Kelvin Scott	2385 Florida Ln	150.62	21.96	25.35	35.07	68.24
16		Total	\$11,274.74	\$514.80	\$705.94	\$1,468.91	\$8,585.09

DURHAM IRRIGATION DISTRICT

5.2

Check Issue Date: 3/21/2023

Cash Balance Date

2/28/2023

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	\$	67,411.85
Stipends									
9836	Stipend Form	-	Kevin Phillips		\$ 200.00	(1) 3/21 DID BOD; (2) 3/20 Special BOD		\$	67,211.85
9837	Stipend Form	-	Matt Doyle		\$ 200.00	(1) 3/21 DID BOD; (2) 3/20 Special BOD		\$	67,011.85
9838	Stipend Form	-	Raymond Cooper		\$ 400.00	(1) 3/21 DID BOD; (2) 3/20 Special BOD; (3) Vina BOD; (4) Vina Special BOD		\$	66,611.85
Subtotal Stipend					\$800.00		Subtotal Balance	\$	66,611.85
Regular Water System Maintenance and Operations									
9839	2/22/2023	921	Higgins Pest and Weed		\$ 800.00	weed control at well sites		\$	65,811.85
9840	3/1/2023	14424	J.C. Hernandez		\$ 1,200.00	Feb 2023 alley cleanup; Holland Pumphouse		\$	64,611.85
9841	3/2/2023	2301751-28	Pace Analytical Services LLC	\$ 178.20	\$ 246.48	Coliform testing		\$	64,365.37
	2/21/2023	2301519-28	Pace Analytical Services LLC	\$ 68.28		Coliform and nitrate testing		\$	64,365.37
9842	3/1/2023	5671	Sierra Water Utility		\$ 274.55	chlorine; parts; add'l labor		\$	64,090.82
9843	2/28/2023	statement	Tozier's True Value		\$ 102.33	parts; multiple invoices		\$	63,988.49
9844	2/15/2023	13048	Trites Backflow Services, Inc.		\$ 1,804.79	annual backflow inspection and repairs		\$	62,183.70
Subtotal Water Operations					\$4,428.15		Subtotal Balance	\$	62,183.70
Water System Emergency Repair/Replacement									
9845	3/8/2023	4239	Northern California Fence		\$ 5,145.00	replace fence at Library site		\$	57,038.70
9846	2/24/2023	1708123	Ferguson Waterworks		\$ 2,571.86	parts - meter installation (8)		\$	54,466.84
Subtotal Water System Repair					\$7,716.86		Subtotal Balance	\$	54,466.84

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Utility & Supplies							
9847	3/14/2023	-	Camp & McLaughlin		\$ 650.00	March rent	\$ 53,816.84
online debit	3/10/2023	-	Comcast		\$ 200.76	03/15/2023-04/14/2023 Internet and Phone Service	\$ 53,616.08
9848	2/28/2023	-	PG&E	\$ 68.23	\$ 3,914.50	9418 Midway #C (Office)(0596196710-5)	\$ 49,701.58
	2/24/2023	-	PG&E	\$ 1,768.67		Durham Dayton Rd 20'W (5773099695-6)	\$ 49,701.58
	2/27/2023	-	PG&E	\$ 1,079.28		Holland Ave E/S & 500S Serviss (6812590736-7)	\$ 49,701.58
	2/28/2023	-	PG&E	\$ 73.00		Holland Ave S 300' (7938916943-8)	\$ 49,701.58
	2/28/2023	-	PG&E	\$ 925.32		9389 Goodspeed St (9856464053-5)	\$ 49,701.58
9849	2/28/2023	8551002602046	Recology		\$ 133.75	garbage service (Well 5)	\$ 49,567.83
9850	2/28/2023	-	Sequoyah Software		\$ 250.00	billing software; email bill service; annual backup fee	\$ 49,317.83
9851	3/1/2023	460814F9-0029	Streamline		\$ 75.00	website host	\$ 49,242.83
online debit	2/24/2023	2023021701	Paychex		\$ 61.60	payroll fees	\$ 49,181.23
online debit	3/10/2023	2023030201	Paychex		\$ 67.20	payroll fees + PTO accrual fee	\$ 49,114.03
online debit	3/7/2023	-	FP Mailing Solutions		\$ 148.54	ink cartridge	\$ 48,965.49
Subtotal Utility					\$5,501.35	Subtotal Balance	\$ 48,965.49

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
District Administration, Operations & Management							
Payroll & Insurance							
online debit	2/24/2023	-	Withholdings - Trizzino		\$ 654.68		\$ 48,310.81
online debit	2/10/2023	-	Withholdings - Trizzino		\$ 479.36		\$ 47,831.45
online debit	2/24/2023	-	Employee - Trizzino		\$ 1,314.83	Administrative Support	\$ 46,516.62
online debit	2/10/2023	-	Employee - Trizzino		\$ 1,031.15	Administrative Support	\$ 45,485.47
Contractors							
9852	3/1/2023	8160	Sheryl Bosman		\$ 581.25	Bookkeeping Services	\$ 44,904.22
9853	3/9/2023	29055	Carter Law Office		\$ 1,800.00	District Legal Services	\$ 43,104.22
9854	3/7/2023	80388	NorthStar		\$ 5,810.50	CIP Budget/Rate Study - \$ DUSD Easement - \$ 0 Meetings - \$ 230 USBR Engineering - \$ USBR Cultural Compliance - \$ 460 Operational Support - \$ 690 Grant Application Support - \$ 115 Litigation - Meetings - \$ 303 Litigation - Cost of Service Study - \$ 4012.50	\$ 37,293.72
9855	2/23/2023	17810	Matthews, Hutton & Warren, CPAs		\$ 5,900.00	2020 Audit	\$ 31,393.72
9858	2/28/2023	-	Minasian, Meith, Soares, Sexton & Cooper LLP		\$ 4,889.50	District Special Legal Services	\$ 26,504.22
Water Operations							
9856	3/1/2023	5670	Sierra Water Utility		\$ 3,378.28	Water Operator Services	\$ 23,125.94
Subtotal Admin. Ops. & Mgmt.					\$25,839.55	Subtotal Balance	\$ 23,125.94

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Agency Fees, Association Dues & Reimbursables							
Fees & Dues							
online debit		-	PaySafe/PayStation Fee		\$ 241.02	"mtot" on bank statement	\$ 22,884.92
Reimbursable Payments							
9857	3/9/2023	-	Jeannie Trizzino		\$ 64.52	expense reimbursement	\$ 22,820.40
Subtotal Fees & Reimbursables					\$305.54	Subtotal Balance	\$ 22,820.40
Other Expenses							
NONE							\$ 22,820.40
Other Expenses					\$0.00	Subtotal Balance	\$ 22,820.40
Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Development Projects							
			Contractor	Project			
NONE							\$ 22,820.40
Subtotal Development Projects					\$0.00	Subtotal Balance	\$ 22,820.40
SUBTOTAL PAYMENTS					\$44,591.45		
							Subtotal Remaining Balance \$ 22,820.40
							Check Refund/Cancelled Register Total
							TOTAL REMAINING BALANCE \$ 22,820.40

DURHAM IRRIGATION DISTRICT

Petty Cash

NONE	\$	-
Cash on Hand	\$	100.00
Balance Remaining On Hand	\$	100.00

Check / Payment Refund / Cancel or Void Check Register

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
NONE					

Director Signature _____
Date _____

Director Signature _____
Date _____

DURHAM IRRIGATION DISTRICT

Deposit Register

Date	Deposit	Deposit Amount	Other Notes
13-Feb-23	Cash/Check Deposit	\$ 2,667.81	
13-Feb-23	Cash/Check Deposit	\$ 4,502.23	
14-Feb-23	Cash/Check Deposit	\$ 5,480.76	Demand Request: Acct 102 / APN 040-220-017 / 2400 Campbell Street \$650.00 meter fee Demand Request: Acct 961 / APN 040-223-006 / 2397 Campbell Street \$650 meter fee
22-Feb-23	Cash/Check Deposit	\$ 2,226.06	
2/1/2023-2/28/2023	Paystation Payments	\$ 4,976.78	
	Subtotal Water Sales Deposits	\$ 19,853.64	
Water Meter Sales	Location		
<i>See 2/14/2023 deposit.</i>			
Bank Adjustments & Other	Notes		
NONE			
	Other Deposits	\$ -	
	Total Deposits	\$19,853.64	

Deposit Register for Development Projects Account

NONE		
Total Development Project Deposits	\$	-

Director Signature _____
Date _____

Director Signature _____
Date _____

**Durham Irrigation District Board of Directors
Board Meeting
February 21, 2023 - 5:30 PM
MINUTES**

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mike Butler, Water Operator – arrived at 6:00 pm
Dustin Cooper, District Special Counsel – VIA
telephone for Agenda Item 2 only; left the
meeting at 5:55 pm
Jeff Carter, District Counsel – arrived at 6:00 pm
Jeannie Trizzino, Administrative Assistant
Nicole Johansson, Public Outreach Coordinator

1 CALL TO ORDER

- 1.1 Meeting was called to order by Chair Doyle at 5:34 pm.
- 1.2 Introduction of Guests – Mr. Patrick Button

2 CLOSED SESSION – ANTICIPATED LITIGATION (Government Code §54956.9(d)(2) or (d)(3))

At 5:35 pm the Board adjourned to closed session and guests were asked to leave the meeting room.

- 2.1 Significant exposure to litigation; one potential case.

OPEN SESSION

At 5:50 pm the board returned to Open Session and summarized the Closed Session as follows:

Direction given to legal counsel. No reportable actions were taken in closed session.

3 PUBLIC COMMENT - NONE

4 PRESENTATIONS - NONE

5 CONSENT AGENDA

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 5.1 Monthly Financial Report for January 2023, including:
 - 5.1.1 * Balance Sheet
 - 5.1.2 * Profit & Loss Statement
 - 5.1.3 * Previous Year Comparison
 - 5.1.4 * General Ledger
 - 5.1.5 * Board Recap, Water Sales and AR Aging Report
- 5.2 * Approval of the Warrant Sheet from January 17, 2023 to February 20, 2023, including payments, deposits, and transaction adjustments.
- 5.3 * Approval of the minutes for the January 18, 2023 and November 19, 2021 **Regular** Board Meetings.

Motion: *That the Board consider and approve the consent agenda.*

Board Discussion: *None.*

Public Comment: *None.*

Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*

Vote results *Ayes carried.*
Ayes: *Cooper, Doyle, Phillips*
Noes:
Abstained:
Absent:

6 REGULAR AGENDA

6.1 Items Removed from Consent Agenda

7 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 7.1 * Ltr. from Button (01.18.2023) public records request
- 7.2 * Ltr. from Button (01.30.2023) public records request
- 7.3 * Ltr. to Button from Counsel (02.01.2023) response to request for documents
- 7.4 * Ltr. from Button to Counsel (02.16.2023) public records request
- 7.5 * Ltr. from SDRMA (01.26.2023) premium estimate
- 7.6 * Ltr. from SDRMA (01.18.2023) notification of nominations – FYI only
- 7.7 * Ltr. from Butte County Office of Emergency Mgmt (01.23.2023) Hazard Mitigation

Discussion: *Director Doyle confirmed that he had signed the letter confirming the District's intent to work with the Butte County Office of Emergency Management on updating the county's hazard mitigation plan. Director Phillips commented that the District had created a thorough plan about five years ago and should not need to be changed too much.*

Public Comment: *NONE.*

- 7.8 * Joint Association Letter to EPA on Cybersecurity (01.25.2023) – FYI only
- 7.9 * Ltr. to AQMD (01.17.2023) permit renewal for backup generators – FYI only
- 7.10 * Ltr. from CSDA (01.30.2023) CSDA BOD nominations – FYI only
- 7.11 * Ltr. from Cal OES (02.08.2023) State Hazard Mitigation Plan update for review – FYI only
- 7.12 * NCWA Annual Meeting Announcement (03.03.2023) – FYI only

8 WATER OPERATIONS BUSINESS

8.1 Ongoing/New Business
All Items Informational/Possible Action/Direction

- 8.2 * Review of Water Operator Log for January 2023 (Operator Mike Butler)

Discussion: *Water Operator reported on improvements he intended to make on the seal at the alley site to reduce sediment/sand intrusion into the system which should improve performance.*
Completed work orders as noted in his daily log. He patched a leak on the Brown-Faber line that was near a previous repair. Director Cooper suggested that the water operator check on a possible leak in the Almendra area.
Fence installation at Library site is awaiting clear weather for construction.
Water Operator asked District Engineer to identify a safe location for delivery of the SCADA monitoring equipment under the USBR Grant project. (See also Item 9.1.2.)

Water Operator arranged for backflow testing in February 2023. Director Doyle asked whether the District was proactively requiring backflow devices to be installed. Water Operator suggests that previous board direction indicated requiring commercial/business accounts to install backflow devices.

Directors directed staff to bill customers for backflow testing and additional repairs where needed. If customer wishes to perform test themselves and not be billed by the District, they can do so.

Water Operator reports that he will have additional staff at his business who will be a certified D2 Operator.

Public Comment: NONE.

8.3 * Monthly Work Order Status Report through February 15, 2023

8.3.1 * Work Order 111 - Acct 933 - 9387 Holland Avenue (10.13.2021)

Discussion: *Director Cooper asked for clarification on what the owner requested from the District regarding the installation of the District meter on his property. Staff confirmed that District had received nothing in writing from the owner, but that the customer had strongly demanded that he receive advance notice of District staff entering his property, including to read the meter. The Water Operator reports that the owner verbally requested that the meter be moved back within the 30' county easement. The District recently installed a meter on this property on the District's service line, beyond the standard 30' right of way due to the owner's landscaping. District Engineer notes that the lots in that portion of the District were created years ago, probably by deed. There is no map on them, and consequently no Public Utility Easement (PUE) as is common in newer subdivisions and lots. The meter was installed avoid the need to remove the owner's landscaping as a convenience to both the owner and the District, which the Water Operator explained to the owner. The Board decided to await further communication from the owner in writing. Water Operator will text owner in advance of future meter readings.*

Public Comment: NONE.

9 GENERAL BUSINESS

9.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)

9.1.1 Status Updates and Activities Not Requiring Board Action

9.1.1.1 Project Update: Bid Package for the Brown/Faber Alley Main Line Replacement Project.

Discussion: *District Engineer reports no update, awaiting finalization of CIP list.*

Public Comment: NONE.

9.1.1.2 Capital Improvement Plan Update.

Discussion: *District Engineer reports no update, await report from funding consultant at March or April board meeting.*

Public Comment: NONE.

- 9.1.2 Project Update: USBR Grant and Lead Service Laterals Replacement Projects and Timeline.

Action Requested: Update from District Engineer and staff on status of grant.

* Grant extension 02 was finalized included in agenda packet for review. Project completion date of 12/31/2023.

Discussion:

Kickoff meeting in the following week to develop draft schedule, especially for installation of XIO SCADA system. District Engineer intends to install meters at sites where there are unmetered connections and where District service lines are of unknown type. This will allow the District to complete the required lead service line assessments. District Engineer will coordinate commencement of required cultural assessment.

Public Comment:

Mr. Button asked whether the District intended to install meters at Durham Commons. District Engineer reports that there is no plan to do that. Water Operator clarifies that at Goodspeed Commons there is a meter for each unit, but the meter usage is totaled up for the entire lot.

Mr. Button further adds that some flat rate customers at other districts learn that they have leaks upon installation of a meter, which helps the customer learn about and repair the leaks in their household and urges the District to do the same.

Water Operator reports that the new ultrasonic meters that he is installing report water usage more accurately than the older 'flywheel' type of meters. Director Phillips notes that when meters fail, they tend to under-register usage, which is lost revenue for the District. They rarely fail and over-register water usage.

- 9.1.3 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.

Action Requested: Status update from District Counsel or District Engineer on draft letter agreement.

Discussion:

District Counsel Carter prepared the easement agreement and transmitted to Durham Unified School District.

Public Comment:

None.

- 9.2 Development Projects. Review status of development projects' activities.

- 9.2.1 No development project updates.

- 9.3 * Butte County Special District Association Call for Nominations

Action Requested: Discuss and advise staff if District will nominate Special District Regular Enterprise Member to the Butte County Special District Association (BCSDA) and if there are any changes to the BCSDA contact roster.

Discussion:

The Board has no nominations.

Public Comment:

None.

- 9.4 Annual Audit 2020.

9.4.1 * 2020 Draft Audit

Action Requested: Discuss and approve 2020 Draft Audit.

Motion: *That the Board adopt the 2020 Audited Financial Statements and authorize Chair Doyle to sign the representation letter.*

Board Discussion: *Director Phillips reviewed the draft audit and noted that there were no findings of significance and no issues. He also commented that the numbers looked within expected range.*

Public Comment: *None.*

Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*

Vote results *Ayes carried.*

Ayes: *Cooper, Doyle, Phillips*

Noes:

Abstained:

Absent:

9.4.2 * MHW CPA 2020 Audit Representation Letter (unexecuted)

Action Requested: Review and sign representation letter, which confirms the representations and conditions under which the CPA prepared the 2020 audit. After the letter is signed, the District will receive the finalized 2020 Annual Audit.

Discussion: *This letter was reviewed and approved for signature under Item 9.4.1.*

Public Comment: *None.*

9.5 Memorandum to Board

9.5.1 Regarding Acct 684 – 2469 Tracy Ranch Road.

9.5.2 Memorandum to Board (02.15.2023) Staff Vacation

Discussion: *Directors agree to the staff vacation, and plan for the bills to be delayed until the first week in July 2023 with an extended due date. The meter readings will still be taken on a timely manner. Board will consider cancelling June board meeting at the May board meeting.*

Public Comment: *None.*

9.6 Update on Accounts Receivable Status.

Discussion: *Staff reports that District will plan to go through the lien process for all overdue accounts.*

Public Comment: *None.*

9.7 Policy and Procedure Manual Updates.

9.7.1 Introduction (Doyle)

9.7.2 Water Rates, Operating fees, and Billing Procedure (Phillips)

10 ATTORNEY REPORT

10.1 Updates from Legal Counsel not discussed under other Agenda Items

Discussion: *District Counsel Carter updated board on changes to regulations surrounding virtual meetings. Virtual meetings are permitted, but if there is a breakdown in teleconferencing for remote attendees, the meeting must be cancelled.*

Public Comment: *None.*

See Closed Session Items in Section 13.

10.2 Updates on Vina GSA Fee allocation

11 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

11.1 Vina GSA SHAC Meetings

11.2 Vina GSA Board Meetings

Presentation from February 8, 2023 Vina GSA Board meeting included in agenda packet.

* Vina GSA Board Presentation (02.08.2023) Vina GSA Governance and Funding

11.3 Vina GSA/RCRD GSA Board Meetings

12 DIRECTORS' COMMENTS – NONE

13 CLOSED SESSION – NONE

13.1 Conference with counsel on litigation in the matter of *AquAlliance, et al. v. Vina GSA, et al.*

14 ADJOURNMENT

The meeting adjourned at 6:41 pm.



**Durham Irrigation District Board of Directors
 Regular Board Meeting
 October 19, 2021 - 5:30 PM
 MINUTES**

Board of Directors:

District Staff:

Matt Doyle, Chair – in attendance/remote	PRESENT		
Raymond Cooper, Director – in attendance/remote	PRESENT		
Kevin Phillips, Director – in attendance/remote	PRESENT	Kamie Loeser, General Manager – in attendance/remote	PRESENT
		Jeff Carter, District Counsel – in attendance/remote	PRESENT
		Mark Adams, District Engineer – in attendance/remote	PRESENT
		Mike Butler, Water Operator – in attendance/remote	PRESENT
		Jeannie Trizzino, Admin. Assistant – in attendance/remote	

1. CALL TO ORDER

- 1.1. Meeting was called to order by Chair Doyle at 5:33 pm.
- 1.2. Introduction of Guests – NONE

Item 8.1 was taken out of order to be in compliance with the Ralph M. Brown Act and California Assembly Bill 361. Counsel Carter explained the intent of AB 361 and 30-day authorization of remote teleconference meetings. Director Cooper asked whether in future the remote teleconference authorization resolution could be placed as a consent agenda item. District Counsel will research and report back at November board meeting.

Motion: *That the Board consider and approve Resolution 2021-02 of the Durham Irrigation District Board authorizing remote teleconference meetings of the Board for 30 days pursuant to the Ralph M. Brown Act and California Assembly Bill 361.*

Board Discussion: *None.*

Public Comment: *None.*

Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*

Vote results *Ayes carried.*

Ayes: *Cooper, Doyle, Phillips*

Noes:

Abstained:

Absent:

2. PUBLIC COMMENT – NONE

3. PRESENTATIONS – NONE



4. CONSENT AGENDA

- 4.1. Minutes for the Regular Meetings held on August 17, 2021 and September 21, 2021.
- 4.2. Monthly Financial Report for September 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.3. Approval of the Warrant Sheet from September 18, 2021 to October 14, 2021 including payments, deposits, and transaction adjustments.

Motion: *That the Board consider and approve the consent agenda.*

Board Discussion: *None.*

Public Comment: *None.*

Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*

Vote results *Ayes carried.*

Ayes: *Cooper, Doyle, Phillips*

Noes:

Abstained:

Absent:

5. REGULAR AGENDA

- 5.1. Items Removed from Consent Agenda - NONE

6. CORRESPONDENCE - NONE

7. WATER OPERATIONS BUSINESS

- 7.1. Ongoing/New Business *(All Items Informational/Possible Action/Direction)*
 - a. Review of Daily Log for September 2021 (Operator Mike Butler)
 - b. Northgate Petroleum Credit Application.

Discussion: *Water Operator reports that one repair was delayed because needed parts were not in stock – specifically a repair band for a 3” diameter pipe which is uncommonly used and not in stock. He is preparing to repaint the pipes at the Library site. General Manager Loeser noted that she revised the Water Operator daily log for easier review.*

On Item 7.1.b – The Northgate Petroleum Credit application is in progress; will need to notify Northgate Petroleum that DID is a public water agency to eliminate some of the credit application personal information requirements. District Counsel noted that he is counsel for Northgate Petroleum and will communicate the District’s intent to set up an agency level account.

Director Doyle asked for more information on how often the generator is cycled and suggested monthly cycling to ensure the generator is ready to start when needed. Water Operator notes that there are different pump cycling



schedules for summer and winter and suggests that the generator can be cycled monthly in the winter. Director Cooper asked the Water Operator to check the conditions of the air quality permit and the size of the fuel tank, which he felt is on the small side and would run for only a day or so. Director Cooper suggested looking into an auxiliary fuel tank to enable longer generator run time.

Water Operator continuing to prepare for replacing pressure tank in the alley site. Among other things, there are tree limbs in the way and a PGE power pole is leaning, so he will need to coordinate with a tree trimming service and PGE. See Item 8.2.a. below.

8. GENERAL BUSINESS

- 8.1 Consideration of Resolution 2021-02 authorizing remote teleconference/Zoom meetings of the DID Board for the period of 30-days.

*NOTE: At District Counsel's request, Item 8.1 was discussed at the start of the meeting, after Item 1.2.
Resolution 2021-02 was adopted.*

- 8.2 General Manager's District Activities and Status Report. *(All Items Informational/Possible Action/Direction)*

- a. Pressure Tank Replacement Terms & Conditions and Preliminary Cost Estimate. Action Requested: Authorize NorthStar, Contract Engineer, to look at the existing concrete supports and assess/calculate if they are adequate to meet requirements for newer lateral loading (seismic) and confirm how the tank is attached to the concrete.

General Discussion *General Manager Loeser reiterates her concern regarding condition of tank and notes that Water Operator reported a pinhole leak in the tank and the need to have the tank back online for the summer demand. She notes that as General Manager she had an authorization limit to have engineering work performed, but in her future absence and no management decisions having been made, she suggests that authorization limit be transferred to the District Engineer. Water Operator reports that lead times for pressure tank fabrication have increased, as have shipping costs. Director Cooper notes that there are no as-builts for the concrete supports, so there is no information on what reinforcements are in the concrete. District Engineer will do a first level analysis of the support, structural stability, and seismic needs to plan for submitting the fabrication order in November 2021.*

Director Phillips asked Counsel whether a NTE authorization could be given to staff to expedite work on this project. Counsel notes that once more specific cost and scope information is obtained by Water Operator or staff, a Special Meeting could be convened for a Special Board meeting with 24-hours notice to give direction. Director Cooper notes that the specifics are well-understood.



General Manger Loeser notes that the current pressure tank estimate is \$77K (an email dated from July 2021) and she asks whether a cushion of 10-15% over that would be within the authorization.

Motion:

That the Water Operator and District Engineer are authorized to contract up to \$90,000.00 for the replacement pressure tank, including engineering fees from NorthStar and any additional retrofits that might be necessary to meet needed engineering requirements.

Board Discussion:

None.

Public Comment:

None.

Action Taken:

On a motion made by Phillips and seconded by Cooper, the Board approved the motion.

Vote results

Ayes:

Ayes carried.

Noes:

Abstained:

Absent:

Cooper, Doyle, Phillips

- b. Bid Package for the Brown/Faber Alley Main Line Replacement Project.

Discussion:

District Engineer notes he would like assistance from staff to revise the bid documents; District Counsel volunteers his administrative staff to do the revisions, at not cost to the District.

Director Cooper notes that the two estimates the District has on file are not comparable. He asks that the District Engineer prepare a revised, accurate parts list so that the bids can be comparable.

District Engineer notes that he can do that and also notes that the Board had previously authorized a not-to-exceed amount of \$3,000 for engineering services relating to this project. He confirms that the costs to date on this task are well under \$3,000. District Engineer will coordinate with District Counsel's staff to revise basic documents.

- c. Capital Improvement Plan – Projects and Cost Estimates.
- d. USBR Water System Infrastructure Efficiency Project.
- e. Lead Service Laterals Replacement Projects and Timeline.
- f. Policies and Procedures Manual.
- g. Development Projects.
- h. Annual Audits 2019 and 2020.
- i. Ongoing Tracking of Operational and Administrative Projects.
- j. Other Existing and Potential Operational and Administrative Projects. Review status of other existing projects and activities not listed under Agenda Items 8.2 a-j and consider other potential operational and administrative projects for 2022.



Discussion:

General Manager Loeser provided a summary of items 8.2.c. – 8.2.j. She notes in particular that the District may want to look at water storage needs and review the 2016 water storage element in an analysis prepared by West Yost.

General Manger notes that the project schedule for the USBR grant faces a deadline and likely request for grant extension. She notes that the grant has a 50% match requirement. Director Phillips suggests it would be worthwhile to ask Supervisor Kimmelshue to see if any Covid ARPA funds were available and could be used as matching funds for meter replacement costs. Loeser notes that the District could approach Vina GSA on possible projects relating to groundwater efficiency, e.g., replacement of old pipelines to reduce water loss and reduce groundwater pumping, or a storage project based on winter pumping for summer use.

Counsel Carter notes that the meter replacement must be completed by December 31, 2024 per state law.

Action Taken:

Chair Doyle suggests convening a workshop to refine a project list that could be used to present to Supervisor Kimmelshue for funding consideration. Staff directed to set up a workshop for directors and District Engineer to refine a project list to bring forward to Supervisor Kimmelshue and Vina GSA for funding.

- 8.3 Options for general management of the District, including, but not limited to, potential General Manager replacement and advertisement.

Discussion:

General Manager Loeser notes that this is her last meeting and asks that the directors consider different modes of recruiting for management. Director Phillips suggests advertising for a part-time contract general manager in water-related publications and that District Engineer investigate providing staff to serve as a bridge interim General Manager.

General Manager suggests that staff meet with District Engineer and District Counsel routinely for questions. She suggests that Chair Doyle work with staff to develop the agenda. Director Phillips will be a contact for questions relating to policy and procedures.

General Manager Loeser also suggests that District administrative staff look at General Manager job description and research the ways other districts post job openings.

9. ATTORNEY REPORT

- 9.1 Updates from Legal Counsel not discussed under other Agenda Items.

Discussion:

District Counsel Carter had no additional comments except to note that a public workshop to address needed repairs and improvements would be excellent to educate landowners on the District's needs and expenses.



10. VINA GSA (All Items Informational/Possible Action/Direction)

10.1 Vina GSA Report (Manager Loeser, Director Cooper)

- a. Vina GSA Draft Groundwater Sustainability Plan (GSP) released for public review and comment, September 10 through October 19, 2021.

Discussion:

General Manager Loeser summarized the Vina GSA's work in looking at dates for revising the draft Groundwater Sustainability Plan based on comments submitted by the public. The final GSP is expected to be adopted by the Vina GSA Board in December 2022. She summarized concerns arising among the Vina GSA SHAC members with respect to the Measurable Objectives (not to be confused with the Minimal Threshold). Most attendees and submitted comments were not in favor of the Draft GSP.

Director Phillips noted that he would be interested in participating on the Vina GSA Board if needed. Director Cooper, the current Vina GSA board representative, suggested the District review its Vina GSA board representative annually.

12. DIRECTORS' COMMENTS: Opportunity for Board comments on items not listed on the Agenda.

Discussion:

Director Cooper asks about sealed meter fee, as he has received a question from a landowner about a vacant parcel, which receives service, but where the structure on site has been demolished and there is no water usage. (Acct 918) The customer has paid the meter fee for the parcel, but it will be some time before there will be a need for active service.

District Counsel suggests that this and other types of policy question would be good to address as part of the CIP workshop – sealed meter policy, standby policy, and more.

District Engineer notes that during the 2018 rate increase process, the Rate Policy Summary prepared at the time included the following language: "for properties on non-payment lockout, the policy decision is to accrue the normal monthly service charge for metered services during the lockout period, or metered equivalent for flat rate services." (Item 10) Director Cooper notes that in the matter he is referencing, the "lockout" is voluntary, and not involuntary (as in non-payment of water bills).

Director Phillips notes that there is an additional dimension if the matter is looked at as the customer disconnecting from the District, and whether additional connection fee would apply upon reconnection to the District. Director Phillips asked counsel to look into whether this policy was included in the last Prop 218 rate increase, and to ensure that it is included in the next rate increase.



9418-C Midway / PO Box 98
Durham, CA 95938
(530) 343-1594
<https://www.didwater.org/>

Director Cooper comments that accounts that have been converted to a metered service are charged the base rate for metered service and no usage charge until such time as a meter is installed.

Director Phillips wished outgoing General Manager Kamie Loeser best of luck in her new position at the county.

13. ADJOURNMENT

The meeting adjourned at 7:14 pm.

DRAFT



Matthews, Hutton & Warren

Certified Public Accountants

February 21, 2023

To the Board of Trustees
Durham Irrigation District
P.O. Box 98
Durham, CA 95938

We have audited the financial statements of Durham Irrigation District for the year ended December 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 24, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Durham Irrigation District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2020. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of depreciation is based on estimated historical lives of assets. We evaluated the key factors and assumptions used to develop the depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 21, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were not engaged to report on the introductory section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Trustees and management of Durham Irrigation District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Matthews Hutton & Warren".

Matthews, Hutton & Warren, CPAs

Durham Irrigation District - Protest to Proposed Water Rates

This proposal is unreasonable at this time. Compared to other communities with similar population and service area, a rate increase of 60% is inappropriate and unacceptable.

I have researched online the following California community 2023 rates, trying to account for independent providers and geographics. Your letter of January 26, 2023, details "maximum allowable rates" and is listed as "Amount of Proposed Water Rates" chart. For this comparison I reviewed the rates for Flat Rate Services and Service Size of 1" service.

Please consider the following as comparable rates:

Durham - proposed	\$63.78
Chico	\$39.38
Gridley	\$29.49 base rate
Red Bluff	\$25.78
Williams	\$40.11

Larger providers:

CA Liberty, LA County	\$52.63
Golden State, Rancho Cordova	\$42.38
City of Madera	\$23.47

Your proposed rate increase seems quite exorbitant, by comparison.

It is disappointing that you did not complete State Referendum requirements to allow voters to consider the rate increase in a democratic way. Perhaps you will clarify the "expensive litigation" you refer to in your letter which your proposal appears to be avoiding.

Because I intend to join the Public Hearing, DID is sure to rationalize this high rate increase. It will be interesting and informative to learn detailed rationale to these proposed rate increases.

Please accept this information and letter as a Protest to the increase in water rates as proposed.

Kathryn & John L Azevedo Jr
2527 Burdick Road
Durham CA 95938

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☐ Board Date: _____

cc: Durham Forum OPINION

Durham Irrigation District

From: DuBose, Teri <Teri.DuBose@mail.house.gov>
Sent: Thursday, March 16, 2023 11:33 AM
To: Durham Irrigation District
Cc: Lavy, Alexandra; Page, Laura
Subject: Request from Congressman LaMalfa/Letter of Support for HR 1586
Attachments: Forest Protection and Wildland Firefighter Safety Act of 2023.pdf; Letter of Support - Forest Protection and Wildland Firefighter Safety Act of 2023.docx

Good morning,

Congressman LaMalfa is asking for your consideration to provide a letter of support for HR 1586, the Forest Protection and Wildland Firefighter Safety Act of 2023. This bill is important to California's ability to effectively fight wildfires this upcoming fire season. This bill is needed because an environmentalist group is suing the Forest Service under the Clean Water Act to require a NPDES permit to use fire retardant and they have requested an injunction on the use of fire retardant until the Forest Service receives this permit, which could take years.

The Congressman is humbly asking for your letter by 6:00pm PST on Wednesday, March 22nd. Also, if you know of other entities or organizations that would like to assist with this effort, please feel free to share this email.

If you have any questions, you can contact myself or Alexandra Lavy. She is copied on this email. Please let me know if you intend to send a letter.

Your assistance and consideration are appreciated.

Best regards,

Teri DuBose - District Representative
Congressman Doug LaMalfa CA/D1
120 Independence Circle, Suite B
Chico, CA 95973
530.343.1000 phone
530.343.0240 fax
www.lamalfa.house.gov

Congress of the United States

Washington, DC 20515

March 15, 2023

Dear

I write to request your support for my bipartisan bill, H.R. 1586 - the [Forest Protection and Wildland Firefighter Safety Act of 2023](#).

H.R. 1586 creates a Clean Water Act exemption for federal, state, local, and tribal firefighting agencies to use fire retardant to fight wildfires. As you know, fire retardant is an essential tool used to contain or slow the spread of wildfires. Currently the Forest Service and other agencies are operating under the assumption that a National Pollutant Discharge Elimination System (NPDES) permit is not required for the use of fire retardant because the regulations specifically state that fire control is a "non-point source silvicultural activity" and communications from EPA dating back to 1993 indicated a permit is not required.

This bill is needed because an environmentalist group is [suing](#) the Forest Service under the Clean Water Act to require a NPDES permit to use fire retardant and they have requested an injunction on the use of fire retardant until the Forest Service receives this permit, which could take years. If the injunction is granted and fire retardant is not available for use in the 2023 fire year, firefighters and individuals living in forested communities would be in greater danger, and millions of acres of forested land and billions of dollars of infrastructure would be at risk.

I appreciate your consideration of this pressing concern. We must be able to fight wildfires with everything we have, and limiting firefighting agencies' ability to do so flies in the face of forest conservation and our mission to protect nearby residents.

My bill has garnered bipartisan support throughout Congress. I was joined in introduction by the following Members of Congress: Jimmy Panetta (D-CA), Dan Newhouse (R-WA), John Duarte (R-CA), Russ Fulcher (R-ID), Tom McClintock (R-CA), John Garamendi (D-CA), Austin Scott (R-GA), Amata Radewagen (R-AS), Troy Nehls (R-TX), Lauren Boebert (R-CO), Rick Crawford (R-AR), Young Kim (R-CA), Ryan Zinke (R-MT), Blake Moore (R-UT), Burgess Owens (R-UT), Mike Simpson (R-ID), Trent Kelly (R-MS), Ken Calvert (R-CA), Pete Stauber (R-MN), Darrell Issa (R-CA), Mary Miller (R-IL), Kevin Kiley (R-CA), Matt Rosendale (R-MT), Jim Costa (D-CA), Jay Obernolte (R-CA), and Harriet Hagerman (R-WY).

Please refer questions or letters of support to Alexandra.Lavy@mail.house.gov with my Washington, D.C. office.

Sincerely,



Doug LaMalfa
Member of Congress

.....
(Original Signature of Member)

118TH CONGRESS
1ST SESSION

H. R. _____

To allow the Secretary of the Interior and the Secretary of Agriculture to use a fire retardant, chemical, or water for fire suppression, control, or prevention activities.

IN THE HOUSE OF REPRESENTATIVES

Mr. LAMALFA introduced the following bill; which was referred to the Committee on _____

A BILL

To allow the Secretary of the Interior and the Secretary of Agriculture to use a fire retardant, chemical, or water for fire suppression, control, or prevention activities.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “Forest Protection and
5 Wildland Firefighter Safety Act of 2023”.

1 **SEC. 2. PERMITTING REQUIREMENTS FOR CERTAIN DIS-**
2 **CHARGES OF FIRE RETARDANT.**

3 (a) **AUTHORIZED USES.**—The Secretary of the Inte-
4 rior and the Secretary of Agriculture are each authorized
5 to discharge a fire retardant, chemical, or water for fire
6 suppression, control, or prevention activities.

7 (b) **PERMITTING REQUIREMENTS.**—Notwithstanding
8 any provision of the Federal Water Pollution Control Act
9 (33 U.S.C. 1251 et seq.), a permit under section 402 of
10 such Act (33 U.S.C. 1342) shall not be required for the
11 activities authorized by subsection (a) or for similar activi-
12 ties conducted by a covered entity.

13 (c) **DEFINITION.**—In this section, the term “covered
14 entity” means—

- 15 (1) the Forest Service;
- 16 (2) the National Park Service;
- 17 (3) the Bureau of Land Management;
- 18 (4) the United States Fish and Wildlife Service;
- 19 (5) the Bureau of Indian Affairs;
- 20 (6) the Federal Emergency Management Agen-
21 cy;
- 22 (7) a State or a political subdivision thereof; or
- 23 (8) a Tribal government.

Month:	February	2023	
Date	Task Description/Notes	Regular Hrs and Duties (M-F)	After Hrs
2/1/23	Performed daily checks, checked lubrication of all pumps. Met with Brown to expose new Brown/Faber leak. Picked up parts for W.O. #111, 219, 138 and 220. from Buttes Pipe. Processed and hung 130 door hanger notices. Had Brown finish W.O. #220. Customer ad no pressure after work was finisied. Gate valve on their side of the service connection failed shut. Customer had already scheduled to have it replaced due to past failures. Spoke to nieghbor at 2378 Faber and got permission to connect to 2372 Faber for temp water. Customer will schedule repair for tomorrow.	9.50	
2/2/23	Performed daily checks, checked lubrication of all pumps. Pre made services for W.O. #111, 119 and 138. Met with Brown to patch leak on Brown Faber. Isolated Brown/Faber, patched leak, pressurized. Leak sealed. Isolated Campbell st. Installed service at 2400 Campbell St pressurized, no leaks. Installed service at 2387 Durham St and a shut of at 9237 Holland St during the same street to minimize down time. Pressure tested, no leaks.	6.50	
2/3/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/6/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/7/23	Performed daily checks, checked lubrication of all pumps. Received a complaint about meter box placement at 9237 Midway. Box was place 5 ft outside of 30 ft right away from center of the street. Customer has a tree on his property that is in the way of normal box placement. Placing box in 30 ft right away will put it in the base of tree's root system.	2.00	
2/8/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/9/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/10/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/13/23	Performed daily checks, checked lubrication of all pumps. Responded to 1 USA a request.	2.00	
2/14/23	Performed daily checks, checked lubrication of all pumps. Responded to 1 USA a request.	2.00	
2/15/23	Performed daily checks, checked lubrication of all pumps. Responded to 1 USA a request.	2.00	
2/16/23	Performed daily checks, checked lubrication of all pumps. Responded to 1 USA a request. Cleaned Library site. Serviced library turbine. Coordinated with Colin from XIO to accept scada purposal and schedule installation.	4.00	
2/17/23	Performed daily checks, checked lubrication of all pumps. Responded to 3 USA a requests.	2.50	

Date	Task Description/Notes	Regular Hrs and Duties (M-F)	After Hrs
2/20/23	Performed daily checks, checked lubrication of all pumps. Responded to 1 USA a request.	2.00	
2/21/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/22/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/23/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/24/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/27/23	Performed daily checks, checked lubrication of all pumps.	1.75	
2/28/23	Performed daily checks, checked lubrication of all pumps. Old handwheel valve is leaking at the intersection of Goodspeed and Florida. Contacted Brown to schedule repairs and get USA going.	2.00	
Monthly Production			
8604 CCF's			
Total Regular Hours		52.00	
Total Extra Regular Hours over 48 hrs/month, excluding meter reading		4.00	
Total Additional After Hours			0.00
Signature:	<i>Michael Butler</i>	.	
Title:	Operator		

3/15/2023

Work Order Statistics
01/01/2021 thru 03/31/2023

1

<u>Year</u>	<u>Month</u>	<u>Issued</u>	<u>Complete</u>	<u>Open</u>	<u>Avg Comp Days</u>	<u>Avg Open Days</u>
2021	09	6	6		98	0
2021	10	24	20	4	205	523
2021	11	2	2		69	0
2021	12	12	12		186	0
2022	01	7	7		47	0
2022	02	12	10	2	140	416
2022	03	6	5	1	131	366
2022	04	3	3		24	0
2022	05	5	5		21	0
2022	06	6	5	1	34	276
2022	07	2	2		10	0
2022	08	8	5	3	0	231
2022	09	7	6	1	37	184
2022	10	5	5		5	0
2022	11	1	1		13	0
2022	12	1		1	0	92
2023	01	8	2	6	18	61
2023	02	2		2	0	32

117

96

21

18 Items

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
112	920	10/13/21	R	Ilukowicz & Leach	Water Operator	2542 Durham-Dayton
APN 039-450014 10/26/2021 - blank; no meter. Need to install meter. 9/26/2021 - water operator reports no access.						
114	936	10/27/21	R	Devin Fosdick	Water Operator	2390 Brown St
APN 040-231-020 10/27/2021 - Install water meter.						
119	201	10/28/21	R	Henry Mattei	Water Operator	2425 Durham St
040-221-001 10/27/2022 - water operator contacted owner; cannot locate meter box. Will have Advanced Leak Detection search for meter box. 10/28/2021 - meter not working; estimated readings since 5/26/2020.						
129	141	10/28/21	R	Billy Woodward	Water Operator	2403 Brown St
040-233-015 1. unable to access meter because of dogs or possibly because cannot locate it. Need to check with water operator. 2. High AR - negotiated with administrative assistant.						
158	28	2/8/22	R	Erika Withrow	Administrative Assistan	9327 Holland Ave
039-460-045 2/8/2022 - Acct 28 has a meter, but is billed at flat rate 200 + usage. May need to re-adjust to flat rate 220 and calculate credit/debit.						
164	261	2/8/22	R	Dickalyn Porter	Water Operator	9339 Goodspeed St
040-223-009 9/8/2022: Per water operator - They need to be metered. I can get this going myself. They have a leak on their side that isn't being addressed. We need to know how much they are losing. Old (2020?) undated note from GM: mentioned that there is some water seepage in this area ("flooded" is the word used in the note). When convenient, please assess and advise if further action is needed.						
173	143	3/30/22	R	Janet Bynum	Water Operator	9389 Goodspeed St
040-214-007 3/29/2022 - water operator reports cracked sight glass on meter that might need repair or replacement.						
187	110	6/28/22	R	Derena Bettencourt	Water Operator	2344 Florida Ln
040-233-031 6/28/2022 - Water operator notes that meter is broken.						
192	806	8/2/22	R	Durham CUMC Parson	Water Operator / Admir	2404 Durham-Dayton

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
<p>9/13/2022 jlt: Advanced Pipeline verified water service line "coming from future meter supply hookup on Midway." - \$200</p> <p>9/8/2022 wo: Water Operator reports "This location is hardly ever occupied. There is extensive landscaping . It wouldn't be too difficult to install a meter. Will have Advanced Leak detection look at this location to locate service connection on 9/9/2022. This is a flat rate account being charged a non-standard fixed amount. (should be \$63,78; is charged \$39.93).</p> <p>Please look into two issues:</p> <ol style="list-style-type: none"> 1. service line and how difficult (expensive) would it be to install meter 2. what kind of water usage does this account have? Is there a lot of landscaping or amenities that use water? <p>We are considering offering the customer two options -</p> <p>A. encourage meter install now - \$650 meter fee, and update to metered rate \$35.07/mo + usage; meter is required in any case by 2025.</p> <p>B. charge standard fixed rate amount of \$63.78/month.</p>						
194	955	8/3/22		R Caitlin and Michael Crete		2514 Durham-Dayton
<p>039-450-005</p> <p>8/3/2022 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. Please advise if I need to make billing address changes.</p> <p>New meter fee has been paid.</p>						
200	919	8/30/22		R Jose Sanchez	Water Operator	9259 Midway
<p>040-250-027</p> <p>8/29/2022 - water operator notes scratched sight glass on meter makes it difficult to read.</p>						
209	125	9/28/22		R Jesus Barriega	Water Operator	9283 Goodspeed St
<p>040-233-006</p> <p>9/29/2022 jlt: Water operator reports that meter needs to be replaced. Estimated readings since 09/2022.</p>						
218	931	12/29/22		R David Day	Water Operator	2385 Florida Ln
<p>APN 040-240-075</p> <p>Meter needs replacxing.</p>						
221	961	1/24/23		R Albert Amator		2397 Campbell St
<p>040-223-006</p> <p>Please install new meter for a previously unmetered accounts (conversion and consolidation from flat rate account). See 12/2022 BOD discussion.</p> <p>Also update meter book - need to add new page.</p> <p>New meter fee has been charged to account.</p>						
223	72	1/24/23		R Geraldine Gillham	Water Operator	9348 Midway
<p>040-200-095</p> <p>Install new meter for a previously unmetered account (conversion from flat rate).</p> <p>Also update meter book - need to add new page.</p> <p>New meter fee has been charged to Acct 72.</p> <p>Will be New Acct 962</p>						
224	231	1/31/23		R Cheryl Williams	Water Operator	9263 Midway

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
040-250-002	1/31/2023	-				
225	943	1/31/23	R	Kayla and Michael LaChappelle	Water Operator	9216 Goodspeed St
040-250-017	1/31/2023:					
226	32	1/31/23	R	Robert Kreider	Water Operator	2408 Faber St
Read Seq 213003						
040-223-017	1/31/2023	jlt:				
227	210	1/31/23	R	Ken Quaintance	Water Operator	2397 Florida Ln
040-240-057	1/31/2023	jlt:				
228	964	2/27/23	R	Carol Wagner	Water Operator	2393 Durham St
040-221-008	2/27/2023:					
	Also update					
	New meter					
	*2/27/2023					
229	67	2/27/23	R	Tim Dempsey	Water Operator	9329 Midway
040-224-005	2/27/2023	jlt:				
	1. the District					
	2. what size					
	3. residential					
	4. if commercial,					
	Historic record					

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
103	615 9/28/21	10/4/21	R	Farm and Trade	Water Operator	9287 Midway
	Read Seq 308002					
104	508 9/29/21	2/14/22	R	John Pyle	Water Operator	2338 Brown St
	Read Seq 300002					
106	907 9/30/21	3/3/22	R	Bret and Jennifer Crowe	Water Operator	9620 Southwind Ct
	APN 039-540-045					
107	928 9/30/21	11/2/21	R	LDI Land & Home, I	Water Operator	30 San Rafael Ct
	APN 040-280-123					
108	312 9/30/21	2/3/22	R	Kevin Phillips	Water Operator	9478 Dillon Ct
	Read Seq 601302					
109	918 10/5/21	2/14/22	R	Camp & McLaughlin	Water Operator	9408 Goodspeed St
	040-213-004					
110	107 10/5/21	2/3/22	R	Renea Tamietti	Water Operator	2360 Faber St
	040-223-011					
111	933 10/13/21	2/7/23	R	Andrea and Marcus Mahling	Water Operator	9287 Holland Ave
	039-460-048					
113	934 10/18/21	12/3/21	R	Angela and Nathan Miller	Water Operator	9604 Southiwnd Ct
	APN 039-540-049					
115	102 10/28/21	7/6/22	R	Albert Amator	Water Operator	2400 Campbell St
	Read Seq 215011					
116	129 10/28/21	12/10/21	R	Robert Hindman	Water Operator	2404 Campbell St
	Read Seq 215009					
117	165 10/28/21	12/10/21	R	Aaron Weeber	Water Operator	2406 Campbell St
	Read Seq 215018					
118	206 10/28/21	1/4/22	R	Larry Bultema	Water Operator	9330 Holland Ave
	Read Seq 215001					
121	916 10/28/21	10/11/22	R	Christopher & Kimber Bresson	Water Operator	9416 Goodspeed St
	Read Seq 500014					

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>		<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
122	506	10/28/21	10/12/22	R	Bruce Hart	Water Operator	9499 Dillon Ct
	Read Seq 601308						
123	246	10/28/21	12/29/21	R	Matthew Stanton	Water Operator	2508 Durham-Dayton
	Read Seq 602003						
124	247	10/28/21	12/29/21	R	Damon Pound	Water Operator	2510 Durham-Dayton
	Read Seq 602004						
125	673	10/28/21	2/3/22	R	Cliff & Kristine Keene	Water Operator	2315 Via Calle Ct
	Read Seq 901048						
126	500	10/28/21	2/14/22	R	Kari Billson	Water Operator	9341-C Midway
	Read Seq 300016						
127	94	10/28/21	7/6/22	R	Courtney Willows	Administrative Assistan	2378 Faber St
	Read Seq 213013						
128	146	10/28/21	7/6/22	R	David & Katrina Jessen	Administrative Assistan	2411 Brown St
	Read Seq 209006						
130	188	10/28/21	7/14/22	R	Victor/Rosie Lopez	Water Operator	2345 Florida Ln
	Read Seq 105002						
131	187	10/28/21	11/15/22	R	Gabriel Dawson	Water Operator	2363 Florida Ln
	040-240-009						
132	178	10/28/21	11/2/22	R	Brett Lavorko	Water Operator	9255 Goodspeed St
	Read Seq 100001						
133	209	10/28/21	11/15/22	R	Dominic Vannucci and Sarah Bilich	Water Operator	9420 Goodspeed St
	040-213-006						
134	646	11/17/21	1/1/22	R	Brian Ring	Administrative Assistan	9470 Van Ness Way
	Read Seq 901021						
135	257	11/29/21	3/3/22	R	John & Christy Patterson	Water Operator	2368 Florida Ln
	Read Seq 209009						
136	264	12/1/21	11/15/22	R	Ken Piercy	Water Operator	9243 Goodspeed St
	040-240-017						

Order No	Tap	Issued	Completed		Name	Assigned to	Location
137	173	12/1/21	7/6/22	R	John Staples	Water Operator	2381 Durham St
Read Seq 200015							
138	124	12/6/21	2/7/23	R	Ethan Withrow	Water Operator	2387 Durham St
040-221-009							
139	11	12/16/21	10/12/22	R	Sandra Atteberry	Water Operator	9227 Midway
Read Seq 104008							
140	279	12/21/21	12/21/21	R	James Patterson	Water Operator	2534 Durham-Dayton
Read Seq 602011							
141	278	12/21/21	12/21/21	R	Erika Rust	Water Operator	2530 Durham-Dayton
Read Seq 602010							
142	938	12/28/21	2/15/22	R	Martin Van Gundy	Water Operator	9383 Midway A
APN 040-215-016							
143	939	12/28/21	2/15/22	R	Martin Van Gundy		9383 Midway B
APN 040-215-017							
144	940	12/28/21	2/11/22	R	Durham Gun Shop		9385 Midway
APN 040-215-018							
145	910	12/28/21	7/6/22	R	Bethany and Samuel Casale	Water Operator	2398 Durham St
040-214-012							
146	812	12/28/21	10/12/22	R	Richard Schell	Water Operator	9587 Sunsup Ln
Loc ID 039-540046							
147	5	9/22/21	2/3/22	R	Susan Clements	Water Operator	2407 Faber St
Read Seq 211008							
148	22	12/30/21	11/15/22	R	Jed Hait	Water Operator	2393 Brown St
040-233-017							
149	934	1/10/22	1/12/22	R	Angela and Nathan Miller	Water Operator	9602 Southwind Ct
APN 039-540-049							
150	652	1/10/22	2/3/22	R	Joe Albert	Water Operator	9340 La Rose Ct
Read Seq 901027							

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
151	176	1/12/22	1/12/22	R Dolores McHenry	Water Operator	2396 Brown St
Read Seq 211007						
152	263	1/12/22	1/12/22	R Gary Wolf	Water Operator	2396 Serviss St
Read Seq 101008						
153	682	1/24/22	2/7/22	R Susan Donohue	Water Operator	2335 Via Calle Ct
Read Seq 901057						
154	153	1/31/22	11/15/22	R DC Investments One	Water Operator	9210 Goodspeed St
040-250-016						
155	200	1/31/22	2/3/22	R Berton Bertagna	Water Operator	9287 Midway / Almen
Read Seq 308004						
156	654	2/3/22	5/27/22	R Steve Lucena	Administrative Assistan	9339 La Rose Ct
Read Seq 901029						
157	27	2/8/22	8/17/22	R Brenda McLaughlin	Administrative Assistan	2400 Faber St
040-223016						
159	133	2/8/22	11/2/22	R Wes Lybbert	Water Operator	2370 Campbell St
Read Seq 300018						
160	930	2/8/22	11/2/22	R Raymond and Lisa Rodriguez	Water Operator	2570 Durham-Dayton
APN 039-520-034						
161	913	2/8/22	11/2/22	R Matthew and Tamara Eubanks	Water Operator	2394 Campbell St
040-221-029						
163	662	2/8/22	11/15/22	R Anne Botello	Water Operator	9307 Sarah Ann Ct
039-460-057						
165	660	2/14/22	2/15/22	R Gina Schweitzer	Water Operator	9216 Goodspeed St
Read Seq 901035						
166	924	2/10/22	2/22/22	R Tom Knight	Administrative Assistan	9637 Southwind Ct
039-540-057						
167	638	2/22/22	2/23/22	R Tod Leininger	Water Operator	2487 Tracy Ranch Rd
Read Seq 901012						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
183	507	6/2/22	9/8/22	R Jamie Payne	Water Operator	9435 Dillon Ct
Read Seq 601205						
184	255	6/14/22	6/14/22	R Rosemarie Brown	Water operator	2383 Faber St
Read Seq 211016						
185	665	6/20/22	6/20/22	R Frederick Montgomery	Water Operator	9626 Southwind Ct
Read Seq 901040						
186	203	6/28/22	9/8/22	R Almendra Winery		9275 Midway
Read Seq 100011						
188	244	7/5/22	7/25/22	R Veronica Masuda	Water Operator	9434 Dwyer Ct
Read Seq 701006						
189	257	6/30/22	6/30/22	R John & Christy Patterson	Water Operator	2368 Florida Ln
Read Seq 209009						
190	636	7/18/22	7/18/22	R Lisa Johnson	Water Operator	2503 Tracy Ranch Rd
Read Seq 901010						
193	947	8/3/22	8/4/22	R Steven and Michelle Bunch	Water Operator	30 San Rafael Ct
Read Seq 2-23a						
195	144	8/16/22		R David Jasper Lerch	Water Operator	9251 Midway
Read Seq 104004						
196	674	8/16/22	8/16/22	R Andrew Sohnrey	Water Operator	2318 Via Calle Ct
Read Seq 901049						
198	929	8/18/22	8/18/22	R Benjamin and Emily Osburn	Water Operator	2404 Brown St
APN 040-231-034						
199	505	8/22/22	8/24/22	R Tinker Davis	Water Operator	2535 G Warren Dr
Read Seq 601201						
201	11	9/1/22	9/1/22	R Sandra Atteberry	Water Operator	9227 Midway
Read Seq 104008						
203	622	9/12/22	11/9/22	R Sis Gilmore	Water Operator	9462 Van Ness Way
Read Seq 901007						

DURHAM IRRIGATION DISTRICT

USBR ASSISTANCE AGREEMENT

Agreement Number R18AP00245

PROJECT BUDGET SUMMARY

DRAFT - March 9, 2023

<u>BUDGET ITEM DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNITS</u>	<u>UNIT COST</u>	<u>ACTUAL</u>	<u>BUDGET</u>
SUPPLIES/MATERIALS					
XIO Radio Telemetry Scada Equipment	1	Lump Sum	\$ 32,717.00	\$ 32,717.00	
XIO Radio Telemetry Installation - Electrical	1	Lump Sum	\$ 10,823.25	\$ 10,823.25	
XIO Radio Telemetry Data Package	1	Lump Sum	\$ 16,320.00	\$ 16,320.00	
Water Operator Costs	1	Lump Sum	\$ 2,500.00	\$ 2,500.00	
Water Meters	42	Each	\$ 185.00	\$ 7,770.00	
Meter Boxes	42	Each	\$ 120.00	\$ 5,040.00	
Misc. Plumbing Materials	42	Each	\$ 235.00	\$ 9,870.00	
Water Operator Costs	42	Each	\$ 150.00	\$ 6,300.00	
Administrative Costs	1	Lump Sum	\$ 3,500.00	\$ 3,500.00	
TOTAL SUPPLIES/MATERIALS				\$ 94,840.25	\$ 117,000.00
CONTRACTURAL CONSTRUCTION					
Engineering	1	Lump Sum	\$ 12,000.00	\$ 12,000.00	\$ 12,200.00
System Installation	42	Each	\$ 1,200.00	\$ 50,400.00	\$ 19,140.00
TOTAL CONTRACTURAL CONSTRUCTION				\$ 62,400.00	\$ 31,340.00
OTHER					
Reclamation Environmental and Cultural Compliance Costs	1	Lump Sum	\$ 216.00	\$ 216.00	\$ 216.00
EA Report Prep	1	Lump Sum	\$ 5,000.00	\$ 5,000.00	\$ 7,800.00
TOTAL OTHER				\$ 5,216.00	\$ 8,016.00
				ACTUAL	BUDGET
TOTAL OF ALL PROJECT COSTS				\$ 162,456.25	\$ 156,356.00

Firm Pricing

Estimated

DURHAM IRRIGATION DISTRICT

USBR ASSISTANCE AGREEMENT

Agreement Number R18AP00245

PROJECT SCHEDULE

DRAFT – March 7, 2023

MARCH 2023

- Order and Install XIO Radio Telemetry SCADA Equipment at the three well sites.

APRIL 2023

- Field identify 42 Water Meter Service Locations
- Order Meters, boxes, etc.
- Identify three Contractors for Meter Installation Bidding
- Outline Meter Service customer notification policies
 - o Prepare draft customer notification document.
- Begin Data Collection at the three well sites.

MAY 2023

- Prepare bid documents for water meter service installations.
- Complete customer notification document.
- Continue Data Collection at the three well sites.

JUNE 2023

- Obtain bids for water meter service installations.
- Send out customer notification document.
- Continue Data Collection at the three well sites.

JULY 2023

- Continue Data Collection at the three well sites.

AUGUST 2023

- Install 42 Water Meter Services.
- Continue Data Collection at the three well sites.

SEPTEMBER 2023

- Continue Data Collection at the three well sites.
- Begin Data Analysis Summary Report preparation.
- Prepare USBR Annual Report and submit.

NOVEMBER 2023

- Continue Data Collection at the three well sites.
- Continue Data Analysis Summary Report preparation.

DECEMBER 2023

- Complete Data Analysis Summary Report and submit to USBR.
- Prepare USBR Final Report and submit.



Estimate for an XiO Cloud SCADA[®] System for Durham Irrigation District

Version: 1.3

Publish Date: September 21, 2022

1 Installation Preparation

XiO Systems require an electrician with controls experience for the best installation experience.

1. Does the installing electrician have experience with 4-20mA signals and motor control systems?
 - ☐ yes
 - ☐ no
2. Is all existing equipment on site ready for connection to XiO hardware and cloud?
 - ☐ yes
 - ☐ no
3. Is XiO hardware being connected to existing SCADA equipment?
 - ☐ yes
 - ☐ no
4. Which cellular provider has the best reception at each site?
 - ☐ Verizon
 - ☐ AT&T
 - ☐ Sprint
 - ☐ T-Mobile
 - ☐ Other:
 - ☐ No Cellular Reception
5. Requested date/s for XiO Equipment to be onsite:
6. Expected installation date/s for each site:

Installation Contact:

Company Name

Contact Name

Contact Phone

Contact Email

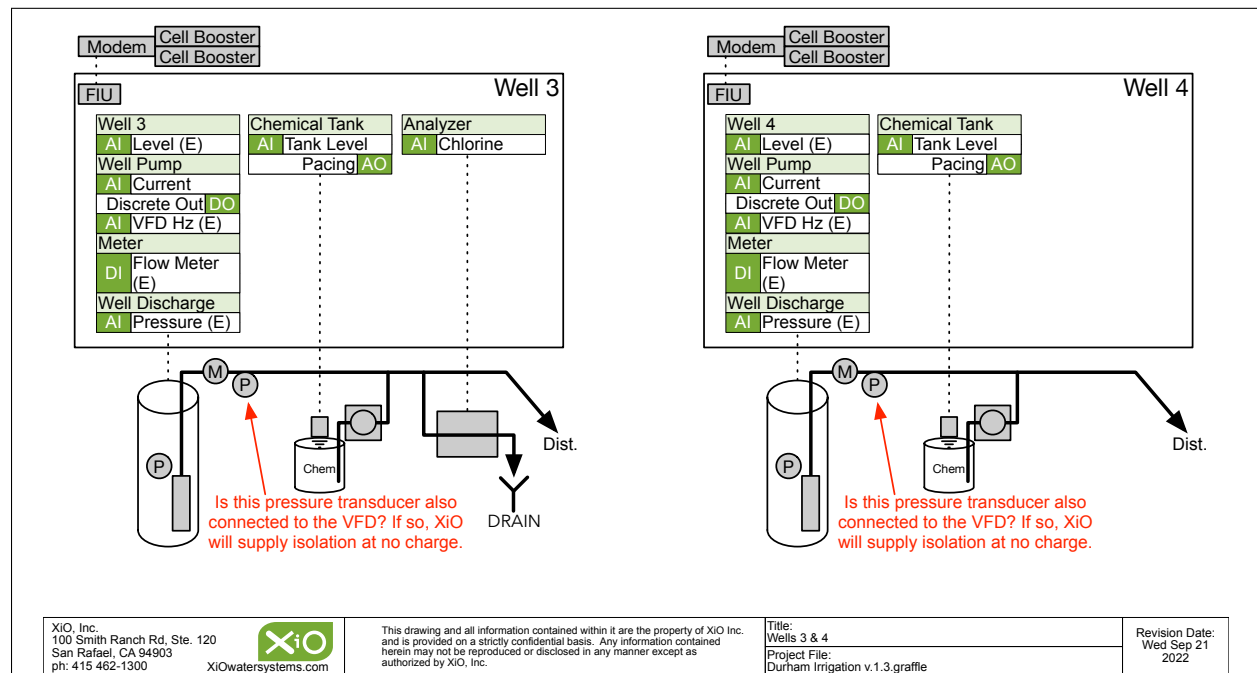
2 Proposed System

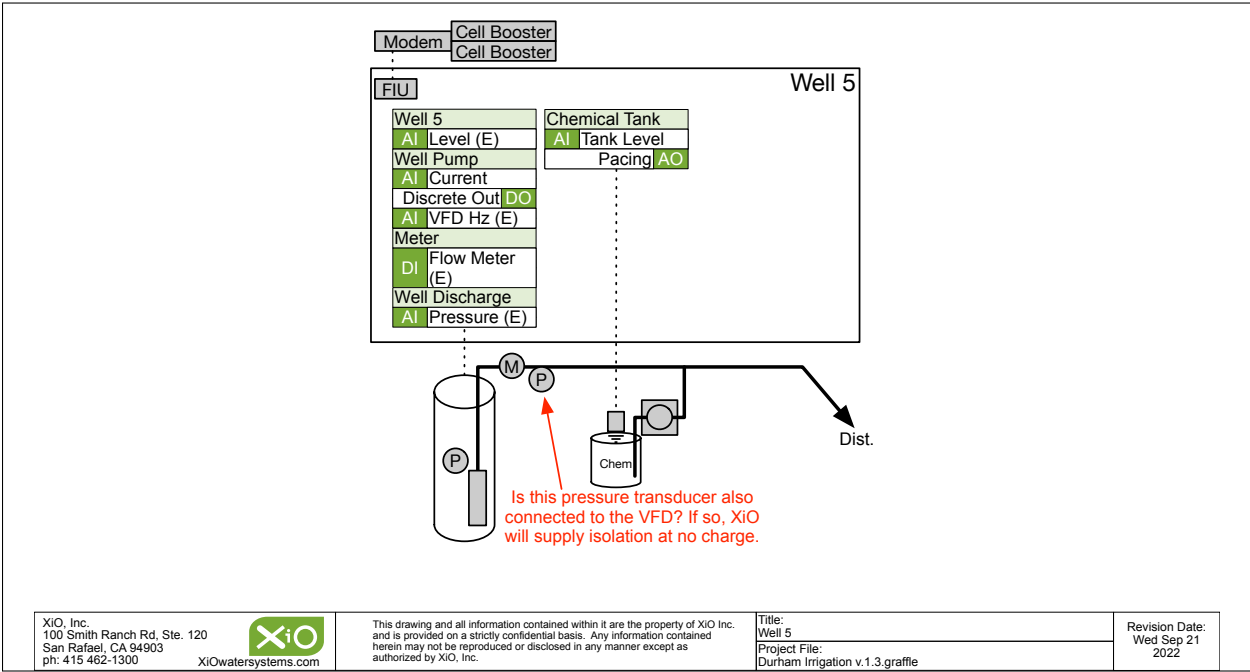
XiO, Inc. (XiO) is pleased to supply this proposal to provide a monitoring and control system for Durham Irrigation District.

3 Synopsis

The proposed system consists of three well sites that operate independently based on local pressure. A VFD at each well will be monitored by XiO, and XiO will start and stop each well pump. Communications at each site will utilize cellular modems with directional booster antennae.

4 System Diagram





5 Line Items by Site

5.1 Well 3 Site

1 x **Field Installable Unit-** Site FIU

1 x **Cellular Modem-** Site Modem

2 x **Cellular Booster Antenna, single pole-** Modem Booster Antennae

(25) Ft. of coaxial cable for each antenna, terminated at each end with RF connectors for the XiO Cellular Modem and Cellular Booster Antenna.

Modem Booster Antennae Detail:

The Booster Antennae are directional and must be pointed at the nearest Verizon tower for optimal performance.

ASSET: Well

1 x **Analog Input-** Well Aquifer Level

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Aquifer Level Detail:

Existing Well Watch 700

ASSET: Well Discharge

1 x **Analog Input-** Well Discharge Pressure

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

ASSET: Chemical Tank

1 x **Output, Analog 0-20 mA-** Pacing Signal

XiO SaaS Features:

Analog Output Auto;

Pacing Signal Detail:

Pacing rate varies with VFD frequency. This is unusual as we typically pace based off the flow rate of the water from the adjacent water meter.

1 x **Ultrasonic Level Sensor-** Chemical Tank Level

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

(13) Ft. of shielded 4 conductor cable for each sensor, permanently connected to the sensor at one end and an M12 connector at the other.

(6) Ft. of shielded 4 conductor cable for each sensor, terminated with an M12 on one end and labeled wires on the other.

ASSET: Chlorine Analyzer

1 x **Analyzer, Chlorine, 2wire open-** Chlorine Concentration

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

(15) Ft. of shielded 4 conductor cable for each sensor, terminated with stripped wires on both ends.

(15) Ft. of shielded 4 conductor cable for each sensor, terminated with stripped wires on both ends.

ASSET: Well Pump

1 x Electrical Current Monitoring, 1 Phase- Well Pump Electrical Current

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

(10) Ft. of 600 V insulated cable for each sensor, with fork terminals on one end and labeled wires on the other.

1 x Discrete Output- Well Pump Control

XiO SaaS Features:

Discrete Control;

Well Pump Control Detail:

RUN when the discharge pressure falls to a user-defined level

STOP when the discharge pressure rises to a user-defined level

RUN or STOP based on manual user input on the XiO Interface (Virtual HOA)

1 x Analog Input- Well Pump VFD Hz Monitor

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Pump VFD Hz Monitor Detail:

Display as Hz on XiO UI

ASSET: Well Flow Meter

1 x Flow Meter, Customer Supplied- Well Flow Rate and Total

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Flow Rate and Total Detail:

Existing 6 in. Seametrics MagMeter with pulse output

5.2 Well 4 Site

1 x Field Installable Unit- Site FIU

1 x Cellular Modem- Site Modem

2 x Cellular Booster Antenna, single pole- Modem Booster Antennae

(25) Ft. of coaxial cable for each antenna, terminated at each end with RF connectors for the XiO Cellular Modem and Cellular Booster Antenna.

Modem Booster Antennae Detail:

The Booster Antennae are directional and must be pointed at the nearest Verizon tower for optimal performance.

ASSET: Well

1 x Analog Input- Well Aquifer Level

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Aquifer Level Detail:

Existing Well Watch 700

ASSET: Well Discharge

1 x **Analog Input-** Well Discharge Pressure

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

ASSET: Chemical Tank

1 x **Output, Analog 0-20 mA-** Pacing Signal

XiO SaaS Features:

Analog Output Auto;

Pacing Signal Detail:

Pacing rate varies with VFD frequency. This is unusual as we typically pace based off the flow rate of the water from the adjacent water meter.

1 x **Ultrasonic Level Sensor-** Chemical Tank Level

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

(13) Ft. of shielded 4 conductor cable for each sensor, permanently connected to the sensor at one end and an M12 connector at the other.

(6) Ft. of shielded 4 conductor cable for each sensor, terminated with an M12 on one end and labeled wires on the other.

ASSET: Well Pump

1 x **Electrical Current Monitoring, 1 Phase-** Well Pump Electrical Current

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

(10) Ft. of 600 V insulated cable for each sensor, with fork terminals on one end and labeled wires on the other.

1 x **Discrete Output-** Well Pump Control

XiO SaaS Features:

Discrete Control;

Well Pump Control Detail:

RUN when the discharge pressure falls to a user-defined level

STOP when the discharge pressure rises to a user-defined level

RUN or STOP based on manual user input on the XiO Interface (Virtual HOA)

1 x **Analog Input-** Well Pump VFD Hz Monitor

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Pump VFD Hz Monitor Detail:

Display as Hz on XiO UI

ASSET: Well Flow Meter

1 x **Flow Meter, Customer Supplied-** Well Flow Rate and Total

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Flow Rate and Total Detail:

Existing 4 in. meter TBD w/pulse output

5.3 Well 3 Site

1 x **Field Installable Unit-** Site FIU

1 x **Cellular Modem-** Site Modem

2 x **Cellular Booster Antenna, single pole-** Modem Booster Antennae

(25) Ft. of coaxial cable for each antenna, terminated at each end with RF connectors for the XiO Cellular Modem and Cellular Booster Antenna.

Modem Booster Antennae Detail:

The Booster Antennae are directional and must be pointed at the nearest Verizon tower for optimal performance.

ASSET: Well

1 x **Analog Input-** Well Aquifer Level

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Aquifer Level Detail:

Existing Well Watch 700

ASSET: Well Discharge

1 x **Analog Input-** Well Discharge Pressure

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

ASSET: Chemical Tank

1 x **Output, Analog 0-20 mA-** Pacing Signal

XiO SaaS Features:

Analog Output Auto;

Pacing Signal Detail:

Pacing rate varies with VFD frequency. This is unusual as we typically pace based off the flow rate of the water from the adjacent water meter.

1 x **Ultrasonic Level Sensor-** Chemical Tank Level

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

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ASSET: Well Pump

1 x Electrical Current Monitoring, 1 Phase- Well Pump Electrical Current

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1 x Analog Input- Well Pump VFD Hz Monitor

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Well Pump VFD Hz Monitor Detail:

Display as Hz on XiO UI

ASSET: Well Flow Meter

1 x Flow Meter, Customer Supplied- Well Flow Rate and Total

XiO SaaS Features:

SCADA Viz, Data Viz, and Alarms

Well Flow Rate and Total Detail:

Existing 6 in. Seametrics MagMeter with pulse output

6 Pricing Estimate

The pricing below is an estimate, to be used for budgetary purposes only. Final pricing is dependent on XiO Engineering Review with the customer to verify details and accuracy. Final pricing may be higher or lower than the Estimate.

6.1 Monthly Fees

Number of Months	Monthly
First 12 Months, each month	\$1,360

**Minimum term for monthly recurring fees is 12 months, with automatic renewal.*

Monthly Fees include SaaS Features, SLA Tier 2 , and Internet Service

6.2 Hardware

Hardware	Subtotal*
XiO Hardware	\$22,242
3rd Party Hardware	\$10,475
Hardware Total	\$32,717

**Applicable sales tax will be collected upon invoice*

6.3 Payment Terms

Monthly Fees

Payment terms are month to month, Net 30.

Hardware

Hardware payment terms are Net 30.

6.4 Definitions

XiO Hardware

XiO Cloud SCADA® system hardware, including FIUs (Field Installable Units) and communications equipment. This typically represents a one-time revenue event.

3rd Party Hardware

Equipment sourced and shipped by XiO including transducers, analyzers, and sensors. This typically represents a one-time revenue event.

Joseph Corron Electric

13362 Oak Ranch Ln
Chico, CA 95973
530-774-3671

ESTIMATE

DIR # PW-LR-1000981600
Lic.# 882167

Number	2310 Est
Date	2/21/23
Page	1

Bill To:

Durham Irrigation District
P.O. Box 98
Durham, CA. 95938

XIO 3 WELL SITES

Description	Qty	Cost	Total
THIS ESTIMATE IS FOR LABOR & MATERIALS TO INSTALL XIO RADIO TELEMTRY. PROVIDED PANELS WILL BE INSTALLED IN THREE WELL LOCATIONS. AT EACH SITE CONTROLS WILL BE TIED IN TO EACH DAN FOSS DRIVE AS PER EACH XIO CONTROL CABINET.			
MISC. MATERIALS TO COMPLETE INSTALLATION	1	\$1,700.00	\$1,700.00
ELECTRICAL FIELD LABOR	1	\$9,000.00	\$9,000.00
BUTTE COUNTY SALES TAX 7.25%		\$123.25	\$123.25

TOTAL: \$10,823.25



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafo.org

TO: Butte County Special Districts
Butte County Special District Association

FROM: Krystal Bradford, Commission Clerk

SUBJECT: Election of a Special District **Regular** “Enterprise” Member

DATE: March 7, 2023

Nominations Requested

On January 24, 2023, the Butte Local Agency Formation Commission called for nominations for:

- One (1) Special District **Regular** “Enterprise” Member. The term for this seat is four years and will begin June 1, 2023 and expire May 31, 2027; and

Nominations Received

The nomination period closed on Friday, March 3, 2023. Valid nominations received are as follows:

For the **Regular** “Enterprise” Member:

- **Bob Matthews** – Paradise Irrigation District
- **Ruth Duncan** – South Feather Water and Power Agency
- **Bruce Wristen** – Thermalito Water and Sewer District
- **Scott “Kent” Fowler** – Feather River Recreation and Park District

Instructions:

1. Votes shall be made by official action of the Districts' Board of Directors.
2. Ballots shall be certified by the signature of the Chair, or an alternate District Board Member chosen by the Districts' Board for the purpose of signing the attached ballot AND counter-signed by the Districts' General Manager/Secretary of Board.
3. Ballots shall be returned no later than **4:00 p.m. on Friday, May 5, 2023**. Ballots postmarked after the closing date will not be accepted.
4. Districts may submit their ballots one of the following ways:

Hand Delivered	Electronic Mail	Certified Mail
Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965	slucas@buttecounty.net	Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965

5. District ballots returned by electronic mail shall be scanned copies of the original signed certified ballot.
6. If you do not have a District Board meeting scheduled within this time frame, a special meeting shall be scheduled in order to submit a valid ballot.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as your Special District LAFCO Commissioner will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this election and submit your vote.

Should you have any questions, please feel free to me.

Enclosed: Ballot



BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 Downer Street, Suite C
Oroville, CA 95965 – (530) 538-7784

2023 ELECTION BALLOT

Special District Regular “Enterprise” Member

Regular “Enterprise” Member

Please Vote for Only One (1)

- ☐ **Bob Matthews** – Paradise Irrigation District
- ☐ **Ruth Duncan** – South Feather Water and Power Agency
- ☐ **Bruce Wristen** – Thermalito Water and Sewer District
- ☐ **Scott “Kent” Fowler** – Feather River Recreation and Park District

☐

(Write in Candidate)

(Name of District)

Certification of Ballot

District Board Chair or Designee

District Manager/Secretary of the Board

District

Date

INTEROFFICE MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: JEANNIE TRIZZINO

SUBJECT: CHANGE OFFICE HOURS

DATE: MARCH 9, 2023

CC:

This memorandum is to request that the District modify its office hours when the public can call or come in to speak with District staff, pay their bill, and get information on their accounts.

Currently the District's office hours on Tuesday are from 1:00 pm to 4:00 pm.

I would like to request that they be changed to either: (a) Tuesday from 12:00 pm to 3:00 pm or (b) Wednesday 1:00 pm to 4:00 pm.

There is no change to the District's Thursday office hours, which are from 9:00 am to 12:00 pm.

This request is to better accommodate a long-term schedule conflict that I anticipate. The office hour change would commence immediately if possible.