

**Durham Irrigation District
Board of Directors Meeting
AGENDA**

**March 12, 2019
5:30 PM**

Board Members:

**Raymond Cooper, Chair
Matt Doyle
Kevin Phillips**

District Staff:

**Kristen McKillop, Contract General Manager
Mark Adams, Contract District Engineer
Jeff Carter, District Counsel
Kevin O'Shea, Contract Operator**

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*

AGENDA ITEMS:

1. Roll Call/Establishment of Quorum (Staff McKillop)

- a. Introduction of Guests

2. Consent Agenda (Chair Cooper)

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- a. **Request for Approval of minutes for Regular Meeting held on February 12, 2019**
- b. **Request for Approval of Payment for Warrants from February 1, 2019 through March 10, 2019.**

3. Items Removed from Consent Agenda

4. Manager Report

- a. Update on Administrative and Financial Matters – Strategic Path Forward
 - i. Request for Bookkeeping and HR services as outlined
 - ii. Request for Approval of services to automate billing process
 - iii. Request for Approval to set up and maintain District website as per SB 929
- b. Update on Operations

- i. Meter readings and verification of connections – request for approval of engagement of contractor to read meters and verify water connections for March, 2019
- ii. Installation of meter at Redding property – request for approval to install meter at Redding property without charge to landowner
- iii. Update on meter removal and installation at Countryside Commons (Cortes) – information only

5. Attorney Report

- 1) Vina Subbasin Joint Powers Agreement– request to approve agreement
- 2) Update on LAFCo application to expand sphere of influence and update Municipal Services Review – information only
- 3) Update on annexation of Black Diamond property to District – information only
- 4) Update on Birchard (Symmes) TPM – information only
- 5) Update on Creekside Estates TPM and service agreement – information and possible request to approve service agreement
- 6) Roles of Board and Management in conduct of District Business – discussion only

6. Public members wishing to address the Board on items not listed on the Agenda. (The Board is prohibited by State law from taking action on any item presented if it is not listed on the agenda. Comments will be limited to three minutes per person)**

7. Board members wishing to address items not listed on the agenda. (The Board is prohibited by state law from taking action on any item presented if it is not listed on the agenda)

8. Adjournment.

- a. Next meeting of the Board is scheduled for April 9, 2019 at 6:00pm at the District Office.

Posted 3/7/2018