

**Durham Irrigation District Board of Directors  
Board Meeting  
August 17, 2021 - 5:30 PM  
MINUTES**

**Board of Directors:**

Matt Doyle, Chair - in attendance/remote  
Raymond Cooper - in attendance/remote  
Kevin Phillips - in attendance/remote

**District Staff:**

Kamie Loeser, General Manager - in attendance/remote  
Jeff Carter, District Counsel - in attendance/remote  
Mike Butler, Water Operator - in attendance/remote  
Mark Adams, District Engineer - not in attendance

**This meeting was recorded. The audio and video recordings are available on the District website:  
[www.didwater.org](http://www.didwater.org)**

**AGENDA ITEMS:**

**1. CALL TO ORDER**

- 1.1. Roll Call/Establishment of Quorum: The meeting was called to order at 5:32PM by Chair Doyle. Roll Call was taken as noted "in attendance" above. The Board, staff, and attendees participated via Zoom. This meeting was recorded.
- 1.2. Introduction of Guests  
No Guests in Attendance.

**2. PUBLIC COMMENT**

No Public Comment.

**3. PRESENTATIONS *(All Items Informational/Possible Action)***

None.

**4. CONSENT AGENDA**

- 4.1. Minutes for the Regular Meeting held on July 20, 2021.
- 4.2. Monthly Financial Report for July 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.3. Approval of the Warrant Sheet from July 21, 2021 through Aug. 13, 2021 including payments, deposits, and transaction adjustments.

- 4.4. State Controller 2020 Compensation Report documentation submitted.

*Action Requested:* that the Board of Directors approve the Consent Agenda.

*Discussion:* No specific discussion.

*Public Comment:* No public comment.

*Action Taken:* On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the Consent Agenda.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Cooper, Doyle

Noes:

Abstained:

Absent:

## 5. REGULAR AGENDA

- 5.1. Items Removed from Consent Agenda. No items were removed from Consent Agenda.

## 6. GENERAL BUSINESS

No new business.

## 7. WATER OPERATIONS BUSINESS

- 7.1. Ongoing/New Business (*All Items Informational/Possible Action/Direction*)

- a. Review of Daily Log for July 2021 (Operator Mike Butler).

*Informational Purposes:* Water Operator Mike Butler provided a review/summary of daily log for the month. Discussed the North State Electric repair at the library well site and process to restore power to pump. Discussed “noise complaint” from neighbor, discovered that the generator was on in response to power issue to pump.

*Board Discussion:* No specific discussion.

*Public Comment:* No public comment.

- b. Brown/Faber Alley Main Line Replacement Project. Cost Estimates.

*Informational Purposes:* Water Operator Butler provided a review/summary of the two cost estimates provided to the District from Brown General Engineering, Inc. and R&R Horn General Contractors.

*Board Discussion:* Board discussed that a bid process should be used for this project so that the estimates are prepared using the same information and assumptions.

*Public Comment:* No public comment.

*Direction Given:* Board directed staff to contact NorthStar to prepare a bid package for the project.

- c. Pressure Tank Replacement Terms & Conditions and Preliminary Cost Estimate.

Informational Purposes: Staff discussed the concerns regarding the terms and conditions pertaining to shipping costs and other items not included in the cost estimate.

Board Discussion: Board discussed the terms and conditions.

Public Comment: No public comment.

Direction Given: Board directed staff to coordinate with Water Operator Butler to determine a potential estimate for shipping and other items that may be needed, i.e., structural calculations, P.E. signature, taxes, duties or related fees, as part of the installation of the pressure tank.

## 8. ATTORNEY REPORT

- 8.1 Well Construction Reimbursement Agreement Between DID and Durham Valley Development Corporation. Review of the Agreement entered into on January 9, 1991.

Informational Purposes: Legal counsel provided overview and background of the agreement; staff provided an update on the research being conducted with regard to the number of connections between 1991-1996.

Board Discussion: Board discussed, in general, their recollection of the history of the subdivision, the location, and the estimated number of parcels.

Public Comment: No public comment.

Direction Given: Board directed staff and legal counsel to bring the item back at the September meeting in closed session to discuss potential legal implications, if any, of the expired contract.

- 8.2 Update: Meeting with Department of Development Services on July 28, 2021 for TPM21-0009 Symmes at 2125 Durham-Dayton Road. APN 040-200-096 and 040-200-097, just west of Stanford Lane. Approximately 5.93 acres. Project is proposed to be on septic. Project is proposed to be on well water. "Once the tentative map is approved and a final parcel map recorded, Parcels 1 and 2 will be sold for single-family residential development. No additional development is anticipated on Parcel 3. The project does not include any anticipated or phased development and is not associated with any other project."

Informational Purposes: Legal counsel provided overview and background of the meeting with County staff. The project proponent/Mr. Symmes will construct/continue the water line beyond the adjacent Keeney property to provide water service to the parcels.

Board Discussion: No specific discussion.

Public Comment: No public comment.

Other Items: Legal Counsel noted that the District received correspondence from the County Clerk Recorder staff regarding the Initiative Petition to Roll Back Rates to 2018 that was circulated by Mr. Pat Button in August of 2020. Specifically, the County Clerk Recorder staff indicated that the District would need to 1) change said ordinance mentioned in the petition that was certified in August of 2020, or 2) issue an order of election or call for a special election for the measure to be voted on. This item will be on the September 21, 2021 agenda for further discussion.

**9. MANAGER REPORT**

9.1 Manager's Report/Updates (Manager Loeser)

a. Development Projects (*All Items Informational/Possible Action/Direction*)

- Will-Serve Letter Tony Symmes

Informational Purposes: Staff provided summary of the Will-Serve letter to Mr. Tony Symmes for the parcel map on San Rafael Ct.

Board Discussion: No specific discussion.

Public Comment: No public comment.

**10. VINA GSA (*All Items Informational/Possible Action/Direction*)**

10.1 Vina GSA Report (Manager Loeser, Director Cooper)

a. Update on the preparation of the GSP, Sustainable Management Criteria, and Project Management Actions. Informational.

b. Vina GSA Meetings Schedule:

- Stakeholder Advisory Committee Meetings:
  - August 17, no September 21 meeting will be rescheduled to be a separate public workshop to be scheduled for late September, early October), October 19, November 16 meeting date will likely be shifted to earlier in the month.
- Vina GSA/RCRD GSA Board Meetings:
  - September 8, November 15 (meeting changed from 11/10/21), December 15 (meeting changed from 12/8/21)

Informational Purposes: Items 10.1a and 10.1b were informational items.

Board Discussion: The Board discussed various aspects of the Vina GSA and corresponding GSP process.

Public Comment: No public comment.

Direction Given: The Board requested that options for participation in the GSA be added to the September 21, 2021 agenda.

**11. DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the Agenda.

The Board requested that a discussion regarding existing parcels within the District boundaries that are requesting a new connection be added to the September 21, 2021 agenda.

**12. ADJOURNMENT** – Adjourned 7:03PM to the next Regular Board Meeting, September 21, 2021.