



DURHAM IRRIGATION DISTRICT
Meeting Minutes

Special Board Meeting and Strategic Planning Meeting

Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Margaret Schmidt, Facilitator

Monday, May 5, 2025
8:30 AM – 1:00 PM

District Office
9431 Midway, Unit B
Durham CA 95938

1 CALL TO ORDER – 8:50 AM

Present: Directors Doyle, Phillips and Sohnrey.

Absent: NONE

Also present: District Engineer Mark Adams; District Engineer Robin Kampmann; Engineer Holly Kaschmitter; Water Operator Mike Butler; Public Outreach Nicole Johansson; General Counsel Amanda Uhrhammer; Margaret Schmidt (Strategic Planning) and Administrative Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Item 3.2 – Cost of Service Analysis – moved to the end of the meeting after discussion of Item 3.4 and to allow time for the strategic planning process.

Item 3.4 – Adopt Resolution 2025-02 relating to AB 2257 – moved to the end of the meeting to allow time for the strategic planning process.

2.2 PUBLIC COMMENT - NONE

3 REGULAR AGENDA

3.1 Repairs to Well 3

SUBJECT: Approve contract with Well Industries in the amount of \$3,900 to pull the pump at Well 3 to assess the cause of persistent vibration. Of the three proposals that were requested, Well Industries submitted the lowest bid. This is the first step to assess the issue. There will be additional work, so at this time the board is asked to either approve a not-to-exceed amount for the expected work or the matter can be brought back when more is known.

FISCAL IMPACT: \$3,900.

ACTION REQUESTED: Approve contract with Well Industries in the amount of \$3,900 to pull the pump at Well 3 to assess the cause of persistent vibration.

District Engineer Robin Kampmann explained that the seals on Well 3 (alley well) were replaced in February 2025, but that the vibration persisted, so a more thorough evaluation of the well and pump are needed, consisting of pulling the pump and examining its seals and bearings and replacing and rebuilding as needed. Water Operator Mike Butler additionally recommends that the board approve video inspection

of the well casing at the same time. District Engineer expects that the work for pulling the pump and performing the expected work will be around \$10K. Water Operator reports that video inspection will run about \$700.

Director Sohnrey suggest that the board approve a not-to-exceed amount of \$25,000 for Well Industries (aka North State Electric and Pump) to pull, repair, and video with such work under the direction of the District Engineer. Director Phillips notes that this amount is approximately 30% of the District's reserves.

PUBLIC COMMENT

Mr. Button asked what tis the urgency of this work and what is the cost of a replacing the pump rather than repairing it.

The District Water Operator responded that these types of pumps are rebuilt, not replaced for new ones. He went on to add that Well 3 (Alley Well) is one of the main pumps for the District and is critical as the District heads into the high demand during summer months.

A motion was made by Director Sohnrey and seconded by Director Phillips to approve a not-to-exceed amount of \$25,000 for the assessment, repair, and video assessment of Well 3 (Alley Well) under the direction of the District Engineer.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

3.2 Cost of Service Analysis

SUBJECT: As directed, the District Engineer prepared a final cost of service analysis for the District. This study is used as the basis for rate changes for District customers.

FISCAL IMPACT: NONE

ACTION REQUESTED: Review and accept final Cost of Service Analysis.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve the revised Cost of Service Analysis prepared by District Engineer.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

3.3 Operations and Maintenance (O&M) Services Agreement, Sierra Water Utility LLC

SUBJECT: Approve the Operations and Maintenance Services Agreement with Sierra Water Utility. The current agreement terminates in April 2025.

FISCAL IMPACT: \$43,000 annually in 2024.

ACTION REQUESTED: Approve Operations and Maintenance Services Agreement with Sierra Water Utility.

The contract was approved subject to counsel final review and approval.

3.4 Adopt Resolution 2025-02 relating to AB 2257 establishing an independent administrative remedy that must be exhausted prior to any Proposition 218 litigation.

SUBJECT: Approve Resolution 2025-02 - Administrative Remedy Relating to Proposition 218 Litigation.

FISCAL IMPACT: NONE.

ACTION REQUESTED: Discuss and adopt Resolution 2025-02.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve Resolution 2025-02 – Ratepayer Objection Procedure.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

PUBLIC COMMENT

Mr. Button noted that he did not have time to review the full text of the resolution, but that he believed it would be compliant with the requirements under AB 2257.

3.5 Strategic Planning Development – facilitated by Margaret Schmidt.

Margaret Schmidt facilitated strategic planning session to establish shared values among the directors and staff, developed a mission statement and long-term goals, and conducted a SWOT (strengths, weaknesses, opportunities, and threats) analysis.

4 ADJOURNMENT

There being no further business, the meeting adjourned at 1:30 p.m.

The next Regular Board Meeting is scheduled for 5:30 p.m. on June 18, 2025.