



**Durham Irrigation District  
Board of Directors  
Approved Regular Board Meeting Minutes  
March 16, 2021 - 5:30 PM**

DID Board meetings are recorded and available on the District's website at [www.didwater.org](http://www.didwater.org)

**Board of Directors:**

Matt Doyle, Chair - in attendance/remote  
Raymond Cooper - in attendance/remote  
Kevin Phillips - in attendance/remote

**District Staff:**

Kamie Loeser, General Manager - in attendance/office  
Jeff Carter, District Counsel - in attendance/office  
Mike Butler, Water Operator - in attendance/remote

**AGENDA ITEMS:**

**1. CALL TO ORDER**

1.1. Roll Call/Establishment of Quorum The meeting was called to order at 5:34PM by Chair Doyle. Roll Call was taken as noted "in attendance" above. Attendees participated via Zoom; with the exception of those noted as "in office" above.

1.2. Introduction of Guests

Mr. Pat Button - DID customer.

**2. ADJUSTMENTS AND APPROVAL OF AGENDA**

Pulled February 16, 2021 Minutes from agenda in that they are not part of the agenda packet and available for review and approval.

**3. PUBLIC COMMENT**

Mr. Pat Button inquired to the status of the Petition for the Proposed Initiative Measure to Repeal the Water Rate Increase adopted by the Board beginning January 1, 2019.

**4. PRESENTATIONS**

None.

**5. CONSENT AGENDA**

5.1. Minutes for Regular Meeting held on February 16, 2021 - *refer to Item 2.1, Meeting Minutes pulled and to be reviewed at the April 20, 2021 Regular Board Meeting.*

5.2. Monthly Financial Report for February 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.

- 5.3. Payment of monthly bills and approval of the warrant sheet from February 17, 2021 through March 16, 2021.

Action Requested: That the Board of Directors approve the Consent Agenda Items 5.2 and 5.3

Discussion: No specific discussion.

Public Comment: No public comment.

Action Taken:

On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the Consent Agenda Items 5.2 and 5.3.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Cooper, Doyle

Noes:

Abstained:

Absent:

## 6. REGULAR AGENDA

- 6.1. Items Removed from Consent Agenda

Item 5.1, Minutes for Regular Meeting held on February 16, 2021 was pulled from the Consent Agenda and will be reviewed at the April 20, 2021 Regular Board Meeting.

## 7. GENERAL ADMINISTRATION BUSINESS *(All Items Informational/Possible Action)*

- 7.1. Correspondence: *(All Items Informational/Possible Action)*

- a. Email from Evan MacKinnon at DWR regarding Camp Fire Water Quality Impacts lab results - "Complete lab results are in for December's groundwater quality samples. No alarm bells as suspected. And no indication of fire-related water quality impacts. Let me know if you have any questions, and thanks again for allowing DWR to analyze your wells."
- b. Butte County LAFCo, Notice of Vacancy – Appointment of an Alternate Public Member. The Butte Local Agency Formation Commission (LAFCO) is accepting applications for an appointment of an Alternate Public Member to serve a three-year term beginning in June 2021. Appointees must be a resident of Butte County and cannot be an officer or employee of the county, any city in the county, or any special district in the county.

Informational Purposes: No action taken.

Board Discussion: No specific discussion.

Public Comment: No public comment.

## 8. WATER OPERATIONS BUSINESS *(All Items Informational/Possible Action)*

- 8.1. Ongoing Business

- a. Daily Log for February 2021 (Operator Mike Butler)

Discussion: Operator Butler provided an overview of the items on the Daily Log, specifically discussing: PG&E power pole replacement at the Alley Well site in 3-6 months, working on obtaining quote for the water tank replacement, summarized the 2-valve replacement projects, Peterson Cat serviced the auxiliary power at the well sites, and has responded to USA requests.

- b. Update: Work Order Tracking.

Discussion: Staff is updating the Work Order Tracking log into an Excel spreadsheet for ease of reference.

- c. Update: Cal-Fire hydrant flow testing and maintenance, coordination begins April 1, 2021.

Discussion: Cal-Fire indicated that they would work with the DID Operator as they anticipate beginning flow testing some time after April 1, 2021

- d. Update: Water Operations Contract with Culligan of Chico expires April 15, 2021.

Discussion: The Contract will be provided to the Board for review and approval at the Regular Board Meeting on April 20, 2021.

Informational Purposes: No action taken.

Board Discussion: No specific discussion.

Public Comment: No public comment.

**9. ATTORNEY REPORT (All Items Informational/Possible Action)**

- 9.1. Attorney's Update (Legal Counsel Carter)

Informational Purposes: No information to report; requested closed session at the April 20, 2021 meeting.

Board Discussion: No discussion.

Public Comment: No public comment.

**10. MANAGER REPORT (All Items Informational/Possible Action)**

- 10.1. Manager's Report/Updates (Manager Loeser)

- a. Update: Administrative Assistant, Jeannie Trizzino: onboarding and training status.

Discussion: Manager Loeser provided update on Administrative Assistant training.

- b. Update: State Compensation Fund, February 5, 2021 (Rec'd February 10, 2021): Workers' Compensation Insurance Rating Bureau rating for mandatory audit.

Discussion: Manager Loeser provided a status update on compiling the information requested for the audit.

- c. Form 700 Statements of Economic Interests are due April 1, 2021.
- d. Office Hours: Request change in office hours to Tuesday 1:00-4:00 pm and Thursday 9:00 am to 12:00 pm.

Board Direction: Post the new office hours on the website and at the office.

**11. VINA GSA**

11.1. Vina GSA Report (*District Manager Loeser, Legal Counsel Carter*)

- a. Vina GSA Board Meeting, March 10, 2021, 5:30PM; next Board Meeting, April 14, 2021.
- b. Stakeholder Advisory Committee Meeting, March 16, 2021, 9:00AM-12:00PM

Informational Purposes: Manager Loeser provided an overview of the GSA Board and SHAC meetings and the status of the GSP.

Board Discussion: General discussion, no specific direction.

Public Comment: No public comment.

**12. DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the agenda.

None.

**13. ADJOURNMENT**

The meeting was adjourned at 6:20PM.