

**Durham Irrigation District
Board of Directors
Meeting Agenda**

September 10, 2019 - 5:30 PM

District Office - 9418-C Midway, Durham, California 95938

Board of Directors:

Matt Doyle, Chair
Raymond Cooper
Kevin Phillips

District Staff:

Kamie Loeser, Contract General Manager
Mark Adams, Contract District Engineer
Jeff Carter, District Counsel
Drew Huneycutt, Contract Water Operator

**COPIES OF THIS AGENDA AVAILABLE FROM:
Durham Irrigation District Office**

**Posted: September 5, 2019
Prior to: 5:00 pm**

AGENDA ITEMS:

1. CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2. ADJUSTMENTS AND APPROVAL OF AGENDA

- 3. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.** The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

4. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 4.1 Request for Approval of Minutes for Regular Meeting held on August 13, 2019
- 4.2 Request for Approval of Payment for Warrants from August 13, 2019 through September 10, 2019.

- 5. ITEMS REMOVED FROM CONSENT AGENDA**

- 6. GENERAL ADMINISTRATION BUSINESS** *(All items Information/Possible Action)*
 - 6.1 Approval of Financial Statements
 - 6.2 Trimester Budget Review (YTD and 3rd Trimester Budget); Action Requested: Approval of 3rd budget
 - 6.3 Update on Water Billing
 - 6.4 Late Accounts
 - 6.5 Review/Discussion of Night Drop box opening/closing

- 7. WATER OPERATIONS BUSINESS** *(All items Information/Possible Action)*
 - 7.1 Unfinished Business
 - a. Update - Meter Reading
 - b. Security, Safety, Weed Control and Fencing Needs - Sampling Station - moving fence and Well Station No. 2
 - c. Filter at Station 5
 - 7.2 Work Order Updates
 - a. Brown Street, Service Connection/Water Main Repair
 - b. Landowner Moe Cortez, Country Commons - Installation of Meter
 - c. Splitting service for Abshier and Demsey Parcels - 2336 Favor and 9329 Midway, respectively
 - d. McMichael Parcel, 9314 Goodspeed, Acct. No 268 - water leak on residents' side/responsibility
 - e. Meter Replacement on Marsh Street - meter gauge not working, under warranty
 - f. Jack Angel Parcel - Line and Easement Abandonment (unfinished)

- 8. ATTORNEY REPORT** *(All items Information/Possible Action)*
 - 8.1 Development Projects' Billing
 - 8.2 New/Pending Legislation

- 9. VINA GSA** *(All items Information/Possible Action)*
 - 9.1 Vina GSA Management Committing Meeting Report
 - a. Website/Communications Plan
 - 9.2 Vina GSA Board of Directors Meeting Report (Board of Director's Special Assignments)

- 10. MANAGER REPORT**
 - 10.1 Unfinished Business
 - a. SOI/MSR Update
 - b. Annexation Update
 - c. USDA Grant Status
 - 10.2 Emergency Repair and Mutual Aid Agreements/Contracts

11. BOARD OF DIRECTOR'S REPORTS/SPECIAL ASSIGNMENTS

12. DIRECTOR COMMENTS

Opportunity for Board comments on items not listed on the agenda.

11. ADJOURNMENT

Next meeting of the Board is scheduled for October 8, 2019 at 5:30 p.m. at the District Office.

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Office at 530-343-1594 at least 24 hours in advance of the meeting. Office Hours Thursday 8:30 a.m.-12:00 p.m.*
- *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*