

**Durham Irrigation District Board of Directors
Board Meeting**

September 19, 2023 - 5:30 PM

AGENDA

COPIES OF THIS AGENDA AVAILABLE FROM:

Durham Irrigation District Office or Online at www.didwater.org

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- **Starred items (*) indicate materials in the agenda packet.**
Posted: 11:00 AM, September 15, 2023, at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mark Adams, District Engineer
Amanda Uhrhammer, District Counsel
Mike Butler, Water Operator
Adam Daigle, Assistant Water Operator
Nicole Johansson, Public Outreach
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 PRESENTATIONS

All Items Informational/Possible Action

4 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of

these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for August 2023, including:
 - 4.1.1 * Balance Sheet
 - 4.1.2 * Profit & Loss Statement
 - 4.1.3 * Previous Year Comparison
 - 4.1.4 * General Ledger
 - 4.1.5 * Board Recap, Water Sales and AR Aging Report
- 4.2 * Approval of the Warrant Sheet from August 18, 2023 to September 14, 2023, including payments, deposits, and transaction adjustments.
- 4.3 * Approval of the Minutes for the July 18, 2023, August 22, 2023 Regular Board Meetings, and September 11, 2023 Special Board Meeting.
- 4.4 Settlement of Claim with Jeff Carter / Carter Law Office. General terms: settlement of all claims in exchange for \$118,171.50.

5 REGULAR AGENDA

- 5.1 Items Removed from Consent Agenda

6 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 6.1 NONE

7 GENERAL BUSINESS

- 7.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)
 - 7.1.1 Capital Improvement Plan Update
 - 7.1.2 District Funding Options Update
Action Requested: Board action/approval is requested to set a date for CIP/Funding Workshop.
 - 7.1.3 Update: USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
Requested: Status Report
 - 7.1.4 Update: Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.
Requested: Status Report
- 7.2 Development Projects. Review status of development projects' activities.
 - 7.2.1 Creekside Estates (aka Keeney Development)
Requested: Status report on service agreement.
 - 7.2.2 Butte County Farm Bureau – 9412 Jones Avenue
Requested: Status Report.

- 7.3 Annual Audit 2021
 - * Action Requested: Discuss and accept 2021 Audit
- 7.4 Interim District Fiscal Officer
 - Requested: District Fiscal Officer proposed job description.
- 7.5 Policy and Procedure Manual Updates.
 - 7.5.1 Introduction (Doyle)
 - 7.5.2 Water Rates, Operating fees, and Billing Procedure (Phillips)
- 7.6 Community Advisory Committee Structure.
 - Requested: Status Update

8 WATER OPERATIONS BUSINESS

- 8.1 Ongoing/New Business
 - All Items Informational/Possible Action/Direction
- 8.2 * Review of Water Operator Log for August 2023 (Operator Mike Butler)
- 8.3 * Monthly Work Order Status Report through September 15, 2023

9 ATTORNEY REPORT

- 9.1 Updates from Legal Counsel not discussed under other Agenda Items

10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 10.1 Vina GSA SHAC Meetings
- 10.2 Vina GSA Board Meetings
- 10.3 Vina GSA/RCRD GSA Board Meetings

11 DIRECTORS' COMMENTS:

Opportunity for Board comments on items not listed on the agenda.

12 ADJOURNMENT

Adjourn to the next Regular Board Meeting, October 17, 2023.