

**Durham Irrigation District Board of Directors
Board Meeting**

March 21, 2023 - 5:30 PM

AGENDA

COPIES OF THIS AGENDA AVAILABLE FROM:

Durham Irrigation District Office or Online at www.didwater.org

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- Starred items (*) indicate materials in the agenda packet.

Posted: 5:00 PM, March 17, 2023 at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mike Butler, Water Operator
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 CLOSED SESSION – ANTICIPATED LITIGATION (Government Code §54956.9(d)(2) or (d)(3))

- 2.1 Significant exposure to litigation; one potential case.

3 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

4 PRESENTATIONS

All Items Informational/Possible Action

5 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate

discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 5.1 Monthly Financial Report for February 2023, including:
 - 5.1.1 * Balance Sheet
 - 5.1.2 * Profit & Loss Statement
 - 5.1.3 * Previous Year Comparison
 - 5.1.4 * General Ledger
 - 5.1.5 * Board Recap, Water Sales and AR Aging Report
- 5.2 * Approval of the Warrant Sheet from February 21, 2023 to March 20, 2023, including payments, deposits, and transaction adjustments.
- 5.3 * Approval of the minutes for the February 21, 2023 and October 19, 2021 **Regular** Board Meetings.

6 REGULAR AGENDA

- 6.1 Items Removed from Consent Agenda

7 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 7.1 * Ltr. from MHW (02.21.2023) 2020 Audit findings
- 7.2 * Ltr. from Owner (03.06.2023) Prop 218 Protest
- 7.3 * Ltr. from Congressman LaMalfa (03.16.2023) wildland fire

8 WATER OPERATIONS BUSINESS

- 8.1 Ongoing/New Business

All Items Informational/Possible Action/Direction

- 8.2 * Review of Water Operator Log for February 2023 (Operator Mike Butler)
- 8.3 * Monthly Work Order Status Report through March 14, 2023

9 GENERAL BUSINESS

- 9.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)
 - 9.1.1 Status Updates and Activities Not Requiring Board Action
 - 9.1.1.1 Capital Improvement Plan Update.
 - 9.1.2 * Project Update: USBR Grant Funded Lead Service Laterals Replacement Project
Action Requested: Board approval of USBR Project Draft Budget (03.09.2023).
 - 9.1.3 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.
Action Requested: Status update from District Counsel or District Engineer on letter agreement.

- 9.2 Development Projects. Review status of development projects' activities.
 - 9.2.1 No development project updates.
- 9.3 Memorandum to Board
 - 9.3.1 Regarding Acct 684 – 2469 Tracy Ranch Road.
Action Requested: Response to owner following discussion at previous board meetings.
 - 9.3.2 * Ltr. from LAFCO (03.07.2023) Nomination and Ballot
Action Requested: Board to consider and elect Special District Regular "Enterprise" Member for a four-year term starting June 1, 2023 and expiring May 31, 2027.
 - 9.3.3 * Memorandum to Board (03.09.2023) Change office hours
Action Requested: Board to consider and approve change to office hours.
- 9.4 Update on Accounts Receivable Status.
Action Requested: Update from staff on collections status.
- 9.5 Policy and Procedure Manual Updates.
 - 9.5.1 Introduction (Doyle)
 - 9.5.2 Water Rates, Operating fees, and Billing Procedure (Phillips)

10 ATTORNEY REPORT

- 10.1 Updates from Legal Counsel not discussed under other Agenda Items
See Closed Session Items in Section 13.
- 10.2 Updates on Vina GSA Fee allocation

11 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 11.1 Vina GSA SHAC Meetings
- 11.2 Vina GSA Board Meetings
- 11.3 Vina GSA/RCRD GSA Board Meetings

12 DIRECTORS' COMMENTS:

Opportunity for Board comments on items not listed on the agenda.

13 CLOSED SESSION – if needed

- 13.1 Conference with counsel on litigation in the matter of *AquAlliance, et al. v. Vina GSA, et al.*

14 ADJOURNMENT

Adjourn to the next Regular Board Meeting, April 21, 2023.