

## Durham Irrigation District Board of Directors

### Board Meeting

July 18, 2023 - 5:30 PM

### AGENDA

#### COPIES OF THIS AGENDA AVAILABLE FROM:

Durham Irrigation District Office or Online at [www.didwater.org](http://www.didwater.org)

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- Starred items ( \* ) indicate materials in the agenda packet.

Posted: 1:00 PM, July 14, 2023 at 9418-C Midway, Durham, CA 95938 and [www.didwater.org](http://www.didwater.org).

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#### Board of Directors:

Matt Doyle, Chair  
Raymond Cooper, Director  
Kevin Phillips, Director

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#### District Staff:

Robin Kampmann, District Engineer  
Mike Butler, Water Operator  
Jeannie Trizzino, Administrative Assistant

### AGENDA ITEMS:

#### 1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

#### 2 CLOSED SESSION – ANTICIPATED LITIGATION (Government Code §54956.9(d)(2) or (d)(3))

- 2.1 Significant exposure to litigation; one potential case.

#### 3 PUBLIC COMMENT

*Members of the public wishing to address the Board on items not listed on the Agenda:*

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

#### 4 PRESENTATIONS

All Items Informational/Possible Action

#### 5 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific

items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 5.1 Monthly Financial Report for June 2023, including:
  - 5.1.1 \* Balance Sheet
  - 5.1.2 \* Profit & Loss Statement
  - 5.1.3 \* Previous Year Comparison
  - 5.1.4 \* General Ledger
  - 5.1.5 \* Board Recap, Water Sales and AR Aging Report
- 5.2 \* Approval of the Warrant Sheet from June 8, 2023 to July 14, 2023, including payments, deposits, and transaction adjustments.
- 5.3 \* Approval of the Minutes for the May 16, 2023 and June 8, 2023 Regular Board Meetings.

## 6 REGULAR AGENDA

- 6.1 Items Removed from Consent Agenda

## 7 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 7.1 \* Ltr. from PACE Analytical Services (06.27.2023) reporting significant error from 2021 report
- 7.2 \* Ltr. from LAFCO (2023.07.13) Elections Results

## 8 GENERAL BUSINESS

- 8.1 District Activities and Status Report from District Engineer.  
(All Items Informational/Possible Action/Direction)
  - 8.1.1 Capital Improvement Plan Update
  - 8.1.2 District Funding Options Update  
Action Requested: Schedule special board meeting for presentation from Jacques DeBra of LSCE
  - 8.1.3 \* Update: USBR Grant Funded Meter Replacement and Lead Service Laterals Assessment Project  
Action Requested: Review DRAFT Meter Installation Letter
  - 8.1.4 Update: Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.  
Action Requested: No action, pending appointment of new counsel.
- 8.2 Development Projects. Review status of development projects' activities.
  - 8.2.1 Keeney Estates (aka Creekside Estates)
  - 8.2.2 Butte County Farm Bureau – 9412 Jones Avenue
- 8.3 Legal Services RFP  
Action Requested: Recommendation and award of contract.

- 8.4 Memorandum to Board (05.10.2023) Interim District Fiscal Officer  
Action Requested: No action pending appointment of new counsel.
- 8.5 \* Regarding Acct 933 – 9287 Holland Avenue  
Ltr. from Owner – dtd 06/23/2023 re: encroachment
- 8.6 Update on Accounts Receivable Status.
- 8.7 Policy and Procedure Manual Updates.
  - 8.7.1 Introduction (Doyle)
  - 8.7.2 Water Rates, Operating fees, and Billing Procedure (Phillips)
- 8.8 \* Community Advisory Committee Structure.  
Action Requested: Review draft structure.
- 8.9 Consider rescheduling August Board meeting, currently scheduled for August 15, 2023.

## 9 WATER OPERATIONS BUSINESS

- 9.1 Ongoing/New Business  
All Items Informational/Possible Action/Direction
- 9.2 \* Review of Water Operator Log for June 2023 (Operator Mike Butler)
- 9.3 \* Monthly Work Order Status Report through July 14, 2023

## 10 ATTORNEY REPORT

- 10.1 Updates from Legal Counsel not discussed under other Agenda Items  
See Closed Session Items in Section 13.
- 10.2 Updates on Vina GSA Fee allocation

## 11 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 11.1 Vina GSA SHAC Meetings
- 11.2 Vina GSA Board Meetings
- 11.3 Vina GSA/RCRD GSA Board Meetings

## 12 DIRECTORS' COMMENTS:

Opportunity for Board comments on items not listed on the agenda.

## 13 CLOSED SESSION – if needed

- 13.1 Conference with counsel on litigation in the matter of *AquAlliance, et al. v. Vina GSA, et al.*

## 14 ADJOURNMENT

Adjourn to the next Regular Board Meeting, August 15, 2023.

NOTE: Subject to change per Agenda Item 8.9.