



**DURHAM IRRIGATION DISTRICT**  
Regular Board Meeting  
Board of Directors:

*Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey*

Wednesday, February 18, 2026

5:30 PM

District Office

9341 Midway, Unit B, Durham CA 95938

## 1 CALL TO ORDER – 5:30 PM

Present: Directors Doyle, Phillips and Sohnrey.

Absent: NONE

Also present: District Engineer Robin Kampmann; District Counsel Sophia Meyer, Public Outreach Nicole Johansson; Water Operator Adam Daigle, and Admin. Assistant Jeannie Trizzino.

Supervisor Todd Kimmelshue attended the meeting to provide an update on Item 10.6 – Alley maintenance.

Director Phillips left the meeting at 6:30 pm. Changes were made to the order of discussion to accommodate Director Phillips's participation are noted under each agenda item.

## 2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

## 3 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

3.1 VINA GSA REPORT ([Vina GSA Calendar Link](#))

SUBJECT: Status report on Vina GSA.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

Director Phillips commented that he will be serving on the Vina GSA ad hoc finance committee. Supervisor Kimmelshue, who serves on the Vina GSA Board, outlined the various consultants who will be giving presentations in the upcoming year.

## 4 PRESENTATIONS/GUESTS

4.1 Legislative Updates from Teri DuBose.

4.2 Financial Assistance Program Presentation.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

CSUC seniors from a business class gave a brief presentation to introduce themselves and the business analytics and cybersecurity skills that they will bring to develop a demonstration website to implement the District's Customer Assistance Program.

## 5 INFORMATION/CONSENT CALENDAR

- 5.1 Warrant Sheet from January 15, 2026 to February 11, 2026, including payments, deposits, and transaction adjustments.

SUBJECT: Approve payments, deposits, and transaction adjustments.

FISCAL IMPACT: See attachments.

ACTION REQUESTED: APPROVE

- 5.2 Board of Directors Meeting Minutes for December 17, 2025 and January 21, 2026.

SUBJECT: Approve draft minutes.

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

**A motion was made by Director Phillips and seconded by Director Sohnrey to approve Items 5.1 and 5.2 of the Consent Agenda.**

**Aye: 3 – Doyle, Phillips, Sohnrey**

**Nay: 0**

**Absent: 0**

## 6 DISTRICT ENGINEER REPORT

- 6.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project

SUBJECT: USBR Grant reimbursement update.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer Kampmann noted that the USBR grant manager is still in the process of convening a meeting. She noted that she has given the grant manager proposed meeting dates, but that the meeting has yet to be set.

## 7 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

- 7.1 District Outreach Report

SUBJECT: Report by Nicole Johansson.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

Johansson noted that the quarterly draft *Well Report* newsletter has been finalized and staff will distribute in March 2026.

## 8 WATER OPERATOR REPORT (NON-ACTION ITEMS)

- 8.1 Monthly Water Operator Report

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

Water Operator Adam Daigle reported on repairs to the spiral-welded steel waterline in the alley behind the Durham Veterinary office. The leak was repaired without needing to disrupt water service to District customers.

## 9 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

- 9.1 District Counsel Report  
SUBJECT: Verbal report by counsel on district-related activities.

District Counsel Meyer reported on the status of the District's bylaws, which were adopted by the board in 2024, but were never presented to the Butte County Board of Supervisors to be approved. She was given permission by Butte County LAFCO to request approval by the Board of Supervisors.

## 10 REGULAR AGENDA

- 10.1 Appointment of Officers  
SUBJECT: Annual appointment of board officers. Current officers are Matt Doyle – Chair, Derek Sohnrey – Vice Chair, and Kevin Phillips – Treasurer/District Fiscal Officer. Additionally, Director Sohnrey is re-appointed as the District representative to Vina GSA and Director Phillips as the alternate.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Appoint/reappoint board officers for 2026.  
*Item 10.1 was taken out of order to accommodate Director Phillips's schedule. This item was addressed after Item 10.2.*  
**A motion was made by Director Phillips and seconded by Director Sohnrey to appoint Matt Doyle as chair of the board of directors.**  
**Aye: 3 – Doyle, Phillips, Sohnrey**  
**Nay: 0**  
**Absent: 0**
- A motion was made by Director Phillips and seconded by Director Doyle to appoint Derek Sohnrey as vice-chair of the board of directors.**  
**Aye: 3 – Doyle, Phillips, Sohnrey**  
**Nay: 0**  
**Absent: 0**
- A motion was made by Director Sohnrey and seconded by Director Doyle to appoint Kevin Phillips as treasurer of the board of directors.**  
**Aye: 3 – Doyle, Phillips, Sohnrey**  
**Nay: 0**  
**Absent: 0**
- 10.2 Strategic Planning – Director Doyle  
SUBJECT: Quarterly updates on strategic planning action items and goals.  
FISCAL IMPACT: Unknown  
ACTION REQUESTED: Receive information, discuss, and provide direction.

*Item 10.2 was taken out of order to accommodate the schedule of Joe Walter, who serves on the board of directors of Durham Mutual Water Company, Ltd. This item was addressed after Item 10.6.*

Mr. Walter introduced himself to the board and expressed interest in a possible combined board meeting in the future.

- 10.3 USDA Community Project Funding – Water Storage Tank  
 SUBJECT: The District has received federal funding approval for construction of a water storage tank. This grant requires the District to ensure a 25% local cost share of \$500,000.  
 FISCAL IMPACT: \$500,000 District share / \$2,000,000 overall project  
 ACTION REQUESTED: Receive information, discuss and provide direction.  
*Item 10.3 was taken out of order to accommodate Director Phillips’s schedule. This item was addressed after Item 10.1. After this item, Board discussion resumed on Item 6.*

Director Phillips summarized his inquiries into financing options for the required 25% cost share for the USDA Community Project Funding grant. He has obtained quotes from iBank and the California Special Districts Association that both have reasonable long-term interest rates.

District Engineer Kampmann noted that she is arranging for verification to access the USDA RD grant system, and notes that the grant application requires submittal of a Preliminary Engineering Report (PER).

- 10.4 Approval of computer purchase for District office.  
 SUBJECT: The current staff computer purchased in 2021 needs to be upgraded to accommodate Window 11 and to have additional storage. The proposal submitted by the District’s contract IT firm is in line with pricing for similar computers on Best Buy and Amazon.  
 FISCAL IMPACT: \$2,504.00  
 ACTION REQUESTED: Approve Vista Net proposal for purchase and installation of new desktop computer with 10% price increase allowance.  
**A motion was made by Director Sohnrey and seconded by Director Doyle to approve the Vista Net proposal for purchase and installation of desktop computer with 10% price increase allowance in the amount of \$2,504.00.**  
**Aye: 2 – Doyle, Sohnrey**  
**Nay: 0**  
**Absent: 1 - Phillips**

- 10.5 Approval of proposal for work at Holland Well site to enable on-site chlorine delivery.  
 SUBJECT: Quarterly updates on strategic planning action items and goals.  
 FISCAL IMPACT: \$5,200.00  
 ACTION REQUESTED: Approve Brown Engineering proposal for improvements to Holland Well site.

*Item 10.5 tabled to March board meeting.*

- 10.6 Alley Maintenance

SUBJECT: The District's alleys are maintained monthly to enable District access to meters for meter reading and also for repairs and maintenance. District customers are occasionally leaving debris in the alleys that causes additional maintenance work and additional costs.

FISCAL IMPACT: Unknown

ACTION REQUESTED: Receive information, discuss and provide direction.

*Item 10.6 was taken out of order to accommodate the schedule of Supervisor Todd Kimmelshue. It was addressed after Item 5 – Consent Agenda.*

Supervisor Kimmelshue addressed whether alley maintenance is a county responsibility. He submitted county public works staff correspondence that determined the alleys are easements on the property owner's property. Therefore, it is the landowner's responsibility to maintain that property, not the county. He suggested that alley access issues could be a code enforcement issue and offered to follow up with that department.

District Counsel will prepare a letter/notice that can be used to notify property owners of their responsibility in maintaining alley access.

#### 10.7 Staff Vacation

SUBJECT: Administrative assistant planned vacation from July 6 – July 24 and impact on District operations and billing.

FISCAL IMPACT: Unknown

ACTION REQUESTED: Receive information, discuss and provide direction.

**A motion was made by Director Doyle and seconded by Director Sohnrey to cancel the July 2026 board meeting.**

**Aye: 2 – Doyle, Sohnrey**

**Nay: 0**

**Absent: 1 - Phillips**

## 11 FUTURE AGENDA ITEM DISCUSSION

## 12 DIRECTORS' COMMENTS

## 13 ADJOURNMENT

There being no further business, the meeting adjourned at 7:03 pm.

Adjourn to the next Regular Board Meeting at 5:30 p.m. on March 18, 2026.

All meetings held at the District office at 9341 Midway, Unit B, unless otherwise noted.