

**Durham Irrigation District
Board of Directors
DRAFT Meeting Minutes**

Regular Meeting October 15, 2019 - 5:30 PM
District Office - 9418-C Midway, Durham, California 95938

Board of Directors Present:

Matt Doyle, Chair
Raymond Cooper
Kevin Phillips

District Staff Present:

Kamie Loeser, Contract General Manager
Jeff Carter, District Counsel

AGENDA ITEMS:

1. CALL TO ORDER

- 1.1 Roll Call - The meeting was called to order at 5:30 p.m. by Chair Doyle. Roll Call was taken as noted above.
- 1.2 Guests Present - Mr. Pat Button

2. APPROVAL OF AGENDA

- 2.1. Agenda approved with no adjustments.

3. PUBLIC COMMENT

Mr. Button presented information for fire flow fees and mitigation fees for new development. Documents included two articles: 1) *“California Supreme Court Rules that Water Connection Fees for New Connections not Subject to Prop 218’s Voter Approval Requirement”* by Abbott & Kindermann on May 1, 2004 and 2) *“Impact Fees: Breaking New Ground Doesn’t Need to Break the Bank”* by Russell Powell.

4. CONSENT AGENDA

- 4.1 Minutes for Regular Meeting held on September 10, 2019.
- 4.2 Payment for Warrants from September 11, 2019 through October 15, 2019.

On motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Doyle, Cooper, Phillips

Noes: None

Abstain: None

Absent: None

5. ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from consent agenda.

6. GENERAL ADMINISTRATION BUSINESS *(All items Information/Possible Action)*

6.1 Approval of Financial Statements

On motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the financial statements.

The vote was as follows: Ayes carried

Ayes: Doyle, Cooper, Phillips

Noes: None

Abstain: None

Absent: None

6.2 Review of Revenue, Expenses and Net Profit from 2002 through 2019

Informational Purposes/No Action Taken. The revenue, expenses and net profit documentation was provided for informational purposes for the Board's review and discussion.

6.3 Draft Chapter 1 Policy Document

Informational Purposes/No Action Taken. Discussed the draft Chapter 1 Policy Document. The direction of the Board was to review and provide comments back to staff for future review.

6.4 Late Account/Payment Plan and Water Leak Notification Letters

Informational Purposes/No Action Taken. Contract General Manager provided update on account where the meter had been blocked for several months and that meter readers were able to collect a current reading.

7. WATER OPERATIONS BUSINESS *(All items Information/Possible Action)*

7.1 Daily Log for September 2019

7.2 Work Order Updates

Informational Purposes/No Action Taken. Contract General Manager Loeser provided the Water Operator's Daily Log for the month and updates on individual work orders.

8. ATTORNEY REPORT *(All items Information/Possible Action)*

8.1 Development Projects' Billing

Informational Purposes/No Action Taken. Carter indicated that he was waiting for necessary billings from NorthStar to prepare the combined bills for outstanding development fees. Contract General Manager Loeser indicated that she would provide the documentation prior to the next Board meeting.

8.2 New/Pending Legislation

No new information was provided.

9. MANAGER REPORT

9.1 Unfinished Business

- a. Annexation Update
- b. USBR Grant Status
- c. Emergency Repair and Mutual Aid Agreements/Contracts

9.2 Local Hazard Mitigation Plan Submittal

Contract General Manager Loeser provided an update on the above listed items: a) the Black Diamond Annexation Application still needs to be processed through LAFCo and has been in communication with LAFCo Director Steve Lucas, b) a quarterly report will be filed for the USBR Grant for the Water System Infrastructure Efficiency Project, c) agreements/contracts need to be put in place. Loeser provided an overview of the District's Draft Annex submittal for the Local Hazard Mitigation Plan, including the two Mitigation Action Worksheets.

10. BOARD OF DIRECTOR'S REPORTS/SPECIAL ASSIGNMENTS

10.1 VINA GSA (*All items Information/Possible Action*)

Informational Purposes/No Action Taken. Contract General Manager noted that the next Vina GSA Board Meeting would be November 14, 2019

11. DIRECTOR COMMENTS

None

12. ADJOURNMENT

The meeting was adjourned at 7:30 p.m. The next regularly scheduled meeting was postponed to November 19, 2019 at 5:30 p.m. at the District Office, due to schedule conflicts of the Board.