

**Durham Irrigation District Board of Directors
Board Meeting**

January 16, 2024 - 5:30 PM

AGENDA

COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- Starred items (*) indicate materials in the agenda packet.
- Meeting Location: District Office, 9418-C Midway, Durham CA 95938.

Posted: 11:30 AM, January 12, 2024, at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mark Adams, District Engineer
Amanda Uhrhammer, District Counsel
Mike Butler, Water Operator
Adam Daigle, Assistant Water Operator
Nicole Johansson, Public Outreach
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during this Public Comment section are generally matters not included on the agenda and therefore the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting.

The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

3 PRESENTATIONS

All Items Informational/Possible Action

4 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for December 2023, including:
 - 4.1.1 * Balance Sheet
 - 4.1.2 * Profit & Loss Statement
 - 4.1.3 * Previous Year Comparison
 - 4.1.4 * General Ledger
 - 4.1.5 * Board Recap, Water Sales and AR Aging Report
- 4.2 * Approval of the Warrant Sheet from December 18, 2023 to January 11, 2024, including payments, deposits, and transaction adjustments.
- 4.3 * Approval of the Minutes for the November 16, 2023 and December 19, 2023 Regular Board Meetings.

5 REGULAR AGENDA

- 5.1 Items Removed from Consent Agenda

6 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 6.1 NONE

7 GENERAL BUSINESS

- 7.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)
 - 7.1.1 * Update: USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
Requested: Status report
 - 7.1.2 Capacity Fees
Requested: Status report on capacity fee update
 - 7.1.3 CIP Update and CIP Project #29 – Well Assessments
Requested: Status report
- 7.2 Development Projects. Review status of development projects' activities.
 - 7.2.1 * Creekside Estates (aka Keeney Development)
Requested: Status report on Creekside Estates service agreement and request

to retain domestic well currently on-site

SEE: * Ltr. from Gilbert (12.14.2023) existing well retention

SEE: * Creekside Estates Cost Summary (01.11.2024)

7.2.2 Butte County Farm Bureau – 9412 Jones Avenue
Requested: Status Report.

7.3 District Outreach Report from Nicole Johansson

7.3.1 Funding Opportunities

7.3.2 Community Outreach

7.3.3 Legislative Outreach

7.3.4 Butte County Local Hazard Management Plan Update

7.3.5 District Emergency Notification System

7.4 Accounts Receivable – Overdue Accounts

8 WATER OPERATIONS BUSINESS

8.1 * Review of Water Operator Log for December 2023 (Operator Mike Butler) - TK

8.2 * Monthly Work Order Status Report through December 17, 2023

8.3 Backflow Prevention Fee collection

9 ATTORNEY REPORT

9.1 Easement Agreement between DID and DUSD for connections along east side of Durham
Dayton Highway

9.2 Readopting District Bylaws

9.3 Other updates from Legal Counsel not discussed under previous Agenda Items

10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

10.1 Vina GSA Board Meetings

10.2 Vina GSA SHAC Meetings

10.3 Joint Vina GSA/Rock Creek Reclamation District GSA Board Meetings

11 CLOSED SESSION

11.1 Consideration of Service Agreement – Nicole Johansson. Pursuant to Government Code
§54957(b)(1)

11.2 Consideration of District Fiscal Manager Job Description. Pursuant to Government Code
§54957(b)(1)

12 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13 ADJOURNMENT

Adjourn to the next Regular Board Meeting, **February 20, 2024.**

Durham Irrigation District

Balance Sheet

As of December 31, 2023

4.1.1

Dec 31, 23

ASSETS

Current Assets

Checking/Savings

Current Assets

Cash 113,228.75

Cash on Hand 100.00

Development Fees 36,660.24

Savings 14,381.75

California CLASS 100,681.82

Total Current Assets 265,052.56

Total Checking/Savings 265,052.56

Other Current Assets

Taxes Receivable 5,654.18

A/R -5,654.18

Total Other Current Assets 0.00

Total Current Assets 265,052.56

Fixed Assets

CAPITAL ASSETS

Depreciable Assets

Equipment 101,440.80

Mains 623,540.00

Pumps 172,575.00

Structures 16,084.00

Wells 127,486.00

Less Accum. Dep'n -434,456.00

Total Depreciable Assets 606,669.80

Total CAPITAL ASSETS 606,669.80

Non-Depreciable Assets

Land 20,331.00

Total Non-Depreciable Assets 20,331.00

Total Fixed Assets 627,000.80

TOTAL ASSETS 892,053.36

LIABILITIES & EQUITY

Equity

NET POSITION

Net Investment in Capital Asset 566,549.00

Total NET POSITION 566,549.00

Unrestricted Net Assets 329,892.09

Net Income -4,387.73

Total Equity 892,053.36

TOTAL LIABILITIES & EQUITY 892,053.36

Durham Irrigation District
Profit & Loss
January through December 2023

4 . 1 . 2

| | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 |
|--------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| Water Sales Income | | | | | |
| OPERATING REVENUES | | | | | |
| Demand Fees | 0.00 | 0.00 | 60.00 | 0.00 | 90.00 |
| Meter Sales | 0.00 | 1,300.00 | 1,300.00 | 2,600.00 | 650.00 |
| Water Sales | 30,527.77 | 18,553.94 | 22,799.91 | 16,321.23 | 29,838.74 |
| Total OPERATING REVENUES | 30,527.77 | 19,853.94 | 24,159.91 | 18,921.23 | 30,578.74 |
| Total Water Sales Income | 30,527.77 | 19,853.94 | 24,159.91 | 18,921.23 | 30,578.74 |
| Total Income | 30,527.77 | 19,853.94 | 24,159.91 | 18,921.23 | 30,578.74 |
| Expense | | | | | |
| Contract Services | | | | | |
| Accounting Fees | 850.00 | 649.73 | 6,481.25 | 1,175.00 | 525.00 |
| Engineering Support | 6,972.50 | 6,922.50 | 5,810.50 | 5,155.00 | 3,757.50 |
| Legal Fees | 2,160.00 | 13,893.06 | 6,689.50 | 9,763.00 | 1,350.00 |
| Management & Administration | 0.00 | 1,818.75 | 0.00 | 1,275.00 | 618.75 |
| Contract Services - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Contract Services | 9,982.50 | 23,284.04 | 18,981.25 | 17,368.00 | 6,251.25 |
| OPERATING EXPENSES | | | | | |
| Administration | | | | | |
| Board Stipends | 300.00 | 400.00 | 800.00 | 400.00 | 400.00 |
| Contract Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| District Wages, Taxes, Insur. | | | | | |
| Insurance | 1,190.86 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Service Fees | 298.20 | 123.20 | 134.40 | 134.40 | 134.40 |
| Payroll Tax Expense | 302.55 | 459.13 | 248.21 | 20.11 | 232.40 |
| Property Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wages | 2,597.00 | 3,941.00 | 3,003.00 | 3,374.00 | 3,038.00 |
| Total District Wages, Taxes, Insur. | 4,388.61 | 4,523.33 | 3,385.61 | 3,528.51 | 3,404.80 |
| Fees, Dues, Memberships | 4,990.58 | 0.00 | 0.00 | 454.94 | 0.00 |
| Office Expense | | | | | |
| Meals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Postage | 800.00 | 200.00 | 200.00 | 464.35 | 111.33 |
| Software | 0.00 | 137.50 | 0.00 | 0.00 | 124.99 |
| Supplies | 306.66 | 823.55 | 213.06 | 0.00 | 76.97 |
| Website Hosting | 75.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| Office Expense - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Office Expense | 1,181.66 | 1,236.05 | 488.06 | 539.35 | 388.29 |
| Rent | 650.00 | 821.33 | 650.00 | 650.00 | 650.00 |
| Software Fees | 130.00 | 70.00 | 250.00 | 130.00 | 130.00 |
| Utilities | | | | | |
| Garbage | 124.16 | 133.75 | 133.75 | 133.75 | 133.75 |
| Gas & Electric | 4,204.73 | 3,856.03 | 3,914.50 | 3,786.23 | 4,482.29 |
| Telephone/Internet | 200.76 | 344.52 | 200.76 | 199.77 | 199.77 |
| Total Utilities | 4,529.65 | 4,334.30 | 4,249.01 | 4,119.75 | 4,815.81 |

Durham Irrigation District
Profit & Loss
January through December 2023

| | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 |
|--------------------------------------|-----------|------------|------------|------------|-----------|
| Water System Maint,Repair,Repl | | | | | |
| Regular Operations & Maint | | | | | |
| O & M Supplies | 2,472.82 | 2,309.79 | 2,948.74 | 8,150.97 | 1,286.59 |
| Water Testing Fees | 0.00 | 471.92 | 246.48 | 323.70 | 928.04 |
| Weed Management | 800.00 | 800.00 | 2,000.00 | 800.00 | 800.00 |
| Total Regular Operations & Maint | 3,272.82 | 3,581.71 | 5,195.22 | 9,274.67 | 3,014.63 |
| Water System Repair & Repl.+ | | | | | |
| Repairs | 0.00 | 760.00 | 6,949.79 | 0.00 | 7,660.65 |
| Contractor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Water Operator | 3,378.28 | 3,378.28 | 3,378.28 | 3,378.28 | 3,378.28 |
| Total Water System Repair & Repl.+ | 3,378.28 | 4,138.28 | 10,328.07 | 3,378.28 | 11,038.93 |
| Total Water System Maint,Repair,Repl | 6,651.10 | 7,719.99 | 15,523.29 | 12,652.95 | 14,053.56 |
| Total Administration | 22,821.60 | 19,105.00 | 25,345.97 | 22,475.50 | 23,842.46 |
| Bank Service Charges | 345.48 | 314.17 | 241.02 | 237.72 | 197.35 |
| Total OPERATING EXPENSES | 23,167.08 | 19,419.17 | 25,586.99 | 22,713.22 | 24,039.81 |
| Total Expense | 33,149.58 | 42,703.21 | 44,568.24 | 40,081.22 | 30,291.06 |
| Net Ordinary Income | -2,621.81 | -22,849.27 | -20,408.33 | -21,159.99 | 287.68 |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| NON-OPERATING REVENUE | | | | | |
| Settlement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Income | 699.54 | 661.38 | 743.79 | 758.79 | 733.42 |
| Total NON-OPERATING REVENUE | 699.54 | 661.38 | 743.79 | 758.79 | 733.42 |
| Total Other Income | 699.54 | 661.38 | 743.79 | 758.79 | 733.42 |
| Other Expense | | | | | |
| Special District Projects | | | | | |
| Expenses | | | | | |
| Development Project Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Special District Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net Other Income | 699.54 | 661.38 | 743.79 | 758.79 | 733.42 |
| Net Income | -1,922.27 | -22,187.89 | -19,664.54 | -20,401.20 | 1,021.10 |

Durham Irrigation District
Profit & Loss
January through December 2023

| | Jun 23 | Jul 23 | Aug 23 | Sep 23 | Oct 23 |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| Water Sales Income | | | | | |
| OPERATING REVENUES | | | | | |
| Demand Fees | 0.00 | 30.00 | 0.00 | 60.00 | 90.00 |
| Meter Sales | 650.00 | 0.00 | 1,297.74 | 5,816.54 | 920.69 |
| Water Sales | 26,072.19 | 51,453.80 | 45,436.28 | 44,822.29 | 45,156.64 |
| Total OPERATING REVENUES | 26,722.19 | 51,483.80 | 46,734.02 | 50,698.83 | 46,167.33 |
| Total Water Sales Income | 26,722.19 | 51,483.80 | 46,734.02 | 50,698.83 | 46,167.33 |
| Total Income | 26,722.19 | 51,483.80 | 46,734.02 | 50,698.83 | 46,167.33 |
| Expense | | | | | |
| Contract Services | | | | | |
| Accounting Fees | 525.00 | 475.00 | 575.00 | 625.00 | 525.00 |
| Engineering Support | 0.00 | 12,615.50 | 7,963.50 | 2,838.00 | 2,903.00 |
| Legal Fees | 4,040.07 | 5,181.50 | 1,809.50 | 2,054.50 | 2,400.00 |
| Management & Administration | 0.00 | 3,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Contract Services - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Contract Services | 4,565.07 | 21,272.00 | 11,848.00 | 7,017.50 | 7,328.00 |
| OPERATING EXPENSES | | | | | |
| Administration | | | | | |
| Board Stipends | 400.00 | 300.00 | 600.00 | 600.00 | 500.00 |
| Contract Services | 0.00 | 507.50 | 0.00 | 236.25 | 507.50 |
| District Wages, Taxes, Insur. | | | | | |
| Insurance | 0.00 | 5,817.96 | 0.00 | 0.00 | 0.00 |
| Payroll Service Fees | 209.00 | 141.80 | 141.80 | 141.80 | 141.80 |
| Payroll Tax Expense | 276.32 | 199.21 | 247.40 | 219.01 | 75.43 |
| Property Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 12.14 |
| Wages | 3,612.00 | 2,604.00 | 3,234.00 | 2,863.00 | 3,143.00 |
| Total District Wages, Taxes, Insur. | 4,097.32 | 8,762.97 | 3,623.20 | 3,223.81 | 3,372.37 |
| Fees, Dues, Memberships | 0.00 | 0.00 | 701.15 | 0.00 | 0.00 |
| Office Expense | | | | | |
| Meals | 23.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| Postage | 404.60 | 310.31 | 200.00 | 400.00 | 0.00 |
| Software | 179.88 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies | 172.91 | 0.00 | 0.00 | 145.10 | 1,244.72 |
| Website Hosting | 75.00 | 84.00 | 84.00 | 84.00 | 84.00 |
| Office Expense - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Office Expense | 855.64 | 394.31 | 284.00 | 629.10 | 1,328.72 |
| Rent | 796.00 | 650.00 | 761.33 | 650.00 | 800.00 |
| Software Fees | 130.00 | 0.00 | 110.00 | 130.00 | 130.00 |
| Utilities | | | | | |
| Garbage | 133.75 | 133.75 | 133.75 | 133.75 | 133.75 |
| Gas & Electric | 5,394.08 | 8,268.49 | 10,509.45 | 10,044.58 | 10,413.58 |
| Telephone/Internet | 214.87 | 215.26 | 215.26 | 215.26 | 407.36 |
| Total Utilities | 5,742.70 | 8,617.50 | 10,858.46 | 10,393.59 | 10,954.69 |

Durham Irrigation District
Profit & Loss
January through December 2023

| | Jun 23 | Jul 23 | Aug 23 | Sep 23 | Oct 23 |
|--------------------------------------|------------|-----------|-----------|------------|-----------|
| Water System Maint,Repair,Repl | | | | | |
| Regular Operations & Maint | | | | | |
| O & M Supplies | 3,932.48 | 2,871.91 | 1,641.41 | 219.36 | 4,530.74 |
| Water Testing Fees | 178.20 | 178.20 | 897.44 | 298.64 | 165.16 |
| Weed Management | 0.00 | 1,600.00 | 1,200.00 | 800.00 | 1,200.00 |
| Total Regular Operations & Maint | 4,110.68 | 4,650.11 | 3,738.85 | 1,318.00 | 5,895.90 |
| Water System Repair & Repl.+ | | | | | |
| Repairs | 0.00 | 597.55 | 0.00 | 5,148.08 | 2,504.00 |
| Contractor | 25,666.14 | 0.00 | 2,165.25 | 3,565.00 | 0.00 |
| Water Operator | 3,558.71 | 3,558.71 | 3,558.71 | 3,558.71 | 3,558.71 |
| Total Water System Repair & Repl.+ | 29,224.85 | 4,156.26 | 5,723.96 | 12,271.79 | 6,062.71 |
| Total Water System Maint,Repair,Repl | 33,335.53 | 8,806.37 | 9,462.81 | 13,589.79 | 11,958.61 |
| Total Administration | 45,357.19 | 28,038.65 | 26,400.95 | 29,452.54 | 29,551.89 |
| Bank Service Charges | 284.86 | 374.72 | 348.98 | 301.90 | 376.70 |
| Total OPERATING EXPENSES | 45,642.05 | 28,413.37 | 26,749.93 | 29,754.44 | 29,928.59 |
| Total Expense | 50,207.12 | 49,685.37 | 38,597.93 | 36,771.94 | 37,256.59 |
| Net Ordinary Income | -23,484.93 | 1,798.43 | 8,136.09 | 13,926.89 | 8,910.74 |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| NON-OPERATING REVENUE | | | | | |
| Settlement | 0.00 | 0.00 | 0.00 | 118,171.50 | 0.00 |
| Interest Income | 661.69 | 640.11 | 546.76 | 445.05 | 465.08 |
| Total NON-OPERATING REVENUE | 661.69 | 640.11 | 546.76 | 118,616.55 | 465.08 |
| Total Other Income | 661.69 | 640.11 | 546.76 | 118,616.55 | 465.08 |
| Other Expense | | | | | |
| Special District Projects | | | | | |
| Expenses | | | | | |
| Development Project Fees | 0.00 | 742.00 | 698.00 | 1,978.50 | 483.50 |
| Total Expenses | 0.00 | 742.00 | 698.00 | 1,978.50 | 483.50 |
| Total Special District Projects | 0.00 | 742.00 | 698.00 | 1,978.50 | 483.50 |
| Total Other Expense | 0.00 | 742.00 | 698.00 | 1,978.50 | 483.50 |
| Net Other Income | 661.69 | -101.89 | -151.24 | 116,638.05 | -18.42 |
| Net Income | -22,823.24 | 1,696.54 | 7,984.85 | 130,564.94 | 8,892.32 |

Durham Irrigation District
Profit & Loss
January through December 2023

| | Nov 23 | Dec 23 | TOTAL |
|-------------------------------------|-----------|-----------|------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Water Sales Income | | | |
| OPERATING REVENUES | | | |
| Demand Fees | 0.00 | 0.00 | 330.00 |
| Meter Sales | 853.72 | 0.00 | 15,388.69 |
| Water Sales | 34,094.86 | 31,493.29 | 396,570.94 |
| Total OPERATING REVENUES | 34,948.58 | 31,493.29 | 412,289.63 |
| Total Water Sales Income | 34,948.58 | 31,493.29 | 412,289.63 |
| Total Income | 34,948.58 | 31,493.29 | 412,289.63 |
| Expense | | | |
| Contract Services | | | |
| Accounting Fees | 712.50 | 600.00 | 13,718.48 |
| Engineering Support | 4,752.50 | 8,242.50 | 67,933.00 |
| Legal Fees | 1,849.40 | 92.50 | 51,283.03 |
| Management & Administration | 1,125.00 | 1,125.00 | 13,462.50 |
| Contract Services - Other | 220.00 | 0.00 | 220.00 |
| Total Contract Services | 8,659.40 | 10,060.00 | 146,617.01 |
| OPERATING EXPENSES | | | |
| Administration | | | |
| Board Stipends | 300.00 | 400.00 | 5,400.00 |
| Contract Services | 33.00 | 0.00 | 1,284.25 |
| District Wages, Taxes, Insur. | | | |
| Insurance | 0.00 | 0.00 | 7,008.82 |
| Payroll Service Fees | 212.70 | 196.20 | 2,009.70 |
| Payroll Tax Expense | 323.99 | 995.32 | 3,599.08 |
| Property Taxes | 0.00 | 0.00 | 12.14 |
| Wages | 4,235.00 | 13,010.62 | 48,654.62 |
| Total District Wages, Taxes, Insur. | 4,771.69 | 14,202.14 | 61,284.36 |
| Fees, Dues, Memberships | 1,185.00 | 0.00 | 7,331.67 |
| Office Expense | | | |
| Meals | 0.00 | 0.00 | 23.25 |
| Postage | 882.85 | 200.00 | 4,173.44 |
| Software | 0.00 | 0.00 | 442.37 |
| Supplies | 303.19 | 0.00 | 3,286.16 |
| Website Hosting | 84.00 | 84.00 | 954.00 |
| Office Expense - Other | 221.57 | 0.00 | 221.57 |
| Total Office Expense | 1,491.61 | 284.00 | 9,100.79 |
| Rent | 800.00 | 650.00 | 8,528.66 |
| Software Fees | 130.00 | 130.00 | 1,470.00 |
| Utilities | | | |
| Garbage | 0.00 | 267.50 | 1,595.41 |
| Gas & Electric | 5,983.93 | 5,198.19 | 76,056.08 |
| Telephone/Internet | 215.48 | 215.48 | 2,844.55 |
| Total Utilities | 6,199.41 | 5,681.17 | 80,496.04 |

Durham Irrigation District
Profit & Loss
January through December 2023

| | Nov 23 | Dec 23 | TOTAL |
|--------------------------------------|-----------|------------|-------------|
| Water System Maint,Repair,Repl | | | |
| Regular Operations & Maint | | | |
| O & M Supplies | 3,020.59 | 5,762.32 | 39,147.72 |
| Water Testing Fees | 241.56 | 178.20 | 4,107.54 |
| Weed Management | 0.00 | 1,600.00 | 11,600.00 |
| Total Regular Operations & Maint | 3,262.15 | 7,540.52 | 54,855.26 |
| Water System Repair & Repl.+ | | | |
| Repairs | 0.00 | 60,427.75 | 84,047.82 |
| Contractor | 664.23 | 0.00 | 32,060.62 |
| Water Operator | 3,558.71 | 3,558.71 | 41,802.37 |
| Total Water System Repair & Repl.+ | 4,222.94 | 63,986.46 | 157,910.81 |
| Total Water System Maint,Repair,Repl | 7,485.09 | 71,526.98 | 212,766.07 |
| Total Administration | 22,395.80 | 92,874.29 | 387,661.84 |
| Bank Service Charges | 431.23 | 316.02 | 3,770.15 |
| Total OPERATING EXPENSES | 22,827.03 | 93,190.31 | 391,431.99 |
| Total Expense | 31,486.43 | 103,250.31 | 538,049.00 |
| Net Ordinary Income | 3,462.15 | -71,757.02 | -125,759.37 |
| Other Income/Expense | | | |
| Other Income | | | |
| NON-OPERATING REVENUE | | | |
| Settlement | 0.00 | 0.00 | 118,171.50 |
| Interest Income | 454.76 | 471.77 | 7,282.14 |
| Total NON-OPERATING REVENUE | 454.76 | 471.77 | 125,453.64 |
| Total Other Income | 454.76 | 471.77 | 125,453.64 |
| Other Expense | | | |
| Special District Projects | | | |
| Expenses | | | |
| Development Project Fees | 60.00 | 120.00 | 4,082.00 |
| Total Expenses | 60.00 | 120.00 | 4,082.00 |
| Total Special District Projects | 60.00 | 120.00 | 4,082.00 |
| Total Other Expense | 60.00 | 120.00 | 4,082.00 |
| Net Other Income | 394.76 | 351.77 | 121,371.64 |
| Net Income | 3,856.91 | -71,405.25 | -4,387.73 |

4.1.3

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Durham Irrigation District
Profit & Loss
January through December 2023

| | | TOTAL | | | |
|--------------------------------------|--|--------------|--------------|-------------|------------|
| | | Jan - Dec 23 | Jan - Dec 22 | \$ Change | % Change |
| Total Utilities | | 80,496.04 | 78,174.85 | 2,321.19 | 2.97% |
| Water System Maint,Repair,Repl | | | | | |
| Regular Operations & Maint | | | | | |
| O & M Supplies | | 39,147.72 | 29,238.68 | 9,909.04 | 33.89% |
| Water Testing Fees | | 4,107.54 | 6,434.45 | -2,326.91 | -36.16% |
| Weed Management | | 11,600.00 | 10,900.00 | 700.00 | 6.42% |
| Total Regular Operations & Maint | | 54,855.26 | 46,573.13 | 8,282.13 | 17.78% |
| Water System Repair & Repl.+ | | | | | |
| Repairs | | 84,047.82 | 88,518.23 | -4,470.41 | -5.05% |
| Contractor | | 32,060.62 | 43,707.30 | -11,646.68 | -26.65% |
| Water Operator | | 41,802.37 | 38,748.40 | 3,053.97 | 7.88% |
| Total Water System Repair & Repl.+ | | 157,910.81 | 170,973.93 | -13,063.12 | -7.64% |
| Total Water System Maint,Repair,Repl | | 212,766.07 | 217,547.06 | -4,780.99 | -2.2% |
| Total Administration | | 387,661.84 | 369,513.93 | 18,147.91 | 4.91% |
| Bank Service Charges | | 3,770.15 | 3,568.42 | 201.73 | 5.65% |
| Total OPERATING EXPENSES | | 391,431.99 | 373,082.35 | 18,349.64 | 4.92% |
| Total Expense | | 538,049.00 | 463,102.82 | 74,946.18 | 16.18% |
| Net Ordinary Income | | -125,759.37 | -1,718.50 | -124,040.87 | -7,217.97% |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| NON-OPERATING REVENUE | | | | | |
| Settlement | | 118,171.50 | 0.00 | 118,171.50 | 100.0% |
| Interest Income | | 7,282.14 | 902.54 | 6,379.60 | 706.85% |
| Total NON-OPERATING REVENUE | | 125,453.64 | 902.54 | 124,551.10 | 13,800.06% |
| SPECIAL PROJECTS | | | | | |
| Development Projects Income | | | | | |
| Payments Received | | 0.00 | 850.00 | -850.00 | -100.0% |
| Total Development Projects Income | | 0.00 | 850.00 | -850.00 | -100.0% |
| Total SPECIAL PROJECTS | | 0.00 | 850.00 | -850.00 | -100.0% |
| Total Other Income | | 125,453.64 | 1,752.54 | 123,701.10 | 7,058.39% |
| Other Expense | | | | | |
| Special District Projects | | | | | |
| Expenses | | | | | |
| Agency Fees | | 0.00 | 431.95 | -431.95 | -100.0% |
| Development Project Fees | | 4,082.00 | 2,177.50 | 1,904.50 | 87.46% |
| Total Expenses | | 4,082.00 | 2,609.45 | 1,472.55 | 56.43% |
| Total Special District Projects | | 4,082.00 | 2,609.45 | 1,472.55 | 56.43% |
| Total Other Expense | | 4,082.00 | 2,609.45 | 1,472.55 | 56.43% |
| Net Other Income | | 121,371.64 | -856.91 | 122,228.55 | 14,263.87% |
| Net Income | | -4,387.73 | -2,575.41 | -1,812.32 | -70.37% |

Durham Irrigation District
General Ledger
As of December 31, 2023

| Date | Num | Name | Memo | Paid Amount | Balance |
|-----------------------|-------|-------------------------------|-------------------------------------|-------------|------------|
| Current Assets | | | | | 336,457.81 |
| Cash | | | | | 185,105.77 |
| 12/01/2023 | | Deposit | Deposit | 131.84 | 185,237.61 |
| 12/04/2023 | | Deposit | Deposit | 962.95 | 186,200.56 |
| 12/04/2023 | | Deposit | Deposit | 600.82 | 186,801.38 |
| 12/04/2023 | | Deposit | Deposit | 377.09 | 187,178.47 |
| 12/04/2023 | | Bank Charge | | -316.02 | 186,862.45 |
| 12/05/2023 | | Deposit | Deposit | 329.16 | 187,191.61 |
| 12/05/2023 | | Deposit | Deposit | 807.00 | 187,998.61 |
| 12/06/2023 | | Deposit | Deposit | 309.55 | 188,308.16 |
| 12/07/2023 | | Deposit | Deposit | 4,531.75 | 192,839.91 |
| 12/07/2023 | | Deposit | Deposit | 433.56 | 193,273.47 |
| 12/08/2023 | | Deposit | Deposit | 297.59 | 193,571.06 |
| 12/11/2023 | | Deposit | Deposit | 4,334.75 | 197,905.81 |
| 12/11/2023 | | Deposit | Deposit | 3,393.48 | 201,299.29 |
| 12/11/2023 | | Deposit | Deposit | 770.21 | 202,069.50 |
| 12/11/2023 | | Deposit | Deposit | 141.43 | 202,210.93 |
| 12/12/2023 | | Deposit | Deposit | 843.63 | 203,054.56 |
| 12/13/2023 | | Comcast | | -215.48 | 202,839.08 |
| 12/13/2023 | | Deposit | Deposit | 158.28 | 202,997.36 |
| 12/14/2023 | | Deposit | Deposit | 576.64 | 203,574.00 |
| 12/14/2023 | | Wages | | -7,329.44 | 196,244.56 |
| 12/15/2023 | | Deposit | Deposit | 146.92 | 196,391.48 |
| 12/15/2023 | | Paychex | | -74.30 | 196,317.18 |
| 12/15/2023 | | Payroll Taxes | | -5,433.14 | 190,884.04 |
| 12/18/2023 | | Deposit | Deposit | 4,061.76 | 194,945.80 |
| 12/18/2023 | | Deposit | Deposit | 826.22 | 195,772.02 |
| 12/18/2023 | | Deposit | Deposit | 302.14 | 196,074.16 |
| 12/18/2023 | | Deposit | Deposit | 217.59 | 196,291.75 |
| 12/19/2023 | 10048 | Raymond Cooper | Dec 2023 | -200.00 | 196,091.75 |
| 12/19/2023 | 10049 | James M. Doyle | Dec 2023 | -100.00 | 195,991.75 |
| 12/19/2023 | 10050 | Kevin Phillips | Dec 2023 | -100.00 | 195,891.75 |
| 12/19/2023 | 10051 | JC Hernandez Maintenance | Oct/Nov 2023 alley cleanup | -1,600.00 | 194,291.75 |
| 12/19/2023 | 10052 | Pace Analytical Services L... | water quality testing | -178.20 | 194,113.55 |
| 12/19/2023 | 10053 | Sierra Water Utility | | -1,228.71 | 192,884.84 |
| 12/19/2023 | 10054 | Ferguson Waterworks | parts - USBR | -4,344.17 | 188,540.67 |
| 12/19/2023 | 10055 | Sierra Water Utility | USBR labor | -5,832.44 | 182,708.23 |
| 12/19/2023 | 10056 | Tozier's True Value Hardw... | USBR parts | -189.44 | 182,518.79 |
| 12/19/2023 | 10058 | Camp & McLaughlin | Dec 2023 rent | -650.00 | 181,868.79 |
| 12/19/2023 | 10047 | PG & E | | -5,198.19 | 176,670.60 |
| 12/19/2023 | 10059 | Recology | | -267.50 | 176,403.10 |
| 12/19/2023 | 10060 | Sequoayah | | -130.00 | 176,273.10 |
| 12/19/2023 | 10061 | Streamline | | -84.00 | 176,189.10 |
| 12/19/2023 | 10062 | Sheryl Bosman | bookkeeping | -600.00 | 175,589.10 |
| 12/19/2023 | 10063 | Nicole Lee Johnasson | outreach consulting | -1,125.00 | 174,464.10 |
| 12/19/2023 | 10064 | Luhdorff Scalmanini Cons... | water CIP implementation and fun... | -5,482.50 | 168,981.60 |
| 12/19/2023 | 10065 | Northstar Engineering | | -2,760.00 | 166,221.60 |
| 12/19/2023 | 10066 | Prentice Long, PC | | -92.50 | 166,129.10 |
| 12/19/2023 | 10067 | Sierra Water Utility | | -3,558.71 | 162,570.39 |
| 12/19/2023 | 10068 | Northstar Engineering | | -120.00 | 162,450.39 |
| 12/19/2023 | 10069 | Walberg Inc. | USBR grant | -44,055.00 | 118,395.39 |
| 12/19/2023 | 10070 | Walberg Inc. | USBR grant | -10,540.31 | 107,855.08 |
| 12/20/2023 | | Deposit | Deposit | 491.59 | 108,346.67 |
| 12/22/2023 | | Deposit | Deposit | 163.07 | 108,509.74 |
| 12/26/2023 | | Deposit | Deposit | 5,887.30 | 114,397.04 |
| 12/26/2023 | | Deposit | Deposit | 158.12 | 114,555.16 |
| 12/26/2023 | | Deposit | Deposit | 87.73 | 114,642.89 |
| 12/26/2023 | | Deposit | Deposit | 80.00 | 114,722.89 |
| 12/28/2023 | | Wages | | -866.87 | 113,856.02 |
| 12/29/2023 | | Postalia | | -200.00 | 113,656.02 |
| 12/29/2023 | | Payroll Taxes | | -376.49 | 113,279.53 |
| 12/29/2023 | | Paychex | | -121.90 | 113,157.63 |
| 12/29/2023 | | Deposit | Deposit | 71.12 | 113,228.75 |
| Total Cash | | | | -71,877.02 | 113,228.75 |
| Cash on Hand | | | | | 100.00 |
| Total Cash on Hand | | | | | 100.00 |

Durham Irrigation District
General Ledger
As of December 31, 2023

| Date | Num | Name | Memo | Paid Amount | Balance |
|----------------------------------------|-----|---------|---------|-------------|-------------|
| Development Fees | | | | | 36,660.24 |
| Total Development Fees | | | | | 36,660.24 |
| Savings | | | | | 14,381.63 |
| 12/29/2023 | | Deposit | Deposit | 0.12 | 14,381.75 |
| Total Savings | | | | | 14,381.75 |
| California CLASS | | | | | 100,210.17 |
| 12/30/2023 | | Deposit | Deposit | 471.65 | 100,681.82 |
| Total California CLASS | | | | | 100,681.82 |
| Total Current Assets | | | | | -71,405.25 |
| Taxes Receivable | | | | | 5,654.18 |
| Total Taxes Receivable | | | | | 5,654.18 |
| A/R | | | | | -5,654.18 |
| Total A/R | | | | | -5,654.18 |
| CAPITAL ASSETS | | | | | 606,669.80 |
| Depreciable Assets | | | | | 606,669.80 |
| Equipment | | | | | 101,440.80 |
| Total Equipment | | | | | 101,440.80 |
| Mains | | | | | 623,540.00 |
| Total Mains | | | | | 623,540.00 |
| Pumps | | | | | 172,575.00 |
| Total Pumps | | | | | 172,575.00 |
| Structures | | | | | 16,084.00 |
| Total Structures | | | | | 16,084.00 |
| Wells | | | | | 127,486.00 |
| Total Wells | | | | | 127,486.00 |
| Less Accum. Dep'n | | | | | -434,456.00 |
| Total Less Accum. Dep'n | | | | | -434,456.00 |
| Total Depreciable Assets | | | | | 606,669.80 |
| Total CAPITAL ASSETS | | | | | 606,669.80 |
| Non-Depreciable Assets | | | | | 20,331.00 |
| Land | | | | | 20,331.00 |
| Total Land | | | | | 20,331.00 |
| Total Non-Depreciable Assets | | | | | 20,331.00 |
| NET POSITION | | | | | -566,549.00 |
| Net Investment in Capital Asset | | | | | -566,549.00 |
| Total Net Investment in Capital Asset | | | | | -566,549.00 |
| Total NET POSITION | | | | | -566,549.00 |
| Unrestricted Net Assets | | | | | -329,892.09 |
| Total Unrestricted Net Assets | | | | | -329,892.09 |
| Water Sales Income | | | | | -380,796.34 |
| OPERATING REVENUES | | | | | -380,796.34 |
| Demand Fees | | | | | -330.00 |
| Total Demand Fees | | | | | -330.00 |
| Meter Sales | | | | | -15,388.69 |
| Total Meter Sales | | | | | -15,388.69 |
| Water Sales | | | | | -365,077.65 |
| 12/01/2023 | | Deposit | Deposit | -131.84 | -365,209.49 |
| 12/04/2023 | | Deposit | Deposit | -962.95 | -366,172.44 |
| 12/04/2023 | | Deposit | Deposit | -600.82 | -366,773.26 |

Durham Irrigation District
General Ledger
As of December 31, 2023

| Date | Num | Name | Memo | Paid Amount | Balance |
|----------------------------------------|-------|-----------------------------|-------------------------------------|-------------|-------------|
| 12/04/2023 | | Deposit | Deposit | -377.09 | -367,150.35 |
| 12/05/2023 | | Deposit | Deposit | -329.16 | -367,479.51 |
| 12/05/2023 | | Deposit | Deposit | -807.00 | -368,286.51 |
| 12/06/2023 | | Deposit | Deposit | -309.55 | -368,596.06 |
| 12/07/2023 | | Deposit | Deposit | -4,531.75 | -373,127.81 |
| 12/07/2023 | | Deposit | Deposit | -433.56 | -373,561.37 |
| 12/08/2023 | | Deposit | Deposit | -297.59 | -373,858.96 |
| 12/11/2023 | | Deposit | Deposit | -4,334.75 | -378,193.71 |
| 12/11/2023 | | Deposit | Deposit | -3,393.48 | -381,587.19 |
| 12/11/2023 | | Deposit | Deposit | -770.21 | -382,357.40 |
| 12/11/2023 | | Deposit | Deposit | -141.43 | -382,498.83 |
| 12/12/2023 | | Deposit | Deposit | -843.63 | -383,342.46 |
| 12/13/2023 | | Deposit | Deposit | -158.28 | -383,500.74 |
| 12/14/2023 | | Deposit | Deposit | -576.64 | -384,077.38 |
| 12/15/2023 | | Deposit | Deposit | -146.92 | -384,224.30 |
| 12/18/2023 | | Deposit | Deposit | -4,061.76 | -388,286.06 |
| 12/18/2023 | | Deposit | Deposit | -826.22 | -389,112.28 |
| 12/18/2023 | | Deposit | Deposit | -302.14 | -389,414.42 |
| 12/18/2023 | | Deposit | Deposit | -217.59 | -389,632.01 |
| 12/20/2023 | | Deposit | Deposit | -491.59 | -390,123.60 |
| 12/22/2023 | | Deposit | Deposit | -163.07 | -390,286.67 |
| 12/26/2023 | | Deposit | Deposit | -5,887.30 | -396,173.97 |
| 12/26/2023 | | Deposit | Deposit | -158.12 | -396,332.09 |
| 12/26/2023 | | Deposit | Deposit | -87.73 | -396,419.82 |
| 12/26/2023 | | Deposit | Deposit | -80.00 | -396,499.82 |
| 12/29/2023 | | Deposit | Deposit | -71.12 | -396,570.94 |
| Total Water Sales | | | | -31,493.29 | -396,570.94 |
| Total OPERATING REVENUES | | | | -31,493.29 | -412,289.63 |
| Total Water Sales Income | | | | -31,493.29 | -412,289.63 |
| Contract Services | | | | | 136,557.01 |
| Accounting Fees | | | | | 13,118.48 |
| 12/19/2023 | 10062 | Sheryl Bosman | bookkeeping | 600.00 | 13,718.48 |
| Total Accounting Fees | | | | 600.00 | 13,718.48 |
| Engineering Support | | | | | 59,690.50 |
| 12/19/2023 | 10064 | Luhdorff Scalmanini Cons... | water CIP implementation and fun... | 5,482.50 | 65,173.00 |
| 12/19/2023 | 10065 | Northstar Engineering | CIP budget/rate study | 1,260.00 | 66,433.00 |
| 12/19/2023 | 10065 | Northstar Engineering | operational support | 780.00 | 67,213.00 |
| 12/19/2023 | 10065 | Northstar Engineering | grant app support | 240.00 | 67,453.00 |
| 12/19/2023 | 10065 | Northstar Engineering | meetings | 480.00 | 67,933.00 |
| Total Engineering Support | | | | 8,242.50 | 67,933.00 |
| Legal Fees | | | | | 51,190.53 |
| 12/19/2023 | 10066 | Prentice Long, PC | | 92.50 | 51,283.03 |
| Total Legal Fees | | | | 92.50 | 51,283.03 |
| Management & Administration | | | | | 12,337.50 |
| 12/19/2023 | 10063 | Nicole Lee Johnnasson | outreach consulting | 1,125.00 | 13,462.50 |
| Total Management & Administration | | | | 1,125.00 | 13,462.50 |
| Contract Services - Other | | | | | 220.00 |
| Total Contract Services - Other | | | | | 220.00 |
| Total Contract Services | | | | 10,060.00 | 146,617.01 |
| OPERATING EXPENSES | | | | | 298,241.68 |
| Administration | | | | | 294,787.55 |
| Board Stipends | | | | | 5,000.00 |
| 12/19/2023 | 10048 | Raymond Cooper | Dec 2023 | 200.00 | 5,200.00 |
| 12/19/2023 | 10049 | James M. Doyle | Dec 2023 | 100.00 | 5,300.00 |
| 12/19/2023 | 10050 | Kevin Phillips | Dec 2023 | 100.00 | 5,400.00 |

Durham Irrigation District
General Ledger
As of December 31, 2023

| Date | Num | Name | Memo | Paid Amount | Balance |
|------------|-------|--------------------------------------|---------------|-------------|-----------|
| | | Total Board Stipends | | 400.00 | 5,400.00 |
| | | Contract Services | | | 1,284.25 |
| | | Total Contract Services | | | 1,284.25 |
| | | District Wages, Taxes, Insur. | | | 47,082.22 |
| | | Insurance | | | 7,008.82 |
| | | Total Insurance | | | 7,008.82 |
| | | Payroll Service Fees | | | 1,813.50 |
| 12/15/2023 | | Paychex | | 74.30 | 1,887.80 |
| 12/29/2023 | | Paychex | | 121.90 | 2,009.70 |
| | | Total Payroll Service Fees | | 196.20 | 2,009.70 |
| | | Payroll Tax Expense | | | 2,603.76 |
| 12/14/2023 | | Wages | | -4,526.18 | -1,922.42 |
| 12/15/2023 | | Payroll Taxes | | 5,433.14 | 3,510.72 |
| 12/28/2023 | | Wages | | -288.13 | 3,222.59 |
| 12/29/2023 | | Payroll Taxes | | 376.49 | 3,599.08 |
| | | Total Payroll Tax Expense | | 995.32 | 3,599.08 |
| | | Property Taxes | | | 12.14 |
| | | Total Property Taxes | | | 12.14 |
| | | Wages | | | 35,644.00 |
| 12/14/2023 | | Wages | | 11,855.62 | 47,499.62 |
| 12/28/2023 | | Wages | | 1,155.00 | 48,654.62 |
| | | Total Wages | | 13,010.62 | 48,654.62 |
| | | Total District Wages, Taxes, Insur. | | 14,202.14 | 61,284.36 |
| | | Fees, Dues, Memberships | | | 7,331.67 |
| | | Total Fees, Dues, Memberships | | | 7,331.67 |
| | | Office Expense | | | 8,816.79 |
| | | Meals | | | 23.25 |
| | | Total Meals | | | 23.25 |
| | | Postage | | | 3,973.44 |
| 12/29/2023 | | Postalia | | 200.00 | 4,173.44 |
| | | Total Postage | | 200.00 | 4,173.44 |
| | | Software | | | 442.37 |
| | | Total Software | | | 442.37 |
| | | Supplies | | | 3,286.16 |
| | | Total Supplies | | | 3,286.16 |
| | | Website Hosting | | | 870.00 |
| 12/19/2023 | 10061 | Streamline | | 84.00 | 954.00 |
| | | Total Website Hosting | | 84.00 | 954.00 |
| | | Office Expense - Other | | | 221.57 |
| | | Total Office Expense - Other | | | 221.57 |
| | | Total Office Expense | | 284.00 | 9,100.79 |
| | | Rent | | | 7,878.66 |
| 12/19/2023 | 10058 | Camp & McLaughlin | Dec 2023 rent | 650.00 | 8,528.66 |
| | | Total Rent | | 650.00 | 8,528.66 |
| | | Software Fees | | | 1,340.00 |
| 12/19/2023 | 10060 | Sequoyah | | 130.00 | 1,470.00 |
| | | Total Software Fees | | 130.00 | 1,470.00 |
| | | Utilities | | | 74,814.87 |

Durham Irrigation District
General Ledger
As of December 31, 2023

| Date | Num | Name | Memo | Paid Amount | Balance |
|--------------------------------------|-------|-------------------------------|----------------------------|-------------|-------------|
| Garbage | | | | | 1,327.91 |
| 12/19/2023 | 10059 | Recology | | 267.50 | 1,595.41 |
| Total Garbage | | | | | 267.50 |
| Gas & Electric | | | | | 70,857.89 |
| 12/19/2023 | 10047 | PG & E | | 5,198.19 | 76,056.08 |
| Total Gas & Electric | | | | | 5,198.19 |
| Telephone/Internet | | | | | 2,629.07 |
| 12/13/2023 | | Comcast | | 215.48 | 2,844.55 |
| Total Telephone/Internet | | | | | 215.48 |
| Total Utilities | | | | | 5,681.17 |
| Water System Maint,Repair,Repl | | | | | 141,239.09 |
| Regular Operations & Maint | | | | | 47,314.74 |
| O & M Supplies | | | | | 33,385.40 |
| 12/19/2023 | 10053 | Sierra Water Utility | | 1,228.71 | 34,614.11 |
| 12/19/2023 | 10054 | Ferguson Waterworks | 5/26/21 Brown St. repairs | 4,344.17 | 38,958.28 |
| 12/19/2023 | 10056 | Tozier's True Value Hardw... | USBR parts | 189.44 | 39,147.72 |
| Total O & M Supplies | | | | | 5,762.32 |
| Water Testing Fees | | | | | 3,929.34 |
| 12/19/2023 | 10052 | Pace Analytical Services L... | water quality testing | 178.20 | 4,107.54 |
| Total Water Testing Fees | | | | | 178.20 |
| Weed Management | | | | | 10,000.00 |
| 12/19/2023 | 10051 | JC Hernandez Maintenance | Oct/Nov 2023 alley cleanup | 1,600.00 | 11,600.00 |
| Total Weed Management | | | | | 1,600.00 |
| Total Regular Operations & Maint | | | | | 7,540.52 |
| Water System Repair & Repl.+ | | | | | 93,924.35 |
| Repairs | | | | | 23,620.07 |
| 12/19/2023 | 10055 | Sierra Water Utility | USBR labor | 5,832.44 | 29,452.51 |
| 12/19/2023 | 10069 | Walberg Inc. | USBR grant | 44,055.00 | 73,507.51 |
| 12/19/2023 | 10070 | Walberg Inc. | USBR grant | 10,540.31 | 84,047.82 |
| Total Repairs | | | | | 60,427.75 |
| Contractor | | | | | 32,060.62 |
| Total Contractor | | | | | 32,060.62 |
| Water Operator | | | | | 38,243.66 |
| 12/19/2023 | 10067 | Sierra Water Utility | | 3,558.71 | 41,802.37 |
| Total Water Operator | | | | | 3,558.71 |
| Total Water System Repair & Repl.+ | | | | | 63,986.46 |
| Total Water System Maint,Repair,Repl | | | | | 71,526.98 |
| Total Administration | | | | | 92,874.29 |
| Bank Service Charges | | | | | 3,454.13 |
| 12/04/2023 | | Bank Charge | | 316.02 | 3,770.15 |
| Total Bank Service Charges | | | | | 316.02 |
| Total OPERATING EXPENSES | | | | | 93,190.31 |
| NON-OPERATING REVENUE | | | | | -124,981.87 |
| Settlement | | | | | -118,171.50 |
| Total Settlement | | | | | -118,171.50 |
| Interest Income | | | | | -6,810.37 |
| 12/29/2023 | | Deposit | Deposit | -0.12 | -6,810.49 |

Durham Irrigation District
General Ledger
As of December 31, 2023

| Date | Num | Name | Memo | Paid Amount | Balance |
|--------------|-------|----------------------------------|-------------------|-------------|-------------|
| 12/30/2023 | | Deposit | Deposit | -471.65 | -7,282.14 |
| | | Total Interest Income | | -471.77 | -7,282.14 |
| | | Total NON-OPERATING REVENUE | | -471.77 | -125,453.64 |
| | | Special District Projects | | | 3,962.00 |
| | | Expenses | | | 3,962.00 |
| | | Development Project Fees | | | 3,962.00 |
| 12/19/2023 | 10068 | Northstar Engineering | Creekside Estates | 120.00 | 4,082.00 |
| | | Total Development Project Fees | | 120.00 | 4,082.00 |
| | | Total Expenses | | 120.00 | 4,082.00 |
| | | Total Special District Projects | | 120.00 | 4,082.00 |
| TOTAL | | | | 0.00 | 0.00 |

1/10/2024

Durham Irrigation District
Monthly Billing Recap 12/1/2023 thru 12/31/2023

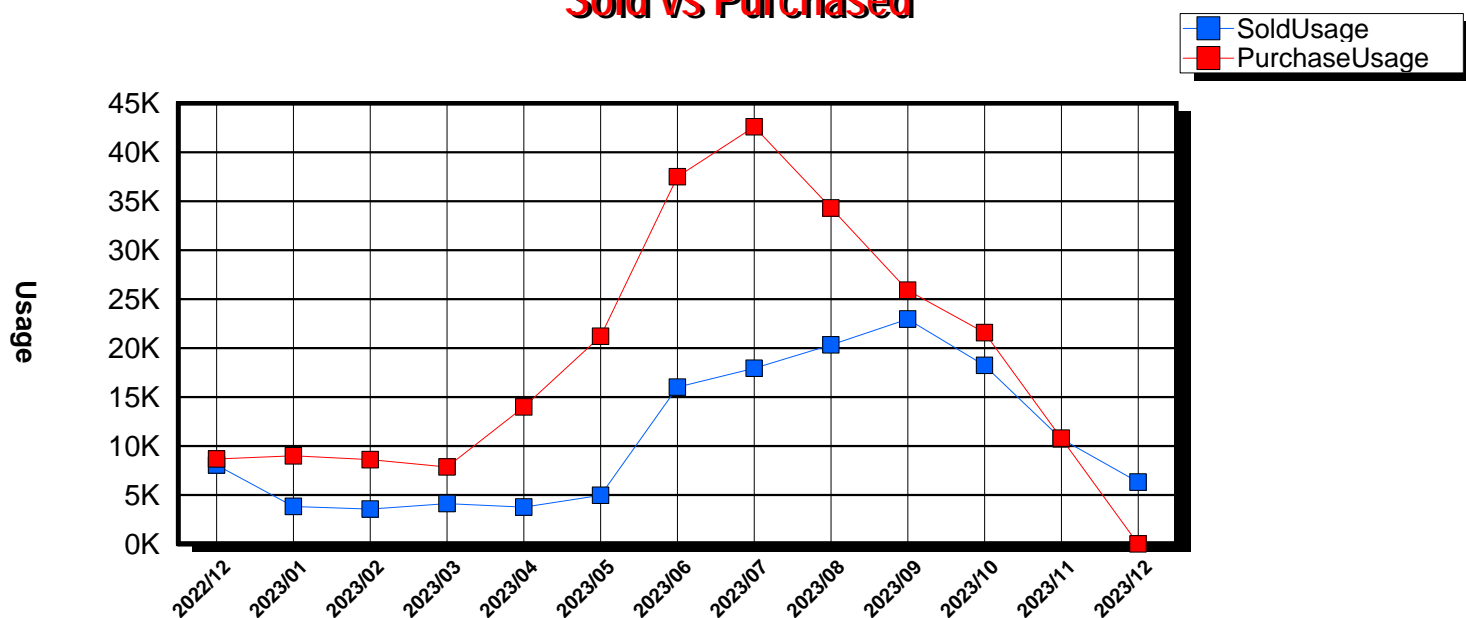
1

| | <u>Amount</u> | <u>Count</u> |
|----------------------------------------|-------------------|------------------|
| Water Purchased or Produced this month | 0 | |
| Water Sold this month | 6,775 | |
| Water System used or accountable loss | 0 | |
| Water Loss | 0.00 % | 6,775 |
| <hr/> | | |
| Total Water Sales this month | 31,318.67 | 474 |
| Total Penalties this month | 303.34 | 112 |
| Total Adjustments this month | 0.00 | 39 |
| Total of other charges this month | 1,559.79 | 40 |
| Total Current Charges | 33,181.80 | |
| <hr/> | | |
| Current Balance | 622.14 | 211 |
| 30 Days Past Due | 4,268.95 | 23 |
| 60 Days Past Due | 2,669.56 | 15 |
| 90 Days Past Due | 6,825.38 | 39 |
| Total Accounts Receivable | 14,386.03 | |
| <hr/> | | |
| Total Payments Received | 33,015.92 | 382 |
| <hr/> | | |
| New Memberships | 0.00 | 0 |
| <hr/> | | |
| Active Accounts | 14,490.18 | 475 |
| InActive Accounts | -104.15 | 65 |
| Forfeiture Accounts | 0.00 | 0 |
| <hr/> | | |
| Average Water Usage | 14 | |
| Average Water Charge | 66.07 | |
| <hr/> | | |
| <u>Low Range</u> | <u>High Range</u> | <u>Usage</u> |
| 0 | 0 | 0 |
| 0 | 0 | 148 |
| 1 | 2,000 | 6,775 |
| 2,001 | 4,000 | 0 |
| 4,001 | 6,000 | 0 |
| 6,001 | 8,000 | 0 |
| 8,001 | 10,000 | 0 |
| 10,001 | 20,000 | 0 |
| 20,001 | 30,000 | 0 |
| 30,001 | 40,000 | 0 |
| 40,001 | 50,000 | 0 |
| 50,001 | 999,999,999 | 0 |
| | | 6,775 |
| | | 474 |
| | | 31,318.67 |
| <hr/> | | |
| Accounts Receivable Last Month Ending | 14,220.15 | |
| Sales/Charges this Month | 33,181.80 | |
| Adjustments this Month | 0.00 | |
| Less: Payments this Month | 33,015.92 | |
| Accounts Receivable Total | 14,386.03 | 14,386.03 |

Pump Total

| <u>Year/Month</u> | <u>Purchased</u> | <u>Sold</u> | <u>Loss</u> | <u>Pct</u> |
|-------------------|------------------|-------------|-------------|------------|
| 2022/12 | 8,677 | 8,053 | -624 | -7.2 |
| 2023/01 | 8,996 | 3,829 | -5,167 | -57.4 |
| 2023/02 | 8,604 | 3,562 | -5,042 | -58.6 |
| 2023/03 | 7,861 | 4,125 | -3,736 | -47.5 |
| 2023/04 | 13,989 | 3,762 | -10,227 | -73.1 |
| 2023/05 | 21,208 | 4,968 | -16,240 | -76.6 |
| 2023/06 | 37,502 | 16,015 | -21,487 | -57.3 |
| 2023/07 | 42,598 | 17,939 | -24,659 | -57.9 |
| 2023/08 | 34,310 | 20,331 | -13,979 | -40.7 |
| 2023/09 | 25,905 | 22,965 | -2,940 | -11.3 |
| 2023/10 | 21,581 | 18,237 | -3,344 | -15.5 |
| 2023/11 | 10,797 | 10,729 | -68 | -0.6 |
| 2023/12 | 0 | 6,316 | 6,316 | 0.0 |

Sold vs Purchased



| | | | 12/1/2023 | | | | |
|-------------|------------------------------|------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| <u>Acct</u> | <u>Name</u> | | <u>Balance</u> | <u>Current</u> | <u>30 Days</u> | <u>60-Days</u> | <u>90-Days</u> |
| 622 | Gilmore, James | 9462 Van Ness Way | 1,061.28 | 118.43 | 146.99 | 209.99 | 585.87 |
| 291 | Guerra, Diego & Marisa | 9665 Teal Ln | 902.38 | 96.43 | 133.90 | 140.07 | 531.98 |
| 331 | Sonsteng, Chimene | 9642 Duckling Dr | 808.79 | 58.43 | 76.07 | 111.09 | 563.20 |
| 80 | Day, David | 9389 Midway | 805.96 | 63.78 | 74.32 | 73.37 | 594.49 |
| 128 | Horn, Howard | 2370 Serviss St | 778.83 | 63.78 | 73.95 | 72.99 | 568.11 |
| 212 | Kellogg, Deanna | 2415 Florida Ln | 770.68 | 93.07 | 94.68 | 72.40 | 510.53 |
| 174 | Cole, Leslie Ray and Kevin G | 9415 Putney Dr | 736.48 | 63.78 | 73.38 | 72.42 | 526.90 |
| 22 | Hait, Jed | 2393 Brown St | 652.46 | 35.07 | 78.70 | 77.65 | 461.04 |
| 57 | Dotson, Dan and Kevin Dolz | 9386 Goodspeed St | 595.30 | 37.07 | 51.90 | 57.24 | 449.09 |
| 258 | Christofferson, Jason | 2539 Burdick Rd | 496.43 | 86.07 | 123.91 | 118.14 | 168.31 |
| 15 | Catomerisios, Cathy | 9206 Holland Ave | 486.76 | 53.43 | 62.60 | 71.76 | 298.97 |
| 108 | Sierra Christian Services, | 9260 Goodspeed St | 467.35 | 63.78 | 97.18 | 95.80 | 210.59 |
| 236 | Czechowski, Brian | 2370 Durham St | 451.28 | 63.78 | 69.34 | 69.45 | 248.71 |
| 683 | Seegert, James | 9369 La Rose Ct | 448.29 | 86.43 | 158.73 | 203.13 | |
| 640 | Martinez, Jesse & Elisabeth | 2466 Tracy Ranch Rd | 444.83 | 61.43 | 82.00 | 157.85 | 143.55 |
| 695 | Wurm, Anita | 9196 Goodspeed St | 441.58 | 41.07 | 53.77 | 47.05 | 299.69 |
| 237 | Rosemarie Taylor Revocable ' | 2399 Serviss St | 386.36 | 63.78 | 96.07 | 94.69 | 131.82 |
| 316 | Lugenbeel, Paul | 2390 Durham St | 313.26 | 36.07 | 39.99 | 40.45 | 196.75 |
| 335 | Patch, Ed | 9335 Midway | 301.61 | 35.07 | 39.84 | 38.30 | 188.40 |
| 220 | Andersen, Victoria | 2409 Campbell St | 298.73 | 38.07 | 42.79 | 43.21 | 174.66 |
| 936 | Fosdick, Devin | 2390 Brown St | 295.29 | 35.07 | 38.75 | 38.23 | 183.24 |
| 931 | Day, Kelvin Scott | 2385 Florida Ln | 285.52 | 40.07 | 43.57 | 42.97 | 158.91 |
| 943 | LaChappelle, Michael | 9216 Goodspeed St | 262.36 | 35.07 | 38.32 | 37.79 | 151.18 |
| 245 | , Durham Guild | 2393 Durham-Dayton Hwy | 260.86 | 63.78 | 66.65 | 65.69 | 64.74 |
| 217 | Samuelson, Lester | 9353 Goodspeed St | 259.86 | 63.78 | 66.64 | 65.68 | 63.76 |
| 53 | Horn, Nathan | 2379 Serviss St | 230.18 | 47.43 | 56.07 | 57.27 | 69.41 |
| 908 | Button, Patrick | 9361 Goodspeed St | 227.16 | 36.07 | 38.78 | 38.23 | 114.08 |
| 183 | Ownby, Karen Koehly | 2455 Durham-Dayton Hwy | 188.96 | 41.07 | 42.23 | 44.63 | 61.03 |
| 606 | Harris, James | 9424 Putney Dr | 185.99 | 35.07 | 37.23 | 36.70 | 76.99 |
| 29 | | Total | \$13,844.82 | \$1,656.23 | \$2,098.35 | \$2,294.24 | \$7,796.00 |

DURHAM IRRIGATION DISTRICT

4.2

Check Issue Date: 1/16/2024

Cash Balance Date
12/30/2023

| Check No. | Stmt Date | Invoice Number | Payee | Invoice Amount | Check Amount | Notes | Financial Category | \$ | 113,228.75 |
|-------------------------------------------------|--------------|----------------|-----------------------------|----------------|--------------|----------------------------------|--------------------|----|------------|
| Stipends | | | | | | | | | |
| 10071 | Stipend Form | - | Raymond Cooper | | \$ 100.00 | (1) 1/16 DID BOD | | \$ | 113,128.75 |
| 10072 | Stipend Form | - | Matt Doyle | | \$ 100.00 | (1) 1/16 DID BOD | | \$ | 113,028.75 |
| 10073 | Stipend Form | - | Kevin Phillips | | \$ 100.00 | (1) 1/16 DID BOD | | \$ | 112,928.75 |
| 10074 | N/A | | Kevin Phillips | | \$ 100.00 | Reissue 9/20/2022 stipend | | \$ | 112,828.75 |
| Subtotal Stipend | | | | | \$ 400.00 | | Subtotal Balance | \$ | 112,828.75 |
| Regular Water System Maintenance and Operations | | | | | | | | | |
| 10075 | 12/5/2023 | 29501 | Northgate Petroleum Company | | \$ 173.88 | diesel fuel for backup generator | | \$ | 112,654.87 |
| 10076 | 12/9/2023 | 2312-048296 | Tozier's True Value | | \$ 21.96 | parts | | \$ | 112,632.91 |
| Subtotal Water Operations | | | | | \$195.84 | | Subtotal Balance | \$ | 112,632.91 |
| Water System Emergency Repair/Replacement | | | | | | | | | |
| 10077 | 11/8/2023 | SW220044532 | Peterson | | \$ 664.23 | reissue lost check | | \$ | 111,968.68 |
| Subtotal Water System Repair | | | | | \$664.23 | | Subtotal Balance | \$ | 111,968.68 |

DURHAM IRRIGATION DISTRICT

| Check No. | Stmt Date | Invoice Number | Payee | Invoice Amount | Check Amount | Notes | Financial Category |
|-------------------------------|------------|----------------|----------------------|----------------|-------------------|-----------------------------------------------|----------------------|
| Utility & Supplies | | | | | | | |
| online debit | 12/27/2023 | - | FP Mailing Solutions | | \$ 200.00 | postage (online download) | \$ 111,768.68 |
| online debit | 1/4/2024 | - | FP Mailing Solutions | | \$ 200.00 | postage (online download) | \$ 111,768.68 |
| online debit | 12/29/2023 | 2023-122101 | Paychex | | \$ 121.90 | payroll fees + PTO accrual fee | \$ 111,646.78 |
| online debit | 1/12/2024 | 2024-010401 | Paychex | | \$ 322.40 | payroll fees + PTO accrual fee + 1099 vendors | \$ 111,446.28 |
| 10080 | 1/10/2024 | - | Camp & McLaughlin | | \$ 650.00 | January rent | \$ 111,318.68 |
| 10078 | 12/21/2023 | RI-106040875 | FP Mailing Solutions | | \$ 110.31 | quarterly equipment lease - Q1 | \$ 111,208.37 |
| 10079 | 12/28/2023 | - | | \$ 80.23 | | 9418 Midway #C (Office)(0596196710-5) | \$ 107,022.91 |
| | 12/26/2023 | - | | \$ 1,941.31 | | Durham Dayton Rd 20'W (5773099695-6) | \$ 107,022.91 |
| | 12/27/2023 | - | PGE | \$ 1,237.81 | \$ 4,423.37 | Holland Ave E/S & 500S Serviss (6812590736-7) | \$ 107,022.91 |
| | 12/28/2023 | - | | \$ 31.11 | | Holland Ave S 300' (7938916943-8) | \$ 107,022.91 |
| | 12/28/2023 | - | | \$ 1,132.91 | | 9389 Goodspeed St (9856464053-5) | \$ 107,022.91 |
| 10081 | 12/31/2023 | - | Sequoyah Software | | \$ 130.00 | billing software; email bill service | \$ 106,892.91 |
| 10082 | 1/1/2024 | 460814F9-0039 | Streamline | | \$ 84.00 | website host | \$ 111,562.78 |
| Subtotal Utility | | | | | \$6,241.98 | Subtotal Balance | \$ 105,726.70 |

DURHAM IRRIGATION DISTRICT

| Check No. | Stmt Date | Invoice Number | Payee | Invoice Amount | Check Amount | Notes | Financial Category |
|-------------------------------------------------------------|------------|----------------|-------------------------|----------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| District Administration, Operations & Management | | | | | | | |
| Payroll & Insurance | | | | | | | |
| online debit | 12/29/2023 | - | Withholdings - Trizzino | | \$ 376.49 | | \$ 105,350.21 |
| online debit | 1/12/2024 | - | Withholdings - Trizzino | | \$ 429.70 | | \$ 104,920.51 |
| online debit | 12/29/2023 | - | Employee - Trizzino | | \$ 866.87 | Administrative Support | \$ 104,053.64 |
| online debit | 1/12/2024 | - | Employee - Trizzino | | \$ 898.94 | Administrative Support | \$ 103,154.70 |
| Contractors | | | | | | | |
| 10083 | 12/30/2023 | 8348 | Sheryl Bosman | | \$ 775.00 | Bookkeeping Services | \$ 100,244.70 |
| 10084 | 1/1/2024 | 1166 | Nicole L. Johansson | | \$ 1,125.00 | Outreach Consulting | \$ 101,019.70 |
| 10085 | 1/4/2024 | 81863 | NorthStar | | \$ 1,010.00 | CIP Budget/Rate Study - \$ 0 DUSD Easement - \$ 0 USBR Engineering - \$ 110 USBR Cultural Compliance - \$ 0 Meetings - \$ 360 Operational Support - \$ 540 Grant Application Support - \$ 0 Litigation - Meetings - \$ 0 Litigation - Cost of Service Study - \$ 0 | \$ 102,144.70 |
| 10086 | 1/1/2024 | 6333 | Prentice Long, PC | | \$ 3,163.50 | Legal Services | \$ 98,981.20 |
| Water Operations | | | | | | | |
| 10087 | 1/1/2024 | 6661 | Sierra Water Utility | | \$ 3,558.71 | Water Operator Services | \$ 96,685.99 |
| Subtotal Admin. Ops. & Mgmt. | | | | | \$12,204.21 | Subtotal Balance | \$ 93,522.49 |

DURHAM IRRIGATION DISTRICT

| Check No. | Stmt Date | Invoice Number | Payee | Invoice Amount | Check Amount | Notes | Financial Category |
|----------------------------------------------------------|------------|----------------|-------------------------------------|----------------|--------------------|--------------------------------------------------------|------------------------------------------------|
| Agency Fees, Association Dues & Reimbursables | | | | | | | |
| Fees & Dues | | | | | | | |
| online debit | 1/2/2024 | - | PaySafe/PayStation Fee | | \$ 356.01 | "mtot" on bank statement | \$ 96,329.98 |
| online debit | 1/2/2024 | 1001995739 | State Compensation Insurance Fund | | \$ 243.27 | PY 2023 Payroll report charges - 01/01/2023-01/01/2024 | \$ 96,086.71 |
| online debit | 1/11/2024 | 1002001636 | State Compensation Insurance Fund | | \$ 158.20 | PY 2023 mandatory surcharges | \$ 95,928.51 |
| online debit | 1/11/2024 | 1002022959 | State Compensation Insurance Fund | | \$ 881.73 | PY 2023 premium charge | \$ 95,046.78 |
| 10088 | 12/20/2023 | SM-1042621 | State Water Resources Control Board | | \$ 4,809.16 | Water system annual fees - 7/1/2023-6/30/2024 | \$ 90,237.62 |
| Reimbursable Payments | | | | | | | |
| 10089 | 1/10/2024 | - | Jeannie Trizzino | | \$ 44.90 | office supplies; BOD meeting snacks | \$ 96,041.81 |
| Subtotal Fees & Reimbursables | | | | | \$6,493.27 | Subtotal Balance | \$ 87,029.22 |
| Other Expenses | | | | | | | |
| NONE | | | | | | | \$ 87,029.22 |
| Other Expenses | | | | | \$0.00 | Subtotal Balance | \$ 87,029.22 |
| Development Projects | | | | | | | |
| Contractor | | | | Project | | | |
| NONE | | | | | | | \$ 87,029.22 |
| Subtotal Development Projects | | | | | \$0.00 | Subtotal Balance | \$ 87,029.22 |
| SUBTOTAL PAYMENTS | | | | | \$26,199.53 | | |
| | | | | | | | Subtotal Remaining Balance \$ 87,029.22 |
| | | | | | | | Check Refund/Cancelled Register Total |
| | | | | | | | TOTAL REMAINING BALANCE \$ 87,029.22 |

DURHAM IRRIGATION DISTRICT

Petty Cash

| | | | |
|--|----------------------------------|-----------|---------------|
| | 1/11/2024 | \$ | - |
| | Cash on Hand | \$ | 100.00 |
| | Balance Remaining On Hand | \$ | 100.00 |

Check / Payment Refund / Cancel or Void Check Register

| Date | CK/Pmt Refund | Status | Paid to | Check Amount | Notes |
|------------|------------------|--------|----------------|--------------|-----------------------------------------------------------------------------------------------------|
| 9/20/2022 | 9709 | lost | Kevin Phillips | \$ 100.00 | Check lost; stop pmt placed on 1/10/2023 Check reissued - see above under "stipends" |
| 11/16/2023 | 10029 | lost | Peterson | \$ 664.23 | Check lost; stop pmt placed on 1/10/2023 Check reissued - see above under "water system repairs" |

Director Signature _____

Date _____

Director Signature _____

Date _____

DURHAM IRRIGATION DISTRICT

Deposit Register

| Date | Deposit | Deposit Amount | Other Notes |
|------------------------|--------------------------------------|---------------------|-----------------------------------------------------------|
| 5-Dec-23 | Cash/Check Deposit | \$ 807.00 | LIHWAP |
| 7-Dec-23 | Cash/Check Deposit | \$ 4,531.75 | |
| 11-Dec-23 | Cash/Check Deposit | \$ 3,393.48 | |
| 11-Dec-23 | Cash/Check Deposit | \$ 770.21 | |
| 11-Dec-23 | Cash/Check Deposit | \$ 4,334.75 | |
| 18-Dec-23 | Cash/Check Deposit | \$ 4,061.76 | |
| 26-Dec-23 | Cash/Check Deposit | \$ 158.12 | LIHWAP |
| 26-Dec-23 | Cash/Check Deposit | \$ 5,887.30 | |
| 12/1/2023 - 12/31/2023 | Paystation Payments | \$ 7,548.92 | |
| | Subtotal Water Sales Deposits | \$ 31,493.29 | <i>incl. \$277.42 USBR Meter fees separate from above</i> |

| Water Meter Sales | Location |
|--------------------------|-----------------------------------------------------------------------------------------------------|
| NONE | |
| Bank Adjustments & Other | Notes |
| -- 10-Jan-24 | Stop Pmt Bank Fee <i>debit</i> \$ (34.00) stop pmt on lost CK#9709 dtd 9/20/2022; reissue CK#10074 |
| -- 10-Jan-24 | Stop Pmt Bank Fee <i>debit</i> \$ (34.00) stop pmt on lost CK#10029 dtd 11/16/2023; reissue CK10077 |

| | |
|-----------------------|---------------------|
| Other Deposits | \$ (68.00) |
| Total Deposits | \$ 31,425.29 |

Deposit Register for Development Projects Account

| | |
|-------------------------------------------|------|
| NONE | |
| Total Development Project Deposits | \$ - |

Director Signature _____
Date _____

Director Signature _____
Date _____



**Durham Irrigation District Board of Directors
Board Meeting
November 16, 2023 - 5:30 PM
MINUTES**

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

PRESENT
PRESENT
PRESENT

District Staff:

Mark Adams, District Engineer
Amanda Uhrhammer, Legal Counsel
Adam Daigle, Assistant Water Operator
Nicole Johansson, Public Outreach Coord.
Jacques DeBra, Consultant – Luhdorff,
Scalmanini Consulting Engineers (LSCE)
Eddie Teasdale, Consultant -- LSCE
Jeannie Trizzino, Admin. Assistant

PRESENT
ABSENT
PRESENT
PRESENT
PRESENT
PRESENT
PRESENT
PRESENT

1 CALL TO ORDER

- 1.1 The meeting was called to order at 5:30 pm by Chair Doyle.
- 1.2 Introduction of Guests – Ms. Kathryn Azevedo, Mr. Patrick Button.

2 PUBLIC COMMENT

Ms. Kathryn Azevedo asked whether water testing results would or could be posted on the District website. Staff replied that test reports are available upon request and that the district website had been updated to reflect this under the annual Consumer Confidence Report section.

Mr. Patrick Button asked whether a voter protest or affirmative ballot form of approval would be used for rate increases. Director Phillips commented that the District will follow Proposition 218 under guidance of counsel.

3 PRESENTATIONS – see Item 11.2

4 CONSENT AGENDA

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for October 2023, including:
 - 4.1.1 * Balance Sheet
 - 4.1.2 * Profit & Loss Statement
 - 4.1.3 * Previous Year Comparison
 - 4.1.4 * General Ledger
 - 4.1.5 * Board Recap, Water Sales and AR Aging Report
- 4.2 * Approval of the Warrant Sheet from October 11, 2023 to November 10, 2023, including payments, deposits, and transaction adjustments.
- 4.3 * Approval of the Minutes for the September 19, 2023 (a) and October 17, 2023 (b) Regular Board Meetings.
- 4.4 * Approval of the 2024 District Calendar.

Motion: *That the Board consider and approve the consent agenda.*

Board Discussion: *None.*

Public Comment: *None.*

Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*

Vote results *Ayes carried.*
Ayes: *Cooper, Doyle, Phillips*
Noes: *None*
Abstained: *None*
Absent: *None*

5 REGULAR AGENDA

5.1 Items Removed from Consent Agenda - NONE

6 CORRESPONDENCE

All Items Informational/Possible Action/Direction

6.1 * Ltr. from Azevedo - (11.08.2023) questions USBR project

7 GENERAL BUSINESS

7.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)

7.1.1 * Update: USBR Grant-Funded Meter Replacement and Lead Service Laterals
Assessment Project
Requested: Status Report

Discussion:

District Engineer reported that the last six installations were expected to be finished on 11/20/2023 and that no lead service lines were found. The work performed by the construction company was professional and efficient. The service lines were found to be plastic, PVC, and copper. The District Engineer will prepare a lead service line report update for the state Water Board. Director Cooper asked whether any additional meters were able to be installed; District Engineer will investigate the matter and follow up with an answer. Director Phillips asked whether the SCADA system for the wells included active control capability; Water Operator Daigle clarified that the SCADA systems were used for monitoring at this time and that system control was not enabled.

Public Comment:

None.

7.2 Development Projects. Review status of development projects' activities.

7.2.1 * Creekside Estates (aka Keeney Development)
Requested: Status report on service agreement.

Discussion:

District Engineer communicated with developer that it was developer's responsibility to extend a service line to the development. Developed contacted District Engineer regarding retaining an existing domestic well that served the original home on the parcel. District Engineer asked that developer submit the request in writing to the Board. Director Phillips commented that the developer should abandon the well and connect the home to the District; Director Cooper commented that the private domestic well could be retained if a backflow prevention device were installed.

Public Comment:

None.

- 7.2.2 Butte County Farm Bureau – 9412 Jones Avenue
Requested: Status Report.

Discussion: *District Engineer has not heard back from developer or developer's engineer.*
Public Comment: *None.*

8 WATER OPERATIONS BUSINESS

- 8.1 * Review of Water Operator Log for October 2023 (Operator Mike Butler)

Discussion: *Water Operator commented that he was continuing to troubleshoot the backup generator issues and that it was likely that it would need to be replaced.*
Butte County Environmental Health had identified a safety compliance issue regarding storage of diesel fuel at the Library site. Director Cooper asked Water Operator if there was a catch basin at the site; Water Operator did not know.
Public Comment: *Ms. Azevedo asked about a persistent leak at approximately 9405 Midway that she observed the previous week. Water Operator commented that there were meters being installed at that address and that he would investigate the matter further.*
Mr. Button asked whether the meter reading system would be streamlined with the installation of smart meters under the USBR meter installation project. The Water Operator commented that the District had a mix of smart meters and traditional meters and because of that mix, the water operator would continue to read all meters manually.

- 8.2 * Monthly Work Order Status Report through November 10, 2023

9 ATTORNEY REPORT

- 9.1 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway

Discussion: *Counsel unavailable via telephone. Staff read email report from Counsel – she will meet with DUSD on November 28, 2023. .*
Public Comment: *None.*

- 9.2 Other updates from Legal Counsel not discussed under other Agenda Items

Discussion: *Counsel unavailable via telephone. Staff read email report from Counsel – she will proceed with replacement of bylaws.*
Public Comment: *None.*

10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 10.1 Vina GSA Board Meetings
10.2 Vina GSA SHAC Meetings

Discussion: *Director Cooper commented that the application period for SHAC members was open and posted on the Vina GSA website.*
Public Comment: *None.*

10.3 Joint Vina GSA/Rock Creek Reclamation District GSA Board Meetings

11 * CAPITAL IMPROVEMENT PROGRAM AND FUNDING STRATEGY WORKSHOP

11.1 CIP Project #29 – Well Assessments

Action Requested: That the Board of Directors approve moving forward with LSCE Well Assessments

* Scope and Budget for Well Assessments

Discussion:

Eddie Teasdale of LSCE presented the Well Assessment proposal. The proposal outlines three tasks – obtain the history of each well, field test each well as necessary, and finally prepare a Technical Memo summarizing the condition and providing recommendations. He also summarized additional tasks of water quality sampling and well video survey.

Director Doyle asked about the risk inherent to Well 3, which is a 70-year-old well. Teasdale notes that the industry considers wells that are 30-50 years old to be old wells. Modern wells constructed with steel casings have an industry life of 70 years. Director Doyle notes that in that case, all the District's wells are nearing the end of their life.

Director Cooper suggests that previous water operator Kevin O'Shea may have performed some kind of video assessment of Well 3 and that the pumps may have been replaced in ~2012. Teasdale will check with O'Shea.

District Engineer Mark Adams notes that the well investigation will require performing a flow demand trial lasting about two hours per well. He reminds the Directors and consultants that the process will require coordination with landowners to accommodate the volume of water produced as a byproduct of the test.

Director Phillips asked whether the additional bids could be reviewed. District Engineer commented that a one-month delay would be okay but noted that the assessment findings would be helpful in updating the District's CIP plan. Mr. Button commented that 12-15 years ago the pump fell into the well at the Library site.

Public Comment:

Action Taken:

District Engineer tasked with evaluating the well assessment proposal price against other firm's proposals before award.

11.2 PRESENTATION

This Item Is Informational/Possible Action/Direction

* District Funding Options for Capital Improvement Plan Phasing and Implementation, Jacques DeBra, Luhdorff and Scalmanini Consulting Engineers (LSCE)

Discussion:

Discussion of funding options commenced where Item 11.2 left off – discussion of well assessment. Jacques DeBra notes that the cost of drilling a new well is approximately \$500K.

Director Cooper asked if Well 3 (alley well) needed to be replaced, where would it be located? Eddie Teasdale commented that it would be in the same place. Teasdale went on to comment that it is critical to understand the physical condition of each well before the CIP proceeds and performing needed work on the wells is a repair and replacement project to ensure ongoing reliability of the system to deliver water to current customers, not to increase capacity to serve new developments.

Director Phillips asks whether it is possible for the CIP to include a contingency amount of approximately \$500K for a new well. DeBra answered yes it would be possible.

DeBra notes that grant funding is not readily available for non-DAC districts (DAC = disadvantaged community), so financing is the way to pay for needed capital projects. His approach is to look for a single source of funding because it is clear and simple to communicate to the ratepayer. He expects that the interest rate for a California Department of Water Resources State Revolving Fund (DWR SRF) loan to be 2.1-2.5% in early 2024. The DWR loan process takes three years to reach approval and applicants (i.e., the District), can end the process and reject the loan up until signing the loan agreement. DeBra notes that he will limit the scope of work to fall under a California Environmental Quality Act (CEQA) category of Categorical Exemption after the Initial Study.

In order to submit an application for the SRF loan, 90% design must be submitted. Director Phillips notes that all upfront planning costs can be pulled into the requested loan amount and recouped. De Bra notes also that rate increases implemented in 2024 can help the District to accumulate funds needed to prepay some of the needed environmental and design work. DeBra notes that timing is critical for DWR SRF funding rounds. It is ideal to be on the 2024-2025 Fundable Projects List. DeBra suggests that the basic loan packages could be prepared by LSCE while the well assessment is in progress. Director Phillips asks whether iBank is an option, to which DeBra responds that he does not recommend them because they require too many upfront financial commitments. DeBra further notes that the cash flow plan (i.e., District rate structure and any increases) must be in place before the application is submitted.

Director Phillips commented that he is fine with proceeding with the Prop 218 process now. DeBra suggests that a multi-year rate increase could be structured with low increases in the early years, then increase in Year 4 and 5 to cover interest charges from SRF loan. Director Phillips comments that the Board can opt to not implement a particular increase in a given year. DeBra further notes that the District needs to demonstrate to SRF that it intends to commit to completing the loan application to maintain the District's place on the DWR SRF Fundable Projects list.

Chair Doyle asks what is needed on the District side to work with LSCE on the SRF loan process, noting that the District has extremely limited staff capacity. DeBra comments that staff and admin time can be included in the loan package and be reimbursed. Director Phillips suggests that the District Engineer may be able to prepare some of the reports. District Engineer Adams notes that his firm has technical, managerial, and financial (TMF) capacity. He notes that a cash flow analysis will need to be approved.

Director Phillips notes that it is important for the District to take the steps to fully fund needed and long-deferred improvements to ensure the safety and reliability of the system, as painful and expensive as that process will be: a doubling of rates at the end of five years.

Chair Doyle notes that the Board is taking the steps needed to ensure the system will provide reliable water to its ratepayers for an additional 75 years.

District Engineer Mark Adams notes that the District's distribution system is characterized by pipes of different ages, varied materials, and most importantly, of different diameters. The changes in pipe diameter mean that there is variable and inefficient pressure through various parts of the district resulting in additional (and more expensive) monitoring work by the Water Operator and sometimes noticeable water pressure issues for the end users. Adams further notes that the difference in construction cost of a 6" versus 8" diameter line is not terribly significant.

Director Phillips notes that the inequity of this process for rate payers is a statewide issue and that utility districts statewide are prohibited from implementing any kind of sliding scale for utility rates.

Director Doyle notes that the condition of the District's water system is not going to improve if no action is taken; in fact, it can only get worse and more urgent.

Public Comment:

Mr. Button commented that when he moved to his home forty years ago, he was able to turn on the faucet and get clean water. Forty years later, he is still able to do so. Therefore, he does not understand why a rate increase of the magnitude that is being discussed is necessary, since the system still functions as it did forty years ago.

Mr. Button requested that the District consider imposing a fire flow fee as other water districts have implemented. Director Phillips acknowledged the request.

Action Taken:

Director Phillips asks that LSCE prepare a well assessment agreement to be put on the agenda for the December 2023 board meeting.

12 DIRECTORS' COMMENTS - NONE

13 ADJOURNMENT

The meeting adjourned at 7:05 pm.

Adjourn to the next Regular Board Meeting, December 19, 2023.

DRAFT



**Durham Irrigation District Board of Directors
 Board Meeting
 December 19, 2023 - 5:30 PM
 MINUTES**

Board of Directors:

Matt Doyle, Chair
 Raymond Cooper, Director
 Kevin Phillips, Director

PRESENT
 PRESENT
 PRESENT

District Staff:

Mark Adams, District Engineer
 Amanda Uhrhammer, Legal Counsel
 Mike Butler, Water Operator
 Nicole Johansson, Public Outreach Coord.
 Jeannie Trizzino, Admin. Assistant

PRESENT
 PRESENT
 PRESENT
 PRESENT
 PRESENT

1 CALL TO ORDER

- 1.1 The meeting was called to order at 5:32 by Chair Doyle.
- 1.2 Introduction of Guests – Ms. Kathryn Azevedo, Mr. Patrick Button

2 PUBLIC COMMENT

Mr. Button requested that the District consider developing a mission statement. He also requested clarification on the purpose of the proposed well assessment – whether it would be for water quality (= safety) issues or some other issue.

3 PRESENTATIONS - NONE

4 CONSENT AGENDA

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for November 2023, including:
 - 4.1.1 * Balance Sheet
 - 4.1.2 * Profit & Loss Statement
 - 4.1.3 * Previous Year Comparison
 - 4.1.4 * General Ledger
 - 4.1.5 * Board Recap, Water Sales and AR Aging Report
- 4.2 * Approval of the Warrant Sheet from November 11, 2023 to December 17, 2023, including payments, deposits, and transaction adjustments.

Motion: *That the Board consider and approve the consent agenda.*

Board Discussion: *None.*

Public Comment: *None.*

Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*

Vote results *Ayes carried.*

Ayes: *Cooper, Doyle, Phillips*

Noes: *None*

Abstained: *None*

Absent: *None*

5 REGULAR AGENDA

5.1 Items Removed from Consent Agenda - NONE

6 CORRESPONDENCE - NONE

7 GENERAL BUSINESS

7.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)

7.1.1 * Update: USBR Grant-Funded Meter Replacement and Lead Service Laterals
Assessment Project

Requested: Status Report

Discussion:

District Engineer reported that all work was completed, and all meters were installed by Walberg Construction. There was unexpected work to install meters where the service lines were difficult to locate. After discussion with District Engineer, Walberg submitted a change order in the amount of \$10,540.31 under Invoice 7855 and processed as a payment under the consent agenda with District CK #10070.

Counsel advised the directors to take the following steps to properly discuss and authorize payment of this change order:

- 1. Move to table Item 4.2 – Warrant Sheet*
- 2. Resume discussion of change order under Item 7.1.1*
- 3. Move to accept Item 4.2 – Warrant Sheet as presented*

Public Comment:

None.

Motion:

That the Board move to table Item 4.2 – Warrant Sheet.

Board Discussion:

None.

Public Comment:

None.

Action Taken:

On a motion made by Phillips and seconded by Cooper, the Board approved the motion.

Vote results

Ayes carried.

Ayes:

Cooper, Doyle, Phillips

Noes:

None

Abstained:

None

Absent:

None

Discussion:

The Board resumes discussion of the Walberg change order. District Engineer reports that the Walberg change order was discussed with Project Manager Robin Kampmann and represents actual time and equipment. Director Phillips asks whether the Walberg agreement was under not-to-exceed terms or if there were changes to scope. The District Engineer reports that the scope and fee was fair. He further notes that he will be able to submit the revised Lead Service Lateral Report to the state regulators in April 2024 with the finding of no lead detected.

Public Comment:

Mr. Button suggests that future bids be submitted with an hourly rate schedule and be subject to prevailing wage.

Ms. Azevedo asked why the low bid was accepted with the uncertainty in price. Water Operator Butler responded that the contractor was efficient and very competent. Director Phillips comments that the District relies on and trusts its consultants, who did the bid analysis and returned a recommendation to accept the lowest bid, which was submitted by Walberg. District Engineer Adams further commented that upon receipt of the dramatically lower bid from Walberg, he contacted Walberg to see if they wished to revise their bid, based on the much higher bids from two other contractors. Walberg stood by their bid and the District accepted it.

Motion: *That the Board approve Item 4.2 – Warrant Sheet.*
Board Discussion: *None.*
Public Comment: *None.*
Action Taken: *On a motion made by Phillips and seconded by Doyle, the Board approved the motion.*
Vote results *Ayes carried.*
Ayes: *Cooper, Doyle, Phillips*
Noes: *None*
Abstained: *None*
Absent: *None*

7.2 CIP Update and CIP Project #29 – Well Assessments

Requested Action: Board to approve acceptance of the lowest responsive bid proposal for the Well Assessment and allow the Board President to sign the contract for this work.

Motion: *That the Board approve acceptance of the lowest responsive bid up to \$30,000 for the Well Assessment and allow the Board President to sign the contract for this work.*
Board Discussion: *In response to Mr. Button's comment during the public comment section, District Engineer Mark Adams clarified that wells have a finite lifespan and can change in condition (efficiency, reliability) over time. A well assessment confirms the functional condition of a well at the current time. District Engineer Adams went on to let the Board know that he had contacted three other firms for estimates to perform well assessments. One firm respectfully declined, one firm was non-responsive (i.e., did not respond to the email), and one other firm will submit an estimate/proposal in the following week.*
In response to Mr. Button's comment about blanket authorization of an award based on a \$30K limit, Director Phillips noted that the District cannot wait until a well fails and that a well assessment is prudent for all water districts to safely and wisely manage an asset that so essential for the District to provide safe reliable water for all customers.
Public Comment: *Mr. Button questioned the justification/need for a \$30K contract authorization.*
Action Taken: *On a motion made by Phillips and seconded by Cooper, the Board approved the motion.*
Vote results *Ayes carried.*

Ayes: Cooper, Doyle, Phillips
Noes: None
Abstained: None
Absent: None

7.3 Capacity Fees

Discussion: Director Phillips directed District Engineer NorthStar to look at and prepare a capacity fee study and provide a proposed update of Districts capacity fee schedule.

District Engineer will prepare a study update by March 2024.

Public Comment: None.

7.4 Development Projects. Review status of development projects' activities.

7.4.1 * Creekside Estates (aka Keeney Development)

Requested: Status report on service agreement and retention of domestic well currently on-site

SEE: Ltr. from Gilbert (12.14.2023) existing well retention

Discussion: District Engineer noted that the developer postponed the request in their letter to the January 2024 board meeting.
Director Doyle commented that he would like Creekside Estates to pay a good faith security deposit to the District before going forward. The District Engineer notes that Creekside have paid for their Water Service Verification. Legal Counsel notes that the draft water service agreement includes payment of a \$20K deposit. She will emphasize this item in her subsequent communication with Keeney.

Public Comment: None.

7.4.2 Butte County Farm Bureau – 9412 Jones Avenue

Requested: Status Report.

Discussion: No updaters. District Engineer has not heard back from developer or developer's engineer.

Public Comment: None.

7.5 Butte County Local Hazard Management Plan Update

Discussion: Outreach Coordinator comments that she located the LHMP documents from five years ago. Director Phillips commented that he would review the District's update.

District Engineer Adams commented that though the LHMP is required for obtaining emergency preparedness grants, these grants are extremely hard to win, and the grant applications require significant effort to prepare. In a related matter, he noted that USBR WaterSmart grants, such as the one that funded the meter installation project, do not fund pipeline replacement projects.

Public Comment: None.

7.6 Community Outreach / Public Relations – Nicole Johansson Proposal

Discussion: Outreach Coordinator reports that Congressman LaMalfa's office is interested in considering the District for so-called "earmark" funding. She will arrange for a meeting with Director Phillips, District Engineer Adams, and Congressman LaMalfa in January 2024.

Director Phillips comments that it is important for the District to identify a compelling District project to put forward for funding. He commented that there is a homeowner in the District's sphere of influence with a failed domestic well. The District's CIP list includes a project to extend service to the area that this homeowner (and others), so this may be an excellent project to put forward for special funding. Water Operator Butler suggests adding a water storage tank to the system will increase system efficiency, performance, resiliency and reliability. Outreach Coordinator suggests a new generator for the District would also be a good project.

Public Comment: None.

8 WATER OPERATIONS BUSINESS

- 8.1 * Review of Water Operator Log for November 2023 (Operator Mike Butler)

Discussion: *Water Operator reports that SCADA implementation is still in progress. He is also still troubleshooting the potentiometer issue and the backup generator with Peterson.*

Public Comment: None.

- 8.2 * Monthly Work Order Status Report through December 17, 2023

9 ATTORNEY REPORT

- 9.1 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway

Discussion: *Legal Counsel noted that DUSD Superintendent Bohannon was concerned about the ultimate scope of DID improvements in the easement area (per the District's CIP), ongoing construction in the proposed easement area and security issues relating to campus access requirements such as background checks and fingerprinting. Director Phillips noted that a leak in the area would flood DUSD, so it is in the interest of all parties to expedite DID access to the proposed easement area. Chair Doyle noted that the DID and DUSD have amicably collaborated in the past.*

District Engineer Adams commented that that the line servicing the parcels adjacent to DUSD is a 4" line, but the library line is 8", which creates pressure issues for DID. The ultimate project is to convert the DUSD-adjacent line to an 8" line.

Public Comment: None.

- 9.2 Readopting District Bylaws

Discussion: *Legal Counsel will prepare draft bylaws for discussion at the January 2024 board meeting. Research performed by the Outreach Coordinator has established that the District never had bylaws and was not required to have them by other agencies.*

Public Comment: None.

- 9.3 Other updates from Legal Counsel not discussed under other Agenda Items

10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 10.1 Vina GSA Board Meetings
- 10.2 Vina GSA SHAC Meetings
- 10.3 Joint Vina GSA/Rock Creek Reclamation District GSA Board Meetings

Discussion:

Director Cooper commented that:

1. *Vina GSA will undertake a new fee study to address stakeholder issues relating to the initial fee structure imposed on property owners,*
2. *Vina GSA is recruiting for two positions – (a) a shared community outreach consultant to be shared between Vina GSA and Wyandotte and (b) grant manager.*

Public Comment:

None.

11 DIRECTORS' COMMENTS

Discussion:

Chair Doyle would like to bring forward discussion of past due accounts for the District.

Public Comment:

None.

12 ADJOURNMENT

The meeting adjourned at 6:40 pm.

Adjourn to the next Regular Board Meeting, January 16, 2024.

7.1.1

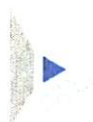
| Vendor | Invoice | Invoice Date | Invoice Amt | Budget Item Desc. (per grant categories) | DID CK # | DID Pmt Date | DID Pmt Amt | Notes |
|------------------------------|-------------|--------------|--------------|------------------------------------------|----------|--------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Advanced Pipe and Leak Detec | 304 | 7/14/2023 | \$ 880.00 | Supplies and Materials | 9980 | 9/19/2023 | \$ 880.00 | meter survey |
| Ferguson Waterworks | 1801197 | 7/19/2023 | \$ 7.51 | Supplies and Materials | 9952 | 8/22/2023 | \$ 7.51 | parts for meter installation |
| Ferguson Waterworks | 1801197-1 | 9/13/2023 | \$ 2,894.41 | Supplies and Materials | 10005 | 10/17/2023 | \$ 2,894.41 | parts for meter installation |
| Ferguson Waterworks | 1824630 | 10/31/2023 | \$ 23.94 | Supplies and Materials | 10028 | 11/16/2023 | \$ 23.94 | parts for meter installation |
| Ferguson Waterworks | 1801197-2 | 11/13/2023 | \$ 2,453.46 | Supplies and Materials | 10054 | 12/19/2023 | \$ 2,453.46 | parts for meter installation |
| Ferguson Waterworks | 1827674 | 11/15/2023 | \$ 391.92 | Supplies and Materials | 10054 | 12/19/2023 | \$ 391.92 | parts for meter installation |
| Ferguson Waterworks | 1827846 | 11/15/2023 | \$ 205.92 | Supplies and Materials | 10054 | 12/19/2023 | \$ 205.92 | parts for meter installation |
| Ferguson Waterworks | 1828957 | 11/21/2023 | \$ 992.84 | Supplies and Materials | 10054 | 12/19/2023 | \$ 992.84 | parts for meter installation |
| Ferguson Waterworks | 1828957-1 | 11/28/2023 | \$ 300.03 | Supplies and Materials | 10054 | 12/19/2023 | \$ 300.03 | parts for meter installation |
| Genesis Society | 8072023 | 8/7/2023 | \$ 2,900.00 | EA Report prep | 9981 | 9/19/2023 | \$ 2,900.00 | 8/7/2023 - report completed |
| Joseph Corron Electric | 2310 | 8/4/2023 | \$ 10,823.25 | System Installation | 9953 | 8/22/2023 | \$ 10,823.25 | SCADA system installation |
| NorthStar | 74562 | 9/5/2019 | \$ 4,997.50 | Engineering | 8942 | 9/10/2019 | \$ 4,997.50 | meter survey |
| NorthStar | 74562 | 9/5/2019 | \$ 380.00 | Engineering | 8942 | 9/10/201p | \$ 380.00 | data analysis |
| NorthStar | 78519 | 1/31/2022 | \$ 360.00 | Engineering | 9571 | 2/11/2022 | \$ 360.00 | scope and mapping |
| NorthStar | 78844 | 4/11/2022 | \$ 110.00 | Engineering | 9616 | 4/19/2022 | \$ 110.00 | USBR conference call |
| NorthStar | 79049 | 5/11/2022 | \$ 660.00 | EA Report prep | 9641 | 5/13/2022 | \$ 660.00 | USBR map and response |
| NorthStar | 79193 | 6/15/2022 | \$ 500.00 | EA Report prep | 9660 | 6/21/2022 | \$ 500.00 | cultural archeologist coordination |
| NorthStar | 79744 | 10/6/2022 | \$ 1,488.00 | Engineering | 9475 | 10/18/2022 | \$ 1,488.00 | meter location; mapping |
| NorthStar | 80388 | 3/7/2023 | \$ 460.00 | EA Report prep | 9854 | 3/21/2023 | \$ 460.00 | cultural compliance |
| NorthStar | 80553 | 4/5/2023 | \$ 972.00 | Engineering | 9874 | 4/18/2023 | \$ 972.00 | engineering |
| NorthStar | 80553 | 4/5/2023 | \$ 575.00 | EA Report prep | 9874 | 4/18/2023 | \$ 575.00 | cultural compliance |
| NorthStar | 80681 | 5/3/2023 | \$ 1,495.00 | Engineering | 9897 | 5/17/2023 | \$ 1,495.00 | contractor coordination; outreach coordination; bid prep |
| NorthStar | 80829 | 6/7/2023 | \$ 794.00 | Engineering | 9938 | 7/18/2023 | \$ 794.00 | meter location selection |
| NorthStar | 80948 | 7/10/2023 | \$ 6,924.00 | Engineering | 9938 | 7/18/2023 | \$ 6,924.00 | meter location selection, initial design |
| NorthStar | 81209 | 8/10/2023 | \$ 5,622.50 | Engineering | 9964 | 8/22/2023 | \$ 5,622.50 | meter installation design plans |
| NorthStar | 81263 | 9/6/2023 | \$ 1,881.00 | Engineering | 9990 | 9/19/2023 | \$ 1,881.00 | meter installation bid package preparation |
| NorthStar | 81399 | 10/4/2023 | \$ 220.00 | Engineering | 10016 | 10/17/2023 | \$ 220.00 | contract award letter |
| NorthStar | 81546 | 11/2/2023 | \$ 440.00 | Engineering | 10039 | 11/16/2023 | \$ 440.00 | preconstruction meeting; notice to proceed |
| NorthStar | 81863 | 1/4/2024 | \$ 110.00 | Engineering | | | | |
| Sierra Water Utility | 5781 | 4/19/2023 | \$ 7,660.65 | Supplies and Materials | 9889 | 5/17/2023 | \$ 7,660.65 | Zenner meters - 42 total |
| Sierra Water Utility | 6076 | 7/1/2023 | \$ 7,082.44 | Supplies and Materials | 9927 | 7/18/2023 | \$ 7,082.44 | Sonic Well sensors and installation labor |
| Sierra Water Utility | 6171 | 8/10/2023 | \$ 4,477.69 | Supplies and Materials | 9954 | 8/22/2023 | \$ 4,477.69 | Seametrics Meter and sensor |
| Sierra Water Utility | 6173 | 8/17/2023 | \$ 1,368.08 | Supplies and Materials | 9982 | 9/19/2023 | \$ 1,368.08 | labor associated with SCADA installation |
| Sierra Water Utility | 6369 | 9/26/2023 | \$ 629.00 | Supplies and Materials | 10006 | 10/17/2023 | \$ 629.00 | labor associated with meter installation |
| Sierra Water Utility | 6386 | 10/26/2023 | \$ 1,650.25 | Supplies and Materials | 10030 | 11/16/2023 | \$ 1,650.25 | stop valves |
| Sierra Water Utility | 6479 | 11/13/2023 | \$ 384.22 | Supplies and Materials | 10055 | 12/19/2023 | \$ 384.22 | labor associated with meter installation |
| Sierra Water Utility | 6566 | 12/1/2023 | \$ 5,448.22 | Supplies and Materials | 10055 | 12/19/2023 | \$ 5,448.22 | parts for meter installation |
| Tozier's True Value | 2311-046918 | 11/2/2023 | \$ 21.00 | Supplies and Materials | 10056 | 12/19/2023 | \$ 21.00 | parts for meter installation |
| Tozier's True Value | 2311-047082 | 11/7/2023 | \$ 22.05 | Supplies and Materials | 10056 | 12/19/2023 | \$ 22.05 | parts for meter installation |
| Tozier's True Value | 2311-047083 | 11/7/2023 | \$ 35.21 | Supplies and Materials | 10056 | 12/19/2023 | \$ 35.21 | parts for meter installation |
| Tozier's True Value | 2311-047176 | 11/9/2023 | \$ 111.18 | Supplies and Materials | 10056 | 12/19/2023 | \$ 111.18 | parts for meter installation |
| XiO SCADA | 2022-11872 | 6/13/2023 | \$ 35,302.07 | Supplies and Materials | 9928 | 7/18/2023 | \$ 35,302.07 | 6/8/2023 - SCADA eqpt delivery est; sales tax will be added 6/12/2023 - question for Mark Adams - re: monthly fee of \$1360 (not included in grant, but must be covered as operational costs) |
| XiO SCADA | TK | 11/30/2023 | \$ 5,640.00 | Engineering | | | | annual cost; estimated |

7.1.1

| Vendor | Invoice | Invoice Date | Invoice Amt | Budget Item Desc. (per grant categories) | DID CK # | DID Pmt Date | DID Pmt Amt | Notes |
|------------------------------|---------|--------------|---------------|------------------------------------------|----------|--------------|---------------|---------------------------------------------------------------------------------|
| Meter Installation - DID Fee | - | 8/18/2023 | \$ 25,350.00 | Supplies and Materials | - | 8/18/2023 | \$ 12,675.00 | Discounts of 50% to 39 customers on regular meter installation fee of \$650.00. |
| Walberg Inc. | 7854 | 12/15/2023 | \$ 44,055.00 | Supplies and Materials | 10069 | 12/19/2023 | \$ 44,055.00 | Meter installation at 40 sites (amt per bid submittal) |
| Walberg Inc. | 7855 | 12/15/2023 | \$ 10,540.31 | Supplies and Materials | 10070 | 12/19/2023 | \$ 10,540.31 | Meter installation - change order 01 |
| Expected to date | | | \$ 199,639.65 | Actual Spent | | | \$ 181,214.65 | |

| Vendor | Inv Date | Inv # | Amount | Description |
|-------------------------|-----------|--------|--------------------|--------------------------------------------------|
| Kamie Loeser | 6/1/2021 | 6/2021 | \$ 440.00 | |
| Carter Law | 6/7/2021 | 28442 | \$ 562.50 | review DEIR, service agreement |
| Carter Law | 7/15/2021 | 28756 | \$ 585.00 | review DEIR, service agreement |
| NorthStar | 8/4/2021 | 77763R | \$ 220.00 | easement |
| Carter Law | 8/12/2021 | 28776 | \$ 900.00 | Creekside easement, well agreement |
| NorthStar | 11/3/2021 | 78171 | \$ 220.00 | comments to Butte County re: TSM |
| Carter Law | 11/5/2021 | 28829 | \$ 270.00 | Conference call with District Engineer |
| Carter Law | 1/20/2022 | 28859 | \$ 967.50 | Conference call with District Engineer |
| NorthStar | 1/31/2022 | 78518 | \$ 880.00 | prepare project status for Board review |
| NorthStar | 7/10/2023 | 80947 | \$ 742.00 | Development scope review |
| Minasian Law | 7/31/2023 | - | \$ 1,232.00 | initial review and comments on service agreement |
| NorthStar | 8/10/2023 | 81208 | \$ 218.00 | Process for plan and map approval |
| Prentice Long | 9/2/2023 | 6058 | \$ 166.50 | Service Agreement |
| NorthStar | 9/6/2023 | 81262 | \$ 120.00 | Conference call with staff and counsel |
| Prentice Long | 10/1/2023 | 6173 | \$ 129.50 | Service Agreement |
| NorthStar | 10/4/2023 | 81398 | \$ 240.00 | Service Agreement |
| NorthStar | 12/5/2023 | 81715 | \$ 120.00 | Correspondence with project engineer |
| TOTAL | | | \$ 7,893.00 | |
| As of: 1/11/2024 | | | | |

File: \4_Development Projects\Creekside Estates - Keeney - Durham Villas\Costs



W. GILBERT ENGINEERING
Civil Engineering / Land Surveying

140 Yellowstone Drive, Suite 110 • Chico, CA 95973
Phone: (530) 809-1315 • Fax: (530) 588-9030
www.wgilbertengineering.com

December 14, 2023

Durham Irrigation District
P. O. Box 98
Durham, CA 95938

Attn: Matt Doyle, Chairman

Subject: Creekside Estates Subdivision

Dear Mr. Boyd,

On behalf of the project applicant and owner, we are requesting that the existing well that serves the Existing House not be abandoned as required in Section 9 of the draft Service Agreement. There is no change to the uses on the property served by the existing well and leaving the well in place will not impact the uses of the proposed lots in the Creekside Estates Subdivision.

Thank you for your consideration and let us know when this request will be heard by the Durham Irrigation District Board of Directors.

Sincerely,

W Gilbert Engineering

Wesley E. Gilbert, P.E.
R.C.E. 31689
President, W.G. Civil Engineers, Inc.
dba W. Gilbert Engineering

Cc: Bud Keeney

| | | | |
|---------------------------------------|--|-------------------------------------------------------|--|
| RECEIVED DEC 14 2023 | | Scanned/Copied: | |
| | | <input checked="" type="checkbox"/> Hardcopy File | |
| | | <input checked="" type="checkbox"/> Electronic File | |
| | | <input checked="" type="checkbox"/> Board Agenda File | |
| For AP Use [CK# NA / Date: _____] | | Board Date: 12/19/2023 | |

1/10/2024

Work Order Statistics
01/01/2021 thru 01/31/2024

1

| <u>Year</u> | <u>Month</u> | <u>Issued</u> | <u>Complete</u> | <u>Open</u> | <u>Avg Comp Days</u> | <u>Avg Open Days</u> |
|-------------|--------------|---------------|-----------------|-------------|----------------------|----------------------|
| 2021 | 09 | 6 | 6 | | 98 | 0 |
| 2021 | 10 | 24 | 20 | 4 | 205 | 829 |
| 2021 | 11 | 2 | 2 | | 69 | 0 |
| 2021 | 12 | 12 | 12 | | 186 | 0 |
| 2022 | 01 | 7 | 7 | | 47 | 0 |
| 2022 | 02 | 12 | 11 | 1 | 177 | 722 |
| 2022 | 03 | 6 | 6 | | 181 | 0 |
| 2022 | 04 | 3 | 3 | | 24 | 0 |
| 2022 | 05 | 5 | 5 | | 21 | 0 |
| 2022 | 06 | 6 | 6 | | 89 | 0 |
| 2022 | 07 | 2 | 2 | | 10 | 0 |
| 2022 | 08 | 8 | 6 | 2 | 55 | 546 |
| 2022 | 09 | 7 | 7 | | 69 | 0 |
| 2022 | 10 | 5 | 5 | | 5 | 0 |
| 2022 | 11 | 1 | 1 | | 13 | 0 |
| 2022 | 12 | 1 | | 1 | 0 | 398 |
| 2023 | 01 | 8 | 5 | 3 | 83 | 369 |
| 2023 | 02 | 2 | 1 | 1 | 178 | 338 |
| 2023 | 03 | 7 | 3 | 4 | 44 | 313 |
| 2023 | 04 | 9 | 4 | 5 | 46 | 283 |
| 2023 | 05 | 3 | | 3 | 0 | 260 |
| 2023 | 07 | 7 | 3 | 4 | 10 | 187 |
| 2023 | 08 | 6 | 5 | 1 | 9 | 154 |
| 2023 | 09 | 8 | 5 | 3 | 24 | 129 |
| 2023 | 10 | 2 | 2 | | 4 | 0 |
| 2023 | 11 | 1 | | 1 | 0 | 63 |
| 2023 | 12 | 2 | | 2 | 0 | 35 |
| | | 162 | 127 | 35 | | |

27 Items

1/10/2024

Work Order List

| <u>Order No</u> | <u>Tap</u> | <u>Issued</u> | <u>Completed</u> | <u>Name</u> | <u>Assigned to</u> | <u>Location</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|------------------|--------------------|------------------------|--------------------|
| 112 | 920 | 10/13/21 | R | Ilukowicz & Leach | Water Operator | 2542 Durham-Dayton |
| APN 039-450014 Install meter. 10/26/2021 - blank; no meter. Need to install meter. 9/26/2021 - water operator reports no access. | | | | | | |
| 114 | 936 | 10/27/21 | R | Devin Fosdick | Water Operator | 2390 Brown St |
| APN 040-231-020 Install meter. 10/27/2021 - Install meter. | | | | | | |
| 119 | 201 | 10/28/21 | R | Henry Mattei | Water Operator | 2425 Durham St |
| 040-221-001 Replace meter. 10/27/2022 - water operator contacted owner; cannot locate meter box. Will have Advanced Leak Detection search for meter box. 10/28/2021 - meter not working; estimated readings since 5/26/2020. | | | | | | |
| 129 | 141 | 10/28/21 | R | Billy Woodward | Water Operator | 2403 Brown St |
| 040-233-015 1. unable to access meter because of dogs or possibly because cannot locate it. Need to check with water operator. 2. High AR - negotiated with administrative assistant. | | | | | | |
| 164 | 261 | 2/8/22 | R | Dickalyn Porter | Water Operator | 9339 Goodspeed St |
| 040-223-009 10/12/2023 jlt: neighbor notes growing puddle of standing water under the house. Water operator instructed to shut off water. 8/22/2023 jlt: see account notes regarding customer requesting shut off and reduced billing rate. No action taken at that time; no policy in place for this situation. 9/8/2022: Per water operator - They need to be metered. I can get this going myself. They have a leak on their side that isn't being addressed. We need to know how much they are losing. Old (2020?) undated note from GM: mentioned that there is some water seepage in this area ("flooded" is the word used in the note). When convenient, please assess and advise if further action is needed. | | | | | | |
| 192 | 806 | 8/2/22 | R | Durham CUMC Parson | Water Operator / Admir | 2404 Durham-Dayton |

| <u>Order No</u> | <u>Tap</u> | <u>Issued</u> | <u>Completed</u> | <u>Name</u> | <u>Assigned to</u> | <u>Location</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|------------------|------------------------------|--------------------|--------------------|
| 040-212-004 | | | | | | |
| 11/1/2023 jlt: Note - USBR Project | | | | | | |
| 9/13/2022 jlt: Advanced Pipeline verified water service line "coming from future meter supply hookup on Midway." - \$200 | | | | | | |
| 9/8/2022 wo: Water Operator reports "This location is hardly ever occupied. There is extensive landscaping . It wouldn't be too | | | | | | |
| difficult to install a meter. Will have Advanced Leak detection look at this location to locate service connection on 9/9/2022. | | | | | | |
| This is a flat rate account being charged a non-standard fixed amount. (should be \$63,78; is charged \$39.93). | | | | | | |
| Please look into two issues: | | | | | | |
| 1. service line and how difficult (expensive) would it be to install meter | | | | | | |
| 2. what kind of water usage does this account have? Is there a lot of landscaping or amenities that use water? | | | | | | |
| We are considering offering the customer two options - | | | | | | |
| A. encourage meter install now - \$650 meter fee, and update to metered rate \$35.07/mo + usage; meter is required in any case by 2025. | | | | | | |
| B. charge standard fixed rate amount of \$63.78/month. | | | | | | |
| 194 | 955 8/3/22 | | R | Caitlin and Michael Crete | Water Operator | 2514 Durham-Dayton |
| 039-450-005 | | | | | | |
| Install meter. | | | | | | |
| 8/3/2022 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also | | | | | | |
| update meter book - need to add new page. Please advise if I need to make billing address changes. | | | | | | |
| New meter fee has been paid. | | | | | | |
| 218 | 931 12/29/22 | | R | David Day | Water Operator | 2385 Florida Ln |
| APN 040-240-075 | | | | | | |
| 12/9/2022: Replace meter. | | | | | | |
| 221 | 961 1/24/23 | | R | Albert Amator | Water Operator | 2397 Campbell St |
| 040-223-006 | | | | | | |
| Install meter. | | | | | | |
| Please install new meter for a previously unmetered accounts (conversion and consolidation from flat rate account). See | | | | | | |
| 12/2022 BOD discussion. | | | | | | |
| Also update meter book - need to add new page. | | | | | | |
| New meter fee has been charged to account. | | | | | | |
| 223 | 962 1/24/23 | | R | Geraldine Gillham | Water Operator | 9348 Midway |
| 040-200-095 | | | | | | |
| Install meter. | | | | | | |
| 1/4/2023 jlt: Install new meter for a previously unmetered account (conversion from flat rate). | | | | | | |
| Also update meter book - need to add new page. | | | | | | |
| New meter fee has been charged to Acct 72. | | | | | | |
| New Acct 962 | | | | | | |
| 224 | 231 1/31/23 | | R | Cheryl Williams | Water Operator | 9263 Midway |
| 040-250-002 | | | | | | |
| Replace meter. | | | | | | |
| 1/31/2023 - water operator reports meter is broken; needs replacing. | | | | | | |

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|------------------|------------------|--------------------|------------------|
| 228 | 964 | 2/27/23 | R | Carol Wagner | Water Operator | 2393 Durham St |
| 040-221-008 Install meter. 2/27/2023: Please install new meter for a previously unmetered account (conversion from flat rate). Owner identified by APN lookup. Also update meter book - need to add new page. New meter fee has been paid (old acct 123). *2/27/2023 - old acct 123; new acct 964 | | | | | | |
| 230 | 193 | 3/21/23 | R | Rosemary Bennett | Water Operator | 2379 Florida Ln |
| 040-240-006 Install meter. 03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023). | | | | | | |
| 231 | 183 | 3/23/23 | R | Rosemary Bennett | Water Operator | 2404 Serviss St |
| 040-240-006 Install meter. 03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023). | | | | | | |
| 232 | 33 | 3/23/23 | R | Rosemary Bennett | Water Operator | 2396 Campbell St |
| 040-221-016 Install meter. 03/23/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023). | | | | | | |
| 235 | 965 | 3/27/23 | R | Gerardo Perez | Water Operator | 2382 Brown St |
| 040-231-018 Install meter. 3/27/2023 jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee charged to Acct 72. | | | | | | |
| 239 | 141 | 4/26/23 | R | Billy Woodward | Water Operator | 2403 Brown St |
| 040-233-015 5/3/2023 jlt: per water operator - accessibility issue that he will look into. Repeated estimated readings - does this location have a meter? If not, please arrange for installation. | | | | | | |
| 241 | 173 | 4/26/23 | R | John Staples | Water Operator | 2381 Durham St |
| 040-221-011 Replace meter. 4/26/2023 - replace meter | | | | | | |

| <u>Order No</u> | <u>Tap</u> | <u>Issued</u> | <u>Completed</u> | <u>Name</u> | <u>Assigned to</u> | <u>Location</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|------------------|-------------------------|--------------------|--------------------|
| 242 | 960 | 4/26/23 | R | Justin and Sarah Price | Water Operator | 2508 Durham-Dayton |
| 039-450-003 4/26/2023 jlt: Repeated estimated readings - does this location have a meter? If not, please arrange for installation. | | | | | | |
| 243 | 285 | 4/26/23 | R | Bonnie Caskey | Water Operator | 2554 Durham-Dayton |
| 039-450-018 Replace meter. 4/26/2023 jlt: water operator reports meter is broken. | | | | | | |
| 244 | 968 | 5/2/23 | R | Kanon Taylor | Water Operator | 2368 Brown St |
| 040-231-025 Install meter. 5/2/2023 jlt: Iinstall new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. Please advise if I need to make billing address changes. New meter fee has been paid. | | | | | | |
| 245 | 806 | 4/7/23 | R | Durham CUMC Parson | Water Operator | 2404 Durham-Dayton |
| 040-212-004 11/1/2023 jlt: Note - USBR Project 5/11/2023: Per water operator: There are three possible service connectins, two of which have been identified. There may be a cross connection between residence; the parking lot could have its own service line. Brown Engineering to continue to work to locate last service line. 4/24/2023: Brown Engineering unable to locate service line. 4/14/2023: unable to detect line with metal detector. 4/11/2023: Installed repair band to patch customer's pipe; still attempting to locate District service line. 4/7/2023: Water operator invesitgating leak; difficultly locating shut-off and service line. | | | | | | |
| 247 | 88 | 5/15/23 | R | Brian Moffitt | Water Operator | 2395 Serviss St |
| 040-240-033 Install meter. 5/15/2023 jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee has been posted to account. See: Ltr. to Owner - Acct 88 (05.09.2023) meter conversion - executed | | | | | | |
| 248 | 950 | 5/31/23 | R | Brianna and Carlos Romo | Water Operator | 2586 Widgeon Ln |
| 039-520-024 Replace meter. Estimated readings since 02/2023. | | | | | | |
| 251 | 809 | 7/27/23 | R | Nancy Brown | Water Operator | 9156 Holland Ave |
| 040-280-121 Replace meter. 7/27/2023: Water Operator reports meter is broken. | | | | | | |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|------------------|--------------------------|--------------------|--------------------|
| 252 | 4 | 7/27/23 | | R Albert Amator | Water Operator | 2399 Campbell St |
| 040-223-005 Replace meter. 7/27/2023: Water Operator reports meter is broken. Sight glass is scratched. | | | | | | |
| 253 | 693 | 7/28/23 | | R Richard Gilliam | Water Operator | 9504 Dillon Ct |
| 039-540-001 Replace meter. 7/27/2023: Water operator reports meter is broken. | | | | | | |
| 254 | 279 | 7/28/23 | | R James Patterson | Water Operator | 2534 Durham-Dayton |
| 039-450-011 Replace meter. 7/28/2023: Water Operator reports scratched sight glass. | | | | | | |
| 260 | 99 | 8/30/23 | | R Susan and Peter Jensen | Water operator. | 2365 Durham St |
| 040-222-012 Install meter. 8/30/2023: Water Operator confirms this meter needs to be replaced. 8/30/2032 jlt: Does meter need replacing? Water operator reports sight glass is scratched. | | | | | | |
| 267 | 975 | 9/20/23 | | R Thomas and Valerie Boe | Water Operator | 9304 Holland Ave |
| 040-223-021 Install meter. 9/20/2023 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid under Acct 97. | | | | | | |
| 268 | 296 | 9/21/23 | | R Loni Hayes | Water Operator | 2377 Brown St |
| 040-233-032 9/21/2023 jlt: customer notes that District meter sits 6-8" above the road surface in the alley. He would like it to be lowered. Please advise District and customer whether this is feasible. | | | | | | |
| 270 | 627 | 9/29/23 | | R Robert W. Davis | Water Operator | 9308 Sarah Ann Ct |
| 039-460-054 Replace meter. 7/27/2023 jlt: Water operator reports sight glass is scratched. Meter needs to be replaced. | | | | | | |
| 274 | 119 | 11/29/23 | | R Jeannie Slinkard | Water Operator | 2410 Serviss St |
| 040-240-026 Install meter. 11/29/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid. | | | | | | |

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|-----------------------------------------------------------------------------------------------|------------|---------------|------------------|------------------------------|--------------------|-------------------|
| 275 | 947 | 12/27/23 | R | Steven and Michelle Bunch | | 30 San Rafael Ct |
| 040-280-123 12/26/2023 - repeated issues with moisture in meter. Meter may need replacing. | | | | | | |
| 276 | 648 | 12/27/23 | R | George Brownridge II | Water Operator | 9286 Sarah Ann Ct |
| 039-460-055 12/26/2023 jlt: Sight scratched and unreadable. Replace meter. | | | | | | |

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|-----------------|--------------|---------------|------------------|---------------------------|--------------------|-------------------|
| 200 | 919 8/30/22 | 6/1/23 | R | Jose Sanchez | Water Operator | 9259 Midway |
| 040-250-027 | | | | | | |
| 201 | 11 9/1/22 | 9/1/22 | R | Sandra Atteberry | Water Operator | 9227 Midway |
| Read Seq 104008 | | | | | | |
| 203 | 622 9/12/22 | 11/9/22 | R | Sis Gilmore | Water Operator | 9462 Van Ness Way |
| Read Seq 901007 | | | | | | |
| 205 | 291 9/12/22 | 9/12/22 | R | Diego & Marisa Guerra | Water Operator | 9665 Teal Ln |
| Read Seq 801001 | | | | | | |
| 206 | 149 9/15/22 | 11/2/22 | R | Bruce Karolyi | Water Operator | 2378 Brown St |
| Read Seq 211015 | | | | | | |
| 207 | 257 9/19/22 | 11/2/22 | R | John & Christy Patterson | Water Operator | 2368 Florida Ln |
| Read Seq 209009 | | | | | | |
| 208 | 811 9/28/22 | 12/12/22 | R | Tavis Beynon | Water Operator | 60 San Rafael |
| 040-280-122 | | | | | | |
| 209 | 125 9/28/22 | 6/13/23 | R | Jesus Barriega | Water Operator | 9283 Goodspeed St |
| 040-233-006 | | | | | | |
| 210 | 807 10/6/22 | 11/2/22 | R | St. James Catholic | | 2416 Faber St |
| CLOSED | | | | | | |
| 212 | 226 10/26/22 | 10/26/22 | R | Catherine Bailey | Water Operator | 9393 Goodspeed St |
| Read Seq 500001 | | | | | | |
| 214 | 947 10/3/22 | 10/3/22 | R | Steven and Michelle Bunch | Water Operator | 30 San Rafael Ct |
| APN 040-280-123 | | | | | | |
| 215 | 947 10/28/22 | 10/28/22 | R | Steven and Michelle Bunch | Water Operator | 30 San Rafael Ct |
| APN 040-280-123 | | | | | | |
| 216 | 153 10/22/22 | 10/22/22 | R | DC Investments One | | 9210 Goodspeed St |
| APN 040-250-016 | | | | | | |
| 217 | 906 11/29/22 | 12/12/22 | R | Tate and Traci Wood | Water Operator | 40 San Rafael Ct |
| APN 040-280-109 | | | | | | |

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|-----------------|-----------------|---------------|------------------|---------------------------------|--------------------|-------------------|
| 218 | 931 | 12/29/22 | | R David Day | Water Operator | 2385 Florida Ln |
| | APN 040-240-075 | | | | | |
| 219 | 102 | 1/10/23 | 2/7/23 | R Albert Amator | Water Operator | 2400 Campbell St |
| | 040-221-017 | | | | | |
| 220 | 232 | 1/24/23 | 2/1/23 | R Gertrude Smith | Water Operator | 2372 Faber St |
| | 040-223-012 | | | | | |
| 221 | 961 | 1/24/23 | | R Albert Amator | Water Operator | 2397 Campbell St |
| | 040-223-006 | | | | | |
| 223 | 962 | 1/24/23 | | R Geraldine Gillham | Water Operator | 9348 Midway |
| | 040-200-095 | | | | | |
| 224 | 231 | 1/31/23 | | R Cheryl Williams | Water Operator | 9263 Midway |
| | 040-250-002 | | | | | |
| 225 | 943 | 1/31/23 | 6/5/23 | R Kayla and Michael LaChappelle | Water Operator | 9216 Goodspeed St |
| | 040-250-017 | | | | | |
| 226 | 32 | 1/31/23 | 6/13/23 | R Robert Kreider | Water Operator | 2408 Faber St |
| | 040-223-017 | | | | | |
| 227 | 210 | 1/31/23 | 6/1/23 | R Ken Quaintance | Water Operator | 2397 Florida Ln |
| | 040-240-057 | | | | | |
| 228 | 964 | 2/27/23 | | R Carol Wagner | Water Operator | 2393 Durham St |
| | 040-221-008 | | | | | |
| 229 | 67 | 2/27/23 | 8/24/23 | R Tim Dempsey | Water Operator | 9329 Midway |
| | 040-224-005 | | | | | |
| 230 | 19 | 3/21/23 | | R Rosemary Bennett | Water Operator | 2379 Florida Ln |
| | 040-240-006 | | | | | |
| 231 | 18 | 3/23/23 | | R Rosemary Bennett | Water Operator | 2404 Serviss St |
| | 040-240-006 | | | | | |
| 232 | 3 | 3/23/23 | | R Rosemary Bennett | Water Operator | 2396 Campbell St |
| | 040-221-016 | | | | | |

| <u>Order No</u> | <u>Tap</u> | <u>Issued</u> | <u>Completed</u> | <u>Name</u> | <u>Assigned to</u> | <u>Location</u> |
|--------------------|-------------|---------------|------------------|-------------------------------|-------------------------|---------------------|
| 233 040-234-007 | 273 3/23/23 | 4/27/23 | R | Carole Lee "Kelly" Lotti | Water Operator | 2339 Brown St |
| 234 040-214-006 | 226 3/23/23 | 4/27/23 | R | Catherine Bailey | Water Operator | 9393 Goodspeed St |
| 235 040-231-018 | 965 3/27/23 | | R | Gerardo Perez | Water Operator | 2382 Brown St |
| 236 040-250-004 | 313 3/30/23 | 6/1/23 | R | Jamie Payne | Water Operator | 9253 Midway |
| 237 040-212-006 | 115 4/4/23 | 4/12/23 | R | Jim Hamilton | Administrative Assistan | 2414 Durham-Dayton |
| 238 040-212-006 | 115 4/17/23 | 4/19/23 | R | Jim Hamilton | Water Operator | 2414 Durham-Dayton |
| 239 040-233-015 | 141 4/26/23 | | R | Billy Woodward | Water Operator | 2403 Brown St |
| 240 040-240-054 | 188 4/26/23 | 10/19/23 | R | Victor and Rosie Lopez | Water Operator | 2345 Florida Ln |
| 241 040-221-011 | 173 4/26/23 | | R | John Staples | Water Operator | 2381 Durham St |
| 242 039-450-003 | 960 4/26/23 | | R | Justin and Sarah Price | Water Operator | 2508 Durham-Dayton |
| 243 039-450-018 | 285 4/26/23 | | R | Bonnie Caskey | Water Operator | 2554 Durham-Dayton |
| 244 040-231-025 | 968 5/2/23 | | R | Kanon Taylor | Water Operator | 2368 Brown St |
| 245 040-212-004 | 806 4/7/23 | | R | Durham CUMC Parson | Water Operator | 2404 Durham-Dayton |
| 246 039-460-064 | 640 4/2/23 | 4/3/23 | R | Jesse & Elizabeth Martinez | Water Operator | 2466 Tracy Ranch Rd |

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|-----------------|-------------|---------------|------------------|---------------------------|--------------------|--------------------|
| 247 | 88 5/15/23 | | R | Brian Moffitt | Water Operator | 2395 Serviss St |
| | 040-240-033 | | | | | |
| 248 | 950 5/31/23 | | R | Brianna and Carlos Romo | Water Operator | 2586 Widgeon Ln |
| | 039-520-024 | | | | | |
| 249 | 199 7/18/23 | 7/21/23 | R | Mike Tozier | Water Operator | 9242 Holland Ave |
| | 040-233-011 | | | | | |
| 250 | 933 7/19/23 | 7/31/23 | R | Andrea and Marcus Mahling | Water Operator | 9287 Holland Ave |
| | 039-460-048 | | | | | |
| 251 | 809 7/27/23 | | R | Nancy Brown | Water Operator | 9156 Holland Ave |
| | 040-280-121 | | | | | |
| 252 | 4 7/27/23 | | R | Albert Amator | Water Operator | 2399 Campbell St |
| | 040-223-005 | | | | | |
| 253 | 693 7/28/23 | | R | Richard Gilliam | Water Operator | 9504 Dillon Ct |
| | 039-540-001 | | | | | |
| 254 | 279 7/28/23 | | R | James Patterson | Water Operator | 2534 Durham-Dayton |
| | 039-450-011 | | | | | |
| 255 | 143 7/29/23 | 8/15/23 | R | Janet Bynum | Water Operator | 9389 Goodspeed St |
| | 040-214-007 | | | | | |
| 256 | 514 8/1/23 | 8/3/23 | R | Gloria Rose | Water Operator | 2346 Brown St |
| | 040-232-009 | | | | | |
| 257 | 969 8/1/23 | 8/2/23 | R | Bryan and Rachel Perrin | Water Operator | 9500 Van Ness Way |
| | 040-630-001 | | | | | |
| 258 | 28 8/10/23 | 9/13/23 | R | Erika Withrow | Water Operator | 9327 Holland Ave |
| | 039-460-045 | | | | | |
| 259 | 162 8/17/23 | 8/24/23 | R | James Luallen | Water Operator | 2360 Florida Ln |
| | 040-233-030 | | | | | |
| 260 | 99 8/30/23 | | R | Susan and Peter Jensen | Water operator. | 2365 Durham St |
| | 040-222-012 | | | | | |

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|-----------------|--------------|---------------|------------------|---------------------------|--------------------|-----------------------|
| 261 | 103 8/31/23 | 9/1/23 | R | Cameron Williams | Water Operator | 9377 Holland Ave |
| | 039-460-037 | | | | | |
| 262 | 78 9/6/23 | 9/21/23 | R | Corey Swartz | Water operator. | 2362 Serviss St |
| | 040-240-020 | | | | | |
| 263 | 929 9/6/23 | 9/11/23 | R | Benjamin and Emily Osburn | Water Operator | 2404 Brown St |
| | 040-231-034 | | | | | |
| 264 | 671 9/18/23 | 9/19/23 | R | John Messina | Water Operator | 9287 La Rose Ct |
| | 039-460-100 | | | | | |
| 265 | 283 9/18/23 | 9/19/23 | R | Troy Morse | Water Operator | 2548 Durham-Dayton |
| | 039-450-021 | | | | | |
| 266 | 615 9/19/23 | 12/26/23 | R | Farm and Trade | Water Operator | 9287 Midway - 1st flo |
| | 040-234-006 | | | | | |
| 267 | 975 9/20/23 | | R | Thomas and Valerie Boe | Water Operator | 9304 Holland Ave |
| | 040-223-021 | | | | | |
| 268 | 296 9/21/23 | | R | Loni Hayes | Water Operator | 2377 Brown St |
| | 040-233-032 | | | | | |
| 270 | 627 9/29/23 | | R | Robert W. Davis | Water Operator | 9308 Sarah Ann Ct |
| | 039-460-054 | | | | | |
| 271 | 185 10/3/23 | 10/10/23 | R | Kristiaan Stuart | Water Operator | 2459 Durham-Dayton |
| | 039-460-016 | | | | | |
| 272 | 47 10/9/23 | 10/10/23 | R | Adrianne Cunningham | | 2386 Brown St |
| | 040-231-019 | | | | | |
| 274 | 119 11/29/23 | | R | Jeannie Slinkard | Water Operator | 2410 Serviss St |
| | 040-240-026 | | | | | |
| 275 | 947 12/27/23 | | R | Steven and Michelle Bunch | | 30 San Rafael Ct |
| | 040-280-123 | | | | | |
| 276 | 648 12/27/23 | | R | George Brownridge II | Water Operator | 9286 Sarah Ann Ct |
| | 039-460-055 | | | | | |