


DURHAM IRRIGATION DISTRICT
Regular Board Meeting
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Wednesday, May 20, 2026
District Office
5:30 PM
9341 Midway, Unit B, Durham CA 95938
COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:

 Durham Irrigation District Office or [District Website Link](#)
ADDRESSING THE BOARD

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9341 Midway, Unit B, Durham, CA 95938.
- Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District.
- If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

1 CALL TO ORDER – 5:30 PM
2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

- 3.1 VINA GSA REPORT ([Vina GSA Calendar Link](#))
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

4 INFORMATION/CONSENT CALENDAR

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only.

There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda.

If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 4.1 Warrant Sheet from April 12, 2026 to May 12, 2026, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
4.1.1 2026-05 WARRANT SHEET DRAFT
4.1.2 FINANCIALS (04.2026)
4.1.3 BOARD RECAP, WATER SALES, AND ACCOUNTS RECEIVABLE AGING REPORT
- 4.2 Board of Directors Meeting Minutes for April 15, 2026.
SUBJECT: Approve draft minutes.
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE
ATTACHMENT:
4.2 REGULAR BOARD MEETING APRIL 15, 2026 – MINUTES
- 4.3 Approve resolution opening new bank account for Customer Assistance Program.
SUBJECT: Approve Resolution 2026-01
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE
ATTACHMENT:
4.3 RESOLUTION 2026-01 AUTHORIZING OPENING OF BANK ACCOUNT FOR CUSTOMER ASSISTANCE PROGRAM
- 4.4 Approve resolution honoring CSU Chico Student team.
SUBJECT: Approve Resolution 2026-02
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE
ATTACHMENT:
4.4 RESOLUTION 2026-02 HONORING CSU CHICO STUDENT TEAM

- 4.5 Approve resolution honoring former Durham Irrigation District Director Raymond Cooper.

SUBJECT: Approve Resolution 2026-03

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

ATTACHMENT:

4.5 RESOLUTION 2026-03 HONORING RAYMOND COOPER

- 4.6 Approve resolution honoring Congressman Doug LaMalfa.

SUBJECT: Approve Resolution 2026-04

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

ATTACHMENT:

4.6 RESOLUTION 2026-04 RESOLUTION OF APPRECIATION FOR DOUG LAMALFA

5 DISTRICT ENGINEER REPORT

- 5.1 USDA Community Project Funding – Water Storage Tank

SUBJECT: The District has received federal funding approval for construction of a water storage tank. This grant requires a 25% local cost share of \$500,000 and preparation of a Preliminary Engineering Report.

FISCAL IMPACT: \$500,000 District share / \$2,000,000 overall project

ACTION REQUESTED: Receive information, discuss and provide direction.

6 WATER OPERATOR REPORT (NON-ACTION ITEMS)

- 6.1 Monthly Water Operator Report

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

ATTACHMENTS:

6.1A WATER OPERATOR LOG FOR APRIL 2026

6.1B WORK ORDER STATUS REPORT FOR MAY 2026

- 6.2 Cross-Connection Hazard Assessment

SUBJECT: Report by water operator on the results of the first annual cross-connection hazard assessment for the District.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

ATTACHMENTS:

6.2 CROSS CONNECTION HAZARD ASSESSMENT REPORT – TO COME

7 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

- 7.1 District Counsel Report

SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

8 REGULAR AGENDA

- 8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update. This project was completed in late 2023 and consisted of two items, lead service line assessments and installation of forty-two water meters on unmetered connections. Since that time, the District has attempted to clear up issues that prevented approximately \$70,000 in grant monies from being paid out to the District.

In late April 2026, the federal contracting agency retracted grant funding from this grant. Note: This amount was recorded as a receivable item on the District's books.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

- 8.2 Mass Notification Policy
SUBJECT: Establish policy for use of mass notification system to the community.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Adopt Mass Notification Policy.

ATTACHMENTS:

8.2 MASS NOTIFICATION POLICY (05.2026) DRAFT

- 8.3 Remote Appearance Policy
SUBJECT: Establish policy for as-needed remote attendance by directors in accordance with SB 707 requirements.

FISCAL IMPACT: Unknown

ACTION REQUESTED: Adopt Remote Appearance Policy.

ATTACHMENTS:

8.3 REMOTE APPEARANCE POLICY (05.2026) DRAFT

- 8.4 Site Improvements at Holland Well Site
SUBJECT: Holland Site cannot accommodate delivery of chlorine for operational purposes.
FISCAL IMPACT: \$5,200
ACTION REQUESTED: The District Water Operator obtained an estimate for the needed changes. The board is asked to review the estimate and give direction for further investigation.

ATTACHMENTS:

8.4 HOLLAND SITE IMPROVEMENTS ESTIMATE (01.28.2026)

- 8.5 Pump Service at Alley Site – Well 3
SUBJECT: Review and approve needed work ensure safe and reliable performance of pump at Alley Site.

FISCAL IMPACT: Up to \$8,300

ACTION REQUESTED: Review estimates and approve to proceed.

ATTACHMENTS:

8.5 PUMP SERVICE AT ALLEY SITE ESTIMATES (2026)

- 8.6 Generator Service at Holland and Library Sites, and Radiator Replacement and Cooling System Service at Library Well Site
SUBJECT: Review and approve needed repairs at the Library Well Site.
FISCAL IMPACT: Generator Maintenance - \$3,055 / Radiator Replacement - \$8,566
ACTION REQUESTED: 1. Review and approve annual generator servicing and additional repairs on (or replacement of) the radiator at the Library Well Site.
2. Direct staff to either open a credit account at Peterson/CAT of Redding or to accept billing of their services through Sierra Water Utility with a 3% fee.
ATTACHMENTS:
8.6A GENERATOR MAINTENANCE AND SERVICE - LIBRARY AND HOLLAND SITES ESTIMATE (2026)
8.6 B RADIATOR REPLACEMENT AND COOLING SYSTEM ESTIMATE - LIBRARY SITE (2026)
- 8.7 Part-time Administrative Assistant
SUBJECT: Discuss District workload needs and ways to ensure it gets completed, including hiring additional part-time staff.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Discuss and provide direction.
ATTACHMENTS:
8.7 PART-TIME ADMIN ASSISTANT JOB DESCRIPTION (05.2026) DRAFT

9 ADJOURN TO CLOSED SESSION

- 9.1 Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54956.9(d)(1).

Name of case:

Patrick Button v. Durham Irrigation District, a public agency, Butte County Case No. 25 AP00007

10 REPORT IN OPEN SESSION

Report action taken during the closed session.

11 FUTURE AGENDA ITEM DISCUSSION

Opportunity for Board to request items for future board consideration.

12 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13 ADJOURNMENT

Upcoming meetings of the Durham Irrigation District Board of Directors:

- Regular Board Meeting at 5:30 p.m. on June 17, 2026.
- The July 2026 board meeting is cancelled and not rescheduled.

All meetings held at the District office at 9341 Midway, Unit B, unless otherwise noted.