



**DURHAM IRRIGATION DISTRICT  
Meeting Agenda**

**Strategic Planning Meeting**

**Board of Directors:**

***Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey  
Margaret Schmidt, Facilitator***

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**Monday, May 5, 2025  
8:30 AM – 1:00 PM**

**District Office  
9431 Midway, Unit B  
Durham CA 95938**

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**COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:  
Durham Irrigation District Office or [District Website Link](#)**

**ADDRESSING THE BOARD**

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9438 Midway, Suite B, Durham, CA 95938. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

**1 CALL TO ORDER – 8:30 AM**

**2 ROLL CALL / OPENING BUSINESS**

**2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**2.2 PUBLIC COMMENT**

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

**3 REGULAR AGENDA****3.1 Repairs to Well 3**

SUBJECT: Approve contract with Well Industries in the amount of \$3,900 to pull the pump at Well 3 to assess the cause of persistent vibration. Of the three proposals that were requested, Well Industries submitted the lowest bid. This is the first step to assess the issue. There will be additional work, so at this time the board is asked to either approve a not-to-exceed amount for the expected work or the matter can be brought back when more is known.

FISCAL IMPACT: \$3,900.

ACTION REQUESTED: Approve contract with Well Industries in the amount of \$3,900 to pull the pump at Well 3 to assess the cause of persistent vibration.

ATTACHMENTS:

3.1 WELL 3 REPAIR ESTIMATES (04.17.2025).PDF

**3.2 Cost of Service Analysis**

SUBJECT: As directed, the District Engineer prepared a final cost of service analysis for the District. This study is used as the basis for rate changes for District customers.

FISCAL IMPACT: NONE

ACTION REQUESTED: Review and accept final Cost of Service Analysis.

ATTACHMENTS:

3.2 COST OF SERVICE ANALYSIS (04.29.2025) FINAL

**3.3 Operations and Maintenance (O&M) Services Agreement, Sierra Water Utility LLC**

SUBJECT: Approve the Operations and Maintenance Services Agreement with Sierra Water Utility. The current agreement terminates in April 2025.

FISCAL IMPACT: \$43,000 annually in 2024.

ACTION REQUESTED: Approve Operations and Maintenance Services Agreement with Sierra Water Utility.

ATTACHMENTS:

3.3 IN PROGRESS – SIERRA WATER UTILITY OPERATIONS AND MAINTENANCE SERVICES AGREEMENT

**3.4 Adopt Resolution 2025-02 relating to AB 2257 establishing an independent administrative remedy that must be exhausted prior to any Proposition 218 litigation.**

SUBJECT: Approve Resolution 2025-02 - Administrative Remedy Relating to Proposition 218 Litigation.

FISCAL IMPACT: NONE.

ACTION REQUESTED: Discuss and adopt Resolution 2025-02.

ATTACHMENTS:

3.4 IN PROGRESS - RESOLUTION 2025-02 – ADMINISTRATIVE REMEDY RELATING TO PROPOSITION 218 LITIGATION.

**3.5 Strategic Planning Development – facilitated by Margaret Schmidt.****4 ADJOURNMENT**

Adjourn to the next Regular Board Meeting at 5:30 p.m. on Wednesday June 18, 2025. The board will not meet in May 2025 due to staff vacation. The District office will be closed from May 7, 2025 through May 26, 2025.