DURHAM IRRIGATION DISTRICT
SERVING OUR COMMUNITY SINCE 1948

9418-C Midway/PO Box 98
Durham, CA 95938
(530) 343-1594
www.didwater.org

# Durham Irrigation District
# Board of Directors - Meeting Agenda

July 14, 2020 - 5:30 PM
Remote Meeting via Zoom (see below)

Special Notice: Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, Durham Irrigation District will be closing the June 9, 2020 Board of Directors Meeting to members of the public and non-essential District staff.

The public may listen to and/or participate in this meeting via landline or mobile telephone or via computer, with video and audio enabled or audio only. If you wish to comment on an item, but do not wish to participate during the meeting, the public may submit comments prior to the meeting via email to info@didwater.org before 5:00 p.m. on Tuesday, July 14, 2020 and they will be read into the record.

To access the live meeting, you have the following options:

1. Directly from your mobile phone you can tap:
    a. +16699006833,,495193613# US (San Jose)
2. Dial-in using your landline or mobile phone to:
    a. (669) 900-6833
    b. When prompted, use Meeting ID: 495 193 613, Password: 646356
3. From a web browser https://zoom.us/join
    a. When prompted, use Meeting ID: 495 193 613, Password: 646356
4. If you are having any issues connecting to the meeting, please call the Office at (530) 343-1594 for assistance.

Please note that when you access the meeting, you will be placed in to a waiting room and admitted into the meeting by the meeting host.

| **Board of Directors:** | **District Staff:** |
|---|---|
| Matt Doyle, Chair | Kamie Loeser, General Manager |
| Raymond Cooper | Mark Adams, District Engineer |
| Kevin Phillips | Jeff Carter, District Counsel |
| | Rex Munroe and Mike Butler, Water Operator |

**COPIES OF THIS AGENDA AVAILABLE FROM:**
**Durham Irrigation District Office or Online at www.didwater.org**

**Posted: July 9, 2020 at 9418-C Midway, Durham, CA 95938 and Online at www.didwater.org**
**Prior to: 5:00 pm**

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**AGENDA ITEMS:**

**1. CALL TO ORDER**

1.1. Roll Call/Establishment of Quorum

1.2. Introduction of Guests

**2. ADJUSTMENTS AND APPROVAL OF AGENDA**

**3. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.** The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

**4. PRESENTATIONS** *(All items Information/Possible Action)*

None.

**5. CORRESPONDENCE** *(All items Information/Possible Action)*

None.

**6. CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

6.1. Minutes for Regular Meeting held on June 9, 2020

6.2. Minutes for the Special Board Meeting held on July 7, 2020

6.3. Monthly Financial Report for June 2020

6.4. Payment of monthly bills and approve the warrant sheet and refund register June 9 through July 14, 2020. *Action Requested: that the Board of Directors authorize payment of the monthly bills and approve the warrant sheet, deposit, and refund registers*.

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**7. REGULAR AGENDA**

7.1. Items Removed from Consent Agenda

**8. GENERAL BUSINESS**

8.1. Change of Regular Board Meeting Date. *Discussion of and possible action to change the regular meeting date of the Board of Directors from the second Tuesday of each month to accommodate directors' schedules.*

8.2. J.C. Hernandez – Monthly Durham Alley Clean-ups Estimate - $860. *Action Requested: that the Board of Directors approve the J.C. Hernandez Estimate.*

8.3. Repayment to Loni Hayes-Mazzocco for additional aggregate needed to restore driveway to pre-repair conditions - $174.77. *Action Requested: that the Board of Directors approve the reimbursement for aggregate.*

8.4. Vendor invoices for emergency repairs caused by and submitted to Earl's Plumbing at 2445 Durham Dayton Road: R&R Horn, Inc. - $1,126.00 and Sierra Water Utility - $875.00. *Action Requested: that the Board of Directors approve the reimbursement for emergency repairs prior to receiving payment from Earl's Plumbing.*

8.5. Review and approval of the annual fee for in-kind contributions by Member Agencies for the Vina GSA. *Action Requested - that the Board of Directors review and approve the in-kind contribution of $5,000 with the provision that the District make incremental payments of $1000/month until paid in full.*

8.6. Butte County LAFCo Election Ballot – *Action Requested: That the Board of Directors Nominate a Special District Alternate.*

8.7. 2020 Local Agency Biennial Notice – *Action Requested: That the Board of Directors determine if its conflict of interest code needs amending, needs to be reviewed, or that no amendment is required.*

8.8. Contract for On-Call Engineering Services. *Action Requested - that the Board of Directors consider and approve an annual on-call engineering services agreement with NorthStar, with option for annual extensions, at rate set forth in Exhibit A: Scope of Work/Fee Schedule.*

**9. WATER OPERATIONS ONGOING AND NEW BUSINESS** *(All items Information/Possible Action)*

9.1. Daily Log for June 2020

9.1.1. Work Orders – (Operator Rex Munroe/Mike Butler):

- Update on repairs conducted in June.
- Summary of customer calls, meter installs, other system needs.

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9.2. Library Site - A-100 Series Chlorinator Motor Replacement

9.3. Lead Service Lines Replacement Timelines compliance with reporting requirements – Status Update provided by Manager Loeser, Operator Butler, Operations Committee/Cooper.

**10. ONGOING BUSINESS** *(All items Information/Possible Action)*

10.1. Updates: *(All items Information/Possible Action)*

10.1.1. Online Bill Pay and Fee Waiver process and launch date.

10.1.2. USBR Water System Infrastructure Efficiency Project Grant.

10.1.3. District listing on County eTrakit System.

10.1.4. Midway Estates – Status Update: this item was tabled from June 9, 2020 meeting to July 14, meeting.

10.2. Policies and Procedures Document: Chapter 7 – Water Rates, Operating Fees, and Billing Procedure. *Action Requested: Table this Item until the August 14, 2020 Regular Board Meeting to accommodate the completion of the Lead Service Lateral Replacement Timeline preparation.*

**11. ATTORNEY REPORT** *(All items Information/Possible Action)*

11.1. Attorney's Update

**12. MANAGER REPORT** *(All items Information/Possible Action)*

None.

**13. BOARD OF DIRECTOR'S REPORTS/SPECIAL ASSIGNMENTS**

13.1. VINA GSA Report *(Manager Loeser)*

13.1.1. Vina GSA Stakeholder Advisory Committee (SHAC) Meeting, scheduled for July 21, 2020; Vina GSA Board Meeting, scheduled for August 12, 2020

**14. DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the agenda.

**15. ADJOURNMENT**

- The Board of Directors is committed to making its meetings accessible to all citizens. If you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530) 343-1594 or info@didwater.org at least 24 hours in advance of the meeting.
- The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.