

**Durham Irrigation District
Board of Directors
Meeting Agenda**

December 10, 2019 - 5:30 PM
District Office - 9418-C Midway, Durham, California 95938

Board of Directors:

Matt Doyle, Chair
Raymond Cooper
Kevin Phillips

District Staff:

Kamie Loeser, General Manager
Mark Adams, District Engineer
Jeff Carter, District Counsel
Drew Huneycutt, Water Operator

**COPIES OF THIS AGENDA AVAILABLE FROM:
Durham Irrigation District Office**

**Posted: December 6, 2019
Prior to: 5:00 pm**

AGENDA ITEMS:

1. CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2. ADJUSTMENTS AND APPROVAL OF AGENDA

- 3. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.** The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

4. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 4.1 Minutes for Regular Meeting held on November 19, 2019 - *Action Requested - that the Board of Directors approve the minutes as submitted*
- 4.2 Payment of monthly bills and approve the refund register from November 19, 2019 through December 10, 2019 - *Action Requested - that the Board of Directors authorize payment of the monthly bills and approve the refund register*
- 4.3 Monthly Financial Report - - *Action Requested - that the Board of Directors review and approve the Monthly Financial Report*
- 5. REGULAR AGENDA**
 - 5.1. Items Removed from Consent Agenda
- 6. WATER OPERATIONS BUSINESS (All items Information/Possible Action)**
 - 6.1 Daily Log for November 2019
 - 6.2 Water Leak Repair, 11/26/2019
- 7. UNFINISHED BUSINESS**
 - 9.1 Annexation Update
- 8. NEW BUSINESS (All items Information/Possible Action)**
 - 8.1 General Manager Contract (Staff Report Item 8.1) - *Action Requested - that the Board of Directors consider and approve a 1-year part-time contract management and administrative services agreement, with option for an annual extension, at such monthly rate set forth in Exhibit A: Scope of Work.*
 - 8.2 Water Operations & Maintenance Services Contract (Staff Report Item 8.2) - *Action Requested - that the Board of Directors consider and approve a 3-month water operations and maintenance services agreement at a time and materials rate set forth in Exhibit A: Scope of Work.*
 - 8.3 Water Operations and Maintenance Services (Staff Report Item 8.3)- *Action Requested - that the Board of Directors authorize the General Manager to begin discussions with Thermalito Water and Sewer District (TWSD) options for providing water operations and maintenance services.*
- 9. ATTORNEY REPORT (All items Information/Possible Action)**
 - 9.1 Development Projects' Billing
- 10. GENERAL MANAGER'S COMMENTS**
 - 10.1 General Manager Update

11. BOARD OF DIRECTOR'S REPORTS/SPECIAL ASSIGNMENTS

11.1 VINA GSA (*All items Information/Possible Action*)

- a. Vina GSA Board of Directors Meeting Report
 - Next Vina GSA Board Meeting December 12, 2019

12. DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13. CLOSED SESSION

14.1 Pursuant to Government Code §54957 - Public Employee - Water Operator

OPEN SESSION

15. ADJOURNMENT

Next meeting of the Board is scheduled for January 21, 2020 at 5:30 p.m. at the District Office.

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Office at 530-343-1594 at least 3 working days in advance of the meeting. Office Hours Thursday 8:30 a.m.-12:00 p.m.*
- *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*