



**Durham Irrigation District
Board of Directors
Zoom Guidance for Meeting Attendance**
Remote Meeting via Zoom (see below)

Special Notice: Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, Durham Irrigation District will be closing the Board of Directors Meetings to members of the public and non-essential District staff.

The public may listen to and/or participate in this meeting via landline or mobile telephone or via computer, with video and audio enabled or audio only. If you wish to comment on an item, but do not wish to participate during the meeting, the public may submit comments prior to the meeting via email to info@didwater.org before 5:00 p.m. on the day of the Board Meeting and they will be read into the record.

ACCESSING THE ONLINE MEETING:

We recommend logging-in **15 minutes early (at 5:15 pm)** to get set up and address any technical issues before the meeting starts. When you access the meeting, **you will be placed into a waiting room and admitted** into the meeting by the meeting hosts. There are four methods for joining the meeting:

1 - From Computer - One Click to Join

<https://us02web.zoom.us/j/495193613?pwd=QTduKzhTc0cxMThrOXFMVWdMYVM2QT09>

2 - From Computer Web Browser

<https://zoom.us/join>

When prompted, use Meeting ID: 495 193 613

Passcode: 646356

3 - From your Mobile Phone: One-Tap Mobile

+16699006833,,495193613#,,,,,0#,,646356#

4 - Dial-in using your Mobile Phone or Landline:

+1 669 900 6833

When prompted, use Meeting ID: 495 193 613

**If you are having any issues connecting to the meeting, please call
Durham Irrigation District at (530) 343-1594 for assistance.**

Please note that when you access the meeting, you will be placed into a waiting room and admitted into the meeting by the meeting host.

- The Board of Directors is committed to making its meetings accessible to all citizens. If you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530) 343-1594 or info@didwater.org at least 24 hours in advance of the meeting.
- The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.



**Durham Irrigation District Board of Directors
Board Meeting
May 20, 2021* - 5:30 PM
AGENDA**

**COPIES OF THIS AGENDA AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org**

***The Regular Meeting Date was noticed and changed from May 18 to May 20, 2021.
Posted: 5:00p.m., May 15, 2021 at 9418-C Midway, Durham, CA 95938 and online at www.didwater.org**

Board of Directors:

Matt Doyle, Chair
Raymond Cooper
Kevin Phillips

District Staff:

Kamie Loeser, General Manager
Jeff Carter, District Counsel
Rex Munroe and Mike Butler, Water Operator

AGENDA ITEMS:

1. CALL TO ORDER

- 1.1. Roll Call/Establishment of Quorum
- 1.2. Introduction of Guests

2. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

3. PRESENTATIONS *(All Items Informational/Possible Action)*

None.

4. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from

the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda. Action Requested: *that the Board of Directors approve the Consent Agenda.*

- 4.1. Minutes for the Regular Meeting held on April 20, 2021
- 4.2. Minutes for the Special Board Meeting held on May 13, 2021
- 4.3. Monthly Financial Report for April 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.4. Payment of monthly bills and approval of the warrant sheet from April 15, 2021 through May 15, 2021.

5. REGULAR AGENDA

- 5.1. Items Removed from Consent Agenda

6. GENERAL BUSINESS (All Items Informational/Possible Action/Direction)

- 6.1. Correspondence: *(All Items Informational/Possible Action/Direction)*
 - a. State Controller's Office 2020 Government Compensation in California GCC Report Email Correspondence dated May 7, 2021 and associated forms and responses.
- 6.2. Backflow Testing and Installation Requirements Policy. Action Requested: *Review, comment, and/or approve the draft Backflow Testing and Installation Requirements Policy.*
- 6.3. Employment Agreement between DID and Jeannie Trizzino. Action Requested: *Review, comment, and provide direction on the Draft Employment Agreement. Discussion includes paid vacation, holidays, and sick leave.*
- 6.4. Office Equipment Needs. Action Requested: *That the Board of Directors authorize the General Manager to purchase updated computer equipment for front office/administrative use.*

7. WATER OPERATIONS BUSINESS (All Items Informational/Possible Action/Direction)

- 7.1. Ongoing Business
 - a. Daily Log for April 2021 (Operator Mike Butler)
 - Southwind Court building permit application and meter installation.
 - b. Update: Cal-Fire hydrant flow testing and maintenance, coordination begins April 1, 2021.
- 7.2. Brown/Faber Alley Main Line Replacement Project. Possible Action/Direction: *Discuss the leak and repair issues and potential need for replacement of this line. Provide direction to staff regarding repair or replacement of the main line.*

8. ATTORNEY REPORT (All Items Informational/Possible Action/Direction)

8.1 None

9. MANAGER REPORT *(All Items Informational/Possible Action/Direction)*

9.1 Manager's Report/Updates (Manager Loeser)

- a. Update: Alley and well sites clean-up and maintenance cost estimates and field visits.
- b. Update: PG&E Representative and Peak Rates for DID facilities.

10. VINA GSA *(All Items Informational/Possible Action/Direction)*

10.1 Vina GSA Report *(District Manager Loeser, Legal Counsel Carter)*

- a. Update on the preparation of the GSP, Sustainable Management Criteria, and Project Management Actions.
- b. Vina GSA Meetings Schedule:
 - Vina GSA Board Meeting, May 12, 2021; next meeting June 9, 2021
 - Stakeholder Advisory Committee Meeting, May 18, 2021; next meeting June 15, 2021

11. DIRECTORS' COMMENTS: Opportunity for Board comments on items not listed on the Agenda.

12. ADJOURNMENT – Adjourn to the next Regular Board Meeting, June 15, 2021.

**Durham Irrigation District
Board of Directors
Regular Board Meeting Minutes
April 20, 2021 - 5:30PM**

Board of Directors:

Matt Doyle, Chair - in attendance/remote
Raymond Cooper - in attendance/remote
Kevin Phillips - joined remote at 6:45PM

District Staff:

Kamie Loeser, General Manager - in attendance/remote
Jeff Carter, District Counsel - in attendance/remote
Mike Butler, Water Operator - in attendance/remote

AGENDA ITEMS:

1. CALL TO ORDER

- 1.1. Roll Call/Establishment of Quorum. The meeting was called to order at 5:38PM by Chair Doyle. Roll Call was taken as noted "in attendance" above. Attendees participated via Zoom; with the exception of those noted as "in office" above. Director Phillips joined the meeting at 6:45PM.
- 1.2. Introduction of Guests/Members of the Public. No guests were in attendance.

2. PUBLIC COMMENT

None.

3. PRESENTATIONS *(All Items Informational/Possible Action)*

None.

4. CONSENT AGENDA

- 4.1. Minutes for the Regular Meeting held on February 16, 2021
- 4.2. Minutes for the Regular Meeting held on March 16, 2021
- 4.3. Monthly Financial Report for March 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.4. Payment of monthly bills and approval of the warrant sheet from March 17, 2021 through April 15, 2021.

Action Requested: That the Board of Directors approve the Consent Agenda.

Discussion: No specific discussion.

Public Comment: No public comment.

Action Taken: On a motion made by Director Cooper, seconded by Chair Doyle, the Board of Directors approved the Consent Agenda.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Cooper, Doyle

Noes:

Abstained:

Absent: Phillips (Director Phillips joined the meeting at 6:45PM)

5. REGULAR AGENDA

5.1. No Items were removed from Consent Agenda.

6. GENERAL ADMINISTRATION BUSINESS *(All Items Informational/Possible Action)*

6.1. Correspondence: *(All Items Informational/Possible Action)*

- a. CSDA, Chris Norden, April 1, 2021, email encouraging the District to 1) add the District to the COVID-19 Relief Funding Letter, requesting the Legislature to extend access to COVID-19 fiscal relief for special districts and 2) provide a letter in support of Assembly Bill 361, which would allow public agencies to continue to meet remotely, as they do now.

Possible Action: That the Board of Directors provide a letter of support.

Discussion: The Board discussed the pros and cons of meeting remotely as they do now.

Public Comment: No public comment.

Action Taken: On a motion made by Director Cooper, seconded by Chair Doyle, the Board of Directors directed staff to write a letter in support of Assembly Bill 361.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Cooper, Doyle

Noes:

Abstained:

Absent: Phillips (Director Phillips joined the meeting at 6:45PM)

- b. Butte County AQMD, April 1, 2021: The District has been issued 2 Permits to Operate the 2 generators at associated well sites.

Informational Purposes: No action taken.

Board Discussion: No specific discussion.

Public Comment: No public comment.

- c. SDRMA, March 25, 2021, letter notifying the District of the 2021-22 estimated annual contribution for liability insurance. The SDRMA Property/Liability Program offers three liability limit options; \$2.5M, \$5M, or \$10M. Lowering liability limits could help lower your agency's annual contribution amount. Before considering lower liability limits, please verify that your agency is not bound by any contract or agreement to carry a specific level of liability limits. Please consult legal counsel and your governing body prior to changing the coverage limit. Liability limits cannot be changed after renewal on July 1. If the District would like to elect an alternative liability limit for 2021-22, the deadline to select is May 15, 2021.

Informational Purposes: Review of SDRMA letter.

Discussion: The Board discussed the existing liability insurance amount of \$2.5 million. Director Cooper also noted that he had received an email notification of possible technology grant opportunities for computer equipment for Districts with an operating budget under \$1 million.

Public Comment: No public comment.

Direction Given: The Board Directed staff to check the premium amounts for \$5 and \$10 million in liability coverage and investigate technology grant opportunities.

6.2. Backflow Testing and Installation Requirements Policy.

Action Requested: Review, comment, and/or approve the draft Backflow Testing and Installation Requirements Policy.

Discussion: The Board discussed the draft policy noting that current regulations state that backflow devices are required for buildings that contain sprinkler systems. The Board concurred that this applies to new/proposed single family residential that have sprinkler systems.

Public Comment: No public comment.

Direction Given: The Board directed staff to put out a notice to customers/landowners that currently have backflow devices that the Board will be adopting a backflow policy that may also result in a fee, if the District conducts the backflow test. The Board directed staff to put the notice on the back of the water bills and include the draft policy on the website.

6.3. Operations and Maintenance (O&M) Services Agreement, Sierra Water Utility/Mike Butler.

Action Requested: Review and approve the Operations and Maintenance Services Agreement with Sierra Water Utility. The terms of the agreement would commence on April 1, 2021 and terminate on April 30, 2022, unless extended by mutual agreement, at a rate of \$2640 per month for O&M and \$500 for meter reading.

Discussion: The Board discussed the terms of the proposed contract.

Public Comment: No public comment.

Action Taken: On a motion made by Director Cooper, seconded by Chair Doyle, the Board of Directors approved the Operations and Maintenance (O&M) Services Agreement, Sierra Water Utility/Mike Butler.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Cooper, Doyle

Noes:

Abstained:

Absent: Phillips (Director Phillips joined the meeting at 6:45PM)

6.4. On-Call General Management Services, West Yost/Kamie Loeser.

No Action Taken: The Draft On-Call General Manager Services Contract was not part of the Agenda Packet or available for discussion. The Item was continued and will be discussed at a future meeting.

6.5. Office Equipment Needs.

Action Requested: That the Board of Directors authorize the General Manager to purchase updated computer equipment and dual monitors for front office/administrative use.

Discussion: Staff discussed the need for updated computer equipment for administrative staff as well as Board meetings, i.e., webcams.

Public Comment: No public comment.

Direction Given: As per the discussion under Item 6.1.c, direction was given to review technology grant opportunities for the District and compile quotes for the Board to review.

7. **WATER OPERATIONS BUSINESS** (All Items Informational/Possible Action)

7.1. Ongoing Business

a. Daily Log for March 2021 (Operator Mike Butler)

Discussion: Operator Butler provided an overview of the items on the Daily Log, specifically discussing that the Trites backflow testing indicated that 3 devices are recommended for replacement.

Public Comment: No public comment.

Direction Given: The Board confirmed that the customer/landowner is responsible for the cost of repair/replacement of backflow devices. The Board directed staff to send them a letter with a copy of the testing report requesting that the customer/landowner have the backflow device repaired/replaced within 90 days; after 90 days the District would have a qualified professional repair/replace the device at the customer/landowner's expense.

b. Update: Cal-Fire hydrant flow testing and maintenance, coordination begins April 1, 2021.

Discussion: Cal-Fire has not contacted Operator Butler about hydrant flow testing. Staff will follow up with Cal-Fire.

8. **ATTORNEY REPORT** (All Items Informational/Possible Action)

8.1 Attorney's Update (Legal Counsel Carter)

Discussion: Legal counsel summarized and discussed an inquiry from Mr. Dick Jones, a project proponent from the Durham Valley Subdivision (developed in the 1980s), pertaining to an

agreement with the District and the possibility of receiving a percentage of the connection fees associated with a well that was installed and deeded to the District. Legal counsel indicated that there was no such agreement.

9. MANAGER REPORT *(All Items Informational/Possible Action)*

9.1 Manager's Report/Updates (Manager Loeser)

- a. Summary of CSDA Meeting with Senator Nielsen regarding Special Districts COVID-19 Relief Funding, April 12, 2021.

Discussion: Manager Loeser provided a summary of the meeting facilitated by CSDA.

- b. Undeposited Board of Directors Stipend Checks.

Discussion: Manager Loeser discussed Director Phillips' undeposited checks for the last year. *(Note: at 6:45PM Director Phillips had joined the meeting and was available to participate in the discussion).* Director Phillips indicated that he would cash the checks or if determined to be stale, would coordinate with staff for reimbursement.

- c. Alley clean-up and maintenance cost estimates.

Discussion: Manager Loeser discussed obtaining quotes from other landscaping vendors. East Meets West Landscaping was mentioned as a potential local option. Operator Butler discussed the need for gravel in some alley locations for potholes.

Direction Given: The Board directed staff to make a formal request to the Butte County Department of Public Works to fill the potholes and to include pictures and the locations of areas that need maintenance. The Board also noted that as part of the letter to indicate that the District has been maintaining vegetation within these locations.

10. VINA GSA

10.1 Vina GSA Report *(District Manager Loeser, Legal Counsel Carter)*

- a. Vina GSA Board Meeting, April 14, 2021, 5:30PM; next Board Meeting, May 12, 2021.
- b. Stakeholder Advisory Committee Meeting, April 20, 2021, 9:00AM-12:00PM

Discussion: Manager Loeser provided a brief overview of the content of the presentation at the Vina GSA Board and SHAC meetings.

11. DIRECTORS' COMMENTS: Opportunity for Board comments on items not listed on the agenda.

Director Doyle complimented staff performance and thanked Director Cooper for coordination with Operator Butler regarding the scope of work for the Operations and Maintenance Contract. Director Cooper acknowledged the value and proactive service that Operator Mike brings to the District.

12. CLOSED SESSION

The Board adjourned to Closed Session.

- 12.1 Pursuant to Government Code Section 54956.9(d)(4), Conference with Legal Counsel - Initiation of litigation: Facts and circumstances that might result in litigation but which the District believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed. The Board of Directors is deciding whether to initiate litigation. One case.
- 12.2 Pursuant to Government Code Section 54956.9(b)(3)(B), Conference with Legal Counsel - Initiation of litigation: Facts and circumstances that might result in litigation against the District and are known to a potential plaintiff: Office of State Social Security Administrator-CalPERS – Potential Compliance Issues.

OPEN SESSION

At 7:16PM the Board returned to Open Session and summarized the Closed Session as follows:
No Action was taken; direction was given.

13. ADJOURNMENT

**Special Meeting of the
Durham Irrigation District Board of Directors
Meeting Minutes**

Thursday, May 13, 2021 - 5:30 PM

Remote Meeting via Zoom (see Zoom Guidance for Attendance)

Board of Directors:

Matt Doyle, Chair - in attendance/remote
Raymond Cooper - in attendance/remote
Kevin Phillips - in attendance/remote

District Staff:

Kamie Loeser, General Manager - in attendance/remote
Jeff Carter, District Counsel - not in attendance
Mike Butler, Water Operator - not in attendance

AGENDA ITEMS:

1. CALL TO ORDER

1.1. Roll Call/Establishment of Quorum

2. AGENDA

2.1. Butte County Local Agency Formation Commission (LAFCo) 2021 Election.

Action Requested: Vote for one (1) Special District Regular “Non-Enterprise” Member and one (1) Special District Alternate “Enterprise/Non-Enterprise” Member as identified on the 2021 Election Ballot.

Discussion: None.

Public Comment: None.

Action Taken: On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors voted for Mr. Al McGreehan from Paradise Recreation and Park District for the Regular “Non-Enterprise” Member position and Mr. Larry Bradley from Durham Recreation and Park District for the Alternate Member position.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillip, Cooper, Doyle

Noes:

Abstained:

Absent:

3. ADJOURNMENT

Adjournment to the next regular meeting of the Board of Directors of Durham Irrigation District on May 18, 2021.

Durham Irrigation District
Profit & Loss
January through April 2021

	Jan 21	Feb 21	Mar 21	Apr 21	TOTAL
Ordinary Income/Expense					
Income					
Water Sales Income					
OPERATING REVENUES					
Meter Sales	0.00	650.00	0.00	0.00	650.00
Water Sales	26,815.51	26,338.38	26,440.17	29,414.76	109,008.82
Total OPERATING REVENUES	26,815.51	26,988.38	26,440.17	29,414.76	109,658.82
Total Water Sales Income	26,815.51	26,988.38	26,440.17	29,414.76	109,658.82
Total Income	26,815.51	26,988.38	26,440.17	29,414.76	109,658.82
Expense					
Contract Services					
Accounting Fees	562.50	356.25	420.30	5,387.75	6,726.80
Engineering Support	0.00	337.50	0.00	0.00	337.50
Legal Fees	922.50	3,217.50	1,192.50	1,282.50	6,615.00
Management & Administration	5,101.25	4,386.25	3,368.75	976.25	13,832.50
Total Contract Services	6,586.25	8,297.50	4,981.55	7,646.50	27,511.80
OPERATING EXPENSES					
Administration					
Board Stipends	500.00	400.00	400.00	400.00	1,700.00
District Wages, Taxes, Insur.					
Insurance	1,540.48	0.00	0.00	0.00	1,540.48
Payroll Service Fees	0.00	0.00	160.00	105.02	265.02
Payroll Tax Expense	0.00	145.46	210.17	207.60	563.23
Wages	0.00	1,248.50	1,804.00	1,782.00	4,834.50
Total District Wages, Taxes, Insur.	1,540.48	1,393.96	2,174.17	2,094.62	7,203.23
Fees, Dues, Memberships	3,753.81	0.00	0.00	431.95	4,185.76
Office Expense					
Meals	0.00	0.00	0.00	27.92	27.92
Postage	339.68	150.00	450.00	150.00	1,089.68
Supplies	80.45	142.88	0.00	0.00	223.33
Website Hosting	75.00	75.00	75.00	75.00	300.00
Office Expense - Other	0.00	0.00	47.76	0.00	47.76
Total Office Expense	495.13	367.88	572.76	252.92	1,688.69
Rent	450.00	450.00	450.00	450.00	1,800.00
Software Fees	100.00	100.00	220.00	100.00	520.00
Utilities					
Garbage	108.43	118.06	118.06	118.06	462.61
Gas & Electric	3,787.92	3,442.63	3,436.69	3,781.93	14,449.17
Telephone/Internet	257.03	248.33	257.87	257.87	1,021.10
Total Utilities	4,153.38	3,809.02	3,812.62	4,157.86	15,932.88
Water System Maint,Repair,Repl					
Regular Operations & Maint					
O & M Supplies	1,668.85	188.81	416.54	410.72	2,684.92
Water Testing Fees	225.60	76.80	144.00	76.80	523.20
Weed Management	0.00	3,200.00	0.00	800.00	4,000.00
Total Regular Operations & Maint	1,894.45	3,465.61	560.54	1,287.52	7,208.12

Durham Irrigation District
Profit & Loss
January through April 2021

	Jan 21	Feb 21	Mar 21	Apr 21	TOTAL
Water System Repair & Repl.+					
Repairs	0.00	830.81	985.47	1,355.96	3,172.24
Repair Supplies	0.00	0.00	0.00	1,075.10	1,075.10
Contractor	7,954.60	3,250.00	2,013.40	1,036.00	14,254.00
Water Operator	4,062.50	2,500.00	2,500.00	3,468.75	12,531.25
Total Water System Repair & Repl.+	12,017.10	6,580.81	5,498.87	6,935.81	31,032.59
Total Water System Maint,Repair,Repl	13,911.55	10,046.42	6,059.41	8,223.33	38,240.71
Total Administration	24,904.35	16,567.28	13,688.96	16,110.68	71,271.27
Bank Service Charges	211.99	173.29	277.32	213.92	876.52
Total OPERATING EXPENSES	25,116.34	16,740.57	13,966.28	16,324.60	72,147.79
Total Expense	31,702.59	25,038.07	18,947.83	23,971.10	99,659.59
Net Ordinary Income	-4,887.08	1,950.31	7,492.34	5,443.66	9,999.23
Other Income/Expense					
Other Income					
NON-OPERATING REVENUE					
Interest Income	0.12	0.11	0.12	0.12	0.47
Total NON-OPERATING REVENUE	0.12	0.11	0.12	0.12	0.47
Total Other Income	0.12	0.11	0.12	0.12	0.47
Net Other Income	0.12	0.11	0.12	0.12	0.47
Net Income	-4,886.96	1,950.42	7,492.46	5,443.78	9,999.70

Durham Irrigation District
Profit & Loss
January through April 2021

	Jan 21	Jan 20	\$ Change	% Change	Feb 21	Feb 20	\$ Change	% Change	Mar 21	Mar 20	\$ Change	% Change	Apr 21	Apr 20	\$ Change	% Change
Ordinary Income/Expense																
Income																
Water Sales Income																
OPERATING REVENUES																
Meter Sales	0.00	0.00	0.00	0.0%					0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Water Sales	26,815.51	25,785.27	1,030.24	4.0%	26,338.38	18,335.59	8,002.79	43.65%	26,440.17	30,977.08	-4,536.91	-14.65%	29,414.76	26,817.86	2,596.90	9.68%
Total OPERATING REVENUES	26,815.51	25,785.27	1,030.24	4.0%	26,988.38	18,335.59	8,652.79	47.19%	26,440.17	30,977.08	-4,536.91	-14.65%	29,414.76	26,817.86	2,596.90	9.68%
Total Water Sales Income	26,815.51	25,785.27	1,030.24	4.0%	26,988.38	18,335.59	8,652.79	47.19%	26,440.17	30,977.08	-4,536.91	-14.65%	29,414.76	26,817.86	2,596.90	9.68%
Total Income	26,815.51	25,785.27	1,030.24	4.0%	26,988.38	18,335.59	8,652.79	47.19%	26,440.17	30,977.08	-4,536.91	-14.65%	29,414.76	26,817.86	2,596.90	9.68%
Expense																
Contract Services																
Accounting Fees	562.50	606.00	-43.50	-7.18%	356.25	693.75	-337.50	-48.65%	420.30	431.25	-10.95	-2.54%	5,387.75	393.75	4,994.00	1,268.32%
Engineering Support	0.00	0.00	0.00	0.0%	337.50	0.00	337.50	100.0%	0.00	0.00	0.00	0.0%	0.00	1,065.00	-1,065.00	-100.0%
Legal Fees	922.50	2,925.00	-2,002.50	-68.46%	3,217.50	2,700.00	517.50	19.17%	1,192.50	2,700.00	-1,507.50	-55.83%	1,282.50	4,199.65	-2,917.15	-69.46%
Management & Administration	5,101.25	7,125.00	-2,023.75	-28.4%	4,386.25	4,407.50	-21.25	-0.48%	3,368.75	4,135.00	-766.25	-18.53%	976.25	5,073.75	-4,097.50	-80.76%
Water Operations Mgmt.	0.00	2,500.00	-2,500.00	-100.0%	0.00	6,012.50	-6,012.50	-100.0%	0.00	5,437.50	-5,437.50	-100.0%	0.00	4,762.50	-4,762.50	-100.0%
Total Contract Services	6,586.25	13,156.00	-6,569.75	-49.94%	8,297.50	13,813.75	-5,516.25	-39.93%	4,981.55	12,703.75	-7,722.20	-60.79%	7,646.50	15,494.65	-7,848.15	-50.65%
OPERATING EXPENSES																
Administration																
Board Stipends	500.00	300.00	200.00	66.67%	400.00	300.00	100.00	33.33%	400.00	300.00	100.00	33.33%	400.00	600.00	-200.00	-33.33%
District Wages, Taxes, Insur.																
Insurance	1,540.48	503.72	1,036.76	205.82%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Payroll Service Fees	0.00	0.00	0.00	0.0%	0.00	185.25	-185.25	-100.0%	160.00	58.00	102.00	175.86%	105.02	58.00	47.02	81.07%
Payroll Tax Expense	0.00	0.00	0.00	0.0%	145.46	-44.53	189.99	426.66%	210.17	0.00	210.17	100.0%	207.60	0.00	207.60	100.0%
Wages	0.00	0.00	0.00	0.0%	1,248.50	0.00	1,248.50	100.0%	1,804.00	0.00	1,804.00	100.0%	1,782.00	0.00	1,782.00	100.0%
Total District Wages, Taxes, Insur.	1,540.48	503.72	1,036.76	205.82%	1,393.96	140.72	1,253.24	89.059%	2,174.17	58.00	2,116.17	3,648.57%	2,094.62	58.00	2,036.62	3,511.41%
Fees, Dues, Memberships	3,753.81	5,051.20	-1,297.39	-25.69%	0.00	1,015.00	-1,015.00	-100.0%	0.00	1,828.00	-1,828.00	-100.0%	431.95	431.95	0.00	0.0%
Office Expense																
Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	27.92	0.00	27.92	100.0%
Postage	339.68	300.00	39.68	13.23%	150.00	150.00	0.00	0.0%	450.00	150.00	300.00	200.0%	150.00	150.00	0.00	0.0%
Supplies	80.45	147.96	-67.51	-45.63%	142.88	0.00	142.88	100.0%	0.00	0.00	0.00	0.0%	0.00	186.04	-186.04	-100.0%
Website Hosting	75.00	75.00	0.00	0.0%	75.00	75.00	0.00	0.0%	75.00	75.00	0.00	0.0%	75.00	150.00	-75.00	-50.0%
Office Expense - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	47.76	0.00	47.76	100.0%	0.00	0.00	0.00	0.0%
Total Office Expense	495.13	522.96	-27.83	-5.32%	367.88	225.00	142.88	63.5%	572.76	225.00	347.76	154.56%	252.92	486.04	-233.12	-47.96%
Rent	450.00	556.02	-106.02	-19.07%	450.00	450.00	0.00	0.0%	450.00	450.00	0.00	0.0%	450.00	450.00	0.00	0.0%
Software Fees	100.00	100.00	0.00	0.0%	100.00	100.00	0.00	0.0%	220.00	220.00	0.00	0.0%	100.00	100.00	0.00	0.0%
Supplies	0.00	17.25	-17.25	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Utilities																
Garbage	108.43	105.56	2.87	2.72%	118.06	108.43	9.63	8.88%	118.06	108.43	9.63	8.88%	118.06	108.43	9.63	8.88%
Gas & Electric	3,787.92	3,230.13	557.79	17.27%	3,442.63	2,902.08	540.55	18.63%	3,436.69	3,327.49	109.20	3.28%	3,781.93	3,591.78	190.15	5.29%
Telephone/Internet	257.03	227.57	29.46	12.95%	248.33	226.66	21.67	9.56%	257.87	236.92	20.95	8.84%	257.87	226.92	30.95	13.64%
Total Utilities	4,153.38	3,563.26	590.12	16.56%	3,809.02	3,237.17	571.85	17.67%	3,812.62	3,672.84	139.78	3.81%	4,157.86	3,927.13	230.73	5.88%
Water System Maint, Repair, Repl																
Regular Operations & Maint																
O & M Supplies	1,668.85	223.07	1,445.78	648.13%	188.81	218.51	-29.70	-13.59%	416.54	282.33	134.21	47.54%	410.72	375.62	35.10	9.35%
Water Testing Fees	225.60	1,510.80	-1,285.20	-85.07%	76.80	206.40	-129.60	-62.79%	144.00	67.20	76.80	114.29%	76.80	67.20	9.60	14.29%
Weed Management	0.00	0.00	0.00	0.0%	3,200.00	0.00	3,200.00	100.0%	0.00	0.00	0.00	0.0%	800.00	0.00	800.00	100.0%
Total Regular Operations & Maint	1,894.45	1,733.87	160.58	9.26%	3,465.61	424.91	3,040.70	715.61%	560.54	349.53	211.01	60.37%	1,287.52	442.82	844.70	190.76%
Water System Repair & Repl.+																
Repairs	0.00	1,194.78	-1,194.78	-100.0%	830.81	0.00	830.81	100.0%	985.47	0.00	985.47	100.0%	1,355.96	93.31	1,262.65	1,353.18%
Repair Supplies	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	1,075.10	0.00	1,075.10	100.0%
Contractor	7,954.60	2,061.00	5,893.60	285.96%	3,250.00	0.00	3,250.00	100.0%	2,013.40	0.00	2,013.40	100.0%	1,036.00	0.00	1,036.00	100.0%
Water Operator	4,062.50	0.00	4,062.50	100.0%	2,500.00	0.00	2,500.00	100.0%	2,500.00	0.00	2,500.00	100.0%	3,468.75	0.00	3,468.75	100.0%
Total Water System Repair & Repl.+	12,017.10	3,255.78	8,761.32	269.1%	6,580.81	0.00	6,580.81	100.0%	5,498.87	0.00	5,498.87	100.0%	6,935.81	93.31	6,842.50	7,333.08%
Total Water System Maint, Repair, Repl	13,911.55	4,989.65	8,921.90	178.81%	10,046.42	424.91	9,621.51	2,264.36%	6,059.41	349.53	5,709.88	1,633.59%	8,223.33	536.13	7,687.20	1,433.83%
Total Administration	24,904.35	15,604.06	9,300.29	59.6%	16,567.28	5,892.80	10,674.48	181.14%	13,688.96	7,103.37	6,585.59	92.71%	16,110.68	6,589.25	9,521.43	144.5%
Bank Service Charges	211.99	0.00	211.99	100.0%	173.29	10.00	163.29	1,632.9%	277.32	118.00	159.32	135.02%	213.92	0.00	213.92	100.0%
Total OPERATING EXPENSES	25,116.34	15,604.06	9,512.28	60.96%	16,740.57	5,902.80	10,837.77	183.6%	13,966.28	7,221.37	6,744.91	93.4%	16,324.60	6,589.25	9,735.35	147.75%
Total Expense	31,702.59	28,760.06	2,942.53	10.23%	25,038.07	19,716.55	5,321.52	26.99%	18,947.83	19,925.12	-977.29	-4.91%	23,971.10	22,083.90	1,887.20	8.55%
Net Ordinary Income	-4,887.08	-2,974.79	-1,912.29	-64.28%	1,950.31	-1,380.96	3,331.27	241.23%	7,492.34	11,051.96	-3,559.62	-32.21%	5,443.66	4,733.96	709.70	14.99%
Other Income/Expense																
Other Income																
NON-OPERATING REVENUE																
Interest Income	0.12	0.18	-0.06	-33.33%	0.11	0.11	0.00	0.0%	0.12	0.12	0.00	0.0%	0.12	0.12	0.00	0.0%
Total NON-OPERATING REVENUE	0.12	0.18	-0.06	-33.33%	0.11	0.11	0.00	0.0%	0.12	0.12	0.00	0.0%	0.12	0.12	0.00	0.0%
Total Other Income	0.12	0.18	-0.06	-33.33%	0.11	0.11	0.00	0.0%	0.12	0.12	0.00	0.0%	0.12	0.12	0.00	0.0%
Other Expense																
Special District Projects																
Expenses																
Agency Fees	0.00	3,109.06	-3,109.06	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Development Project Fees	0.00	560.17	-560.17	-100.0%	0.00	340.00	-340.00	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expenses	0.00	3,669.23	-3,669.23	-100.0%	0.00	340.00	-340.00	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Special District Projects	0.00	3,669.23	-3,669.23	-100.0%	0.00	340.00	-340.00	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	3,669.23	-3,669.23	-100.0%	0.00	340.00	-340.00	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Net Other Income																

Durham Irrigation District
Profit & Loss
January through April 2021

TOTAL				
	Jan - Apr 21	Jan - Apr 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
Water Sales Income				
OPERATING REVENUES				
Meter Sales	650.00	0.00	650.00	100.0%
Water Sales	109,008.82	101,915.80	7,093.02	6.96%
Total OPERATING REVENUES	109,658.82	101,915.80	7,743.02	7.6%
Total Water Sales Income	109,658.82	101,915.80	7,743.02	7.6%
Total Income	109,658.82	101,915.80	7,743.02	7.6%
Expense				
Contract Services				
Accounting Fees	6,726.80	2,124.75	4,602.05	216.59%
Engineering Support	337.50	1,065.00	-727.50	-68.31%
Legal Fees	6,615.00	12,524.65	-5,909.65	-47.18%
Management & Administration	13,832.50	20,741.25	-6,908.75	-33.31%
Water Operations Mgmt.	0.00	18,712.50	-18,712.50	-100.0%
Total Contract Services	27,511.80	55,168.15	-27,656.35	-50.13%
OPERATING EXPENSES				
Administration				
Board Stipends	1,700.00	1,500.00	200.00	13.33%
District Wages, Taxes, Insur.				
Insurance	1,540.48	503.72	1,036.76	205.82%
Payroll Service Fees	265.02	301.25	-36.23	-12.03%
Payroll Tax Expense	563.23	-44.53	607.76	1,364.83%
Wages	4,834.50	0.00	4,834.50	100.0%
Total District Wages, Taxes, Insur.	7,203.23	760.44	6,442.79	847.25%
Fees, Dues, Memberships	4,185.76	8,326.15	-4,140.39	-49.73%
Office Expense				
Meals	27.92	0.00	27.92	100.0%
Postage	1,089.68	750.00	339.68	45.29%
Supplies	223.33	334.00	-110.67	-33.14%
Website Hosting	300.00	375.00	-75.00	-20.0%
Office Expense - Other	47.76	0.00	47.76	100.0%
Total Office Expense	1,688.69	1,459.00	229.69	15.74%
Rent	1,800.00	1,906.02	-106.02	-5.56%
Software Fees	520.00	520.00	0.00	0.0%
Supplies	0.00	17.25	-17.25	-100.0%
Utilities				
Garbage	462.61	430.85	31.76	7.37%
Gas & Electric	14,449.17	13,051.48	1,397.69	10.71%
Telephone/Internet	1,021.10	918.07	103.03	11.22%
Total Utilities	15,932.88	14,400.40	1,532.48	10.64%
Water System Maint, Repair, Repl				
Regular Operations & Maint				
O & M Supplies	2,684.92	1,099.53	1,585.39	144.19%
Water Testing Fees	523.20	1,851.60	-1,328.40	-71.74%
Weed Management	4,000.00	0.00	4,000.00	100.0%
Total Regular Operations & Maint	7,208.12	2,951.13	4,256.99	144.25%
Water System Repair & Repl.+				
Repairs	3,172.24	1,288.09	1,884.15	146.28%
Repair Supplies	1,075.10	0.00	1,075.10	100.0%
Contractor	14,254.00	2,061.00	12,193.00	591.61%
Water Operator	12,531.25	0.00	12,531.25	100.0%
Total Water System Repair & Repl.+	31,032.59	3,349.09	27,683.50	826.6%
Total Water System Maint, Repair, Repl	38,240.71	6,300.22	31,940.49	506.97%
Total Administration	71,271.27	35,189.48	36,081.79	102.54%
Bank Service Charges	876.52	128.00	748.52	584.78%
Total OPERATING EXPENSES	72,147.79	35,317.48	36,830.31	104.28%
Total Expense	99,659.59	90,485.63	9,173.96	10.14%
Net Ordinary Income	9,999.23	11,430.17	-1,430.94	-12.52%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
Interest Income	0.47	0.53	-0.06	-11.32%
Total NON-OPERATING REVENUE	0.47	0.53	-0.06	-11.32%
Total Other Income	0.47	0.53	-0.06	-11.32%
Other Expense				
Special District Projects				
Expenses				
Agency Fees	0.00	3,109.06	-3,109.06	-100.0%
Development Project Fees	0.00	900.17	-900.17	-100.0%
Total Expenses	0.00	4,009.23	-4,009.23	-100.0%
Total Special District Projects	0.00	4,009.23	-4,009.23	-100.0%
Total Other Expense	0.00	4,009.23	-4,009.23	-100.0%
Net Other Income	0.47	-4,008.70	4,009.17	100.01%
Net Income	9,999.70	7,421.47	2,578.23	34.74%

Durham Irrigation District

Balance Sheet

As of April 30, 2021

Apr 30, 21

ASSETS

Current Assets

Checking/Savings

Current Assets

Cash 184,138.30

Cash on Hand 100.00

Development Fees 26,193.24

Savings 14,377.93

Total Current Assets 224,809.47

Total Checking/Savings 224,809.47

Total Current Assets 224,809.47

Fixed Assets

CAPITAL ASSETS

Depreciable Assets

Equipment 43,002.14

Mains 623,540.00

Pumps 172,575.00

Structures 16,084.00

Wells 127,486.00

Less Accum. Dep'n -434,456.00

Total Depreciable Assets 548,231.14

Total CAPITAL ASSETS 548,231.14

Non-Depreciable Assets

Land 20,331.00

Total Non-Depreciable Assets 20,331.00

Total Fixed Assets 568,562.14

TOTAL ASSETS 793,371.61

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Uncleared Checks 100.00

Total Other Current Liabilities 100.00

Total Current Liabilities 100.00

Total Liabilities 100.00

Equity

NET POSITION

Net Investment in Capital Asset 566,549.00

Total NET POSITION 566,549.00

Unrestricted Net Assets 216,722.91

Net Income 9,999.70

Total Equity 793,271.61

TOTAL LIABILITIES & EQUITY 793,371.61

Durham Irrigation District
General Ledger
As of April 30, 2021

Date	Num	Name	Memo	Paid Amount	Balance
Current Assets					219,365.69
Cash					178,694.64
04/02/2021		Deposit	Deposit	348.39	179,043.03
04/02/2021		Bank Charge		-213.92	178,829.11
04/05/2021		Deposit	Deposit	497.62	179,326.73
04/05/2021		Deposit	Deposit	190.22	179,516.95
04/05/2021		Deposit	Deposit	37.91	179,554.86
04/06/2021		Deposit	Deposit	450.34	180,005.20
04/07/2021		Deposit	Deposit	6,371.75	186,376.95
04/07/2021		Deposit	Deposit	571.54	186,948.49
04/08/2021		Deposit	Deposit	123.04	187,071.53
04/08/2021		Wages		-800.23	186,271.30
04/09/2021		Deposit	Deposit	81.50	186,352.80
04/09/2021		Paychex		-52.51	186,300.29
04/09/2021		Payroll Taxes		-182.29	186,118.00
04/12/2021		Deposit	Deposit	94.00	186,212.00
04/12/2021		Deposit	Deposit	84.87	186,296.87
04/12/2021		Deposit	Deposit	73.24	186,370.11
04/13/2021	3		reverse old voided check 90...	34.31	186,404.42
04/13/2021		Deposit	Deposit	34.00	186,438.42
04/14/2021		Deposit	Deposit	9,970.30	196,408.72
04/14/2021		Deposit	Deposit	352.62	196,761.34
04/15/2021		Deposit	Deposit	477.11	197,238.45
04/16/2021		Deposit	Deposit	117.08	197,355.53
04/19/2021		Deposit	Deposit	405.78	197,761.31
04/19/2021		Deposit	Deposit	36.73	197,798.04
04/20/2021	9327	Kevin Phillips	Apr 2021	-100.00	197,698.04
04/20/2021	9328	James M. Doyle	Apr 2021	-100.00	197,598.04
04/20/2021	9329	Raymond Cooper	Apr 2021	-200.00	197,398.04
04/20/2021	9330	Sierra Water Utility	chlorine	-192.41	197,205.63
04/20/2021	9331	JC Hernandez Maint...		-800.00	196,405.63
04/20/2021	9332	Trites Backflow Serv...	backflow device testing & re...	-1,355.96	195,049.67
04/20/2021	9333	Basic Laboratory		-225.60	194,824.07
04/20/2021	9334	Hunt & Sons	P66 turbine oil	-103.82	194,720.25
04/20/2021	9335	Brown General Engi...	Durham St. repair	-1,036.00	193,684.25
04/20/2021	9336	Ferguson Waterworks	2" Seametrics flowmeter	-1,045.69	192,638.56
04/20/2021	9337	Tozier's True Value ...	2387 Durham Street repair	-29.41	192,609.15
04/20/2021	9338	Camp & McLaughlin	Apr 2021 rent	-450.00	192,159.15
04/20/2021	9339	AT & T		-257.87	191,901.28
04/20/2021	9340	PG & E		-3,781.93	188,119.35
04/20/2021	9341	Recology		-118.06	188,001.29
04/20/2021	9342	Sequoyah		-100.00	187,901.29
04/20/2021	9343	Streamline		-75.00	187,826.29
04/20/2021	9344	Sheryl Bosman	bookkeeping	-387.75	187,438.54
04/20/2021	9345	Carter Law Office	legal services	-1,282.50	186,156.04
04/20/2021	9346	Kamie Loeser	management services	-976.25	185,179.79
04/20/2021	9347	Matthews, Hutton & ...	2018 audit	-5,000.00	180,179.79
04/20/2021	9348	Sierra Water Utility		-3,468.75	176,711.04
04/20/2021		Deposit	Deposit	5,844.63	182,555.67
04/20/2021		Deposit	Deposit	103.78	182,659.45
04/20/2021		Deposit	Deposit	50.00	182,709.45
04/20/2021	9349	Butte County Air Qu...		-431.95	182,277.50
04/20/2021	9350	Raymond Cooper	lunch with Mike Butler	-27.92	182,249.58
04/22/2021		Wages		-820.05	181,429.53
04/23/2021		Deposit	Deposit	67.64	181,497.17
04/23/2021		Paychex		-52.51	181,444.66
04/23/2021		Payroll Taxes		-187.03	181,257.63
04/26/2021		Deposit	Deposit	100.00	181,357.63
04/26/2021		Postalia		-150.00	181,207.63
04/27/2021		Deposit	Deposit	170.09	181,377.72
04/28/2021		Deposit	Deposit	1,679.47	183,057.19
04/28/2021		Deposit	Deposit	18.07	183,075.26
04/29/2021		Deposit	Deposit	335.11	183,410.37
04/30/2021		Deposit	Deposit	520.12	183,930.49
04/30/2021		Deposit	Deposit	207.81	184,138.30
Total Cash				5,443.66	184,138.30

Durham Irrigation District
General Ledger
As of April 30, 2021

Date	Num	Name	Memo	Paid Amount	Balance
Cash on Hand					100.00
Total Cash on Hand					100.00
Development Fees					26,193.24
Total Development Fees					26,193.24
Savings					14,377.81
04/30/2021		Deposit	Deposit	0.12	14,377.93
Total Savings					0.12
Total Current Assets					5,443.78
CAPITAL ASSETS					548,231.14
Depreciable Assets					548,231.14
Equipment					43,002.14
Total Equipment					43,002.14
Mains					623,540.00
Total Mains					623,540.00
Pumps					172,575.00
Total Pumps					172,575.00
Structures					16,084.00
Total Structures					16,084.00
Wells					127,486.00
Total Wells					127,486.00
Less Accum. Dep'n					-434,456.00
Total Less Accum. Dep'n					-434,456.00
Total Depreciable Assets					548,231.14
Total CAPITAL ASSETS					548,231.14
Non-Depreciable Assets					20,331.00
Land					20,331.00
Total Land					20,331.00
Total Non-Depreciable Assets					20,331.00
Uncleared Checks					-100.00
Total Uncleared Checks					-100.00
NET POSITION					-566,549.00
Net Investment in Capital Asset					-566,549.00
Total Net Investment in Capital Asset					-566,549.00
Total NET POSITION					-566,549.00
Unrestricted Net Assets					-216,722.91
Total Unrestricted Net Assets					-216,722.91
Water Sales Income					-80,244.06
OPERATING REVENUES					-80,244.06
Meter Sales					-650.00
Total Meter Sales					-650.00

Durham Irrigation District
General Ledger
As of April 30, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
Water Sales					-79,594.06
04/02/2021		Deposit	Deposit	-348.39	-79,942.45
04/05/2021		Deposit	Deposit	-497.62	-80,440.07
04/05/2021		Deposit	Deposit	-190.22	-80,630.29
04/05/2021		Deposit	Deposit	-37.91	-80,668.20
04/06/2021		Deposit	Deposit	-450.34	-81,118.54
04/07/2021		Deposit	Deposit	-6,371.75	-87,490.29
04/07/2021		Deposit	Deposit	-571.54	-88,061.83
04/08/2021		Deposit	Deposit	-123.04	-88,184.87
04/09/2021		Deposit	Deposit	-81.50	-88,266.37
04/12/2021		Deposit	Deposit	-94.00	-88,360.37
04/12/2021		Deposit	Deposit	-84.87	-88,445.24
04/12/2021		Deposit	Deposit	-73.24	-88,518.48
04/13/2021		Deposit	Deposit	-34.00	-88,552.48
04/14/2021		Deposit	Deposit	-9,970.30	-98,522.78
04/14/2021		Deposit	Deposit	-352.62	-98,875.40
04/15/2021		Deposit	Deposit	-477.11	-99,352.51
04/16/2021		Deposit	Deposit	-117.08	-99,469.59
04/19/2021		Deposit	Deposit	-405.78	-99,875.37
04/19/2021		Deposit	Deposit	-36.73	-99,912.10
04/20/2021		Deposit	Deposit	-5,844.63	-105,756.73
04/20/2021		Deposit	Deposit	-103.78	-105,860.51
04/20/2021		Deposit	Deposit	-50.00	-105,910.51
04/23/2021		Deposit	Deposit	-67.64	-105,978.15
04/26/2021		Deposit	Deposit	-100.00	-106,078.15
04/27/2021		Deposit	Deposit	-170.09	-106,248.24
04/28/2021		Deposit	Deposit	-1,679.47	-107,927.71
04/28/2021		Deposit	Deposit	-18.07	-107,945.78
04/29/2021		Deposit	Deposit	-335.11	-108,280.89
04/30/2021		Deposit	Deposit	-520.12	-108,801.01
04/30/2021		Deposit	Deposit	-207.81	-109,008.82
Total Water Sales				-29,414.76	-109,008.82
Total OPERATING REVENUES				-29,414.76	-109,658.82
Total Water Sales Income				-29,414.76	-109,658.82
Contract Services					19,865.30
Accounting Fees					1,339.05
04/20/2021	9344	Sheryl Bosman	bookkeeping	387.75	1,726.80
04/20/2021	9347	Matthews, Hutton & ...	2018 audit	5,000.00	6,726.80
Total Accounting Fees				5,387.75	6,726.80
Engineering Support					337.50
Total Engineering Support					337.50
Legal Fees					5,332.50
04/20/2021	9345	Carter Law Office	legal fees	1,282.50	6,615.00
Total Legal Fees				1,282.50	6,615.00
Management & Administration					12,856.25
04/20/2021	9346	Kamie Loeser	management services	976.25	13,832.50
Total Management & Administration				976.25	13,832.50
Total Contract Services				7,646.50	27,511.80
OPERATING EXPENSES					55,823.19
Administration					55,160.59
Board Stipends					1,300.00
04/20/2021	9327	Kevin Phillips	Apr 2021	100.00	1,400.00
04/20/2021	9328	James M. Doyle	Apr 2021	100.00	1,500.00
04/20/2021	9329	Raymond Cooper	Apr 2021	200.00	1,700.00
Total Board Stipends				400.00	1,700.00

Durham Irrigation District
General Ledger
As of April 30, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
District Wages, Taxes, Insur.					5,108.61
Insurance					1,540.48
Total Insurance					1,540.48
Payroll Service Fees					160.00
04/09/2021		Paychex		52.51	212.51
04/23/2021		Paychex		52.51	265.02
Total Payroll Service Fees					105.02
Payroll Tax Expense					355.63
04/08/2021		Wages		-79.77	275.86
04/09/2021		Payroll Taxes		182.29	458.15
04/22/2021		Wages		-81.95	376.20
04/23/2021		Payroll Taxes		187.03	563.23
Total Payroll Tax Expense					207.60
Wages					3,052.50
04/08/2021		Wages		880.00	3,932.50
04/22/2021		Wages		902.00	4,834.50
Total Wages					1,782.00
Total District Wages, Taxes, Insur.					2,094.62
Fees, Dues, Memberships					3,753.81
04/20/2021	9349	Butte County Air Qu...		431.95	4,185.76
Total Fees, Dues, Memberships					431.95
Office Expense					1,435.77
Meals					0.00
04/20/2021	9350	Raymond Cooper	lunch with Mike Butler	27.92	27.92
Total Meals					27.92
Postage					939.68
04/26/2021		Postalia		150.00	1,089.68
Total Postage					150.00
Supplies					223.33
Total Supplies					223.33
Website Hosting					225.00
04/20/2021	9343	Streamline		75.00	300.00
Total Website Hosting					75.00
Office Expense - Other					47.76
Total Office Expense - Other					47.76
Total Office Expense					252.92
Rent					1,350.00
04/20/2021	9338	Camp & McLaughlin	Apr 2021 rent	450.00	1,800.00
Total Rent					450.00
Software Fees					420.00
04/20/2021	9342	Sequoyah		100.00	520.00
Total Software Fees					100.00
Utilities					11,775.02
Garbage					344.55
04/20/2021	9341	Recology		118.06	462.61
Total Garbage					118.06

Durham Irrigation District
General Ledger
As of April 30, 2021

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Gas & Electric					10,667.24
04/20/2021	9340	PG & E		3,781.93	14,449.17
Total Gas & Electric				3,781.93	14,449.17
Telephone/Internet					763.23
04/20/2021	9339	AT & T		257.87	1,021.10
Total Telephone/Internet				257.87	1,021.10
Total Utilities				4,157.86	15,932.88
Water System Maint,Repair,Repl					30,017.38
Regular Operations & Maint					5,920.60
O & M Supplies					2,274.20
04/13/2021	3		reverse old voided check 90...	-34.31	2,239.89
04/20/2021	9330	Sierra Water Utility	chlorine	192.41	2,432.30
04/20/2021	9333	Basic Laboratory	coliform	148.80	2,581.10
04/20/2021	9334	Hunt & Sons	P66 turbine oil	103.82	2,684.92
Total O & M Supplies				410.72	2,684.92
Water Testing Fees					446.40
04/20/2021	9333	Basic Laboratory	colilert testing	76.80	523.20
Total Water Testing Fees				76.80	523.20
Weed Management					3,200.00
04/20/2021	9331	JC Hernandez Maint...		800.00	4,000.00
Total Weed Management				800.00	4,000.00
Total Regular Operations & Maint				1,287.52	7,208.12
Water System Repair & Repl.+					24,096.78
Repairs					1,816.28
04/20/2021	9332	Trites Backflow Serv...	backflow device testing & re...	1,355.96	3,172.24
Total Repairs				1,355.96	3,172.24
Repair Supplies					0.00
04/20/2021	9336	Ferguson Waterworks	2" Seametrics flowmeter	1,045.69	1,045.69
04/20/2021	9337	Tozier's True Value ...	2387 Durham Street repair	29.41	1,075.10
Total Repair Supplies				1,075.10	1,075.10
Contractor					13,218.00
04/20/2021	9335	Brown General Engi...	Durham St. repair	1,036.00	14,254.00
Total Contractor				1,036.00	14,254.00
Water Operator					9,062.50
04/20/2021	9348	Sierra Water Utility		2,500.00	11,562.50
04/20/2021	9348	Sierra Water Utility	add'l labor	968.75	12,531.25
Total Water Operator				3,468.75	12,531.25
Total Water System Repair & Repl.+				6,935.81	31,032.59
Total Water System Maint,Repair,Repl				8,223.33	38,240.71
Total Administration				16,110.68	71,271.27
Bank Service Charges					662.60
04/02/2021		Bank Charge		213.92	876.52
Total Bank Service Charges				213.92	876.52
Total OPERATING EXPENSES				16,324.60	72,147.79

Durham Irrigation District
General Ledger
As of April 30, 2021

Date	Num	Name	Memo	Paid Amount	Balance
NON-OPERATING REVENUE					-0.35
Interest Income					-0.35
04/30/2021		Deposit	Deposit	-0.12	-0.47
Total Interest Income					-0.12
Total NON-OPERATING REVENUE					-0.12
TOTAL				0.00	0.00

From: LGPSDGCCSupport@sco.ca.gov
To: [Durham Irrigation District](#)
Subject: 2020 Government Compensation in California (GCC) Report
Date: Friday, May 07, 2021 1:59:31 PM

The State Controller's Office (SCO) has not received the 2020 Government Compensation in California (GCC) report for the Durham Irrigation District. Pursuant to Government Code 53891, the GCC report was due April 30th. We anticipate publishing the data sometime in August 2021. Please submit your report as soon as possible so it can be included in this publication.

The 2020 GCC reporting templates and reporting instructions are available on the SCO website: <https://publicpay.ca.gov/Reporting/>.

Once the report is completed, please submit using the File Transfer Protocol (FTP) method or email the report to: GCCSupport@sco.ca.gov.

For FTP submissions, use the file folder address below:
<ftp://sd79cgrk:Gb425wdrxM@ftp.sco.ca.gov>
(Copy and paste the above address into Windows Explorer, not Internet Explorer)

If you need assistance, please feel free to contact us at (916) 445-5153, or by email at GCCSupport@sco.ca.gov.

Sincerely,

State Controller's Office
Government Compensation Unit
Local Government Programs and Services Division



April 28, 2021

State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
P.O. Box 942850
Sacramento, CA 94250

RE: Special Districts Financial Transactions Report – Reporting Year 2020

To whom it may concern:

Enclosed please find the fully-executed Special Districts Financial Transactions Report Cover Page certifying the report that Durham Irrigation District filed online on April 20, 2021.

Please review the enclosed and contact this office if anything further is needed in association with this matter.

Sincerely,

Jeannie Trizzino
Administrative Assistant

Encl.

SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District of Durham Irrigation District


Reporting Year: **2020**

ID Number: **12520401000**

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer



Signature

Chairman of the Board

Title

Matt Doyle

Name (Please Print)

4/28/21

Date

Per Government Code section 53891(a), this report is due within seven months after the close of the fiscal year. The report shall contain underlying data from audited financial statements prepared in accordance with generally accepted accounting principles, if this data is available.

If submitted manually, please complete, sign, and mail this cover page to either address below:

Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
P.O. Box 942850
Sacramento, CA 94250

Express Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
3301 C Street, Suite 700
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 4/20/2021 1:28:44 PM

May 10, 2021

VIA HAND DELIVERY

Jeannie Trizzino
3091 Chico Ave
Chico, CA 95928

Re: Employment

Dear Jeannie:

Thank you for accepting Durham Irrigation District's offer of part-time employment and becoming a part of our staff. The Board feels that you will complement and become a valuable member of our office. This letter will confirm our employment of you on the following terms and conditions:

You are employed as an administrative assistant. Your duties include standard secretarial responsibilities, including file maintenance, answering telephones, collecting and distributing mail, ordering supplies, keeping inventories current, and preparation of correspondence. You are also responsible for data entry and processing of monthly bills to water service customers, processing customer payments and making bank deposits, preparation of the monthly warrant list for approval at the monthly Board of Directors meetings, and assisting with the District's annual audit. In coordination with the District's General Manager and Water Operator, you are also responsible for maintaining the meter installation tracking log, backflow testing tracking log, and website, and assisting with regulatory compliance reporting.

Your employment began on January 27, 2021. Your weekly schedule, for the time being, is Monday through Thursday for a total of 20 hours per week. Your starting wage is twenty-two dollars (\$22.00) per hour. Your hours may be adjusted on an as-needed basis, as we mutually agree.

As a part-time employee, you shall be entitled to paid vacation and sick leave on a pro rated basis based on a forty (40) hour week. Assuming a twenty (20) hour work week, you will receive one (1) week of paid time off (20/40 x 2 weeks) and twenty (20) paid hours of sick leave (20/40 x 40 hours). Of course, should your hours increase, so will your paid leave. **[NOTE: Need language to address max accrued unused PTO and sick time. Is it use-it or lose-it, or can it roll over; if not, needs to specify.]**

Additionally, should one of your regular work days fall on a recognized Federal holiday, you will receive paid holiday leave based on the usual daily hours worked by you on that day.

It is hoped that your employment will be mutually beneficial for all of us and, therefore, of a long-term nature. However, we must be cognizant that people and circumstances change and,

Re: Employment
May 10, 2021
Page 2

therefore, we think it appropriate that your employment be terminable by either you or by us upon two (2) weeks' advance written notice to the other.

We truly are happy to have you join us. We are sure that you will complement the professionalism that we pride ourselves on having. If the foregoing is acceptable to you, please sign the enclosed copy of this letter where indicated and return it to us. If, however, you have any questions or comments, please do not hesitate to discuss it with us.

Sincerely,

MATT DOYLE
Chairman
Board of Directors
Durham Irrigation District

I have read the foregoing and agree that the terms and conditions of employment are acceptable.

Date: May _____, 2021

By:

Jeannie Trizzino