



DURHAM IRRIGATION DISTRICT
Regular Board Meeting
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Wednesday, March 18, 2026

5:30 PM

District Office

9341 Midway, Unit B, Durham CA 95938

1 CALL TO ORDER – 5:32 PM

Present: Directors Doyle and Sohnrey
Absent: Director Phillips
Also present: District Engineer Holly Kaschmitter, District Counsel Sophia Meyer,
Water Operator Mike Butler, and Admin. Assistant Jeannie Trizzino.

ROLL CALL / OPENING BUSINESS

- 1.1 AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS
- 1.2 PUBLIC COMMENT

2 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

- 2.1 VINA GSA REPORT ([Vina GSA Calendar Link](#))
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Director Sohnrey attended the March 11, 2026 Vina GSA Board meeting and reported on the consultant presentations. There were no action items at this meeting.

3 PRESENTATIONS/GUESTS

- 3.1 Financial Assistance Program Presentation
FISCAL IMPACT: NONE

District staff provided an update on the draft website that the CSUC team prepared. Director Sohnrey will attend a follow-up Zoom meeting with the team to review their progress.

4 INFORMATION/CONSENT CALENDAR

- 4.1 Warrant Sheet from February 12, 2026 to March 11, 2026, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE

- 4.2 Board of Directors Meeting Minutes for February 18, 2026.
SUBJECT: Approve draft minutes.
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE
A motion was made by Director Doyle and seconded by Director Sohnrey to approve Items 5.1 and 5.2 of the Consent Agenda.
Aye: 2 – Doyle, Sohnrey
Nay: 0
Absent: 1 - Phillips

5 DISTRICT ENGINEER REPORT

- 5.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

6 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

- 6.1 District Outreach Report
SUBJECT: Report by Nicole Johansson.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

No report.

7 WATER OPERATOR REPORT (NON-ACTION ITEMS)

- 7.1 Monthly Water Operator Report
SUBJECT: Report by water operator on previous month's activities.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Water Operator Michael Butler reported that he is looking for an alternative to expedite chlorine delivery and reduce costs. After reviewing construction estimates, the previous approach turned out to be prohibitively expensive. He is in the process of preparing the state-mandated cross-connection hazard assessment report for next month's board meeting.

8 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

- 8.1 District Counsel Report
SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

Counsel reported that the Butte County Board of Supervisors will approve the District's bylaws at the April 14, 2026 Board of Supervisors meeting.

9 REGULAR AGENDA

- 9.1 USDA Community Project Funding – Water Storage Tank
SUBJECT: The District has received federal funding approval for construction of a water storage tank. This grant requires the District to ensure a 25% local cost share of \$500,000.
FISCAL IMPACT: \$500,000 District share / \$2,000,000 overall project
ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer Holly Kaschmitter reported that NorthStar is proceeding with coordinating the required Preliminary Engineering Report for the RD Apply grant system, and in the meanwhile completing the engineering-specific sections of the RD Apply online application.

- 9.2 Mass Notification Policy
SUBJECT: Establish policy for use of mass notification system to the community.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Adopt Mass Notification Policy.

Counsel is working with Nicole Johansson to revise the Districts Mass Notification Policy for board approval.

10 FUTURE AGENDA ITEM DISCUSSION

Chair Doyle directed staff to investigate remote meeting options via Zoom or a comparable system.

11 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

12 ADJOURNMENT

There being no further business, the meeting adjourned at 6:07 pm.

Adjourned to the next Regular Board Meeting at 5:30 p.m. on April 15, 2026.

All meetings held at the District office at 9341 Midway, Unit B, unless otherwise noted.