



**Durham Irrigation District Board of Directors  
Board Meeting  
July 20, 2021 - 5:30 PM  
MINUTES**

**Board of Directors:**

Matt Doyle, Chair - in attendance/remote  
Raymond Cooper - in attendance/remote  
Kevin Phillips - in attendance/remote

**District Staff:**

Kamie Loeser, General Manager - in attendance/remote  
Jeff Carter, District Counsel - in attendance/remote  
Mike Butler, Water Operator - in attendance/remote  
Mark Adams, District Engineer - not in attendance

**AGENDA ITEMS:**

**1. CALL TO ORDER**

- 1.1. Roll Call/Establishment of Quorum: The meeting was called to order at 5:30PM by Chair Doyle. Roll Call was taken as noted "in attendance" above. The Board, staff, and attendees participated via Zoom. This meeting was recorded.
- 1.2. Introduction of Guests: Darren Rice and Tovey Giezentanner, pending Tuscan Water District representatives.

- 2. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.**  
The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

**3. PRESENTATIONS *(All Items Informational/Possible Action)***

Item 6.3 was moved up the agenda for timing purposes. Representatives (refer to Section 1.2, Guests) from the proposed Tuscan Water District (TWD) provided an overview presentation of the district and status of the formation application.

**4. CONSENT AGENDA**

- 4.1. Minutes for the Regular Meeting held on June 17, 2021.
- 4.2. Monthly Financial Report for June 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.3. Payment of monthly bills and approval of the warrant sheet from June 15, 2021 through July 15, 2021.

Action Requested: That the Board of Directors approve the Consent Agenda.

Discussion: No specific discussion.

Public Comment: No public comment.

Action Taken: On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the Consent Agenda.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Cooper, Doyle

Noes:

Abstained:

Absent:

## 5. REGULAR AGENDA

### 5.1. Items Removed from Consent Agenda

No items were removed from Consent Agenda.

## 6. GENERAL BUSINESS *(All Items Informational/Possible Action/Direction)*

### 6.1. Correspondence: *(All Items Informational/Possible Action/Direction)*

- a. Representative LaMalfa Letter to Governor Newsom, June 17, 2021 requesting that “As negotiations continue with the California Legislature, and in the final State budget for Fiscal Year 2022, I ask that you support the inclusion of a separate fund for special districts’ pandemic assistance, as currently proposed by the Legislature, and allow the State’s Coronavirus Fiscal Recovery Fund to be accessed by special districts providing utility and public services.”

Informational Purposes: Correspondence received by the District.

Board Discussion: No specific discussion.

Public Comment: No public comment.

### 6.2. 2020 Consumer Confidence Report (CCR) online posting, customer notification, and submittal of Certification Form. Informational.

Informational Purposes: Correspondence issued by the District on water bill, website posting, and submittal of Certification Form.

Board Discussion: No specific discussion.

Public Comment: No public comment.

### 6.3. Butte County Local Agency Formation Commission (LAFCo) Tuscan Water District Application and Request for Comments. The Butte Local Agency Formation Commission has received an application for the formation of a California Water District (Water Code 34000) which is a landowner voter district, initiated through a landowner petition and to be called the Tuscan Water District (TWD). The Butte LAFCo requests that the District respond to four

question/inquiries and welcomes all comments the District believes are relevant to the Commission's deliberations.

Direction Requested: Provide guidance for responding to the four questions as well as any additional comments.

Board Discussion: The Board discussed whether they should have a separate meeting for the presentation and facilitate public input from the District. The Board discussed if they should provide any comments to LAFCo since a letter of support had already been submitted. The Board allowed the presentation by pending Tuscan Water District representatives.

Public Comment: No public comment.

Direction Given: The Administrative Committee will determine the comment deadline and will meet to discuss the next steps.

6.4. Drop Box Sign Replacement Cost Estimate.

Action Requested: Authorize staff to replace the signage for the Payment Drop Box for a total of \$545.

Discussion: No specific discussion.

Public Comment: No public comment.

Action Taken: On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors authorized the replacement of the drop box signage.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Cooper, Doyle

Noes:

Abstained:

Absent:

**7. WATER OPERATIONS BUSINESS** (All Items Informational/Possible Action/Direction)

7.1. Ongoing/New Business

a. Daily Log for June 2021 (Operator Mike Butler)

Informational Purposes: Operator Butler provided a review of issues and services pertaining to various customers parcels.

Board Discussion: The Board raised questions regarding a standby fee.

Public Comment: No public comment.

Direction Given: Determine if standby fee was part of the 2018 rate increase or process for adding a standby fee.

b. PG&E Claim for damaged flow chart due to power outage at Holland Well Site. Operator Butler submitted a claim to PG&E for reimbursement of equipment damaged during a recent power outage.

Informational Purposes: Review of claim and reimbursement.

Board Discussion: No pertinent discussion.

Public Comment: No public comment.

- c. Pressure tank manufacturer's terms & conditions.

Action Requested: Review terms and conditions. Upon approval of terms and conditions a quote will be finalized with pricing and payment terms.

Board Discussion: Manager Loeser summarized some of her concerns regarding the terms and conditions, noting that the quote did not include shipping costs, crating, in-shop inspection, structural calculations, P.E. signature, taxes, duties or related fees.

Public Comment: No public comment.

Direction Given: The Board requested that Operator Butler obtain an updated quote and estimate of shipping costs.

- d. Update: Cal-Fire hydrant flow testing and maintenance.

Informational Purposes: Review of claim and reimbursement.

Board Discussion: No pertinent discussion.

Public Comment: No public comment.

- e. Update: Brown/Faber Alley Main Line Replacement Project. Engineer's Estimate for potential replacement.

Informational Purposes: Operator Butler provided a status of the line, indicating that there is another leak and has scheduled a repair.

Board Discussion: Board discussed obtaining quotes for replacing line and the need for a line of credit if other emergency repairs occur. The Board determined that quotes should also be based on prevailing wage and that the contractor will be required to meet Department of Industrial Relations (DIR) reporting requirements.

Public Comment: No public comment.

Direction Given: If deemed necessary, the Board directed Manager Loeser to schedule a special meeting and authorized her to initiate a contractor contract and submit for legal review.

**8. ATTORNEY REPORT (All Items Informational/Possible Action/Direction)**

- 8.1 Refer to 9.1.b, Development Projects

**9. MANAGER REPORT (All Items Informational/Possible Action/Direction)**

- 9.1 Manager's Report/Updates (Manager Loeser)

- a. SDRMA Insurance Policy Documentation

Informational Purposes: Correspondence received by the District.

Board Discussion: No specific discussion.

Public Comment: No public comment.

b. Development Projects:

- Creekside Estates Project

Informational Purposes: Attorney Carter provided update on Development Agreement indicating that the District Engineer would provide deeded easement language to be added to the Development Agreement.

Board Discussion: No pertinent discussion.

Public Comment: No public comment.

- TPM21-0009 Symmes at 2125 Durham-Dayton Road. APN 040-200-096 and 040-200-097, just west of Stanford Lane. Approximately 5.93 acres. Project is proposed to be on septic. Project is proposed to be on well water. "Once the tentative map is approved and a final parcel map recorded, Parcels 1 and 2 will be sold for single-family residential development. No additional development is anticipated on Parcel 3. The project does not include any anticipated or phased development and is not associated with any other project."

Informational: Manager Loeser will attend a preliminary meeting with County staff scheduled for July 28, 2021.

Board Discussion: No specific discussion.

Public Comment: No public comment.

- c. Update: Special District Leadership Foundation (SDLF) Technology Grant. The District was not selected to receive grant funds.

Informational Purposes: Correspondence received by the District.

Board Discussion: No specific discussion.

Public Comment: No public comment.

- d. Update: Status of IT/computer issues, Internet access/provider and computer equipment purchases.

Informational Purposes: Update provided by Manager Loeser.

Board Discussion: No specific discussion.

Public Comment: No public comment.

**10. VINA GSA (All Items Informational/Possible Action/Direction)**

10.1 Vina GSA Report (District Manager Loeser)

- a. Update on the preparation of the GSP, Sustainable Management Criteria, and Project Management Actions. Informational.
- b. Vina GSA Meetings Schedule:



- Vina GSA/RCRD GSA Board Meetings: August 11, September 8, November 15 (meeting changed from 11/10/21), December 15 (meeting changed from 12/8/21)
- Stakeholder Advisory Committee Meetings: August 17, no September Meeting (a separate public workshop to be scheduled for late September, early October), October 19, November meeting dates will likely be shifted to earlier in the month.

Update: Manager Loeser provided an overview of the recent Vina GSA Board and SHAC meetings.

Board Discussion: Director Cooper, as District representative on the Vina GSA Board discussed general thoughts about what the District should be focused on with regard to groundwater management and sustainability. Director Cooper to reach out to other similar Districts for information.

11. **DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the Agenda.  
None.
12. **ADJOURNMENT** – Adjourned at 7:14PM to the next Regular Board Meeting, August 17, 2021.