



**Durham Irrigation District Board of Directors
Board Meeting**

January 16, 2024 - 5:30 PM

AGENDA

**COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org**

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- Starred items (*) indicate materials in the agenda packet.
- Meeting Location: District Office, 9418-C Midway, Durham CA 95938.

Posted: 11:30 AM, January 12, 2024, at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mark Adams, District Engineer
Amanda Uhrhammer, District Counsel
Mike Butler, Water Operator
Adam Daigle, Assistant Water Operator
Nicole Johansson, Public Outreach
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during this Public Comment section are generally matters not included on the agenda and therefore the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting.

The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

3 PRESENTATIONS

All Items Informational/Possible Action

4 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for December 2023, including:
 - 4.1.1 * Balance Sheet
 - 4.1.2 * Profit & Loss Statement
 - 4.1.3 * Previous Year Comparison
 - 4.1.4 * General Ledger
 - 4.1.5 * Board Recap, Water Sales and AR Aging Report
- 4.2 * Approval of the Warrant Sheet from December 18, 2023 to January 11, 2024, including payments, deposits, and transaction adjustments.
- 4.3 * Approval of the Minutes for the November 16, 2023 and December 19, 2023 Regular Board Meetings.

5 REGULAR AGENDA

- 5.1 Items Removed from Consent Agenda

6 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 6.1 NONE

7 GENERAL BUSINESS

- 7.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)
 - 7.1.1 * Update: USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
Requested: Status report
 - 7.1.2 Capacity Fees
Requested: Status report on capacity fee update
 - 7.1.3 CIP Update and CIP Project #29 – Well Assessments
Requested: Status report
- 7.2 Development Projects. Review status of development projects' activities.
 - 7.2.1 * Creekside Estates (aka Keeney Development)
Requested: Status report on Creekside Estates service agreement and request

to retain domestic well currently on-site

SEE: * Ltr. from Gilbert (12.14.2023) existing well retention

SEE: * Creekside Estates Cost Summary (01.11.2024)

7.2.2 Butte County Farm Bureau – 9412 Jones Avenue
Requested: Status Report.

7.3 District Outreach Report from Nicole Johansson

7.3.1 Funding Opportunities

7.3.2 Community Outreach

7.3.3 Legislative Outreach

7.3.4 Butte County Local Hazard Management Plan Update

7.3.5 District Emergency Notification System

7.4 Accounts Receivable – Overdue Accounts

8 WATER OPERATIONS BUSINESS

8.1 * Review of Water Operator Log for December 2023 (Operator Mike Butler) - TK

8.2 * Monthly Work Order Status Report through December 17, 2023

8.3 Backflow Prevention Fee collection

9 ATTORNEY REPORT

9.1 Easement Agreement between DID and DUSD for connections along east side of Durham
Dayton Highway

9.2 Readopting District Bylaws

9.3 Other updates from Legal Counsel not discussed under previous Agenda Items

10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

10.1 Vina GSA Board Meetings

10.2 Vina GSA SHAC Meetings

10.3 Joint Vina GSA/Rock Creek Reclamation District GSA Board Meetings

11 CLOSED SESSION

11.1 Consideration of Service Agreement – Nicole Johansson. Pursuant to Government Code
§54957(b)(1)

11.2 Consideration of District Fiscal Manager Job Description. Pursuant to Government Code
§54957(b)(1)

12 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13 ADJOURNMENT

Adjourn to the next Regular Board Meeting, **February 20, 2024.**