DURHAM IRRIGATION DISTRICT
Regular Board Meeting
Board of Directors:
Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Wednesday, November 18, 2026 **District Office**
5:30 PM **9341 Midway, Unit B, Durham CA 95938**

COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or District Website Link

ADDRESSING THE BOARD

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9341 Midway, Unit B, Durham, CA 95938.
- Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District.
- If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

1 CALL TO ORDER – 5:30 PM

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

3.1 VINA GSA REPORT (Vina GSA Calendar Link)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

4 INFORMATION/CONSENT CALENDAR

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only.

There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda.

If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

4.1 Warrant Sheet from October 15, 2026 to November 12, 2026, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
4.1.1 2026-11 WARRANT SHEET DRAFT
4.1.2 FINANCIALS (10.2026)
4.1.3 BOARD RECAP, WATER SALES, AND ACCOUNTS RECEIVABLE AGING REPORT

4.2 Board of Directors Meeting Minutes for October 21, 2026.
FISCAL IMPACT: NONE
ACTION REQUESTED: APPROVE
ATTACHMENTS:
4.2 REGULAR BOARD MEETING OCTOBER 21, 2026 – MINUTES

4.3 2027 District Calendar
SUBJECT: Approve 2027 schedule of District board meetings and holidays
FISCAL IMPACT: None
ACTION REQUESTED: Approve 2027 schedule of board meetings.
ATTACHMENTS:
4.3 2027 DURHAM IRRIGATION DISTRICT CALENDAR

5 DISTRICT ENGINEER REPORT

5.1 USDA Community Project Funding – Water Storage Tank
SUBJECT: The District received federal funding approval for construction of a water storage tank. This grant requires a 25% local cost share of $500,000 and preparation of a Preliminary Engineering Report.
FISCAL IMPACT: $500,000 District share / $2,000,000 overall project
ACTION REQUESTED: Receive information, discuss and provide direction.

5.2 2027 District Budget
SUBJECT: The District reviews and adopts an annual budget to establish its financial plan for the coming year. The budget aligns anticipated revenues with operating, maintenance, and capital costs, guides day-to-day spending decisions, supports planning for upcoming projects and reserves, and provides transparency and accountability to ratepayers on how District funds will be used.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
ATTACHMENTS:
5.2 2027 BUDGET (11.2026) DRAFT

6 WATER OPERATOR REPORT (NON-ACTION ITEMS)

6.1 Monthly Water Operator Report
SUBJECT: Report by water operator on previous month's activities.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
ATTACHMENTS:
6.1A WATER OPERATOR LOG FOR OCTOBER 2026 – IN PROGRESS
6.1B WORK ORDER STATUS REPORT FOR NOVEMBER 2026

7 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

7.1 District Counsel Report
SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

8 REGULAR AGENDA

8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update. This project was completed in late 2023 and consisted of two items, lead service line assessments and installation of forty-two water meters on unmetered connections. Since that time, the District has attempted to clear up issues that prevented approximately $70,000 in grant monies from being paid out to the District. In late April 2026, the federal contracting agency retracted grant funding from this grant and efforts to get more clarity from the agency have been unsuccessful.

FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

8.2 Emergency Potable Water Supply Policy
SUBJECT: Butte County has ended a program that helped property owners with insufficient wells obtain potable water. Because of anticipated potable water requests from Butte County residents, the District will consider guidelines and pricing to possibly meet this need. This is for discussion only at this time; no action will be taken.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Approve emergency potable water supply policy.
ATTACHMENTS:
8.2 EMERGENCY POTABLE WATER SUPPLY POLICY (11.2026) DRAFT – IN PROGRESS

8.3 Part-time General Manager
SUBJECT: Approve general manager compensation and employment proposal.
FISCAL IMPACT: See attachment.
ACTION REQUESTED: Approve general manager compensation and employment proposal.
ATTACHMENTS:
8.3 GENERAL MANAGER COMPENSATION AND EMPLOYMENT PROPOSAL (11.2026).PDF

8.4 Financial Reserving Policy
SUBJECT: Establish prudent financial reserve policy separate from operating cash. A reserve fund is an account or liquid asset set aside to cover unexpected costs or future financial obligations. The financial reserve policy outlines the purpose of reserve funds, when and how those funds can be accessed, and how they will be managed and monitored.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Adopt financial reserving policy.
ATTACHMENTS:
8.4 FINANCIAL RESERVING POLICY (10.2026) DRAFT

9 ADJOURN TO CLOSED SESSION

9.1 Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54956.9(d)(1).

Name of case:
Patrick Button v. Durham Irrigation District, a public agency, Butte County Case No. 25 AP00007

10 REPORT IN OPEN SESSION - Report on action taken during the closed session.

11 FUTURE AGENDA ITEM DISCUSSION

Opportunity for Board to request items for future board consideration.

12 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13 ADJOURNMENT

Upcoming meetings of the Durham Irrigation District Board of Directors:

- Regular Board Meeting at 5:30 p.m. on December 16, 2026.

DURHAM IRRIGATION DISTRICT

Check Issue Date: 11/18/2026

Cash Balance Date 10/31/2026

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	$ 45,944.95
EXPENSES								
Administration (1)								
Bank Service Charges								
NONE					$ -			*$ 45,944.95*
Board Stipends								**$ 45,944.95**
10708	Stipend Form	-	Matt Doyle		$ 100.00	11/18 - BOD		*$ 45,844.95*
10709	Stipend Form	-	Kevin Phillips		$ 100.00	11/18 - BOD		*$ 45,744.95*
10710	Stipend Form	-	Derek Sohnrey		$ 200.00	11/04 - Vina GSA BOD; 11/18 - DID Regular BOD		*$ 45,544.95*
Fees, Dues, Memberships								**$ 45,544.95**
ACH	11/2/2026		PaySafe/PayStation Fee		$ 452.11	"mtot" on bank statement - Oct 26 credit card processing		*$ 45,092.84*
10711	10/19/2026	CINV-6818	Butte County		$ 291.96	Butte County LAFCO - 2026-2027		*$ 44,800.88*
10712	10/1/2026		California Special Districts Association		$ 1,982.00	CSDA Annual Membership - 1/2027-12/2027		*$ 42,818.88*
			SUBTOTAL Administration		**$ 3,126.07**		**SUBTOTAL Balance**	***$ 42,818.88***
Contract Services (2)								
Accounting								
10713	11/1/2026		Sheryl Bosman		$ 675.00	10-2026 bookkeeping		*$ 42,143.88*
Engineering								**$ 42,143.88**
10714	11/4/2026	86324	NorthStar		$ 4,487.50	Meetings - $ 968.00 Operational Support - $ 527.00 CIP and Budget Update - $ 0.00 USDA Grant - Water Tank - $ 2,992.50		*$ 37,656.38*
Legal								**$ 37,656.38**
NONE					$ -			*$ 37,656.38*
Management and Administration								**$ 37,656.38**
NONE					$ -			*$ 37,656.38*
			SUBTOTAL Contract Services		**$ 5,162.50**		**SUBTOTAL Balance**	***$ 37,656.38***

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DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	
District Wages, Taxes, Insurance (3)								
Insurance								
NONE							*$*	*37,656.38*
Payroll Service Fees							**$**	**37,656.38**
ACH	10/30/2026	2026 102201	Paychex		$ 82.28	payroll preparation	*$*	*37,574.10*
Payroll Tax Expense							**$**	**37,574.10**
ACH	10/30/2026	-	Paychex		$ 88.27	employer withholdings	*$*	*37,485.83*
Property Taxes							**$**	**37,485.83**
NONE					$ -		*$*	*37,485.83*
Wages							**$**	**37,485.83**
ACH	10/30/2026	-	Paychex		$ 1,153.95	employee gross wages	*$*	*36,331.88*
			SUBTOTAL District Wages, Taxes, Insurance		**$ 1,324.50**		**SUBTOTAL Balance**	***$ 36,331.88***
Office Expenses (4)								
Meals								
NONE					$ -		*$*	*36,331.88*
Office Expenses - Other							**$**	**36,331.88**
10715	10/20/2026	DI-115	Arrow Construction Clean-Up		$ 175.00	10-2026 office cleaning	*$*	*36,156.88*
Postage							**$**	**36,156.88**
ACH	10/29/2026	-	FP Postal		$ 300.00	postage download	*$*	*35,856.88*
Rent							**$**	**35,856.88**
10716	11/12/2026	-	Richard Billson		$ 950.00	11-2026 rent	*$*	*34,906.88*
Software Fees and Website Hosting							**$**	**34,906.88**
10717	11/1/2026		CivicPlus LLC	*$ 198.80*	$ 198.80	11-2026 website mgmt	*$*	*34,708.08*
10718	10/24/2026	3776	PINS		$ 1,000.00	COI Management - 12/2026-11/2027	*$*	*33,708.08*
10719	10/31/2026		Sequoyah Software		$ 130.00	10-2026 billing software	*$*	*33,578.08*
VISA	10/20/2026		GoDaddy		$ 128.36	biannual domain renewal - didwater.org	*$*	*33,449.72*
VISA	10/20/2026		GoDaddy		$ 287.64	Microsoft 365 email - 1 yr - info@didwater.org	*$*	*33,162.08*
10720	11/2/2026	33137	VistaNet	*$ 89.40*	$ 89.40	10-2026 - Sophos monthly scan	*$*	*33,072.68*
Supplies							**$**	**33,072.68**
VISA	10/22/2026	N41014	Creative Composition		$ 368.37	blue statement postcards	*$*	*32,704.31*
			SUBTOTAL Office Expenses		**$ 3,627.57**		**SUBTOTAL Balance**	***$ 32,704.31***

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DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	
Utilities (5)								
Garbage								
NONE							*$*	*32,704.31*
Gas and Electric							**$**	**32,704.31**
ACH	10/27/2026		PGE		$ 119.16	Acct 1506 000 899-0 Office	*$*	*32,585.15*
ACH	10/22/2026				$ 4,230.55	Acct 5773 099 695-6 Library	*$*	*28,354.60*
ACH	10/23/2026				$ 2,051.19	Acct 6812 590 736-7 Holland Ave	*$*	*26,303.41*
--	10/25/2026				$ -	Acct 7938 916 943-8 Holland Ave - no pmt due	*$*	*26,303.41*
ACH	10/26/2026				$ 341.89	Acct 9856 464 057-5 Goodspeed	*$*	*25,961.52*
Telephone and Internet							**$**	**25,961.52**
VISA	10/18/2026		Comcast Internet		$ 175.20	Internet - 10/23/2026-11/22/2026	*$*	*25,786.32*
VISA	10/18/2026		Comcast Phone		$ 90.43	Phone - 9/15/2026-10/14/2026	*$*	*25,695.89*
			SUBTOTAL Utilities		**$ 7,008.42**	**SUBTOTAL Balance**	***$***	***25,695.89***
Water System Regular Operations and Maintenance (6)								
O&M Supplies and Parts								
10723	11/3/2026	6405-3067	Sierra Water Utility	*$ 45.13*	$ 670.99	parts	*$*	*25,024.90*
	11/1/2026	6405-3058		*$ 625.86*		chlorine	*$*	*25,024.90*
SCADA Software (Xio)							**$**	**25,024.90**
NONE					$ -		*$*	*25,024.90*
Water Operator							**$**	**25,024.90**
10724	11/1/2026	6405-3061	Sierra Water Utility		$ 3,836.00	11-2026 Water Operator Service	*$*	*21,188.90*
Water Testing							**$**	**21,188.90**
10721	10/23/2026	6906 86A	FGL Environmental	*$ 196.00*	$ 235.00	water quality testing - coliform	*$*	*20,953.90*
	10/28/2026	6906 89A		*$ 39.00*		water quality testing - inorganics Well 4	*$*	*20,953.90*
Weed Management							**$**	**20,953.90**
10722	11/1/2026	16974	J.C. Hernandez Maintenance	*$ 800.00*	$ 800.00	Oct 2026 alley cleanup	*$*	*20,153.90*
			SUBTOTAL Water System Regular O&M		**$ 5,541.99**	**SUBTOTAL Balance**	***$***	***20,153.90***

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DURHAM IRRIGATION DISTRICT

Water System Repairs and Replacement (7)

Repairs - Outside Contractor								
ACH	10/31/2026	SW2200 50308	Peterson CAT		$ 65.58	oil sample analysis - generator and engine	$	*20,088.32*
Repairs - Water Operator							**$**	**20,088.32**
NONE					$ -		$	*20,088.32*
			SUBTOTAL Water System Repairs and Replacement		**$ 65.58**	**SUBTOTAL Balance**	**$**	***20,088.32***

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	

Capital Improvement Projects

CIP Project XXX								
NONE					$ -		$	*20,088.32*
			SUBTOTAL CIP Projects		**$ -**	**SUBTOTAL Balance**	**$**	***20,088.32***

Other Expenses

Development Project Fees								
NONE							$	*20,088.32*
Miscellaneous Other Expenses							**$**	**20,088.32**
NONE					$ -		$	*20,088.32*
			SUBTOTAL Other Expenses		**$ -**	**SUBTOTAL Balance**	**$**	***20,088.32***

SUBTOTAL PAYMENTS					**$ 25,856.63**			
						SUBTOTAL Remaining Balance	**$**	**20,088.32**
						CREDIT CARD BALANCE PAYMENT	**$**	**760.89**
						Check Refund/Cancelled Register Total	$	-
						TOTAL REMAINING BALANCE	**$**	**20,849.21**

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DURHAM IRRIGATION DISTRICT

Petty Cash			
11/12/2026	Cash on Hand	$	101.01
	Balance Remaining On Hand	**$**	**101.01**

Credit Card Payments / Cashback / Adjustments (10)

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
11/6/2026	ACH	CREDIT CARD PMT	TriCounties Bank Visa Acct -1530	$ 760.89	total due on 10/30/2026 billing cycle credit card statement.
10/16/2026	ACH		TriCounties Bank Visa Acct -1530	$ 45.11	Cashback credit applied to credit card balance
			TOTAL Credit Card Payment	**$ 806.00**	

Check / Payment Refund / Cancel or Void Check Register

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
NONE					
			TOTAL	**$ -**	

Director Signature _____ **Director Signature** _____

Date _____ **Date** _____

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DURHAM IRRIGATION DISTRICT

DEPOSITS

Operating Revenue

Deposit Date	*Description*	*Deposit Amount*	*Other Notes*
Connection Fees			
NONE			
Demand Request Fees			
NONE - see below			
Meter Sale Fees			
NONE			
Water Sales			
October-2026			
10/01/2026-10/31/2026	Paystation Deposits	$ 11,586.93	includes $356.39 in credit card fees collected
10/1/2026		$ 4,751.51	
10/1/2026		$ 160.00	cash
10/1/2026		$ 3,587.42	
10/8/2026		$ 105.09	cash
10/8/2026		$ 8,129.75	
10/8/2026		$ 5,356.06	
10/21/2026		$ 460.09	cash
10/21/2026		$ 848.11	
10/21/2026		$ 8,636.60	
10/21/2026		$ 5,675.58	
10/28/2026		$ 242.18	Includes - Demand Request: $242.18 / Acct 260 / 1028 APN 040-233-008 / 9289 Goodspeed Street $0 new meter fee; $30.00 demand request fee; $205.18 unpaid billing; $7.00 estimated usage
10/29/2026		$ 3,269.47	
10/29/2026		$ 881.00	cash
Bank Adjustments and Other Credits			
10/01/2026-10/31/2026	Paystation - Recovered Customer Convenience Fee	$ 356.39	*passthrough cc processing fees (see paystation summary)*
SUBTOTAL Deposits		**$ 54,046.18**	

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Director Signature _____ **Director Signature** _____

Date _____ **Date** _____

Durham Irrigation District

Profit & Loss Budget vs. Actual

October 2026

	Oct 26	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Water Sales Income				
OPERATING REVENUES				
Water Sales	53,689.79	43,346.33	10,343.46	123.86%
Total OPERATING REVENUES	53,689.79	43,346.33	10,343.46	123.86%
Total Water Sales Income	53,689.79	43,346.33	10,343.46	123.86%
Total Income	53,689.79	43,346.33	10,343.46	123.86%
Expense				
Contract Services				
Accounting Fees	625.00	1,581.25	-956.25	39.53%
Engineering Support	4,759.50	5,833.33	-1,073.83	81.59%
Legal Fees	0.00	2,083.33	-2,083.33	0.0%
Management & Administration	738.98	1,000.00	-261.02	73.9%
Total Contract Services	6,123.48	10,497.91	-4,374.43	58.33%
OPERATING EXPENSES				
Administration				
Bank Service Charges	582.72	479.16	103.56	121.61%
Board Stipends	400.00	475.00	-75.00	84.21%
District Wages, Taxes, Insur.				
Insurance	0.00	895.50	-895.50	0.0%
Payroll Service Fees	270.84	206.25	64.59	131.32%
Payroll Tax Expense	240.08	298.58	-58.50	80.41%
Property Taxes	18.82			
Wages	3,138.45	2,985.50	152.95	105.12%
Total District Wages, Taxes, Insur.	3,668.19	4,385.83	-717.64	83.64%
Fees, Dues, Memberships	0.00	1,265.33	-1,265.33	0.0%
Office Expense				
Postage	0.00	345.42	-345.42	0.0%
Software/Website Hosting	1,235.98	1,150.75	85.23	107.41%
Supplies	0.00	208.33	-208.33	0.0%
Total Office Expense	1,235.98	1,704.50	-468.52	72.51%
Rent	1,062.38	950.00	112.38	111.83%
Utilities				
Garbage	0.00	151.00	-151.00	0.0%
Gas & Electric	9,810.49	11,517.58	-1,707.09	85.18%
Telephone/Internet	529.90	347.16	182.74	152.64%
Total Utilities	10,340.39	12,015.74	-1,675.35	86.06%
Water System Maint,Repair,Repl				
Regular Operations & Maint				
XIO Software	0.00	517.42	-517.42	0.0%
O & M Supplies	677.16	1,312.50	-635.34	51.59%
Water Testing Fees	317.00	468.08	-151.08	67.72%
Weed Management	1,600.00	933.33	666.67	171.43%

Durham Irrigation District
Profit & Loss Budget vs. Actual
October 2026

	Oct 26	Budget	$ Over Budget	% of Budget
Total Regular Operations & Maint	2,594.16	3,231.33	-637.17	80.28%
Water System Repair & Repl.+				
Repairs by Water Operator	0.00	437.50	-437.50	0.0%
Contractor	0.00	4,375.00	-4,375.00	0.0%
Water Operator Fees	3,836.00	3,906.00	-70.00	98.21%
Total Water System Repair & Repl.+	3,836.00	8,718.50	-4,882.50	44.0%
Total Water System Maint,Repair,Repl	6,430.16	11,949.83	-5,519.67	53.81%
Total Administration	23,719.82	33,225.39	-9,505.57	71.39%
Total OPERATING EXPENSES	23,719.82	33,225.39	-9,505.57	71.39%
Total Expense	29,843.30	43,723.30	-13,880.00	68.26%
Net Ordinary Income	23,846.49	-376.97	24,223.46	-6,325.83%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
Interest Income	1,203.69	500.00	703.69	240.74%
Total NON-OPERATING REVENUE	1,203.69	500.00	703.69	240.74%
Total Other Income	1,203.69	500.00	703.69	240.74%
Other Expense				
Special District Projects				
Expenses				
Development Project Fees	0.00			
Total Expenses	0.00			
Total Special District Projects	0.00			
Total Other Expense	0.00			
Net Other Income	1,203.69	500.00	703.69	240.74%
Net Income	**25,050.18**	**123.03**	**24,927.15**	**20,361.03%**

Durham Irrigation District
Balance Sheet
As of October 31, 2026

	Oct 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Current Assets	
Cash	45,944.95
Cash on Hand	101.01
Development Fees	2,000.24
Savings	1,384.51
Development CLASS	36,499.78
DID CLASS	123,048.32
Main CLASS	244,614.38
Total Current Assets	453,593.19
Total Checking/Savings	453,593.19
Other Current Assets	
Grant Receivable	70,293.00
Taxes Receivable	13,390.22
A/R	-13,390.22
Total Other Current Assets	70,293.00
Total Current Assets	523,886.19
Fixed Assets	
CAPITAL ASSETS	
Depreciable Assets	
Equipment	155,351.70
Mains	623,540.00
Pumps	172,575.00
Structures	16,084.00
Wells	127,486.00
Less Accum. Dep'n	-434,456.00
Total Depreciable Assets	660,580.70
Total CAPITAL ASSETS	660,580.70
Non-Depreciable Assets	
Land	20,331.00
Total Non-Depreciable Assets	20,331.00
Total Fixed Assets	680,911.70
Other Assets	
Deposits	950.00
Total Other Assets	950.00
TOTAL ASSETS	**1,205,747.89**
LIABILITIES & EQUITY	
Equity	
NET POSITION	
Net Investment in Capital Asset	566,549.00
Total NET POSITION	566,549.00
Unrestricted Net Assets	472,242.75
Net Income	166,956.14

Durham Irrigation District
Balance Sheet
As of October 31, 2026

	Oct 31, 26
Total Equity	1,205,747.89
TOTAL LIABILITIES & EQUITY	**1,205,747.89**

Durham Irrigation District
Profit & Loss
January through October 2026

	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Ordinary Income/Expense									
Income									
Water Sales Income									
OPERATING REVENUES									
Demand Fees	0.00	0.00	30.00	0.00	0.00	30.00	30.00	90.00	30.00
Water Sales	32,125.23	31,856.62	35,087.87	31,625.06	47,393.30	44,708.16	54,071.50	57,271.99	52,630.78
Total OPERATING REVENUES	32,125.23	31,856.62	35,117.87	31,625.06	47,393.30	44,738.16	54,101.50	57,361.99	52,660.78
Total Water Sales Income	32,125.23	31,856.62	35,117.87	31,625.06	47,393.30	44,738.16	54,101.50	57,361.99	52,660.78
Credit Card Fee Income	276.67	274.41	311.32	248.37	403.69	376.18	309.19	552.30	463.95
Total Income	32,401.90	32,131.03	35,429.19	31,873.43	47,796.99	45,114.34	54,410.69	57,914.29	53,124.73
Expense									
Contract Services									
Accounting Fees	775.00	775.00	1,400.00	675.00	675.00	625.00	0.00	1,337.50	675.00
Engineering Support	3,820.00	1,343.75	1,578.75	4,295.00	5,287.50	2,012.50	0.00	9,854.25	2,065.00
Legal Fees	0.00	532.00	3,868.00	2,176.00	2,416.00	2,480.00	0.00	1,179.61	0.00
Management & Administration	175.00	175.00	175.00	175.00	175.00	175.00	0.00	175.00	175.00
Total Contract Services	4,770.00	2,825.75	7,021.75	7,321.00	8,553.50	5,292.50	0.00	12,546.36	2,915.00
OPERATING EXPENSES									
Administration									
Bank Service Charges	436.17	364.36	356.03	372.29	403.44	435.67	477.55	403.61	674.65
Board Stipends	300.00	300.00	300.00	800.00	300.00	400.00	0.00	600.00	400.00
District Wages, Taxes, Insur.									
Insurance	1,020.36	18.27	0.00	0.00	0.00	0.00	0.00	5,201.76	0.00
Payroll Service Fees	445.30	155.80	555.80	270.84	164.56	164.56	106.28	164.56	164.56
Payroll Tax Expense	657.15	319.38	200.38	26.68	170.93	188.36	105.93	133.26	228.29
Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wages	2,396.10	2,741.55	1,719.90	3,322.20	2,234.40	2,462.25	1,447.95	1,741.95	2,984.10
Total District Wages, Taxes, Insur.	4,518.91	3,235.00	2,476.08	3,619.72	2,569.89	2,815.17	1,660.16	7,241.53	3,376.95
Fees, Dues, Memberships	5,422.28	0.00	0.00	919.15	0.00	0.00	0.00	747.00	0.00
Office Expense									
Postage	0.00	200.00	200.00	300.00	424.96	300.00	0.00	600.00	300.00
Software/Website Hosting	462.55	994.31	1,020.05	864.52	948.20	688.20	287.88	1,891.40	1,113.20
Supplies	0.00	0.00	215.94	0.00	0.00	0.00	407.45	0.00	296.97

Durham Irrigation District
Profit & Loss
January through October 2026

	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Total Office Expense	462.55	1,194.31	1,435.99	1,164.52	1,373.16	988.20	695.33	2,491.40	1,710.17
Rent	1,262.36	950.00	950.00	1,062.37	950.00	1,900.00	166.00	1,062.37	950.00
Utilities									
Garbage	140.97	104.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas & Electric	5,656.50	5,316.10	8,465.29	3,958.59	3,550.46	5,182.57	8,742.41	10,366.18	11,792.75
Telephone/Internet	19.66	254.24	253.97	254.26	254.26	264.16	264.16	264.16	264.50
Total Utilities	5,817.13	5,674.37	8,719.26	4,212.85	3,804.72	5,446.73	9,006.57	10,630.34	12,057.25
Water System Maint,Repair,Repl									
Regular Operations & Maint									
O & M Supplies	933.66	492.48	340.88	1,050.55	255.75	584.82	0.00	3,532.14	3,024.25
Water Testing Fees	264.00	235.00	70.00	70.00	39.00	266.00	0.00	1,802.00	70.00
Weed Management	800.00	800.00	800.00	0.00	1,600.00	800.00	0.00	1,600.00	0.00
Total Regular Operations & Maint	1,997.66	1,527.48	1,210.88	1,120.55	1,894.75	1,650.82	0.00	6,934.14	3,094.25
Water System Repair & Repl.+									
Repairs By Outside Contractor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,187.00	504.92
Repairs by Water Operator	0.00	320.79	2,859.66	0.00	0.00	0.00	0.00	0.00	0.00
Repair Supplies	0.00	0.00	784.35	0.00	0.00	0.00	0.00	0.00	0.00
Contractor	0.00	2,592.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Operator Fees	3,720.00	3,836.00	3,836.00	3,836.00	3,836.00	3,836.00	0.00	7,672.00	3,836.00
Total Water System Repair & Repl.+	3,720.00	6,748.79	7,480.01	3,836.00	3,836.00	3,836.00	0.00	16,859.00	4,340.92
Total Water System Maint,Repair,Repl	5,717.66	8,276.27	8,690.89	4,956.55	5,730.75	5,486.82	0.00	23,793.14	7,435.17
Total Administration	23,937.06	19,994.31	22,928.25	17,107.45	15,131.96	17,472.59	12,005.61	46,969.39	26,604.19
Total OPERATING EXPENSES	23,937.06	19,994.31	22,928.25	17,107.45	15,131.96	17,472.59	12,005.61	46,969.39	26,604.19
Total Expense	28,707.06	22,820.06	29,950.00	24,428.45	23,685.46	22,765.09	12,005.61	59,515.75	29,519.19
Net Ordinary Income	3,694.84	9,310.97	5,479.19	7,444.98	24,111.53	22,349.25	42,405.08	-1,601.46	23,605.54
Other Income/Expense									
Other Income									
NON-OPERATING REVENUE									
SCIF Dividends	0.00	0.00	0.00	0.00	0.00	194.00	0.00	0.00	0.00
Cash Rewards	0.00	23.84	0.00	0.00	16.67	0.00	0.00	28.03	0.00
Interest Income	658.53	673.98	948.01	736.07	800.71	924.61	965.52	973.98	989.59
Total NON-OPERATING REVENUE	658.53	697.82	948.01	736.07	817.38	1,118.61	965.52	1,002.01	989.59
Total Other Income	658.53	697.82	948.01	736.07	817.38	1,118.61	965.52	1,002.01	989.59

Durham Irrigation District
Profit & Loss
January through October 2026

	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Other Expense									
Special District Projects									
Expenses									
Development Project Fees	1,277.50	320.00	617.50	0.00	130.00	0.00	0.00	482.50	0.00
Total Expenses	1,277.50	320.00	617.50	0.00	130.00	0.00	0.00	482.50	0.00
Total Special District Projects	1,277.50	320.00	617.50	0.00	130.00	0.00	0.00	482.50	0.00
Total Other Expense	1,277.50	320.00	617.50	0.00	130.00	0.00	0.00	482.50	0.00
Net Other Income	-618.97	377.82	330.51	736.07	687.38	1,118.61	965.52	519.51	989.59
Net Income	**3,075.87**	**9,688.79**	**5,809.70**	**8,181.05**	**24,798.91**	**23,467.86**	**43,370.60**	**-1,081.95**	**24,595.13**

Durham Irrigation District
Profit & Loss
January through October 2026

	Oct 26	TOTAL
Ordinary Income/Expense		
Income		
Water Sales Income		
OPERATING REVENUES		
Demand Fees	0.00	210.00
Water Sales	53,689.79	440,460.30
Total OPERATING REVENUES	53,689.79	440,670.30
Total Water Sales Income	53,689.79	440,670.30
Credit Card Fee Income	0.00	3,216.08
Total Income	53,689.79	443,886.38
Expense		
Contract Services		
Accounting Fees	625.00	7,562.50
Engineering Support	4,759.50	35,016.25
Legal Fees	0.00	12,651.61
Management & Administration	738.98	2,138.98
Total Contract Services	6,123.48	57,369.34
OPERATING EXPENSES		
Administration		
Bank Service Charges	582.72	4,506.49
Board Stipends	400.00	3,800.00
District Wages, Taxes, Insur.		
Insurance	0.00	6,240.39
Payroll Service Fees	270.84	2,463.10
Payroll Tax Expense	240.08	2,270.44
Property Taxes	18.82	18.82
Wages	3,138.45	24,188.85
Total District Wages, Taxes, Insur.	3,668.19	35,181.60
Fees, Dues, Memberships	0.00	7,088.43
Office Expense		
Postage	0.00	2,324.96
Software/Website Hosting	1,235.98	9,506.29
Supplies	0.00	920.36

Durham Irrigation District
Profit & Loss
January through October 2026

	Oct 26	TOTAL
Total Office Expense	1,235.98	12,751.61
Rent	1,062.38	10,315.48
Utilities		
Garbage	0.00	245.00
Gas & Electric	9,810.49	72,841.34
Telephone/Internet	529.90	2,623.27
Total Utilities	10,340.39	75,709.61
Water System Maint,Repair,Repl		
Regular Operations & Maint		
O & M Supplies	677.16	10,891.69
Water Testing Fees	317.00	3,133.00
Weed Management	1,600.00	8,000.00
Total Regular Operations & Maint	2,594.16	22,024.69
Water System Repair & Repl.+		
Repairs By Outside Contractor	0.00	9,691.92
Repairs by Water Operator	0.00	3,180.45
Repair Supplies	0.00	784.35
Contractor	0.00	2,592.00
Water Operator Fees	3,836.00	38,244.00
Total Water System Repair & Repl.+	3,836.00	54,492.72
Total Water System Maint,Repair,Repl	6,430.16	76,517.41
Total Administration	23,719.82	225,870.63
Total OPERATING EXPENSES	23,719.82	225,870.63
Total Expense	29,843.30	283,239.97
Net Ordinary Income	23,846.49	160,646.41
Other Income/Expense		
Other Income		
NON-OPERATING REVENUE		
SCIF Dividends	0.00	194.00
Cash Rewards	0.00	68.54
Interest Income	1,203.69	8,874.69
Total NON-OPERATING REVENUE	1,203.69	9,137.23
Total Other Income	1,203.69	9,137.23

Durham Irrigation District
Profit & Loss
January through October 2026

	Oct 26	TOTAL
Other Expense		
Special District Projects		
Expenses		
Development Project Fees	0.00	2,827.50
Total Expenses	0.00	2,827.50
Total Special District Projects	0.00	2,827.50
Total Other Expense	0.00	2,827.50
Net Other Income	1,203.69	6,309.73
Net Income	**25,050.18**	**166,956.14**

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Durham Irrigation District
Profit & Loss
January through October 2026

	TOTAL			
	Jan - Oct 26	Jan - Oct 25	$ Change	% Change
Ordinary Income/Expense				
Income				
Water Sales Income				
OPERATING REVENUES				
Demand Fees	210.00	210.00	0.00	0.0%
Water Sales	440,460.30	371,175.11	69,285.19	18.67%
Total OPERATING REVENUES	440,670.30	371,385.11	69,285.19	18.66%
Total Water Sales Income	440,670.30	371,385.11	69,285.19	18.66%
Credit Card Fee Income	3,216.08	3,594.47	-378.39	-10.53%
Total Income	443,886.38	374,979.58	68,906.80	18.38%
Expense				
Contract Services				
Accounting Fees	7,562.50	26,860.00	-19,297.50	-71.85%
Engineering Support	35,016.25	38,943.32	-3,927.07	-10.08%
Legal Fees	12,651.61	11,248.00	1,403.61	12.48%
Management & Administration	2,138.98	7,174.29	-5,035.31	-70.19%
Total Contract Services	57,369.34	84,225.61	-26,856.27	-31.89%
OPERATING EXPENSES				
Administration				
Bank Service Charges	4,506.49	3,982.25	524.24	13.16%
Board Stipends	3,800.00	4,600.00	-800.00	-17.39%
District Wages, Taxes, Insur.				
Insurance	6,240.39	6,853.78	-613.39	-8.95%
Payroll Service Fees	2,463.10	1,836.80	626.30	34.1%
Payroll Tax Expense	2,270.44	2,854.25	-583.81	-20.45%
Property Taxes	18.82	15.24	3.58	23.49%
Wages	24,188.85	28,709.10	-4,520.25	-15.75%
Total District Wages, Taxes, Insur.	35,181.60	40,269.17	-5,087.57	-12.63%
Fees, Dues, Memberships	7,088.43	9,481.54	-2,393.11	-25.24%
Office Expense				
Meals	0.00	140.81	-140.81	-100.0%
Moving Expense	0.00	406.00	-406.00	-100.0%
Postage	2,324.96	2,597.60	-272.64	-10.5%
Software/Website Hosting	9,506.29	6,170.84	3,335.45	54.05%
Supplies	920.36	4,349.67	-3,429.31	-78.84%
Total Office Expense	12,751.61	13,664.92	-913.31	-6.68%
Rent	10,315.48	9,690.85	624.63	6.45%
Utilities				
Garbage	245.00	1,265.05	-1,020.05	-80.63%
Gas & Electric	72,841.34	98,874.44	-26,033.10	-26.33%
Telephone/Internet	2,623.27	2,777.09	-153.82	-5.54%
Total Utilities	75,709.61	102,916.58	-27,206.97	-26.44%
Water System Maint,Repair,Repl				
Regular Operations & Maint				

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Durham Irrigation District
Profit & Loss
January through October 2026

	TOTAL			
	Jan - Oct 26	Jan - Oct 25	$ Change	% Change
O & M Supplies	10,891.69	11,385.01	-493.32	-4.33%
Water Testing Fees	3,133.00	4,632.96	-1,499.96	-32.38%
Weed Management	8,000.00	8,000.00	0.00	0.0%
Total Regular Operations & Maint	22,024.69	24,017.97	-1,993.28	-8.3%
Water System Repair & Repl.+				
Repairs By Outside Contractor	9,691.92	32,362.82	-22,670.90	-70.05%
Repairs by Water Operator	3,180.45	787.50	2,392.95	303.87%
Repair Supplies	784.35	75.10	709.25	944.41%
Contractor	2,592.00	0.00	2,592.00	100.0%
Water Operator Fees	38,244.00	36,393.55	1,850.45	5.09%
Total Water System Repair & Repl.+	54,492.72	69,618.97	-15,126.25	-21.73%
Total Water System Maint,Repair,Repl	76,517.41	93,636.94	-17,119.53	-18.28%
Total Administration	225,870.63	278,242.25	-52,371.62	-18.82%
Total OPERATING EXPENSES	225,870.63	278,242.25	-52,371.62	-18.82%
Total Expense	283,239.97	362,467.86	-79,227.89	-21.86%
Net Ordinary Income	160,646.41	12,511.72	148,134.69	1,183.97%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
SCIF Dividends	194.00	0.00	194.00	100.0%
Cash Rewards	68.54	157.90	-89.36	-56.59%
Interest Income	8,874.69	5,436.46	3,438.23	63.24%
Total NON-OPERATING REVENUE	9,137.23	5,594.36	3,542.87	63.33%
Total Other Income	9,137.23	5,594.36	3,542.87	63.33%
Other Expense				
Special District Projects				
Expenses				
Development Project Fees	2,827.50	0.00	2,827.50	100.0%
Total Expenses	2,827.50	0.00	2,827.50	100.0%
Total Special District Projects	2,827.50	0.00	2,827.50	100.0%
Total Other Expense	2,827.50	0.00	2,827.50	100.0%
Net Other Income	6,309.73	5,594.36	715.37	12.79%
Net Income	**166,956.14**	**18,106.08**	**148,850.06**	**822.1%**

Durham Ir rigation Dist rict
General Ledger
As of October 31, 2026

Date	Num	Name	Memo	Paid Amount	Balance
Current Assets					428,543.01
Cash					82,098.46
10/01/2026		Deposit	Deposit	4,751.51	86,849.97
10/01/2026		Deposit	Deposit	3,587.42	90,437.39
10/01/2026		Deposit	Deposit	160.00	90,597.39
10/01/2026		Deposit	Deposit	572.00	91,169.39
10/01/2026		Wages		-577.88	90,591.51
10/01/2026		Bank Charge		-582.72	90,008.79
10/02/2026		Deposit	Deposit	263.41	90,272.20
10/02/2026		Paychex		-82.28	90,189.92
10/02/2026		Payroll Taxes		-569.40	89,620.52
10/05/2026		Deposit	Deposit	1,375.08	90,995.60
10/05/2026		Deposit	Deposit	802.73	91,798.33
10/05/2026		Deposit	Deposit	226.92	92,025.25
10/06/2026		Deposit	Deposit	452.99	92,478.24
10/07/2026		Deposit	Deposit	1,154.54	93,632.78
10/07/2026		PG & E		-33.96	93,598.82
10/07/2026		PG & E		-255.10	93,343.72
10/07/2026		PG & E		-899.05	92,444.67
10/07/2026		PG & E		-2,840.48	89,604.19
10/07/2026		PG & E		-5,781.90	83,822.29
10/08/2026		Deposit	Deposit	8,129.75	91,952.04
10/08/2026		Deposit	Deposit	5,356.06	97,308.10
10/08/2026		Deposit	Deposit	105.09	97,413.19
10/08/2026		Deposit	Deposit	596.05	98,009.24
10/09/2026		Deposit	Deposit	120.67	98,129.91
10/13/2026		Comcast		-175.20	97,954.71
10/13/2026		Comcast		-90.20	97,864.51
10/13/2026		Deposit	Deposit	1,440.97	99,305.48
10/13/2026		Deposit	Deposit	168.62	99,474.10
10/13/2026		Deposit	Deposit	64.81	99,538.91
10/13/2026		Deposit	Deposit	58.39	99,597.30
10/13/2026		Chico Enterprise Record	connection fee in...	-563.98	99,033.32
10/14/2026		Visa		-264.50	98,768.82
10/14/2026		Deposit	Deposit	174.57	98,943.39
10/15/2026		Deposit	Deposit	663.86	99,607.25
10/15/2026		Wages		-492.40	99,114.85
10/16/2026		Deposit	Deposit	688.56	99,803.41
10/16/2026		Paychex		-106.28	99,697.13
10/16/2026		Payroll Taxes		-496.63	99,200.50
10/19/2026		Deposit	Deposit	1,834.72	101,035.22
10/19/2026		Deposit	Deposit	127.75	101,162.97
10/20/2026		Deposit	Deposit	112.33	101,275.30
10/21/2026	10697	Butte County Tax Collector	Property taxes - 2...	-18.82	101,256.48
10/21/2026	10698	Arrow Contruction Clean-up	Sept 2026	-175.00	101,081.48
10/21/2026	10700	Postalia	Q4 equipment rent	-112.38	100,969.10
10/21/2026	10699	Richard Billson	Oct 2026 rent	-950.00	100,019.10
10/21/2026	10701	Civic Plus LLC	Oct 2026	-598.80	99,420.30
10/21/2026	10702	Sequoyah	Sept 2026	-130.00	99,290.30
10/21/2026	10703	Vista Net Inc.	monthly scans	-507.18	98,783.12
10/21/2026	10704	Sierra Water Utility	chlorine	-677.16	98,105.96
10/21/2026	10705	Sierra Water Utility	Oct 2026	-3,836.00	94,269.96
10/21/2026	10706	FGL Environmental		-317.00	93,952.96
10/21/2026	10707	JC Hernandez Maintenance	Aug/Sept 2026	-1,600.00	92,352.96
10/21/2026	10692	James M. Doyle	Oct 2026	-100.00	92,252.96
10/21/2026	10693	Kevin Phillips	Oct 2026	-100.00	92,152.96
10/21/2026	10694	Derek Sohnrey	Oct 2026	-200.00	91,952.96
10/21/2026	10695	Sheryl Bosman	Sept 2026	-625.00	91,327.96
10/21/2026	10696	Northstar Engineering		-4,759.50	86,568.46
10/21/2026		Deposit	Deposit	8,636.60	95,205.06
10/21/2026		Deposit	Deposit	5,675.58	100,880.64
10/21/2026		Deposit	Deposit	848.11	101,728.75
10/21/2026		Deposit	Deposit	460.09	102,188.84
10/21/2026		Deposit	Deposit	257.93	102,446.77
10/22/2026		Deposit	Deposit	211.26	102,658.03
10/23/2026		Transfer		-60,000.00	42,658.03
10/23/2026		Deposit	Deposit	51.97	42,710.00
10/26/2026		Deposit	Deposit	66.10	42,776.10

Durham Ir rigation Dist rict
General Ledger
As of October 31, 2026

Date	Num	Name	Memo	Paid Amount	Balance
10/27/2026		Deposit	Deposit	55.82	42,831.92
10/28/2026		Deposit	Deposit	44.88	42,876.80
10/29/2026		Deposit	Deposit	3,269.47	46,146.27
10/29/2026		Deposit	Deposit	881.00	47,027.27
10/29/2026		Deposit	Deposit	242.18	47,269.45
10/29/2026		Wages		-629.17	46,640.28
10/30/2026		Payroll Taxes		-613.05	46,027.23
10/30/2026		Paychex		-82.28	45,944.95
Total Cash				-36,153.51	45,944.95
Cash on Hand					101.01
Total Cash on Hand					101.01
Developm ent F ees					2,000.24
Total Development Fees					2,000.24
Savings					1,384.50
10/30/2026		Deposit	Deposit	0.01	1,384.51
Total Savings				0.01	1,384.51
Developm ent CLA SS					36,378.33
10/30/2026		Deposit	Deposit	121.45	36,499.78
Total Development CLASS				121.45	36,499.78
DID CLASS					122,638.89
10/30/2026		Deposit	Deposit	409.43	123,048.32
Total DID CLASS				409.43	123,048.32
Main CLASS					183,941.58
10/23/2026		Transfer		60,000.00	243,941.58
10/30/2026		Deposit	Deposit	672.80	244,614.38
Total Main CLASS				60,672.80	244,614.38
Total Current Assets				25,050.18	453,593.19
Grant Receivable					70,293.00
Total Grant Receivable					70,293.00
Taxes Receivable					13,390.22
Total Taxes Receivable					13,390.22
A/R					-13,390.22
Total A/R					-13,390.22
CAPITAL ASSETS					660,580.70
Depreciable Assets					660,580.70
Equip ment					155,351.70
Total Equipment					155,351.70
Mains					623,540.00
Total Mains					623,540.00
Pumps					172,575.00
Total Pumps					172,575.00
Struc ture s					16,084.00
Total Structures					16,084.00
Wells					127,486.00
Total Wells					127,486.00
Less Accum . Dep'n					-434,456.00
Total Less Accum. Dep'n					-434,456.00
Total Depreciable Assets					660,580.70

Durham Ir rigation Dist rict
General Ledger
As of October 31, 2026

Date	Num	Name	Memo	Paid Amount	Balance
Total CAPITAL ASSETS					660,580.70
Non-Depreciable Assets					20,331.00
Land					20,331.00
Total Land					20,331.00
Total Non-Depreciable Assets					20,331.00
Deposits					950.00
Total Deposits					950.00
NET POSITION					-566,549.00
Net Investment in Capital Asset					-566,549.00
Total Net Investment in Capital Asset					-566,549.00
Total NET POSITION					-566,549.00
Unrestricte d Net Assets					-472,242.75
Total Unrestricted Net Assets					-472,242.75
Water Sales Income					-386,980.51
OPERATING REVENUES					-386,980.51
Demand Fees					-210.00
Total Demand Fees					-210.00
Water Sales					-386,770.51
10/01/2026	Deposit		Deposit	-4,751.51	-391,522.02
10/01/2026	Deposit		Deposit	-3,587.42	-395,109.44
10/01/2026	Deposit		Deposit	-160.00	-395,269.44
10/01/2026	Deposit		Deposit	-572.00	-395,841.44
10/02/2026	Deposit		Deposit	-263.41	-396,104.85
10/05/2026	Deposit		Deposit	-1,375.08	-397,479.93
10/05/2026	Deposit		Deposit	-802.73	-398,282.66
10/05/2026	Deposit		Deposit	-226.92	-398,509.58
10/06/2026	Deposit		Deposit	-452.99	-398,962.57
10/07/2026	Deposit		Deposit	-1,154.54	-400,117.11
10/08/2026	Deposit		Deposit	-8,129.75	-408,246.86
10/08/2026	Deposit		Deposit	-5,356.06	-413,602.92
10/08/2026	Deposit		Deposit	-105.09	-413,708.01
10/08/2026	Deposit		Deposit	-596.05	-414,304.06
10/09/2026	Deposit		Deposit	-120.67	-414,424.73
10/13/2026	Deposit		Deposit	-1,440.97	-415,865.70
10/13/2026	Deposit		Deposit	-168.62	-416,034.32
10/13/2026	Deposit		Deposit	-64.81	-416,099.13
10/13/2026	Deposit		Deposit	-58.39	-416,157.52
10/14/2026	Deposit		Deposit	-174.57	-416,332.09
10/15/2026	Deposit		Deposit	-663.86	-416,995.95
10/16/2026	Deposit		Deposit	-688.56	-417,684.51
10/19/2026	Deposit		Deposit	-1,834.72	-419,519.23
10/19/2026	Deposit		Deposit	-127.75	-419,646.98
10/20/2026	Deposit		Deposit	-112.33	-419,759.31
10/21/2026	Deposit		Deposit	-8,636.60	-428,395.91
10/21/2026	Deposit		Deposit	-5,675.58	-434,071.49
10/21/2026	Deposit		Deposit	-848.11	-434,919.60
10/21/2026	Deposit		Deposit	-460.09	-435,379.69
10/21/2026	Deposit		Deposit	-257.93	-435,637.62
10/22/2026	Deposit		Deposit	-211.26	-435,848.88
10/23/2026	Deposit		Deposit	-51.97	-435,900.85
10/26/2026	Deposit		Deposit	-66.10	-435,966.95
10/27/2026	Deposit		Deposit	-55.82	-436,022.77
10/28/2026	Deposit		Deposit	-44.88	-436,067.65
10/29/2026	Deposit		Deposit	-3,269.47	-439,337.12
10/29/2026	Deposit		Deposit	-881.00	-440,218.12
10/29/2026	Deposit		Deposit	-242.18	-440,460.30
Total Water Sales				-53,689.79	-440,460.30
Total OPERATING REVENUES				-53,689.79	-440,670.30

Durham Ir rigation Dist rict
General Ledger
As of October 31, 2026

Date	Num	Name	Memo	Paid Amount	Balance
Total Water Sales Income				-53,689.79	-440,670.30
Credit Card Fee Income					-3,216.08
Total Credit Card Fee Income					-3,216.08
Contr act Serv ices					51,245.86
Accounting Fees					6,937.50
10/21/2026	10695	Sheryl Bosman	Sept 2026	625.00	7,562.50
Total Accounting Fees				625.00	7,562.50
Engineering Support					30,256.75
10/21/2026	10696	Northstar Engineering	CIP budget/rate s...		30,256.75
10/21/2026	10696	Northstar Engineering	USBR engineering		30,256.75
10/21/2026	10696	Northstar Engineering	grant application ...		30,256.75
10/21/2026	10696	Northstar Engineering	operational support	656.50	30,913.25
10/21/2026	10696	Northstar Engineering	meetings	574.50	31,487.75
10/21/2026	10696	Northstar Engineering	USDA grant - wat...	3,528.50	35,016.25
Total Engineering Support				4,759.50	35,016.25
Legal Fees					12,651.61
Total Legal Fees					12,651.61
Management & Administration					1,400.00
10/13/2026		Chico Enterprise Record	connection fee in...	563.98	1,963.98
10/21/2026	10698	Arrow Contruction Clean-up	Sept 2026	175.00	2,138.98
Total Management & Administration				738.98	2,138.98
Total Contract Services				6,123.48	57,369.34
OPERATING EXPENSES					202,150.81
Administration					202,150.81
Bank Service Charges					3,923.77
10/01/2026		Bank Charge		582.72	4,506.49
Total Bank Service Charges				582.72	4,506.49
Board Stipends					3,400.00
10/21/2026	10692	James M. Doyle	Oct 2026	100.00	3,500.00
10/21/2026	10693	Kevin Phillips	Oct 2026	100.00	3,600.00
10/21/2026	10694	Derek Sohnrey	Oct 2026	200.00	3,800.00
Total Board Stipends				400.00	3,800.00
District W ages, Taxes, Insur.					31,513.41
Insurance					6,240.39
Total Insurance					6,240.39
Payroll Service Fees					2,192.26
10/02/2026		Paychex		82.28	2,274.54
10/16/2026		Paychex		106.28	2,380.82
10/30/2026		Paychex		82.28	2,463.10
Total Payroll Service Fees				270.84	2,463.10
Payroll Tax Expense					2,030.36
10/01/2026		Wages		-487.87	1,542.49
10/02/2026		Payroll Taxes		569.40	2,111.89
10/15/2026		Wages		-426.35	1,685.54
10/16/2026		Payroll Taxes		496.63	2,182.17
10/29/2026		Wages		-524.78	1,657.39
10/30/2026		Payroll Taxes		613.05	2,270.44
Total Payroll Tax Expense				240.08	2,270.44
Property Taxes					0.00
10/21/2026	10697	Butte County Tax Collector	Property taxes - 2...	18.82	18.82
Total Property Taxes				18.82	18.82

Durham Ir rigation Dist rict
General Ledger
As of October 31, 2026

Date	Num	Name	Memo	Paid Amount	Balance
Wages					21,050.40
10/01/2026		Wages		1,065.75	22,116.15
10/15/2026		Wages		918.75	23,034.90
10/29/2026		Wages		1,153.95	24,188.85
Total Wages				3,138.45	24,188.85
Total District Wages, Taxes, Insur.				3,668.19	35,181.60
Fees, Dues, Memberships					7,088.43
Total Fees, Dues, Memberships					7,088.43
Office Expense					11,515.63
Postage					2,324.96
Total Postage					2,324.96
Software/Website Hosting					8,270.31
10/21/2026	10701	Civic Plus LLC	Oct 2026	598.80	8,869.11
10/21/2026	10702	Sequoyah	Sept 2026	130.00	8,999.11
10/21/2026	10703	Vista Net Inc.	monthly scans	507.18	9,506.29
Total Software/Website Hosting				1,235.98	9,506.29
Supplies					920.36
Total Supplies					920.36
Total Office Expense				1,235.98	12,751.61
Rent					9,253.10
10/21/2026	10700	Postalia	Q4 equipment rent	112.38	9,365.48
10/21/2026	10699	Richard Billson	Oct 2026 rent	950.00	10,315.48
Total Rent				1,062.38	10,315.48
Utilities					65,369.22
Garbage					245.00
Total Garbage					245.00
Gas & Electric					63,030.85
10/07/2026		PG & E		33.96	63,064.81
10/07/2026		PG & E		255.10	63,319.91
10/07/2026		PG & E		899.05	64,218.96
10/07/2026		PG & E		2,840.48	67,059.44
10/07/2026		PG & E		5,781.90	72,841.34
Total Gas & Electric				9,810.49	72,841.34
Telephone/Internet					2,093.37
10/13/2026		Comcast		175.20	2,268.57
10/13/2026		Comcast		90.20	2,358.77
10/14/2026		Visa	Comcast	89.30	2,448.07
10/14/2026		Visa	Comcast	175.20	2,623.27
Total Telephone/Internet				529.90	2,623.27
Total Utilities				10,340.39	75,709.61
Water System Maint,Repair,Repl					70,087.25
Regular Operations & Maint					19,430.53
O & M Supplies					10,214.53
10/21/2026	10704	Sierra Water Utility	chlorine	677.16	10,891.69
Total O & M Supplies				677.16	10,891.69
Water Testing Fees					2,816.00
10/21/2026	10706	FGL Environmental		317.00	3,133.00
Total Water Testing Fees				317.00	3,133.00
Weed Management					6,400.00
10/21/2026	10707	JC Hernandez Maintenance	Aug/Sept 2026	1,600.00	8,000.00

Durham Ir rigation Dist rict
General Ledger
As of October 31, 2026

Date	Num	Name	Memo	Paid Amount	Balance
		Total Weed Management		1,600.00	8,000.00
		Total Regular Operations & Maint		2,594.16	22,024.69
		Water System Repair & Repl.+			50,656.72
		Repairs By Outside Contractor			9,691.92
		Total Repairs By Outside Contractor			9,691.92
		Repairs by Water Operator			3,180.45
		Total Repairs by Water Operator			3,180.45
		Repair Suppli es			784.35
		Total Repair Supplies			784.35
		Contr actor			2,592.00
		Total Contractor			2,592.00
		Water Operator Fees			34,408.00
10/21/2026	10705	Sierra Water Utility	Oct 2026	3,836.00	38,244.00
		Total Water Operator Fees		3,836.00	38,244.00
		Total Water System Repair & Repl.+		3,836.00	54,492.72
		Total Water System Maint,Repair,Repl		6,430.16	76,517.41
		Total Administration		23,719.82	225,870.63
		Total OPERATING EXPENSES		23,719.82	225,870.63
		NON-OPERATING REVENUE			-7,933.54
		SCIF Divid ends			-194.00
		Total SCIF Dividends			-194.00
		Cash Rewards			-68.54
		Total Cash Rewards			-68.54
		Interest Income			-7,671.00
10/30/2026		Deposit	Deposit	-0.01	-7,671.01
10/30/2026		Deposit	Deposit	-121.45	-7,792.46
10/30/2026		Deposit	Deposit	-409.43	-8,201.89
10/30/2026		Deposit	Deposit	-672.80	-8,874.69
		Total Interest Income		-1,203.69	-8,874.69
		Total NON-OPERATING REVENUE		-1,203.69	-9,137.23
		Special District P rojects			2,827.50
		Expens es			2,827.50
		Developm ent P roject Fees			2,827.50
10/21/2026	10696	Northstar Engineering			2,827.50
10/21/2026	10696	Northstar Engineering			2,827.50
		Total Development Project Fees		0.00	2,827.50
		Total Expenses		0.00	2,827.50
		Total Special District Projects		0.00	2,827.50
TOTAL				0.00	0.00

Monthly Billing Recap 10/1/2026 thru 10/31/2026

		Amount	Count
Water Purchased or Produced this month		0	Well production data not available
Water Sold this month		19,851	
Water System used or accountable loss		0	
Water Loss	**0.00 %**	**19,851**	
Total Water Sales this month		53,846.12	475
Total Penalties this month		198.13	96
Total Adjustments this month		0.00	28
Total of other charges this month		221.25	3
Total Current Charges		**54,265.50**	
Current Balance		392.68	191
30 Days Past Due		3,957.82	30
60 Days Past Due		1,468.61	13
90 Days Past Due		1,602.30	29
Total Accounts Receivable		**7,421.41**	
Total Payments Received		**53,342.21**	385
New Memberships		0.00	2
Active Accounts		7,531.43	475
InActive Accounts		-110.02	117
Forfeiture Accounts		0.00	0
Average Water Usage		41	
Average Water Charge		113.36	

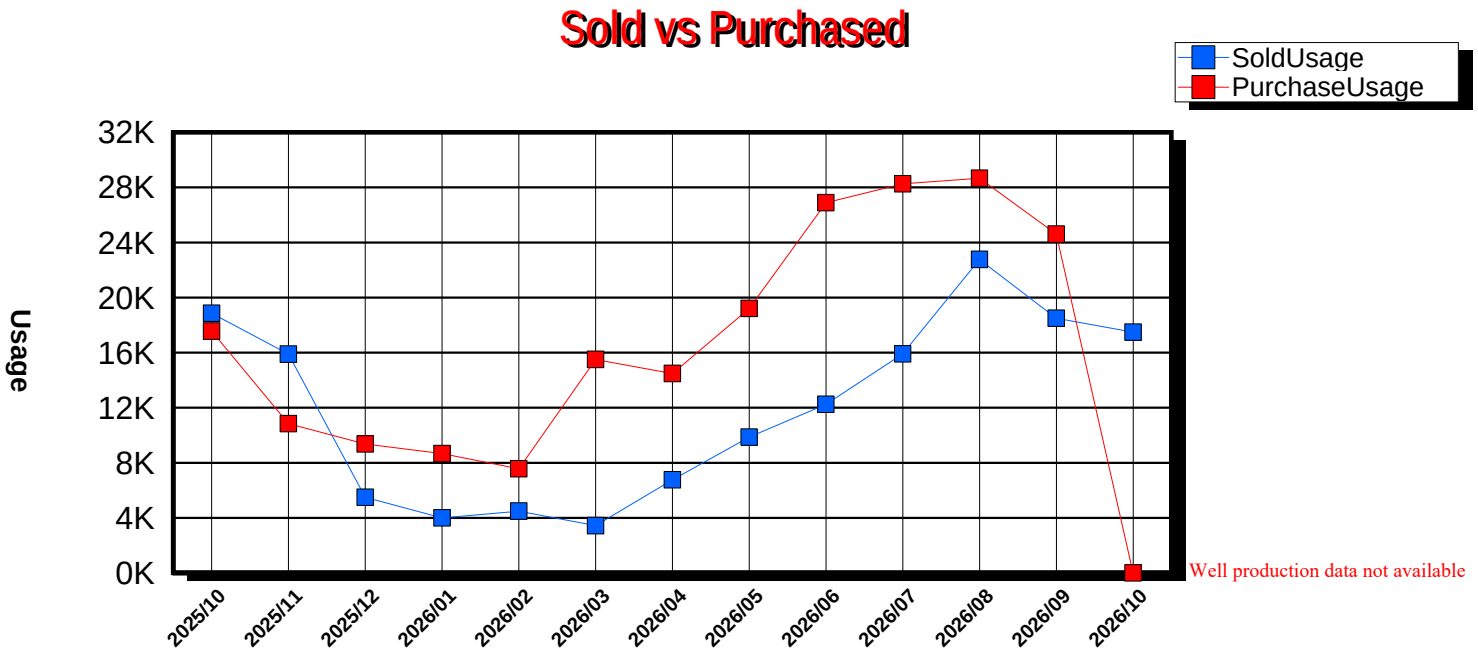
Low Range	High Range	Usage	Count	Sales	%Usage	%Sales
0	0	0	0	0.00	0.00	0.00
0	0	0	111	8,701.62	0.00	16.16
1	2,000	19,851	364	45,144.50	100.00	83.84
2,001	4,000	0	0	0.00	0.00	0.00
4,001	6,000	0	0	0.00	0.00	0.00
6,001	8,000	0	0	0.00	0.00	0.00
8,001	10,000	0	0	0.00	0.00	0.00
10,001	20,000	0	0	0.00	0.00	0.00
20,001	30,000	0	0	0.00	0.00	0.00
30,001	40,000	0	0	0.00	0.00	0.00
40,001	50,000	0	0	0.00	0.00	0.00
50,001	999,999,999	0	0	0.00	0.00	0.00
		19,851	475	53,846.12		

Accounts Receivable Last Month Ending	6,498.12	
Sales/Charges this Month	54,265.50	
Adjustments this Month	0.00	
Less: Payments this Month	53,342.21	
Accounts Receivable Total	7,421.41	7,421.41

11/13/2026

Pump Total

Year/Month	Purchased	Sold	Loss	Pct	
2025/10	17,567	18,858	1,291	7.3	
2025/11	10,842	15,893	5,051	46.6	
2025/12	9,369	5,493	-3,876	-41.4	
2026/01	8,670	3,995	-4,675	-53.9	
2026/02	7,566	4,487	-3,079	-40.7	
2026/03	15,505	3,433	-12,072	-77.9	
2026/04	14,482	6,763	-7,719	-53.3	
2026/05	19,208	9,864	-9,344	-48.6	
2026/06	26,892	12,249	-14,643	-54.5	
2026/07	28,261	15,907	-12,354	-43.7	
2026/08	28,667	22,767	-5,900	-20.6	
2026/09	24,609	18,500	-6,109	-24.8	
2026/10	0	17,489	17,489	0.0	Well production data not available



Well production data not available

Acct	Name		Balance	11/1/2026 Current	30 Days	60-Days	90-Days
630	Parker, Bryan and Holly	2484 Marsh Ct	1,132.57	301.79	337.69	285.47	207.62
245	Durham Grange,	2393 Durham-Dayton Hwy	1,069.33	79.73	93.37	92.17	804.06
1017	Brown, Christopher & Nancy	9285 Sarah Ann Ct	753.41	193.04	199.95	170.83	189.59
93	Bailey, Catherine	2374 Serviss St - Apt A	664.97	69.29	80.26	99.18	416.24
226	Bailey, Catherine	9393 Goodspeed St	589.60	63.04	90.56	106.81	329.19
128	Horn, Howard	2370 Serviss St	584.87	73.84	154.96	120.84	235.23
75	MRAS Properties LLC,	9305 Midway	547.56	106.34	82.64	69.00	289.58
945	Schell, Daniel and Korena	2553 Durham-Dayton Hwy	523.67	170.09	221.54	132.04	
331	Sonsteng, Chimene	9642 Duckling Dr	411.65	124.29	163.51	123.85	
935	9926 Midway LLC,	9296 Midway	395.21	130.63	133.26	131.32	
9	Alexander, Janine	2414 Florida Ln	393.51	132.59	131.42	129.50	0.00
978	Flores, Sheena	2413 Durham Street	370.22	78.84	94.33	96.73	100.32
984	Ioppini, Phillip and Sharla	9655 Duckling Dr	367.21	118.04	117.94	131.23	
917	Bordin-Huitt, Marie	2549 Burdick Rd	326.52	93.84	65.09	167.59	
30	Cosper, J. Payan and C.	2375 Serviss St	305.29	71.34	76.01	87.42	70.52
22	Hait, Jed	2393 Brown St	290.28	76.34	86.97	126.97	
13	Catherine Bailey, Doug Sutto	9200 Holland Ave	255.47	62.59	62.91	55.76	74.21
85	Spafford, Kevin	9639 Duckling Dr	237.38	58.04	60.65	59.78	58.91
920	Ilukowicz Family Trust,	2542 Durham-Dayton Hwy	225.78	43.84	46.47	45.81	89.66
925	Mandry, Michael	9359 Midway	202.51	50.09	51.06	50.33	51.03
20		**Total**	**$9,647.02**	**$2,097.63**	**$2,350.59**	**$2,282.63**	**$2,916.17**

DURHAM IRRIGATION DISTRICT
Regular Board Meeting
Board of Directors:
Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Wednesday, October 21, 2026 | **District Office**
5:30 PM | **9341 Midway, Unit B, Durham CA 95938**

1 CALL TO ORDER – 5:30 PM

Present: Directors Doyle, Phillips (absent until Agenda Item 7 at 5:57 pm), and Sohnrey
Absent: *Director Phillips was absent until start of Agenda Item 7*
Also present: District Engineer Robin Kampmann, District Counsel Sophia Meyer (remote via telephone), Water Operator Mike Butler, and Admin. Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

A motion was made by Director Sohnrey and seconded by Director Doyle to approve the Agenda.

Aye: 2 – Doyle, Sohnrey
Nay: 0
Absent: 1 – Phillips

2.2 PUBLIC COMMENT

Mr. Clay Carter requested information on specifications for extending water service to his parcels. He had not received the information previously requested at the September 15, 2026 board meeting. District Engineer Kampmann will again email the requested information.

3 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

3.1 VINA GSA REPORT (Vina GSA Calendar Link)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Director Sohnrey reported that discussion continued on the minimum threshold (MT) for the Groundwater Sustainability Plan (GSP) update and clarified that the Vina GSA Board can only give direction to staff to make changes; it does not make the changes itself. Todd Greene, PhD, gave a presentation on Alternative 3 relating to the GSP. The Board decided, on a split vote, to keep the MT as originally presented in the GSP update, which was not received well by the public. The Vina GSA Board voted to remove the non-dry year clause from the GSP update.

4 INFORMATION/CONSENT CALENDAR

4.1 Warrant Sheet from September 11, 2026 to October 14, 2026, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE

4.2 Board of Directors Meeting Minutes for September 15, 2026.

A motion was made by Director Sohnrey and seconded by Director Doyle to approve Items 4.1 and 4.2 of the Consent Agenda.
Aye: 2 – Doyle, Sohnrey
Nay: 0
Absent: 1 – Phillips

5 PUBLIC HEARING: ANNUAL CONNECTION FEE INCREASE

5.1 Introduction and Overview of Proposed Connection Fee Increase
District Engineer Kampmann gave an overview of the connection fee increase and how it was calculated, based on the Consumer Price Index (CPI). This year's increase was calculated at 3.8%. The connection fee will be reviewed and updated annually on July 1 effective by a public hearing process.

5.2 Public Hearing: Receive public comment regarding the proposed annual connection fee increase analysis.

PUBLIC HEARING OPENED AT 5:50 PM

Mr. Clay Carter asked whether the increase was necessary. District Engineer Kampmann noted that the costs underlying and justifying the increase were outlined in the Connection Fee Analysis dated January 13, 2025: cost associated with labor, materials, and the current value of the system.

PUBLIC HEARING CLOSED AT 5:52 PM

5.3 Approve Proposed Connection Fee Increase
FISCAL IMPACT: Connection fees increased by 3.8%.
ACTION REQUESTED: Approve connection fee increase.

A motion was made by Director Sohnrey and seconded by Director Doyle to adopt Resolution 2026-08 – Increasing Water Connection Fees.
Aye: 2 – Doyle, Sohnrey
Nay: 0
Absent: 1 – Phillips

District Counsel Meyer noted that resolutions become effective immediately.

DRAFT

6 DISTRICT ENGINEER REPORT

6.1 USDA Community Project Funding – Water Storage Tank
SUBJECT: The District received federal funding approval for construction of a water storage tank. This grant requires a 25% local cost share of $500,000 and preparation of a Preliminary Engineering Report.
FISCAL IMPACT: $500,000 District share / $2,000,000 overall project
ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer Kampmann reported that NorthStar staff are analyzing District revenue data to answer specific questions for submittal of the Preliminary Engineering Report for USDA. She noted that the RFQ has been completed and will be posted once federal requirements affecting the RFQ are finalized by USDA.

7 WATER OPERATOR REPORT (NON-ACTION ITEMS)

7.1 Monthly Water Operator Report
SUBJECT: Report by water operator on previous month's activities.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Water Operator Mike Butler reports that the previous month was routine. The required training and certifications for cross-connection hazard assessments have been completed, so he is in a good position to start district-wide site inspections.

DIRECTOR PHILLIPS ARRIVED AT 5:57 PM

Water Operator Butler reported that Peterson CAT would like a purchase order or other guarantee for payment for their annual inspection and repair of the backup generators for the District pumps. Director Phillips confirmed that the District credit card or ACH could be used to pay these charges. Water Operator Butler noted that the charges from Peterson CAT would be less than $4,000.

8 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

8.1 District Counsel Report
SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

9 REGULAR AGENDA

9.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update. This project was completed in late 2023 and consisted of two items, lead service line assessments and installation of forty-two water meters on unmetered connections. Since that time, the District has attempted to clear up issues that prevented approximately $70,000 in grant monies from being paid out to the District.

In late April 2026, the federal contracting agency retracted grant funding from this grant and efforts to get more clarity from the agency have been unsuccessful.

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FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Director Phillips noted that he again emailed the USBR grant administrator but had not received any response. He will reach out again after the elections.

9.2 Cross-Connection Control and Backflow Protection Policy
SUBJECT: Discuss and approve a comprehensive backflow and cross-connection policy safeguarding the safety and integrity of the District's distribution system. This updated policy will replace "Section 14 – Cross Connection Control and Backflow Protection Policy" that was adopted on March 15, 2022.
FISCAL IMPACT: Increase backflow device annual inspection and repair costs.
ACTION REQUESTED: Adopt Backflow and Cross-Connection Policy.

This matter was tabled to a subsequent board meeting pending publication of the required public notice.

9.3 Emergency Potable Water Supply
SUBJECT: Butte County has ended a program that helped property owners with insufficient wells obtain potable water. Because of anticipated potable water requests from Butte County residents, the District will consider guidelines and pricing to meet this need. This is for discussion only at this time; no action will be taken.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Receive information, discuss, and provide direction.

On behalf of Butte County Supervisor Doug Teeter's office, Teri Dubose informed the board of emergency potable water needs of Butte County property owners with failed wells. She explained that CalWater is not interested in assisting these property owners, and neither Paradise Irrigation District nor South Feather Power and Water District are permitted to sell water out of their service area due to water right issues.
The board discussed coordination, cost, and water safety from a public health liability perspective. The Water Operator noted that the District is set up with an accessible but unmetered spigot protected by a backflow device at one of its well sites. Ms. Dubose explained that the affected property owners had previously been served by a Butte County emergency program that has been discontinued.

Director Phillips will draft a policy for board review and directed that the matter be agendized for the November board meeting.

9.4 Part-time General Manager
SUBJECT: Approve general manager job description.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Discuss and provide direction.

Board reviewed job description. District Counsel advised that the hours and salary needed to be approved by the board before the position of part-time general manager

could be circulated. Director Doyle will develop a salary package for approval at the November board meeting.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve the part-time general manager job description.
Aye: 3 – Doyle, Phillips, Sohnrey
Nay: 0
Absent: 0

9.5 Financial Reserving Policy
SUBJECT: Establish prudent financial reserve policy separate from operating cash. A reserve fund is an account or liquid asset set aside to cover unexpected costs or future financial obligations. The financial reserve policy outlines the purpose of reserve funds, when and how those funds can be accessed, and how they will be managed and monitored.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Discuss and provide direction.

Board reviewed draft financial reserving policy. Director Phillips noted that the reserving policy could be changed by a simple board vote at any time additional reserves were needed, citing as an example the potential need for a restricted reserve. He suggested that the policy could be reviewed and renewed as part of the annual budget review and revision.

The matter was agendized for approval at the November board meeting.

10 ADJOURN TO CLOSED SESSION – 6:39 pm

10.1 Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54956.9(d)(1).

Name of case:
Patrick Button v. Durham Irrigation District, a public agency, Butte County Case No. 25 AP00007

11 REPORT IN OPEN SESSION – 6:44 pm

Direction was given to counsel; no reportable action taken.

12 FUTURE AGENDA ITEM DISCUSSION

13 DIRECTORS' COMMENTS

14 ADJOURNMENT

Upcoming meetings of the Durham Irrigation District Board of Directors:

- Regular Board Meeting at 5:30 p.m. on November 18, 2026.

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Durham Irrigation District Regular Board Meetings for 2027

The Durham Irrigation District Board of Directors meets on the the third Wednesday of the month. Regular Meeting agendas are posted 72 hours prior to the meeting.

Special Meeting agendas are posted at least 24 hours prior to the meeting at the District office at 9341 Midway, Unit B, Durham CA 95938 and on its website at www.didwater.org.

The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.

Board Meetings

January 20, 2027	May 19, 2027	September 15, 2027
February 17, 2027	June 16, 2027	October 20, 2027
March 17, 2027	July 21, 2027	November 17, 2027
April 21, 2027	August 18, 2027	December 15, 2027

Holidays and Observances

January 1 – New Years Day	July 4 – Independence Day
January 18 – Martin Luther King, Jr. Day	September 6 – Labor Day
February 15 – President's Day	November 11 – Veterans Day
March 31 – Cesar Chavez Day	November 25 – Thanksgiving
May 31 – Memorial Day	November 26 – Thanksgiving Friday
June 19 – Juneteenth	December 25 – Christmas Day

DURHAM IRRIGATION DISTRICT
ORIGINAL BUDGET
2027

(SUBJECT TO ADJUSTMENTS BY SUPPLEMENTAL APPROPRIATIONS)

Adoption Date:

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DURHAM IRRIGATION DISTRICT
2027 ANNUAL BUDGET
BUDGET SUMMARY

BEGINNING FUND BALANCE	198,414
REVENUES	
Operating Revenue	562,817
Other Revenue (Interest)	8,000
TOTAL REVENUES	570,817
TOTAL RESOURCES	769,231
DISTRICT BUDGET	
Contract Services	129,000
Administration	30,138
District Wages, Taxes, Insurance	56,951
Office Expenses	36,152
Utilities	165,220
Water System Regular Operations and Maintenance	89,371
Water System Repairs and Replacement	60,638
Capital Improvement Projects	-
TOTAL BUDGET	567,469
ENDING FUND BALANCE	201,762

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*All dollar amounts presented in this budget have been rounded to the nearest whole dollar. As a result, individual line items may not add up exactly to the displayed subtotals or totals due to rounding.

DURHAM IRRIGATION DISTRICT
2027 ANNUAL BUDGET
REVENUES

	ACTUAL CY 2025	ACTUAL 2026 THRU OCT	ESTIMATED CY 2026	BUDGET CY 2027
BEGINNING FUND BALANCE	79,985	41,254	41,254	198,414
OPERATING REVENUES				
Demand Fees	210	210	210	
Meter Sales	-	650	650	
Water Sales	453,234	440,460	510,460	562,817
TOTAL OPERATING REVENUE	453,444	441,320	511,320	562,817
OTHER REVENUES				
Miscellaneous Application Fees	-	-	-	-
Cash Rewards	217	69	69	
Interest Income	6,774	8,875	10,305	8,000
Credit Card Fee Income	3,962	3,216	3,216	
Special Projects	850	-	-	-
TOTAL OTHER REVENUE	11,803	12,160	13,589	8,000
TOTAL REVENUE	465,247	453,480	524,910	570,817
TOTAL FUND RESOURCES	**545,232**	**494,734**	**566,164**	**769,231**

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DURHAM IRRIGATION DISTRICT
2027 ANNUAL BUDGET
EXPENDITURES

	ACTUAL CY 2025	ACTUAL 2026 THRU OCT	ESTIMATED CY 2026	BUDGET CY 2027
CONTRACT SERVICES				
Accounting Fees	28,260	7,562	9,963	22,000
Engineering Support	44,150	35,016	45,016	70,000
Legal Fees	16,882	12,652	17,652	25,000
Management and Administration	9,005	2,139	3,059	12,000
TOTAL CONTRACT SERVICES	98,297	57,369	75,689	129,000
ADMINISTRATION				
Board Stipends	5,200	3,800	4,600	7,200
Fees, Dues, Memberships	13,319	7,088	9,071	17,310
Bank Service Charges	4,891	4,506	5,113	5,113
TOTAL ADMINISTRATION	23,410	15,395	18,784	30,138
DISTRICT WAGES, TAXES, INSURANCE				
Insurance	7,854	6,240	10,747	12,359
Payroll Service Fees	2,208	2,463	3,013	3,194
Payroll Tax Expense	3,307	2,270	2,770	3,762
Property Taxes	15	19	19	19
Wages	34,626	24,189	30,389	37,617
TOTAL DISTRICT WAGES, TAXES, INSURANCE	48,010	35,182	46,938	56,951
OFFICE EXPENSE				
Rent	11,591	10,315	12,216	12,175
Software Fees and Website Hosting	10,461	9,506	11,966	17,000
Meals	141	-	-	-
Postage	3,448	2,325	2,925	4,352
Supplies	4,986	920	1,520	2,625
Office Expenses - Other	406	-	-	-
TOTAL OFFICE EXPENSE	31,032	23,067	28,627	36,152
UTILITES				
Garbage	1,688	245	1,812	1,903
Gas & Electric	113,569	72,841	92,842	158,943
Telephone/Internet	3,811	2,623	3,152	4,374
TOTAL UTILITES	119,068	75,710	97,806	165,220
REGULAR O&M				
O&M Supplies	12,751	10,892	12,092	16,538
XiO Software	5,913	-	5,913	6,519
Water Testing Fees	4,913	3,133	3,767	5,898

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Water Operator	43,834	38,244	45,916	49,216
Weed Management	11,100	8,000	11,100	11,200
TOTAL REGULAR O&M	78,511	60,269	78,788	89,371
SYSTEM REPAIRS AND REPLACEMENT				
Repairs by Outside Contractor	47,042	12,284	13,040	55,125
Repairs by Water Operator	4,837	3,965	5,250	5,513
TOTAL SYSTEM REPAIRS AND REPLACEMENT	51,879	16,249	18,290	60,638
CAPITAL IMPROVEMENT PROJECTS				
Brown Faber Replacement (242LF)	51,426	-	-	-
TOTAL CIP EXPENSES	51,426	-	-	-
OTHER EXPENSES				
Development Project Fees	2,345	2,828	2,828	-
Miscellaneous Other Expense	-	-	-	
TOTAL OTHER EXPENSES	2,345	2,828	2,828	-
TOTAL EXPENDITURES	**503,978**	**286,067**	**367,750**	**567,469**
TOTAL ENDING FUND BALANCE	**41,254**	**208,667**	**198,414**	**201,762**

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*All dollar amounts presented in this budget have been rounded to the nearest whole dollar. As a result, individual line items may not add up exactly to the displayed subtotals or totals due to rounding.

DURHAM IRRIGATION DISTRICT
CIP - PROJECT LIST and PROJECT COST
2027 Budget Update

NORTHSTAR

Project #	Project Description	Project Cost
Infrastructure Improvements		
1	Lead Service Pipe Study - PROJECT COMPLETED UNDER USBR GRANT	$ -
2	Wharf Hydrant Replacement (Not included in Phase 1 and Phase 2 Projects)	$ 50,490.00
3	Isolation Valve Replacement/Installation - District Wide (Not included in Phase 1 and Phase 2 Projects)	$ 26,316.00
4	Metering of Flat Rate Services - 56 REMAINING AFTER USBR GRANT	$ 186,660.00
5	Automatic Meter Reading Conversion	$ 280,000.00
6	New 8" Main on Midway - Durham St. to Brown St. (Complete Loop)	$ 324,436.50
7	New 8" Main on Midway - South Loop Connection	$ 254,133.00
8	Durham Dayton Hwy. - Replace 6" Main with 8" Main	$ 246,483.00
9	Alley Between Brown & Faber - Replace Reamaining 508LF 4" Main with 6" Main	$ 165,451.18
10	Serviss St. - Replace 4" Main with 8" Main	$ 420,903.00
11	Florida Ln. - Replace 4" Main with 8" Main	$ 399,483.00
12	Brown St. - Replace 4" Main with 8" Main - Abandon Alley	$ 386,478.00
13	Alley Between Midway & Goodspeed - Replace 4" Main with 8" Main	$ 525,555.00
14	Alley Between Campbell & Faber - Replace 4" Main with 8" Main	$ 280,219.50
15	Alley Between Holland & Goodspeed - Replace 6" Main with 8" Main	$ 619,956.00
16	Alley Between Campbell & Durham - Replace 4" Main with 8" Main	$ 219,861.00
17	Abandon Ex. Main in Backyards of Houses South of Durham Dayton - Connect Existing Services to 8" Main in Durham Dayton	$ 38,250.00
18	Alley West of Well #3 & South of Durham Dayton Hwy. - Replace 2" Main with 8" Main	$ 211,522.50
19	Alley Loop North of Durham Dayton & South DUSD/DPRD - Replace 6" Main with 8" Main (Partially completed by DUSD and DRPD)	$ 282,132.00
20	6" Back Yard Main near West PL of DUSD - Abandon 6" and shift service connections from the rear to the front of the lots	$ 195,075.00
21	Goodspeed St. - Durham Dayton to Durham St, Durham St - Alley to Midway - New 8" Main - Abandon Alley between Durham Dayton and Durham St.	$ 316,786.50
22	Sakeley Lane - Replace 2" Main with 6" Main	$ 128,902.50
23	Holland Avenue - Replace 2" Main with 8" Main	$ 289,017.00
	Infrastructure Improvements Total	***$ 5,848,110.68***
24	Well Station 3 Upgrades (New Well, Building & Generator)	$ 1,499,400.00
25	Well Station #5 - 1.0 MG Steel Reservoir with Booster Pump ($2,000,000 Federal Grant)	$ 677,500.00
26	Well Station #4 Replacement	$ 1,193,400.00
27	Well Station #5 Lining	$ 688,500.00
	Well Improvements Total	***$ 4,058,800.00***

PHASE ONE CAPITAL BUDGET	$ 3,020,753.18
PHASE TWO CAPITAL BUDGET	$ 2,179,867.50
TOTAL OF PHASE ONE AND PHASE TWO CAPITAL IMPROVEMENT PROJECTS	***$ 5,200,620.68***
ADDITIONAL NOT INCLUDED IN PHASE ONE AND PHASE TWO	$ 5,383,790.00
TOTAL OF ALL CAPITAL IMPROVEMENT PROJECTS	***$ 10,584,410.68***

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Work Order Statistics

11/13/2026 **01/01/2021 thru 11/30/2026** **1**

Year	Month	Issued	Complete	Open	Avg Comp Days	Avg Open Days
2021	09	6	6		98	0
2021	10	24	22	2	268	1866
2021	11	2	2		69	0
2021	12	12	12		186	0
2022	01	7	7		47	0
2022	02	12	12		242	0
2022	03	6	6		181	0
2022	04	3	3		24	0
2022	05	5	5		21	0
2022	06	6	6		89	0
2022	07	2	2		10	0
2022	08	8	7	1	207	1580
2022	09	7	7		69	0
2022	10	5	5		5	0
2022	11	1	1		13	0
2022	12	1	1		154	0
2023	01	8	8		299	0
2023	02	2	2		628	0
2023	03	7	6	1	406	1348
2023	04	9	8	1	407	1314
2023	05	3	2	1	609	1295
2023	07	7	6	1	348	1221
2023	08	6	6		55	0
2023	09	8	7	1	75	1167
2023	10	2	2		4	0
2023	11	1	1		0	0
2023	12	3	3		142	0
2024	01	4	4		99	0
2024	02	2	2		197	0
2024	03	3	3		395	0
2024	04	2	2		352	0
2024	05	7	6	1	87	920
2024	06	1	1		2	0
2024	07	8	7	1	-94920	858
2024	08	2	2		108	0
2024	09	5	4	1	73	797
2024	10	1	1		1	0
2024	11	3	3		3	0
2024	12	2	2		48	0
2025	01	5	5		62	0
2025	02	2	2		53	0
2025	03	2	1	1	344	614
2025	04	1	1		8	0
2025	06	2	2		11	0
2025	07	1		1	0	488
2025	08	5	4	1	24	473
2025	09	1		1	0	430
2025	10	1	1		21	0
2025	11	2	1	1	109	371
2025	12	2	2		0	0
2026	01	3		3	0	315
2026	02	2	1	1	0	280
2026	03	1	1		22	0
2026	04	1		1	0	219

Year	Month	Issued	Complete	Open	Avg Comp Days	Avg Open Days
2026	08	4	2	2	4	95
2026	09	2	1	1	3	69
		240	**216**	**24**		

56 Items

Order No	Tap	Issued	Completed	Name	Assigned to	Location
112	920	10/13/21	R	Ilukowicz & Leach	Meter Install	2542 Durham-Dayton
	039-450014					
119	201	10/28/21	R	Henry Mattei	Meter Install	2425 Durham St
	040-221-001					
194	955	8/3/22	R	Caitlin and Michael Crete	Meter Install	2514 Durham-Dayton
	039-450-005					
231	18	3/23/23	R	Rosemary Bennett	Meter Install	2404 Serviss St
	040-240-006					
243	285	4/26/23	R	Bonnie Caskey	Meter Install	2554 Durham-Dayton
	039-450-018					
247	88	5/15/23	R	Brian Moffitt	Meter Install	2395 Serviss St
	040-240-033					
254	279	7/28/23	R	James Patterson	Meter Install	2534 Durham-Dayton
	039-450-011					
267	975	9/20/23	R	Thomas and Valerie Boe	Meter Install	9304 Holland Ave
	040-223-021					
293	217	5/24/24	R	Randy Samuelson	Meter Install	9353 Goodspeed St
	040-221-014					
304	315	7/25/24	R	Kenneth and Jennifer Bryant	Meter Install	2514 Burdick Rd
	039-540-010					
309	129	9/24/24	R	Robert Hindman	Meter Install	2404 Campbell St
	040-221-018					
328	133	3/26/25	R	Wes Lybbert	Meter Install	2370 Campbell St
	040-222-006					
334	108	7/30/25	R	Teresa Spohr	Water Operator	9260 Goodspeed St
	040-250-001					
336	1006	8/14/25	R	Daniel Carlson	Meter Install	2368 Brown St
	040-231-025					

Order No	Tap	Issued	Completed		Name	Assigned to	Location
340	85	9/26/25		R	Kevin Spafford	Meter Install	9639 Duckling Dr
	039-520-030						
343	182	11/24/25		R	Richard Funkhouser	Meter Install	2388 Serviss St
	040-240-052						
345	45	1/13/26		R	Camp & McLaughlin	Staff	9418 Midway
	040-210-006						
346	925	1/16/26		R	Michael Mandry	Water Operator	9359 Midway
	040-222-004						
348	1011	1/27/26		R	Rose Skytte	Water Operator	2399 Serviss St
	040-240-032						
350	1009	2/23/26		R	Jamie Payne	Meter Install	2415 Florida Ln
	040-240-002						
352	188	4/25/26		R	Victor and Rosie Lopez	Meter Install	2345 Florida Ln
	040-240-054						
355	70	8/27/26		R	Durham Unified Sch	Meter Install	9407 Putney - DUSD
	040-211-002						
356	190	8/27/26		R	Kelsey and Jason Anderson	Meter Install	2332 Florida Ln
	040-233-005						
358	102	9/22/26		R	Albert Amator	Meter Install	2400 Campbell St
	040-221-017						

DURHAM IRRIGATION DISTRICT

GENERAL MANAGER COMPENSATION & EMPLOYMENT PROPOSAL

General Manager | Legal Counsel Review Draft | October 2026

Purpose of legal review

Present a proposed compensation and employment framework for legal counsel review before submission to the Board of Directors. The framework reflects the executive leadership, Board support, District administration, financial oversight, and operational coordination responsibilities of the General Manager. No Board action is requested at this stage.

Proposed employment terms

Position	General Manager; reports to the Board of Directors
Compensation	$75,000 fixed annual base salary, paid through regular payroll
Schedule	Approximately 20 hours per week on average; flexible scheduling to meet District needs and Board meetings
Benefits	No District-paid medical, dental, or vision benefits proposed
Retirement	No discretionary employer retirement contribution or 401(k) proposed; mandatory coverage to be confirmed
Holidays	Observe the Butte County government holiday schedule; paid hours and scheduling treatment to be defined in policy
Paid time off	40 hours per year, accrued and administered under a legally compliant policy; sick leave requirements to be confirmed
Review	Annual performance and compensation review by the Board; no automatic increases
Initial agreement	Proposed one-year term, with renewal and termination provisions subject to counsel review

Compensation rationale

A fixed annual salary recognizes ongoing executive accountability rather than compensating solely for time spent on individual tasks. The anticipated 20-hour schedule reduces the District's recurring management expense while providing experienced leadership and continuity. The proposed $75,000 amount is a Board planning recommendation, not a verified local market benchmark; the Board may wish to confirm comparables before final approval.

Estimated annual financial commitment

Base salary: $75,000. Additional costs: employer payroll taxes, workers' compensation, and any legally required employment or retirement contributions. Paid holidays and PTO are intended to be included within the annual salary, not added as separate cash compensation. Total loaded employment cost should be confirmed with payroll before execution.

Conditions before execution

District counsel or qualified public-agency HR/payroll advisers should confirm: (1) salaried exempt versus nonexempt classification and timekeeping/overtime obligations; (2) sick leave, PTO, and holiday treatment for a part-time employee; (3) Social Security or other mandatory retirement coverage applicable to the District; (4) any restrictions affecting a candidate who receives a public-sector pension; and (5) public-agency contracting, open-meeting, and approval requirements. Durham Irrigation District does not participate in CalPERS, as reported by the District.

Next step

Following legal counsel’s feedback, revise the proposed terms as appropriate and add a proposed Board motion for formal consideration. This draft is for review only and does not authorize an offer or employment agreement.

Reserving Policy

Durham Irrigation District

Adoption date: [Insert upon Board approval]
Effective date: [Insert upon Board approval]
Resolution or policy number: [Insert]

1 Introduction

Durham Irrigation District shall maintain designated reserve funds to support reliable water service, financial stability, emergency response, and timely replacement of infrastructure and equipment. This policy establishes reserve purposes, funding targets, approval requirements, and procedures for annual review. It shall be known as the Durham Irrigation District Reserving Policy.

2 Objectives

- Maintain sufficient liquidity to meet District obligations and continue essential operations.
- Provide financial flexibility for revenue fluctuations, drought, emergencies, and unanticipated costs.
- Accumulate funds for planned infrastructure and equipment replacement and eligible project matching requirements.
- Support stable, sustainable water rates and long-term financial planning.
- Protect restricted funds and establish transparent Board oversight of reserve balances and use.

3 General Reserve Guidelines

The Board of Directors shall establish, modify, and discontinue reserve designations through action at a duly noticed public meeting. Reserve allocations and expenditures shall be reflected in the adopted budget or a subsequent Board-approved action.

Board-designated reserves are unrestricted resources assigned by the Board for particular purposes. Externally restricted funds are subject to enforceable restrictions imposed by law, debt documents, grant agreements, or other third-party agreements. A Board designation alone does not make a fund externally restricted for financial reporting purposes.

Maintain separate accounting records for each reserve. Board-designated funds may be pooled for investment without separate bank accounts. Restricted funds shall be segregated and held as required by their governing provisions. The same cash or investment balance shall not be counted toward more than one reserve.

Only available cash and investments shall support funded reserve balances. Receivables, capital assets, and depreciation entries are not funded reserves. Staff shall reconcile reserve allocations to available resources, accounting for current liabilities, encumbrances, and externally restricted amounts.

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4 Reserve Targets

The following targets shall be calculated annually using the adopted fiscal-year budget and applicable schedules. The Board shall select a funded target within each range. Upper targets are planning benchmarks; balances above them require review rather than automatic expenditure.

Order	Board designated reserve	Calculation base	Minimum	Upper target
1	Operating Fund	Annual operating budget base	17%	100%
2	Water Rate Stabilization Fund	Annual budgeted water rate revenue	10%	20%
3	Emergency Fund	Annual operating budget base	25%	25% baseline
4	Drought Management Fund	Annual budgeted consumption revenue	25%	50%
5	Equipment Replacement Fund	Equipment depreciation schedule	Current-year depreciation	Accumulated depreciation
6	Long Term Capital Fund	Ten-year capital plan total	10%	100%

The Emergency Fund target is at least 25% of the operating budget base. The Board may approve a higher amount based on system risk, insurance coverage, deductibles, and potential reimbursement delays.

Calculation definitions

Operating budget base means annual budgeted cash operating expenses, debt service, and District-installed pipeline projects. Exclude depreciation and other noncash charges, transfers between reserves, and pipeline costs already included elsewhere in the base. Identify each component in the annual reserve calculation.

Water rate revenue means budgeted recurring fixed service charges plus consumption charges. Exclude grants, debt proceeds, capacity charges, investment earnings, and other non-rate revenues. Consumption revenue means only the portion from volumetric water sales.

The capital plan base is the estimated total cost of projects in the Board-approved ten-year capital plan. Separately identify restricted funding, committed grants, debt proceeds, and the District's unfunded share so the Board can assess how much unrestricted cash is needed.

Equipment targets are dollar amounts derived from the current-year and accumulated depreciation schedules for eligible equipment. Depreciation does not itself supply cash. Replacement costs and timing shall also be considered. If the schedules are unavailable or produce an inappropriate range, the Board shall adopt an interim target supported by a replacement schedule.

Restricted fund requirements take precedence over the priority order. The Board may change funding priorities to meet urgent needs, documented liabilities, or approved project commitments.

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5 Board Designated Reserve Funds

Operating Fund

Purpose: Provide working cash for general operations, timely payment of obligations, and liquidity throughout the year. Maintain 17%–100% of the operating budget base, with 17% representing approximately two months of that base. The Board shall select a target based on cash flow and risk.

Use: Pay expenditures authorized in the adopted budget or by subsequent Board action. The District Manager or designee may process payments within existing purchasing and payment authority. Keep funds needed for near-term obligations readily available.

Water Rate Stabilization Fund

Purpose: Address temporary fluctuations in water rate revenues and reduce abrupt rate impacts. Maintain 10%–20% of annual budgeted water rate revenue.

Use: Transfer funds to operations only through the adopted budget or specific Board approval identifying the revenue shortfall and amount. This reserve shall not routinely finance an ongoing structural operating deficit; staff shall recommend corrective measures when a shortfall is expected to continue.

Emergency Fund

Purpose: Support timely response to natural disasters, major system failures, and other emergencies affecting essential water service. Maintain at least 25% of the operating budget base, or a higher Board-approved target.

Use: Fund emergency response, temporary operations, and necessary emergency repairs. Expenditures require Board approval unless authorized under an existing lawful emergency delegation. This policy does not independently expand emergency contracting or spending authority. Notify the Board at the earliest practical opportunity and report the amount used, remaining balance, and expected recovery.

Insurance proceeds, disaster assistance, and other recoveries attributable to expenditures financed by this reserve shall replenish it to the extent permitted by the recovery's conditions. Do not treat anticipated reimbursements as available cash.

Drought Management Fund

Purpose: Offset temporary reductions in consumption revenue and eligible drought-response costs. Maintain 25%–50% of annual budgeted consumption revenue.

Use: The Board shall approve withdrawals for documented drought-related revenue losses or response needs. Coordinate use with the Water Rate Stabilization Fund and identify which reserve finances each expense or shortfall to avoid duplicate allocations.

Equipment Replacement Fund

Purpose: Accumulate cash for replacement and upgrade of District vehicles, mobile equipment, and related operational equipment. Use the depreciation-based range in Section 4, informed by expected replacement costs and timing.

Use: Fund replacements identified in the adopted budget or otherwise approved by the Board. Review the equipment inventory, useful lives, and replacement costs annually; comprehensively review the allocation methodology at least every five years.

Long Term Capital Fund

Purpose: Accumulate funds for acquisition, construction, rehabilitation, replacement, and upgrade of water infrastructure and capital assets. Maintain 10%–100% of the ten-year capital plan total, with a Board-approved funded target.

Use: Fund Board-approved projects and authorized local matching contributions. Maintain project subaccounts when useful. Distinguish assets funded here from equipment funded by the Equipment Replacement Fund. A local match designation remains Board-designated unless an enforceable agreement imposes a restriction.

6 Other Designated and Restricted Funds

Sick and Annual Leave Fund

Purpose: Provide cash for accrued leave payments required upon employee separation under applicable personnel policies, agreements, and law. This fund is Board-designated unless an enforceable external restriction requires otherwise.

Target and use: Fund 100% of the accrued leave liability payable upon separation, calculated at applicable pay rates with associated employer payroll costs. Staff shall distinguish cash-payable obligations from other compensated-absence accounting liabilities. Include sick leave only where payment is required; this policy does not create or expand any employee benefit. Process payments under existing payroll authority and report material reserve draws to the Board.

Facility Capacity Fee Fund

Purpose: Hold capacity charges, if collected by the District, for the eligible facilities and purposes for which the charges were imposed. Deposit applicable charges into a separate capital facilities fund and track them apart from operating resources, subject to applicable law.

Target and use: Maintain the unspent restricted charges and attributable earnings until eligible expenditure or other lawful disposition. Use only for authorized purposes, with Board approval. Interest attributable to the fund shall remain in the fund where required by law. Prepare applicable annual public reporting; ordinary service revenues and installation reimbursements shall not automatically be classified as capacity charges.

Debt Reserve Fund

Purpose: Meet reserve obligations imposed by any District bond, loan, or other financing agreement. Establish separate accounting by financing when required.

Target and use: Maintain the amount and permitted form of reserve required by the governing financing documents, including any replenishment requirements. Use, custody, investment, and earnings shall follow those documents and applicable law. Do not assume a uniform reserve amount or permission to use reserves for final debt payments. If no reserve is required by a financing, report that requirement as not applicable.

Debt Proceeds Construction Project Fund

Purpose: Hold unspent financing proceeds for the projects and costs authorized by the applicable financing documents.

Target and use: Maintain remaining unspent proceeds and related restricted earnings, subject to authorized disbursements. Track balances and costs by project and financing. Board-approved expenditures must comply with financing restrictions; unused proceeds shall be handled as required by those documents.

Grant and Contract Restricted Funds

Purpose: Account for grant advances, restricted contributions, and other contractually limited funds for specific projects or purposes. Establish subaccounts only when applicable agreements or receipts create a need.

Target and use: Maintain the amount required by the agreement and track receipts, eligible expenditures, required matching funds, and remaining obligations. Apply governing conditions to interest, reimbursement, and disposition of unused balances. A pending grant award or reimbursement receivable does not constitute a funded cash reserve.

Any fire-protection or other agency agreement requiring dedicated funds shall be addressed through a specific Board-approved designation consistent with that agreement.

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7 Funding and Replenishment

All unrestricted revenues shall be recorded in the Operating Fund until allocated by the Board. Restricted receipts shall be assigned promptly to their required funds. The Board may fund designated reserves through annual budget appropriations, available operating surpluses, lawful one-time revenues, or approved transfers.

Annual allocations shall first satisfy externally imposed requirements and protect essential liquidity. Staff shall then recommend funding in the priority order in Section 4, subject to documented risk and project commitments. No transfer may override an external restriction.

If a reserve falls below its minimum, the District Manager shall present a replenishment plan at the next practicable public Board meeting. The plan shall identify the shortfall, reason, proposed funding sources, annual contributions, and expected restoration date. The Board may approve a phased approach based on financial capacity and service needs.

Use of reserves below a minimum shall be accompanied by a stated reason and a replenishment plan. An emergency use within existing authority shall be reported promptly, followed by a plan as soon as practical. Reserve shortfalls do not automatically authorize rate increases or borrowing.

Balances above an upper target shall be reviewed during the budget process. The Board may retain them with a stated purpose, revise the target, or reallocate available unrestricted amounts. Restricted resources shall remain subject to their governing conditions.

8 Investment Earnings and Liquidity

Reserve investments shall comply with the District's Investment Policy and applicable requirements. Safety, liquidity, and the timing of anticipated expenditures shall guide investment decisions. This policy does not expand the authority of the Treasurer, District Manager, or investment designee.

Investment earnings on Board-designated reserves shall be credited to the Operating Fund unless otherwise directed by the Board. Earnings on restricted funds shall be credited and used as required by law or the governing agreement. Allocate pooled earnings through a documented, consistent method.

9 Annual Evaluation and Reporting

The District Manager, with assistance from the Treasurer and staff or consultant responsible for accounting, shall prepare a reserve analysis for Board review during the annual budget process. Update the analysis for fiscal-year opening balances and present it at the July meeting or the first practical meeting after balances are available.

For each reserve, report the beginning balance, receipts and earnings, transfers, expenditures, ending or projected balance, calculation base, minimum and selected target, surplus or shortfall, restrictions, and any replenishment plan. Identify actual balances separately from estimates.

Present an updated analysis after a significant reserve expenditure, material change in revenues or obligations, or identification of a balance below minimum. Provide reserve status with regular financial reports, at least quarterly, and reconcile year-end amounts to the District's financial records.

10 Board Review and Administration

The Board shall review this policy annually at a public meeting and may revise reserve categories, targets, priorities, or procedures by formal action. The District Manager shall administer the policy and maintain supporting calculations and approval records.

At adoption, the Board shall approve initial reserve allocations based on verified available balances, establish targets within the stated ranges, and approve a funding plan for any shortfalls. This policy does not represent that the District currently has sufficient cash to fund every target. Applicable law and enforceable agreements control over inconsistent policy provisions.