

**Durham Irrigation District  
Board of Directors  
Meeting Agenda**

February 11, 2020 - 5:30 PM  
District Office - 9418-C Midway, Durham, California 95938

**Board of Directors:**

Matt Doyle, Chair  
Raymond Cooper  
Kevin Phillips

**District Staff:**

Kamie Loeser, General Manager  
Mark Adams, District Engineer  
Jeff Carter, District Counsel  
Drew Huneycutt, Water Operator

**COPIES OF THIS AGENDA AVAILABLE FROM:  
Durham Irrigation District Office**

**Posted: February 7, 2020  
Prior to: 5:00 pm**

**AGENDA ITEMS:**

**1. CALL TO ORDER**

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

**2. ADJUSTMENTS AND APPROVAL OF AGENDA**

- 3. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.** The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

**4. CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 4.1 Minutes for Regular Meeting held on January 14, 2020 - *Action Requested - that the Board of Directors approve the minutes as submitted*
- 4.2 Payment of monthly bills and approve the refund register from January 14, 2020 through February 11, 2020 - *Action Requested - that the Board of Directors authorize payment of the monthly bills and approve the refund register*
- 4.3 Monthly Financial Report - *Action Requested - that the Board of Directors review and approve the Monthly Financial Report*
- 5. REGULAR AGENDA**
- Items Removed from Consent Agenda
- 6. WATER OPERATIONS BUSINESS** *(All items Information/Possible Action)*
- 6.1 Daily Log for January 2020
- 7. GENERAL ADMINISTRATION BUSINESS** *(All items Information/Possible Action)*
- 7.1 General Manager Contract (Staff Report Item 7.1) - *Action Requested - that the Board of Directors consider and approve a 6-month part-time contract management and administrative services agreement, with option for an 30-day extensions, at a time and materials rate set forth in Exhibit A: Scope of Work/Fee Schedule.*
- 7.2 Water Operations and Maintenance Services Request for Qualifications (Staff Report Item 7.2) - *Action Requested - that the Board of Directors authorize the General Manager to issue the RFQ for water operations and maintenance services.*
- 7.3 Office Software Upgrade and Equipment Needs (Staff Report Item 7.3) – *Action Requested – that the Board of Directors authorize the General Manager to purchase Microsoft Office Software Upgrade and Printer/Scanner for front office use.*
- 8. ATTORNEY REPORT** *(All items Information/Possible Action)*
- 9. GENERAL MANAGER REPORT** *(All items Information/Possible Action)*
- Groundwater Management Workshop
  - Water Bills and Aging Report
  - Office Equipment and Software Inventory and Needs
- 10. BOARD OF DIRECTOR’S REPORTS/SPECIAL ASSIGNMENTS**
- VINA GSA Management Committee Update *(All items Information/Possible Action)*
    - Next Vina GSA Stakeholder Advisory Committee (SHAC) Meeting, Tuesday, February 18, 2020 (to be attended by General Manager, Kamie Loeser)
    - Next Vina GSA Board Meeting, Wednesday, March 11, 2020

- NGO Letter to DWR regarding SGMA and Safe Water Needs of California's Most Vulnerable Communities (*All items Information/Possible Action*)

**11. DIRECTORS' COMMENTS**

Opportunity for Board comments on items not listed on the agenda.

**12. ADJOURNMENT**

Adjournment to the next meeting of the Board of Directors of Durham Irrigation District

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Office at 530-343-1594 at least 3 working days in advance of the meeting. Office Hours Thursday 8:30 a.m.-12:00 p.m.*
- *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*