

**Durham Irrigation District Board of Directors
Board Meeting**

December 19, 2023 - 5:30 PM

AGENDA

COPIES OF THIS AGENDA AVAILABLE FROM:

Durham Irrigation District Office or Online at www.didwater.org

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- Starred items (*) indicate materials in the agenda packet.
- Meeting Location: District Office, 9418-C Midway, Durham CA 95938.

Posted: 12:00 PM, December 15, 2023, at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mark Adams, District Engineer
Amanda Uhrhammer, District Counsel
Mike Butler, Water Operator
Adam Daigle, Assistant Water Operator
Nicole Johansson, Public Outreach
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during this Public Comment section are generally matters not included on the agenda and therefore the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting.

The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

3 PRESENTATIONS

All Items Informational/Possible Action

4 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: That the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for November 2023, including:
 - 4.1.1 * Balance Sheet
 - 4.1.2 * Profit & Loss Statement
 - 4.1.3 * Previous Year Comparison
 - 4.1.4 * General Ledger
 - 4.1.5 * Board Recap, Water Sales and AR Aging Report
- 4.2 * Approval of the Warrant Sheet from November 11, 2023 to December 17, 2023, including payments, deposits, and transaction adjustments.

5 REGULAR AGENDA

- 5.1 Items Removed from Consent Agenda

6 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 6.1 NONE

7 GENERAL BUSINESS

- 7.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)
 - 7.1.1 * Update: USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
Requested: Status Report
- 7.2 CIP Update and CIP Project #29 – Well Assessments
Requested Action: Board to approve acceptance of the lowest responsive bid proposal for the Well Assessment and allow the Board President to sign the contract for this work.
- 7.3 Capacity Fees
- 7.4 Development Projects. Review status of development projects' activities.
 - 7.4.1 * Creekside Estates (aka Keeney Development)
Requested: Status report on service agreement and retention of domestic well currently on-site
SEE: Ltr. from Gilbert (12.14.2023) existing well retention

7.4.2 Butte County Farm Bureau – 9412 Jones Avenue
Requested: Status Report.

7.5 Butte County Local Hazard Management Plan Update

7.6 Community Outreach / Public Relations – Nicole Johansson Proposal

8 WATER OPERATIONS BUSINESS

8.1 * Review of Water Operator Log for November 2023 (Operator Mike Butler)

8.2 * Monthly Work Order Status Report through December 17, 2023

9 ATTORNEY REPORT

9.1 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway

9.2 Readopting District Bylaws

9.3 Other updates from Legal Counsel not discussed under other Agenda Items

10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

10.1 Vina GSA Board Meetings

10.2 Vina GSA SHAC Meetings

10.3 Joint Vina GSA/Rock Creek Reclamation District GSA Board Meetings

11 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

12 ADJOURNMENT

Adjourn to the next Regular Board Meeting, January 16, 2024.

Best wishes to all for the new year!

Balance Sheet

As of November 30, 2023

Nov 30, 23**ASSETS****Current Assets****Checking/Savings****Current Assets**

Cash 185,105.77

Cash on Hand 100.00

Development Fees 36,660.24

Savings 14,381.63

California CLASS 100,210.17

Total Current Assets 336,457.81**Total Checking/Savings** 336,457.81**Other Current Assets**

Taxes Receivable 5,654.18

A/R -5,654.18

Total Other Current Assets 0.00**Total Current Assets** 336,457.81**Fixed Assets****CAPITAL ASSETS****Depreciable Assets**

Equipment 101,440.80

Mains 623,540.00

Pumps 172,575.00

Structures 16,084.00

Wells 127,486.00

Less Accum. Dep'n -434,456.00

Total Depreciable Assets 606,669.80**Total CAPITAL ASSETS** 606,669.80**Non-Depreciable Assets**

Land 20,331.00

Total Non-Depreciable Assets 20,331.00**Total Fixed Assets** 627,000.80**TOTAL ASSETS** 963,458.61**LIABILITIES & EQUITY****Equity****NET POSITION**

Net Investment in Capital Asset 566,549.00

Total NET POSITION 566,549.00

Unrestricted Net Assets 329,892.09

Net Income 67,017.52

Total Equity 963,458.61**TOTAL LIABILITIES & EQUITY** 963,458.61

Durham Irrigation District
Profit & Loss
January through November 2023

4.1.2

	Jan 23	Feb 23	Mar 23	Apr 23	May 23
Ordinary Income/Expense					
Income					
Water Sales Income					
OPERATING REVENUES					
Demand Fees	0.00	0.00	60.00	0.00	90.00
Meter Sales	0.00	1,300.00	1,300.00	2,600.00	650.00
Water Sales	30,527.77	18,553.94	22,799.91	16,321.23	29,838.74
Total OPERATING REVENUES	30,527.77	19,853.94	24,159.91	18,921.23	30,578.74
Total Water Sales Income	30,527.77	19,853.94	24,159.91	18,921.23	30,578.74
Total Income	30,527.77	19,853.94	24,159.91	18,921.23	30,578.74
Expense					
Contract Services					
Accounting Fees	850.00	649.73	6,481.25	1,175.00	525.00
Engineering Support	6,972.50	6,922.50	5,810.50	5,155.00	3,757.50
Legal Fees	2,160.00	13,893.06	6,689.50	9,763.00	1,350.00
Management & Administration	0.00	1,818.75	0.00	1,275.00	618.75
Contract Services - Other	0.00	0.00	0.00	0.00	0.00
Total Contract Services	9,982.50	23,284.04	18,981.25	17,368.00	6,251.25
OPERATING EXPENSES					
Administration					
Board Stipends	300.00	400.00	800.00	400.00	400.00
Contract Services	0.00	0.00	0.00	0.00	0.00
District Wages, Taxes, Insur.					
Insurance	1,190.86	0.00	0.00	0.00	0.00
Payroll Service Fees	298.20	123.20	134.40	134.40	134.40
Payroll Tax Expense	302.55	459.13	248.21	20.11	232.40
Property Taxes	0.00	0.00	0.00	0.00	0.00
Wages	2,597.00	3,941.00	3,003.00	3,374.00	3,038.00
Total District Wages, Taxes, Insur.	4,388.61	4,523.33	3,385.61	3,528.51	3,404.80
Fees, Dues, Memberships	4,990.58	0.00	0.00	454.94	0.00
Office Expense					
Meals	0.00	0.00	0.00	0.00	0.00
Postage	800.00	200.00	200.00	464.35	111.33
Software	0.00	137.50	0.00	0.00	124.99
Supplies	306.66	823.55	213.06	0.00	76.97
Website Hosting	75.00	75.00	75.00	75.00	75.00
Office Expense - Other	0.00	0.00	0.00	0.00	0.00
Total Office Expense	1,181.66	1,236.05	488.06	539.35	388.29
Rent	650.00	821.33	650.00	650.00	650.00
Software Fees	130.00	70.00	250.00	130.00	130.00
Utilities					
Garbage	124.16	133.75	133.75	133.75	133.75
Gas & Electric	4,204.73	3,856.03	3,914.50	3,786.23	4,482.29
Telephone/Internet	200.76	344.52	200.76	199.77	199.77
Total Utilities	4,529.65	4,334.30	4,249.01	4,119.75	4,815.81

Durham Irrigation District
Profit & Loss
January through November 2023

	Jan 23	Feb 23	Mar 23	Apr 23	May 23
Water System Maint,Repair,Repl					
Regular Operations & Maint					
O & M Supplies	2,472.82	2,309.79	2,948.74	8,150.97	1,286.59
Water Testing Fees	0.00	471.92	246.48	323.70	928.04
Weed Management	800.00	800.00	2,000.00	800.00	800.00
Total Regular Operations & Maint	3,272.82	3,581.71	5,195.22	9,274.67	3,014.63
Water System Repair & Repl.+					
Repairs	0.00	760.00	6,949.79	0.00	7,660.65
Contractor	0.00	0.00	0.00	0.00	0.00
Water Operator	3,378.28	3,378.28	3,378.28	3,378.28	3,378.28
Total Water System Repair & Repl.+	3,378.28	4,138.28	10,328.07	3,378.28	11,038.93
Total Water System Maint,Repair,Repl	6,651.10	7,719.99	15,523.29	12,652.95	14,053.56
Total Administration	22,821.60	19,105.00	25,345.97	22,475.50	23,842.46
Bank Service Charges	345.48	314.17	241.02	237.72	197.35
Total OPERATING EXPENSES	23,167.08	19,419.17	25,586.99	22,713.22	24,039.81
Total Expense	33,149.58	42,703.21	44,568.24	40,081.22	30,291.06
Net Ordinary Income	-2,621.81	-22,849.27	-20,408.33	-21,159.99	287.68
Other Income/Expense					
Other Income					
NON-OPERATING REVENUE					
Settlement	0.00	0.00	0.00	0.00	0.00
Interest Income	699.54	661.38	743.79	758.79	733.42
Total NON-OPERATING REVENUE	699.54	661.38	743.79	758.79	733.42
Total Other Income	699.54	661.38	743.79	758.79	733.42
Other Expense					
Special District Projects					
Expenses					
Development Project Fees	0.00	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00	0.00
Total Special District Projects	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	699.54	661.38	743.79	758.79	733.42
Net Income	-1,922.27	-22,187.89	-19,664.54	-20,401.20	1,021.10

Durham Irrigation District
Profit & Loss
January through November 2023

	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23
Ordinary Income/Expense					
Income					
Water Sales Income					
OPERATING REVENUES					
Demand Fees	0.00	30.00	0.00	60.00	90.00
Meter Sales	650.00	0.00	1,297.74	5,816.54	920.69
Water Sales	26,072.19	51,453.80	45,436.28	44,822.29	45,156.64
Total OPERATING REVENUES	26,722.19	51,483.80	46,734.02	50,698.83	46,167.33
Total Water Sales Income	26,722.19	51,483.80	46,734.02	50,698.83	46,167.33
Total Income	26,722.19	51,483.80	46,734.02	50,698.83	46,167.33
Expense					
Contract Services					
Accounting Fees	525.00	475.00	575.00	625.00	525.00
Engineering Support	0.00	12,615.50	7,963.50	2,838.00	2,903.00
Legal Fees	4,040.07	5,181.50	1,809.50	2,054.50	2,400.00
Management & Administration	0.00	3,000.00	1,500.00	1,500.00	1,500.00
Contract Services - Other	0.00	0.00	0.00	0.00	0.00
Total Contract Services	4,565.07	21,272.00	11,848.00	7,017.50	7,328.00
OPERATING EXPENSES					
Administration					
Board Stipends	400.00	300.00	600.00	600.00	500.00
Contract Services	0.00	507.50	0.00	236.25	507.50
District Wages, Taxes, Insur.					
Insurance	0.00	5,817.96	0.00	0.00	0.00
Payroll Service Fees	209.00	141.80	141.80	141.80	141.80
Payroll Tax Expense	276.32	199.21	247.40	219.01	75.43
Property Taxes	0.00	0.00	0.00	0.00	12.14
Wages	3,612.00	2,604.00	3,234.00	2,863.00	3,143.00
Total District Wages, Taxes, Insur.	4,097.32	8,762.97	3,623.20	3,223.81	3,372.37
Fees, Dues, Memberships	0.00	0.00	701.15	0.00	0.00
Office Expense					
Meals	23.25	0.00	0.00	0.00	0.00
Postage	404.60	310.31	200.00	400.00	0.00
Software	179.88	0.00	0.00	0.00	0.00
Supplies	172.91	0.00	0.00	145.10	1,244.72
Website Hosting	75.00	84.00	84.00	84.00	84.00
Office Expense - Other	0.00	0.00	0.00	0.00	0.00
Total Office Expense	855.64	394.31	284.00	629.10	1,328.72
Rent	796.00	650.00	761.33	650.00	800.00
Software Fees	130.00	0.00	110.00	130.00	130.00
Utilities					
Garbage	133.75	133.75	133.75	133.75	133.75
Gas & Electric	5,394.08	8,268.49	10,509.45	10,044.58	10,413.58
Telephone/Internet	214.87	215.26	215.26	215.26	407.36
Total Utilities	5,742.70	8,617.50	10,858.46	10,393.59	10,954.69

Durham Irrigation District
Profit & Loss
January through November 2023

	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23
Water System Maint,Repair,Repl					
Regular Operations & Maint					
O & M Supplies	3,932.48	2,871.91	1,641.41	219.36	4,530.74
Water Testing Fees	178.20	178.20	897.44	298.64	165.16
Weed Management	0.00	1,600.00	1,200.00	800.00	1,200.00
Total Regular Operations & Maint	4,110.68	4,650.11	3,738.85	1,318.00	5,895.90
Water System Repair & Repl.+					
Repairs	0.00	597.55	0.00	5,148.08	2,504.00
Contractor	25,666.14	0.00	2,165.25	3,565.00	0.00
Water Operator	3,558.71	3,558.71	3,558.71	3,558.71	3,558.71
Total Water System Repair & Repl.+	29,224.85	4,156.26	5,723.96	12,271.79	6,062.71
Total Water System Maint,Repair,Repl	33,335.53	8,806.37	9,462.81	13,589.79	11,958.61
Total Administration	45,357.19	28,038.65	26,400.95	29,452.54	29,551.89
Bank Service Charges	284.86	374.72	348.98	301.90	376.70
Total OPERATING EXPENSES	45,642.05	28,413.37	26,749.93	29,754.44	29,928.59
Total Expense	50,207.12	49,685.37	38,597.93	36,771.94	37,256.59
Net Ordinary Income	-23,484.93	1,798.43	8,136.09	13,926.89	8,910.74
Other Income/Expense					
Other Income					
NON-OPERATING REVENUE					
Settlement	0.00	0.00	0.00	118,171.50	0.00
Interest Income	661.69	640.11	546.76	445.05	465.08
Total NON-OPERATING REVENUE	661.69	640.11	546.76	118,616.55	465.08
Total Other Income	661.69	640.11	546.76	118,616.55	465.08
Other Expense					
Special District Projects					
Expenses					
Development Project Fees	0.00	742.00	698.00	1,978.50	483.50
Total Expenses	0.00	742.00	698.00	1,978.50	483.50
Total Special District Projects	0.00	742.00	698.00	1,978.50	483.50
Total Other Expense	0.00	742.00	698.00	1,978.50	483.50
Net Other Income	661.69	-101.89	-151.24	116,638.05	-18.42
Net Income	-22,823.24	1,696.54	7,984.85	130,564.94	8,892.32

Durham Irrigation District
Profit & Loss
January through November 2023

	Nov 23	TOTAL
Ordinary Income/Expense		
Income		
Water Sales Income		
OPERATING REVENUES		
Demand Fees	0.00	330.00
Meter Sales	0.00	14,534.97
Water Sales	34,948.58	365,931.37
Total OPERATING REVENUES	34,948.58	380,796.34
Total Water Sales Income	34,948.58	380,796.34
Total Income	34,948.58	380,796.34
Expense		
Contract Services		
Accounting Fees	712.50	13,118.48
Engineering Support	4,752.50	59,690.50
Legal Fees	1,849.40	51,190.53
Management & Administration	1,125.00	12,337.50
Contract Services - Other	220.00	220.00
Total Contract Services	8,659.40	136,557.01
OPERATING EXPENSES		
Administration		
Board Stipends	300.00	5,000.00
Contract Services	33.00	1,284.25
District Wages, Taxes, Insur.		
Insurance	0.00	7,008.82
Payroll Service Fees	212.70	1,813.50
Payroll Tax Expense	323.99	2,603.76
Property Taxes	0.00	12.14
Wages	4,235.00	35,644.00
Total District Wages, Taxes, Insur.	4,771.69	47,082.22
Fees, Dues, Memberships	1,185.00	7,331.67
Office Expense		
Meals	0.00	23.25
Postage	882.85	3,973.44
Software	0.00	442.37
Supplies	303.19	3,286.16
Website Hosting	84.00	870.00
Office Expense - Other	221.57	221.57
Total Office Expense	1,491.61	8,816.79
Rent	800.00	7,878.66
Software Fees	130.00	1,340.00
Utilities		
Garbage	0.00	1,327.91
Gas & Electric	5,983.93	70,857.89
Telephone/Internet	215.48	2,629.07
Total Utilities	6,199.41	74,814.87

Durham Irrigation District
Profit & Loss
January through November 2023

	Nov 23	TOTAL
Water System Maint,Repair,Repl		
Regular Operations & Maint		
O & M Supplies	3,020.59	33,385.40
Water Testing Fees	241.56	3,929.34
Weed Management	0.00	10,000.00
Total Regular Operations & Maint	3,262.15	47,314.74
Water System Repair & Repl.+		
Repairs	0.00	23,620.07
Contractor	664.23	32,060.62
Water Operator	3,558.71	38,243.66
Total Water System Repair & Repl.+	4,222.94	93,924.35
Total Water System Maint,Repair,Repl	7,485.09	141,239.09
Total Administration	22,395.80	294,787.55
Bank Service Charges	431.23	3,454.13
Total OPERATING EXPENSES	22,827.03	298,241.68
Total Expense	31,486.43	434,798.69
Net Ordinary Income	3,462.15	-54,002.35
Other Income/Expense		
Other Income		
NON-OPERATING REVENUE		
Settlement	0.00	118,171.50
Interest Income	454.76	6,810.37
Total NON-OPERATING REVENUE	454.76	124,981.87
Total Other Income	454.76	124,981.87
Other Expense		
Special District Projects		
Expenses		
Development Project Fees	60.00	3,962.00
Total Expenses	60.00	3,962.00
Total Special District Projects	60.00	3,962.00
Total Other Expense	60.00	3,962.00
Net Other Income	394.76	121,019.87
Net Income	3,856.91	67,017.52

4.1.3

Page 1 of 2

Durham Irrigation District
Profit & Loss
January through November 2023

TOTAL				
	Jan - Nov 23	Jan - Nov 22	\$ Change	% Change
Total Utilities	74,814.87	72,732.79	2,082.08	2.86%
Water System Maint,Repair,Repl				
Regular Operations & Maint				
O & M Supplies	33,385.40	28,745.11	4,640.29	16.14%
Water Testing Fees	3,929.34	6,106.04	-2,176.70	-35.65%
Weed Management	10,000.00	10,100.00	-100.00	-0.99%
Total Regular Operations & Maint	47,314.74	44,951.15	2,363.59	5.26%
Water System Repair & Repl.+				
Repairs	23,620.07	88,518.23	-64,898.16	-73.32%
Contractor	32,060.62	40,057.30	-7,996.68	-19.96%
Water Operator	38,243.66	35,370.12	2,873.54	8.12%
Total Water System Repair & Repl.+	93,924.35	163,945.65	-70,021.30	-42.71%
Total Water System Maint,Repair,Repl	141,239.09	208,896.80	-67,657.71	-32.39%
Total Administration	294,787.55	349,266.21	-54,478.66	-15.6%
Bank Service Charges	3,454.13	3,267.72	186.41	5.71%
Total OPERATING EXPENSES	298,241.68	352,533.93	-54,292.25	-15.4%
Total Expense	434,798.69	432,765.90	2,032.79	0.47%
Net Ordinary Income	-54,002.35	-5,888.93	-48,113.42	-817.02%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
Settlement	118,171.50	0.00	118,171.50	100.0%
Interest Income	6,810.37	256.04	6,554.33	2,559.89%
Total NON-OPERATING REVENUE	124,981.87	256.04	124,725.83	48,713.42%
SPECIAL PROJECTS				
Development Projects Income				
Payments Received	0.00	850.00	-850.00	-100.0%
Total Development Projects Income	0.00	850.00	-850.00	-100.0%
Total SPECIAL PROJECTS	0.00	850.00	-850.00	-100.0%
Total Other Income	124,981.87	1,106.04	123,875.83	11,199.94%
Other Expense				
Special District Projects				
Expenses				
Agency Fees	0.00	431.95	-431.95	-100.0%
Development Project Fees	3,962.00	2,177.50	1,784.50	81.95%
Total Expenses	3,962.00	2,609.45	1,352.55	51.83%
Total Special District Projects	3,962.00	2,609.45	1,352.55	51.83%
Total Other Expense	3,962.00	2,609.45	1,352.55	51.83%
Net Other Income	121,019.87	-1,503.41	122,523.28	8,149.69%
Net Income	67,017.52	-7,392.34	74,409.86	1,006.58%

Durham Irrigation District
General Ledger
As of November 30, 2023

4.1.4

Date	Num	Name	Memo	Paid Amount	Balance
Current Assets					332,600.90
Cash					181,703.62
11/01/2023		Deposit	Deposit	116.80	181,820.42
11/01/2023		Postalia		-200.00	181,620.42
11/02/2023		Deposit	Deposit	697.37	182,317.79
11/02/2023		Bank Charge		-431.23	181,886.56
11/02/2023		Wages		-877.81	181,008.75
11/03/2023		Deposit	Deposit	237.71	181,246.46
11/03/2023		Paychex		-70.90	181,175.56
11/03/2023		Payroll Taxes		-380.62	180,794.94
11/06/2023		Deposit	Deposit	4,585.87	185,380.81
11/06/2023		Deposit	Deposit	884.42	186,265.23
11/06/2023		Deposit	Deposit	439.15	186,704.38
11/06/2023		Deposit	Deposit	322.37	187,026.75
11/07/2023		Deposit	Deposit	176.53	187,203.28
11/08/2023		Deposit	Deposit	2,269.63	189,472.91
11/08/2023		Deposit	Deposit	35.07	189,507.98
11/09/2023		Deposit	Deposit	86.75	189,594.73
11/09/2023		Durham Recreation		-150.00	189,444.73
11/10/2023		Deposit	Deposit	487.11	189,931.84
11/13/2023		Deposit	Deposit	6,076.01	196,007.85
11/13/2023		Deposit	Deposit	230.93	196,238.78
11/13/2023		Deposit	Deposit	42.07	196,280.85
11/14/2023		Deposit	Deposit	717.11	196,997.96
11/15/2023		Deposit	Deposit	648.69	197,646.65
11/16/2023	10023	Raymond Cooper	Nov 2023	-100.00	197,546.65
11/16/2023	10024	James M. Doyle	Nov 2023	-100.00	197,446.65
11/16/2023	10025	Kevin Phillips	Nov 2023	-100.00	197,346.65
11/16/2023	10026	Pace Analytical Services ...	water quality testing	-241.56	197,105.09
11/16/2023	10027	Sierra Water Utility		-1,346.40	195,758.69
11/16/2023	10028	Ferguson Waterworks	parts - USBR	-23.94	195,734.75
11/16/2023	10029	Peterson Power Systems ...	Library site - test volta...	-664.23	195,070.52
11/16/2023	10030	Sierra Water Utility	USBR parts	-1,650.25	193,420.27
11/16/2023		Blanks USA	door hanger supplies	-141.24	193,279.03
11/16/2023	10031	Camp & McLaughlin	Nov 2023 rent	-650.00	192,629.03
11/16/2023	10032	FP Mailing Solutions		-111.33	192,517.70
11/16/2023	10033	PG & E		-5,983.93	186,533.77
11/16/2023	10034	Streamline		-84.00	186,449.77
11/16/2023	10035	Sheryl Bosman	bookkeeping	-712.50	185,737.27
11/16/2023	10036	Nicole Lee Johnnasson	outreach consulting	-1,125.00	184,612.27
11/16/2023	10037	Luhdorff Scalmanini Cons...	water CIP implementat...	-537.50	184,074.77
11/16/2023	10038	Minasian Law LLP		-202.90	183,871.87
11/16/2023	10039	Northstar Engineering		-4,435.00	179,436.87
11/16/2023	10040	Prentice Long, PC		-1,646.50	177,790.37
11/16/2023	10041	Regional Government Ser...	EDD compliance resea...	-33.00	177,757.37
11/16/2023	10042	Sierra Water Utility		-3,558.71	174,198.66
11/16/2023	10043	California Special District ...	2024 membership	-1,185.00	173,013.66
11/16/2023	10044	Jeannie Trizzino	reimb.	-303.19	172,710.47
11/16/2023	10045	Northstar Engineering		-60.00	172,650.47
11/16/2023	10046	Sequoyah		-130.00	172,520.47
11/16/2023		Deposit	Deposit	379.23	172,899.70
11/16/2023		Blanks USA	door hanger supplies	-80.33	172,819.37
11/16/2023	10047	Wages		-1,235.02	171,584.35
11/17/2023		Deposit	Deposit	880.16	172,464.51
11/17/2023		Paychex		-70.90	172,393.61
11/17/2023		Payroll Taxes		-528.29	171,865.32
11/20/2023		Deposit	Deposit	278.93	172,144.25
11/20/2023		Deposit	Deposit	68.07	172,212.32
11/21/2023		Deposit	Deposit	7,413.15	179,625.47
11/21/2023		Deposit	Deposit	4,925.37	184,550.84
11/21/2023		Deposit	Deposit	1,623.75	186,174.59
11/21/2023		FP Mailing Solutions		-371.52	185,803.07
11/21/2023		Comcast		-215.48	185,587.59
11/21/2023		Adj. to deposit		-0.10	185,587.49
11/27/2023		Deposit	Deposit	57.88	185,645.37
11/28/2023		Deposit	Deposit	950.24	186,595.61
11/29/2023		Deposit	Deposit	172.04	186,767.65
11/30/2023		Deposit	Deposit	146.27	186,913.92

Durham Irrigation District General Ledger

As of November 30, 2023

Date	Num	Name	Memo	Paid Amount	Balance
11/30/2023		Postalia		-200.00	186,713.92
11/30/2023		Wages		-1,075.51	185,638.41
11/30/2023		Payroll Taxes		-461.74	185,176.67
11/30/2023		Paychex		-70.90	185,105.77
Total Cash				3,402.15	185,105.77
Cash on Hand					100.00
Total Cash on Hand					100.00
Development Fees					36,660.24
Total Development Fees					36,660.24
Savings					14,381.51
11/30/2023		Deposit	Deposit	0.12	14,381.63
Total Savings				0.12	14,381.63
California CLASS					99,755.53
11/30/2023		Deposit	Deposit	454.64	100,210.17
Total California CLASS				454.64	100,210.17
Total Current Assets				3,856.91	336,457.81
Taxes Receivable					5,654.18
Total Taxes Receivable					5,654.18
A/R					-5,654.18
Total A/R					-5,654.18
CAPITAL ASSETS					606,669.80
Depreciable Assets					606,669.80
Equipment					101,440.80
Total Equipment					101,440.80
Mains					623,540.00
Total Mains					623,540.00
Pumps					172,575.00
Total Pumps					172,575.00
Structures					16,084.00
Total Structures					16,084.00
Wells					127,486.00
Total Wells					127,486.00
Less Accum. Dep'n					-434,456.00
Total Less Accum. Dep'n					-434,456.00
Total Depreciable Assets					606,669.80
Total CAPITAL ASSETS					606,669.80
Non-Depreciable Assets					20,331.00
Land					20,331.00
Total Land					20,331.00
Total Non-Depreciable Assets					20,331.00
NET POSITION					-566,549.00
Net Investment in Capital Asset					-566,549.00
Total Net Investment in Capital Asset					-566,549.00
Total NET POSITION					-566,549.00
Unrestricted Net Assets					-329,892.09
Total Unrestricted Net Assets					-329,892.09
Water Sales Income					-345,847.76
OPERATING REVENUES					-345,847.76

Durham Irrigation District
General Ledger
As of November 30, 2023

Date	Num	Name	Memo	Paid Amount	Balance
Demand Fees					-330.00
Total Demand Fees					-330.00
Meter Sales					-14,534.97
Total Meter Sales					-14,534.97
Water Sales					-330,982.79
11/01/2023		Deposit	Deposit	-116.80	-331,099.59
11/02/2023		Deposit	Deposit	-697.37	-331,796.96
11/03/2023		Deposit	Deposit	-237.71	-332,034.67
11/06/2023		Deposit	Deposit	-4,585.87	-336,620.54
11/06/2023		Deposit	Deposit	-884.42	-337,504.96
11/06/2023		Deposit	Deposit	-439.15	-337,944.11
11/06/2023		Deposit	Deposit	-322.37	-338,266.48
11/07/2023		Deposit	Deposit	-176.53	-338,443.01
11/08/2023		Deposit	Deposit	-2,269.63	-340,712.64
11/08/2023		Deposit	Deposit	-35.07	-340,747.71
11/09/2023		Deposit	Deposit	-86.75	-340,834.46
11/10/2023		Deposit	Deposit	-487.11	-341,321.57
11/13/2023		Deposit	Deposit	-6,076.01	-347,397.58
11/13/2023		Deposit	Deposit	-230.93	-347,628.51
11/13/2023		Deposit	Deposit	-42.07	-347,670.58
11/14/2023		Deposit	Deposit	-717.11	-348,387.69
11/15/2023		Deposit	Deposit	-648.69	-349,036.38
11/16/2023		Deposit	Deposit	-379.23	-349,415.61
11/17/2023		Deposit	Deposit	-880.16	-350,295.77
11/20/2023		Deposit	Deposit	-278.93	-350,574.70
11/20/2023		Deposit	Deposit	-68.07	-350,642.77
11/21/2023		Deposit	Deposit	-7,413.15	-358,055.92
11/21/2023		Deposit	Deposit	-4,925.37	-362,981.29
11/21/2023		Deposit	Deposit	-1,623.75	-364,605.04
11/21/2023		Adj. to deposit		0.10	-364,604.94
11/27/2023		Deposit	Deposit	-57.88	-364,662.82
11/28/2023		Deposit	Deposit	-950.24	-365,613.06
11/29/2023		Deposit	Deposit	-172.04	-365,785.10
11/30/2023		Deposit	Deposit	-146.27	-365,931.37
Total Water Sales				-34,948.58	-365,931.37
Total OPERATING REVENUES				-34,948.58	-380,796.34
Total Water Sales Income				-34,948.58	-380,796.34
Contract Services					127,897.61
Accounting Fees					12,405.98
11/16/2023	10035	Sheryl Bosman	bookkeeping	712.50	13,118.48
Total Accounting Fees				712.50	13,118.48
Engineering Support					54,938.00
11/16/2023	10037	Luhdorff Scalmanini Cons...	water CIP implementat...	537.50	55,475.50
11/16/2023	10039	Northstar Engineering	CIP budget/rate study	3,175.00	58,650.50
11/16/2023	10039	Northstar Engineering	USBR engineering	440.00	59,090.50
11/16/2023	10039	Northstar Engineering	meetings	600.00	59,690.50
Total Engineering Support				4,752.50	59,690.50
Legal Fees					49,341.13
11/16/2023	10038	Minasian Law LLP		202.90	49,544.03
11/16/2023	10040	Prentice Long, PC		1,646.50	51,190.53
Total Legal Fees				1,849.40	51,190.53
Management & Administration					11,212.50
11/16/2023	10036	Nicole Lee Johnasson	outreach consulting	1,125.00	12,337.50
Total Management & Administration				1,125.00	12,337.50
Contract Services - Other					0.00
11/16/2023	10039	Northstar Engineering	grant application support	220.00	220.00

Durham Irrigation District
General Ledger
As of November 30, 2023

Date	Num	Name	Memo	Paid Amount	Balance
Total Contract Services - Other				220.00	220.00
Total Contract Services				8,659.40	136,557.01
OPERATING EXPENSES					275,414.65
Administration					272,391.75
Board Stipends					4,700.00
11/16/2023	10023	Raymond Cooper	Nov 2023	100.00	4,800.00
11/16/2023	10024	James M. Doyle	Nov 2023	100.00	4,900.00
11/16/2023	10025	Kevin Phillips	Nov 2023	100.00	5,000.00
Total Board Stipends				300.00	5,000.00
Contract Services					1,251.25
11/16/2023	10041	Regional Government Ser...	EDD compliance resea...	33.00	1,284.25
Total Contract Services				33.00	1,284.25
District Wages, Taxes, Insur.					42,310.53
Insurance					7,008.82
Total Insurance					7,008.82
Payroll Service Fees					1,600.80
11/03/2023		Paychex		70.90	1,671.70
11/17/2023		Paychex		70.90	1,742.60
11/30/2023		Paychex		70.90	1,813.50
Total Payroll Service Fees				212.70	1,813.50
Payroll Tax Expense					2,279.77
11/02/2023		Wages		-291.19	1,988.58
11/03/2023		Payroll Taxes		380.62	2,369.20
11/16/2023	10047	Wages		-402.98	1,966.22
11/17/2023		Payroll Taxes		528.29	2,494.51
11/30/2023		Wages		-352.49	2,142.02
11/30/2023		Payroll Taxes		461.74	2,603.76
Total Payroll Tax Expense				323.99	2,603.76
Property Taxes					12.14
Total Property Taxes					12.14
Wages					31,409.00
11/02/2023		Wages		1,169.00	32,578.00
11/16/2023	10047	Wages		1,638.00	34,216.00
11/30/2023		Wages		1,428.00	35,644.00
Total Wages				4,235.00	35,644.00
Total District Wages, Taxes, Insur.				4,771.69	47,082.22
Fees, Dues, Memberships					6,146.67
11/16/2023	10043	California Special District ...	2024 membership	1,185.00	7,331.67
Total Fees, Dues, Memberships				1,185.00	7,331.67
Office Expense					7,325.18
Meals					23.25
Total Meals					23.25
Postage					3,090.59
11/01/2023		Postalia		200.00	3,290.59
11/16/2023	10032	FP Mailing Solutions		111.33	3,401.92
11/21/2023		FP Mailing Solutions		371.52	3,773.44
11/30/2023		Postalia		200.00	3,973.44
Total Postage				882.85	3,973.44
Software					442.37
Total Software					442.37
Supplies					2,982.97

Durham Irrigation District
General Ledger
As of November 30, 2023

Date	Num	Name	Memo	Paid Amount	Balance
11/16/2023	10044	Jeannie Trizzino	reimb.	303.19	3,286.16
		Total Supplies		303.19	3,286.16
		Website Hosting			786.00
11/16/2023	10034	Streamline		84.00	870.00
		Total Website Hosting		84.00	870.00
		Office Expense - Other			0.00
11/16/2023		Blanks USA	door hanger supplies	141.24	141.24
11/16/2023		Blanks USA	door hanger supplies	80.33	221.57
		Total Office Expense - Other		221.57	221.57
		Total Office Expense		1,491.61	8,816.79
		Rent			7,078.66
11/09/2023		Durham Recreation		150.00	7,228.66
11/16/2023	10031	Camp & McLaughlin	Nov 2023 rent	650.00	7,878.66
		Total Rent		800.00	7,878.66
		Software Fees			1,210.00
11/16/2023	10046	Sequoyah		130.00	1,340.00
		Total Software Fees		130.00	1,340.00
		Utilities			68,615.46
		Garbage			1,327.91
		Total Garbage			1,327.91
		Gas & Electric			64,873.96
11/16/2023	10033	PG & E		5,983.93	70,857.89
		Total Gas & Electric		5,983.93	70,857.89
		Telephone/Internet			2,413.59
11/21/2023		Comcast		215.48	2,629.07
		Total Telephone/Internet		215.48	2,629.07
		Total Utilities		6,199.41	74,814.87
		Water System Maint,Repair,Repl			133,754.00
		Regular Operations & Maint			44,052.59
		O & M Supplies			30,364.81
11/16/2023	10027	Sierra Water Utility		1,346.40	31,711.21
11/16/2023	10028	Ferguson Waterworks	5/26/21 Brown St. repa...	23.94	31,735.15
11/16/2023	10030	Sierra Water Utility	USBR parts	1,650.25	33,385.40
		Total O & M Supplies		3,020.59	33,385.40
		Water Testing Fees			3,687.78
11/16/2023	10026	Pace Analytical Services ...	water quality testing	241.56	3,929.34
		Total Water Testing Fees		241.56	3,929.34
		Weed Management			10,000.00
		Total Weed Management			10,000.00
		Total Regular Operations & Maint		3,262.15	47,314.74
		Water System Repair & Repl.+			89,701.41
		Repairs			23,620.07
		Total Repairs			23,620.07
		Contractor			31,396.39
11/16/2023	10029	Peterson Power Systems ...	Library site - test volta...	664.23	32,060.62
		Total Contractor		664.23	32,060.62
		Water Operator			34,684.95

Durham Irrigation District
General Ledger
As of November 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
11/16/2023	10042	Sierra Water Utility		3,558.71	38,243.66
		Total Water Operator		3,558.71	38,243.66
		Total Water System Repair & Repl.+		4,222.94	93,924.35
		Total Water System Maint,Repair,Repl		7,485.09	141,239.09
		Total Administration		22,395.80	294,787.55
		Bank Service Charges			3,022.90
11/02/2023		Bank Charge		431.23	3,454.13
		Total Bank Service Charges		431.23	3,454.13
		Total OPERATING EXPENSES		22,827.03	298,241.68
		NON-OPERATING REVENUE			-124,527.11
		Settlement			-118,171.50
		Total Settlement			-118,171.50
		Interest Income			-6,355.61
11/30/2023		Deposit	Deposit	-454.64	-6,810.25
11/30/2023		Deposit	Deposit	-0.12	-6,810.37
		Total Interest Income		-454.76	-6,810.37
		Total NON-OPERATING REVENUE		-454.76	-124,981.87
		Special District Projects			3,902.00
		Expenses			3,902.00
		Development Project Fees			3,902.00
11/16/2023	10045	Northstar Engineering	Farm Bureau	60.00	3,962.00
		Total Development Project Fees		60.00	3,962.00
		Total Expenses		60.00	3,962.00
		Total Special District Projects		60.00	3,962.00
TOTAL				0.00	0.00

Durham Irrigation District
General Ledger
As of November 30, 2023

12/12/2023

Durham Irrigation District
Monthly Billing Recap 11/1/2023 thru 11/30/2023

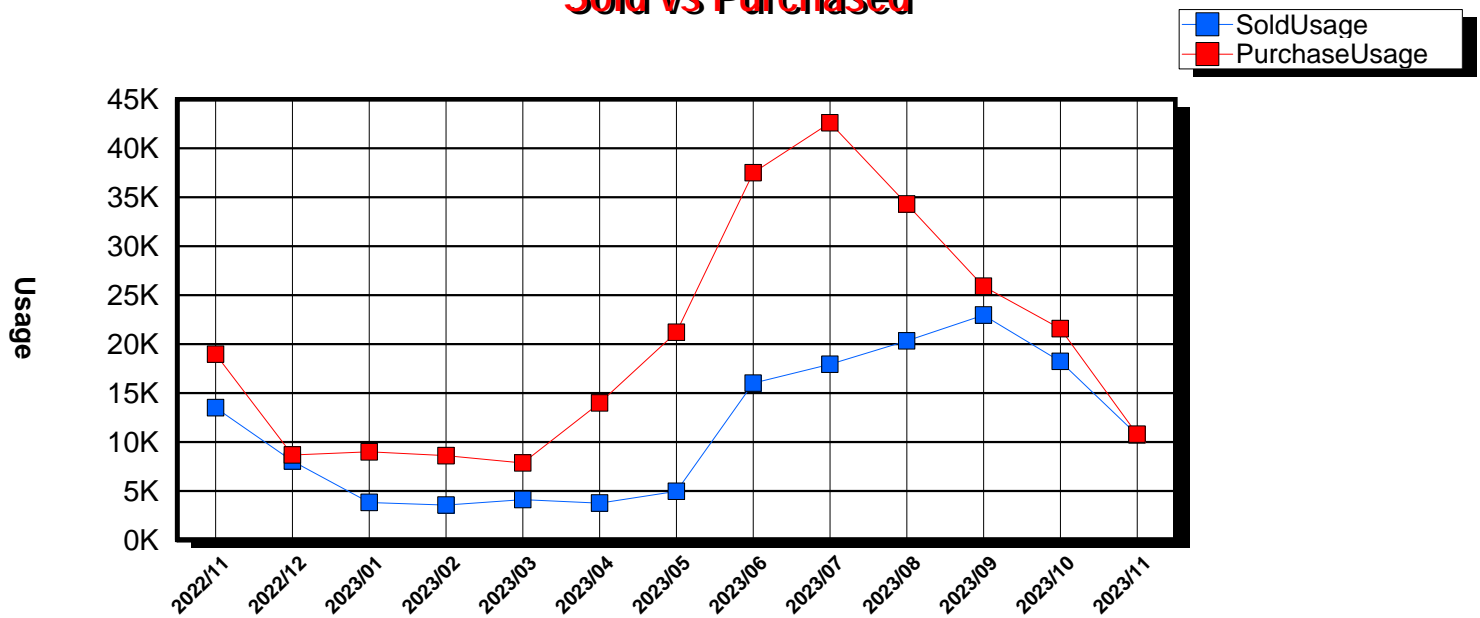
1

	<u>Amount</u>	<u>Count</u>
Water Purchased or Produced this month	0	
Water Sold this month	11,305	
Water System used or accountable loss	0	
Water Loss	0.00 %	11,305
Total Water Sales this month	35,839.67	476
Total Penalties this month	301.62	132
Total Adjustments this month	0.00	35
Total of other charges this month	325.00	10
Total Current Charges	36,466.29	
Current Balance	2,772.99	190
30 Days Past Due	3,333.85	27
60 Days Past Due	2,591.12	9
90 Days Past Due	5,522.19	38
Total Accounts Receivable	14,220.15	
Total Payments Received	34,963.72	364
New Memberships	0.00	0
Active Accounts	14,324.30	475
InActive Accounts	-104.15	65
Forfeiture Accounts	0.00	0
Average Water Usage	23	
Average Water Charge	75.29	
Low Range	High Range	Usage
0	0	-81
0	0	0
1	2,000	11,386
2,001	4,000	0
4,001	6,000	0
6,001	8,000	0
8,001	10,000	0
10,001	20,000	0
20,001	30,000	0
30,001	40,000	0
40,001	50,000	0
50,001	999,999,999	0
		11,305
		476
		35,839.67
Accounts Receivable Last Month Ending	12,717.58	
Sales/Charges this Month	36,466.29	
Adjustments this Month	0.00	
Less: Payments this Month	34,963.72	
Accounts Receivable Total	14,220.15	14,220.15

Pump Total

<u>Year/Month</u>	<u>Purchased</u>	<u>Sold</u>	<u>Loss</u>	<u>Pct</u>
2022/11	18,970	13,505	-5,465	-28.8
2022/12	8,677	8,053	-624	-7.2
2023/01	8,996	3,829	-5,167	-57.4
2023/02	8,604	3,562	-5,042	-58.6
2023/03	7,861	4,125	-3,736	-47.5
2023/04	13,989	3,762	-10,227	-73.1
2023/05	21,208	4,968	-16,240	-76.6
2023/06	37,502	16,015	-21,487	-57.3
2023/07	42,598	17,939	-24,659	-57.9
2023/08	34,310	20,331	-13,979	-40.7
2023/09	25,905	22,965	-2,940	-11.3
2023/10	21,581	18,237	-3,344	-15.5
2023/11	10,797	10,729	-68	-0.6

Sold vs Purchased



			12/1/2023				
<u>Acct</u>	<u>Name</u>		<u>Balance</u>	<u>Current</u>	<u>30 Days</u>	<u>60-Days</u>	<u>90-Days</u>
622	Gilmore, James	9462 Van Ness Way	1,061.28	118.43	146.99	209.99	585.87
291	Guerra, Diego & Marisa	9665 Teal Ln	902.38	96.43	133.90	140.07	531.98
331	Sonsteng, Chimene	9642 Duckling Dr	808.79	58.43	76.07	111.09	563.20
80	Day, David	9389 Midway	805.96	63.78	74.32	73.37	594.49
128	Horn, Howard	2370 Serviss St	778.83	63.78	73.95	72.99	568.11
212	Kellogg, Deanna	2415 Florida Ln	770.68	93.07	94.68	72.40	510.53
174	Cole, Leslie Ray and Kevin G	9415 Putney Dr	736.48	63.78	73.38	72.42	526.90
22	Hait, Jed	2393 Brown St	652.46	35.07	78.70	77.65	461.04
57	Dotson, Dan and Kevin Dolz	9386 Goodspeed St	595.30	37.07	51.90	57.24	449.09
258	Christofferson, Jason	2539 Burdick Rd	496.43	86.07	123.91	118.14	168.31
15	Catomerisios, Cathy	9206 Holland Ave	486.76	53.43	62.60	71.76	298.97
108	Sierra Christian Services,	9260 Goodspeed St	467.35	63.78	97.18	95.80	210.59
236	Czechowski, Brian	2370 Durham St	451.28	63.78	69.34	69.45	248.71
683	Seegert, James	9369 La Rose Ct	448.29	86.43	158.73	203.13	
640	Martinez, Jesse & Elisabeth	2466 Tracy Ranch Rd	444.83	61.43	82.00	157.85	143.55
695	Wurm, Anita	9196 Goodspeed St	441.58	41.07	53.77	47.05	299.69
237	Rosemarie Taylor Revocable '	2399 Serviss St	386.36	63.78	96.07	94.69	131.82
316	Lugenbeel, Paul	2390 Durham St	313.26	36.07	39.99	40.45	196.75
335	Patch, Ed	9335 Midway	301.61	35.07	39.84	38.30	188.40
220	Andersen, Victoria	2409 Campbell St	298.73	38.07	42.79	43.21	174.66
936	Fosdick, Devin	2390 Brown St	295.29	35.07	38.75	38.23	183.24
931	Day, Kelvin Scott	2385 Florida Ln	285.52	40.07	43.57	42.97	158.91
943	LaChappelle, Michael	9216 Goodspeed St	262.36	35.07	38.32	37.79	151.18
245	, Durham Guild	2393 Durham-Dayton Hwy	260.86	63.78	66.65	65.69	64.74
217	Samuelson, Lester	9353 Goodspeed St	259.86	63.78	66.64	65.68	63.76
53	Horn, Nathan	2379 Serviss St	230.18	47.43	56.07	57.27	69.41
908	Button, Patrick	9361 Goodspeed St	227.16	36.07	38.78	38.23	114.08
183	Ownby, Karen Koehly	2455 Durham-Dayton Hwy	188.96	41.07	42.23	44.63	61.03
606	Harris, James	9424 Putney Dr	185.99	35.07	37.23	36.70	76.99
29		Total	\$13,844.82	\$1,656.23	\$2,098.35	\$2,294.24	\$7,796.00

DURHAM IRRIGATION DISTRICT

4.2

Check Issue Date: 12/19/2023

Cash Balance Date

11/30/2023

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	\$	185,105.77
Stipends									
10048	Stipend Form	-	Raymond Cooper		\$ 200.00	(1) 12/19 DID BOD; (2) 12/13 Vina GSA		\$	184,905.77
10049	Stipend Form	-	Matt Doyle		\$ 100.00	(1) 12/19 DID BOD		\$	184,805.77
10050	Stipend Form	-	Kevin Phillips		\$ 100.00	(1) 12/19 DID BOD		\$	184,705.77
Subtotal Stipend					\$ 400.00		Subtotal Balance	\$	184,705.77

Regular Water System Maintenance and Operations									
10051	11/1/2023	14871	J.C. Hernandez	\$ 800.00	\$ 1,600.00	Oct 2023 alley cleanup		\$	183,105.77
	12/1/2023	14899	J.C. Hernandez	\$ 800.00		Nov 2023 alley cleanup		\$	183,105.77
10052	12/6/2023	2310629-28	Pace Analytical Services LLC		\$ 178.20	water quality testing		\$	182,927.57
10053	11/1/2023	6471	Sierra Water Utility	\$ 575.98	\$ 1,228.71	chlorine; labor		\$	181,698.86
	12/8/2023	6571	Sierra Water Utility	\$ 652.73		chlorine		\$	181,698.86
Subtotal Water Operations					\$3,006.91		Subtotal Balance	\$	181,698.86

Water System Emergency Repair/Replacement									
10054	11/13/2023	1801197-2	Ferguson Waterworks	\$ 2,453.46	\$ 4,344.17	USBR - parts		\$	177,354.69
	11/15/2023	1827846	Ferguson Waterworks	\$ 205.92		USBR - parts		\$	177,354.69
	11/15/2023	1827674	Ferguson Waterworks	\$ 391.92		USBR - parts		\$	177,354.69
	11/21/2023	1828957	Ferguson Waterworks	\$ 992.84		USBR - parts		\$	177,354.69
	11/28/2023	1828957-1	Ferguson Waterworks	\$ 300.03		USBR - parts		\$	177,354.69
10055	11/13/2023	6479	Sierra Water Utility	\$ 384.22	\$ 5,832.44	USBR - labor		\$	171,522.25
	12/1/2023	6566	Sierra Water Utility	\$ 5,448.22		USBR - labor		\$	171,522.25
10056	11/2/2023	2311-046918	Tozier's True Value	\$ 21.00		USBR - parts			#VALUE!
	11/7/2023	2311-047082	Tozier's True Value	\$ 22.05		USBR - parts			#VALUE!
	11/7/2023	2311-047083	Tozier's True Value	\$ 35.21		USBR - parts			#VALUE!
	11/9/2023	2311-047176	Tozier's True Value	\$ 111.18		USBR - parts			#VALUE!
Subtotal Water System Repair					\$10,176.61		Subtotal Balance	\$	171,522.25

4.2

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Utility & Supplies							
online debit	11/10/2023	-	Comcast		\$ 215.48	11/15/2023-12/14/2023 Internet and Phone Service	\$ 171,306.77
online debit	12/10/2023	-	Comcast		\$ 215.48	12/15/2023-1/14/2024 Internet and Phone Service	\$ 171,091.29
online debit	11/28/2023	-	FP Mailing Solutions		\$ 200.00	postage (online download)	\$ 170,891.29
online debit	11/20/2023	-	FP Mailing Solutions		\$ 371.52	postage supplies - ink ctdg	\$ 170,719.77
online debit	11/17/2023	-	Paychex		\$ 70.90	payroll fees + PTO accrual fee	\$ 170,518.87
online debit	12/1/2023	-	Paychex		\$ 70.90	payroll fees + PTO accrual fee	\$ 170,820.39
online debit	12/15/2023	-	Paychex		\$ 74.30	payroll fees + PTO accrual fee - rate increase	\$ 171,016.99
10058	12/1/2023	-	Camp & McLaughlin		\$ 650.00	December rent	\$ 170,366.99
10047	11/29/2023	-		\$ 69.07		9418 Midway #C (Office)(0596196710-5)	\$ 165,622.20
	11/27/2023	-		\$ 2,425.04		Durham Dayton Rd 20'W (5773099695-6)	\$ 165,622.20
	11/28/2023	-	PGE	\$ 1,464.89	\$ 5,198.19	Holland Ave E/S & 500S Serviss (6812590736-7)	\$ 165,622.20
	11/29/2023	-		\$ 33.14		Holland Ave S 300' (7938916943-8)	\$ 165,622.20
	11/29/2023	-		\$ 1,206.05		9389 Goodspeed St (9856464053-5)	\$ 165,622.20
10059	10/31/2023	8551002687484	Recology	\$ 133.75	\$ 267.50	garbage service (Well 5)	\$ 165,354.70
	11/30/2023	8551002706751	Recology	\$ 133.75		garbage service (Well 5)	\$ 165,354.70
10060	11/30/2023	-	Sequoyah Software		\$ 130.00	billing software; email bill service	\$ 170,589.77
10061	12/1/2023	460814F9-0038	Streamline		\$ 84.00	website host	\$ 170,434.87
Subtotal Utility					\$7,548.27	Subtotal Balance	\$ 163,973.98

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
District Administration, Operations & Management							
Payroll & Insurance							
online debit	11/17/2023	-	Withholdings - Trizzino		\$ 528.29		\$ 163,445.69
online debit	12/1/2023	-	Withholdings - Trizzino		\$ 461.74		\$ 162,983.95
online debit	12/15/2023	-	Withholdings - Trizzino		\$ 5,433.14		\$ 157,550.81
online debit	11/17/2023	-	Employee - Trizzino		\$ 1,235.02	Administrative Support	\$ 156,315.79
online debit	12/1/2023	-	Employee - Trizzino		\$ 1,075.51	Administrative Support	\$ 155,240.28
online debit	12/15/2023	-	Employee - Trizzino		\$ 7,329.44	Administrative Support	\$ 147,910.84
Contractors							
10062	12/1/2023	8333	Sheryl Bosman		\$ 600.00	Bookkeeping Services	\$ 137,943.34
10063	12/1/2023	1161	Nicole L. Johansson		\$ 1,125.00	Outreach Consulting	\$ 138,543.34
10064	11/21/2023	40530	Luhdorff & Scalmanini Consulting Eng	\$ 3,117.50	\$ 5,482.50	Water CIP Implementation and Funding Support	\$ 139,668.34
	12/8/2023	40670	Luhdorff & Scalmanini Consulting Eng	\$ 2,365.00		District Special Legal Services	\$ 139,668.34
10065	12/5/2023	81716	NorthStar		\$ 2,760.00	CIP Budget/Rate Study - \$ 1260 DUSD Easement - \$ 0 USBR Engineering - \$ 0 USBR Cultural Compliance - \$ 0 Meetings - \$ 480 Operational Support - \$ 780 Grant Application Support - \$ 240 Litigation - Meetings - \$ 0 Litigation - Cost of Service Study - \$ 0	\$ 145,150.84
10066	12/1/2023	6278	Prentice Long		\$ 92.50	Legal Services	\$ 145,058.34
Water Operations							
10067	12/1/2023	6568	Sierra Water Utility		\$ 3,558.71	Water Operator Servicea	\$ 134,384.63
Subtotal Admin. Ops. & Mgmt.					\$29,681.85	Subtotal Balance	\$ 134,292.13

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Agency Fees, Association Dues & Reimbursables							
Fees & Dues							
online debit	12/4/2023	-	PaySafe/PayStation Fee		\$ 316.02	"mtot" on bank statement	\$ 134,068.61
Reimbursable Payments							
NONE							\$ 134,068.61
Subtotal Fees & Reimbursables					\$316.02	Subtotal Balance	\$ 133,976.11
Other Expenses							
NONE							\$ 133,976.11
Other Expenses					\$0.00	Subtotal Balance	\$ 133,976.11
Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Development Projects							
Contractor				Project			
10068	12/5/2023	81715	NorthStar		\$ 120.00	Creekside Estates - \$ 120 Farm Bureau - \$ 0	\$ 133,856.11
Subtotal Development Projects					\$120.00	Subtotal Balance	\$ 133,856.11
SUBTOTAL PAYMENTS					\$51,249.66		
							Subtotal Remaining Balance \$ 133,856.11
							Check Refund/Cancelled Register Total
							TOTAL REMAINING BALANCE \$ 133,856.11

DURHAM IRRIGATION DISTRICT

Petty Cash

	12/09/2023 counted	\$	-
	Cash on Hand	\$	100.00
	Balance Remaining On Hand	\$	100.00

Check / Payment Refund / Cancel or Void Check Register

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
12/18/2023	10057	VOID		\$ - Spoiled	

Director Signature _____
Date _____

Director Signature _____
Date _____

DURHAM IRRIGATION DISTRICT

Deposit Register

Date	Deposit	Deposit Amount	Other Notes
6-Nov-23	Cash/Check Deposit	\$ 4,585.87	
8-Nov-23	Cash/Check Deposit	\$ 2,269.63	
13-Nov-23	Cash/Check Deposit	\$ 6,076.01	
21-Nov-23	Cash/Check Deposit	\$ 7,413.15	
21-Nov-23	Cash/Check Deposit	\$ 4,925.37	
21-Nov-23	Cash/Check Deposit	\$ 1,623.75	LIHWAP - Acct 964 usage
28-Nov-23	Cash/Check Deposit	\$ 950.24	
11/1/2023 - 11/30/2023	Paystation Payments	\$ 7,104.66	
	Subtotal Water Sales Deposits	\$ 34,948.68	<i>incl. \$853.72 USBR Meter fees separate from above</i>

Water Meter Sales	Location
NONE	
Bank Adjustments & Other	Notes
21-Nov-23	Notice of Adjustment <i>debit</i> \$ (0.10)
	Other Deposits \$ (0.10)
	Total Deposits \$ 34,948.58

Deposit Register for Development Projects Account

NONE
Total Development Project Deposits \$ -

Director Signature _____

Date _____

Director Signature _____

Date _____

DEPOSIT LIST - PAYMENT RECAP
11/1/2023 thru 11/30/2023 -- All Batches

<u>SERVICE</u>	<u>AMOUNT</u>
%Penalty	\$150.80
Credit	\$606.37
MtrUSB	\$853.72
Water	\$31,895.41
Water1	\$104.00
WtrAdj	\$1,353.42
	<u><u>\$34,963.72</u></u>

Vendor	Invoice	Invoice Date	Invoice Amt	Budget Item Desc. (per grant categories)	DID CK #	DID Pmt Date	DID Pmt Amt	Notes
Advanced Pipe and Leak Detect	304	7/14/2023	\$ 880.00	Supplies and Materials	9980	9/19/2023	\$ 880.00	meter survey
Ferguson Waterworks	1801197	7/19/2023	\$ 7.51	Supplies and Materials	9952	8/22/2023	\$ 7.51	parts for meter installation
Ferguson Waterworks	1801197-1	9/13/2023	\$ 2,894.41	Supplies and Materials	10005	10/17/2023	\$ 2,894.41	parts for meter installation
Ferguson Waterworks	1824630	10/31/2023	\$ 23.94	Supplies and Materials	10028	11/16/2023	\$ 23.94	parts for meter installation
Ferguson Waterworks	1801197-2	11/13/2023	\$ 2,453.46	Supplies and Materials	10054	12/19/2023	\$ 2,453.46	parts for meter installation
Ferguson Waterworks	1827674	11/15/2023	\$ 391.92	Supplies and Materials	10054	12/19/2023	\$ 391.92	parts for meter installation
Ferguson Waterworks	1827846	11/15/2023	\$ 205.92	Supplies and Materials	10054	12/19/2023	\$ 205.92	parts for meter installation
Ferguson Waterworks	1828957	11/21/2023	\$ 992.84	Supplies and Materials	10054	12/19/2023	\$ 992.84	parts for meter installation
Ferguson Waterworks	1828957-1	11/28/2023	\$ 300.03	Supplies and Materials	10054	12/19/2023	\$ 300.03	parts for meter installation
Genesis Society	8072023	8/7/2023	\$ 2,900.00	EA Report prep	9981	9/19/2023	\$ 2,900.00	8/7/2023 - report completed
Joseph Corron Electric	2310	8/4/2023	\$ 10,823.25	System Installation	9953	8/22/2023	\$ 10,823.25	SCADA system installation
NorthStar	74562	9/5/2019	\$ 4,997.50	Engineering	8942	9/10/2019	\$ 4,997.50	meter survey
NorthStar	74562	9/5/2019	\$ 380.00	Engineering	8942	9/10/201p	\$ 380.00	data analysis
NorthStar	78519	1/31/2022	\$ 360.00	Engineering	9571	2/11/2022	\$ 360.00	scope and mapping
NorthStar	78844	4/11/2022	\$ 110.00	Engineering	9616	4/19/2022	\$ 110.00	USBR conference call
NorthStar	79049	5/11/2022	\$ 660.00	EA Report prep	9641	5/13/2022	\$ 660.00	USBR map and response
NorthStar	79193	6/15/2022	\$ 500.00	EA Report prep	9660	6/21/2022	\$ 500.00	cultural archeologist coordination
NorthStar	79744	10/6/2022	\$ 1,488.00	Engineering	9475	10/18/2022	\$ 1,488.00	meter location; mapping
NorthStar	80388	3/7/2023	\$ 460.00	EA Report prep	9854	3/21/2023	\$ 460.00	cultural compliance
NorthStar	80553	4/5/2023	\$ 972.00	Engineering	9874	4/18/2023	\$ 972.00	engineering
NorthStar	80553	4/5/2023	\$ 575.00	EA Report prep	9874	4/18/2023	\$ 575.00	cultural compliance
NorthStar	80681	5/3/2023	\$ 1,495.00	Engineering	9897	5/17/2023	\$ 1,495.00	contractor coordination; outreach coordination; bid prep
NorthStar	80829	6/7/2023	\$ 794.00	Engineering	9938	7/18/2023	\$ 794.00	meter location selection
NorthStar	80948	7/10/2023	\$ 6,924.00	Engineering	9938	7/18/2023	\$ 6,924.00	meter location selection, initial design
NorthStar	81209	8/10/2023	\$ 5,622.50	Engineering	9964	8/22/2023	\$ 5,622.50	meter installation design plans
NorthStar	81263	9/6/2023	\$ 1,881.00	Engineering	9990	9/19/2023	\$ 1,881.00	meter installation bid package preparation
NorthStar	81399	10/4/2023	\$ 220.00	Engineering	10016	10/17/2023	\$ 220.00	contract award letter
NorthStar	81546	11/2/2023	\$ 440.00	Engineering	10039	11/16/2023	\$ 440.00	preconstruction meeting; notice to proceed
Sierra Water Utility	5781	4/19/2023	\$ 7,660.65	Supplies and Materials	9889	5/17/2023	\$ 7,660.65	Zenner meters - 42 total
Sierra Water Utility	6076	7/1/2023	\$ 7,082.44	Supplies and Materials	9927	7/18/2023	\$ 7,082.44	Sonic Well sensors and installation labor
Sierra Water Utility	6171	8/10/2023	\$ 4,477.69	Supplies and Materials	9954	8/22/2023	\$ 4,477.69	Seametrics Meter and sensor
Sierra Water Utility	6173	8/17/2023	\$ 1,368.08	Supplies and Materials	9982	9/19/2023	\$ 1,368.08	labor associated with SCADA installation
Sierra Water Utility	6369	9/26/2023	\$ 629.00	Supplies and Materials	10006	10/17/2023	\$ 629.00	labor associated with meter installation
Sierra Water Utility	6386	10/26/2023	\$ 1,650.25	Supplies and Materials	10030	11/16/2023	\$ 1,650.25	stop valves
Sierra Water Utility	6479	11/13/2023	\$ 384.22	Supplies and Materials	10055	12/19/2023	\$ 384.22	labor associated with meter installation
Sierra Water Utility	6566	12/1/2023	\$ 5,448.22	Supplies and Materials	10055	12/19/2023	\$ 5,448.22	parts for meter installation
Tozier's True Value	2311-046918	11/2/2023	\$ 21.00	Supplies and Materials	10056	12/19/2023	\$ 21.00	parts for meter installation
Tozier's True Value	2311-047082	11/7/2023	\$ 22.05	Supplies and Materials	10056	12/19/2023	\$ 22.05	parts for meter installation
Tozier's True Value	2311-047083	11/7/2023	\$ 35.21	Supplies and Materials	10056	12/19/2023	\$ 35.21	parts for meter installation
Tozier's True Value	2311-047176	11/9/2023	\$ 111.18	Supplies and Materials	10056	12/19/2023	\$ 111.18	parts for meter installation
XIO SCADA	2022-11872	6/13/2023	\$ 35,302.07	Supplies and Materials	9928	7/18/2023	\$ 35,302.07	6/8/2023 - SCADA eqpt delivery est; sales tax will be added 6/12/2023 - question for Mark Adams - re: monthly fee of \$1360 (not included in grant, but must be covered as operational costs)
XiO SCADA	TK	11/30/2023	\$ 5,640.00	Engineering				annual cost; estimated

Vendor	Invoice	Invoice Date	Invoice Amt	Budget Item Desc. (per grant categories)	DID CK #	DID Pmt Date	DID Pmt Amt	Notes
Meter Installation - DID Fee	-	8/18/2023	\$ 25,350.00	Supplies and Materials	-	8/18/2023	\$ 12,675.00	Discounts of 50% to 39 customers on regular meter installation fee of \$650.00.
Walberg Inc.	TK	TK	\$ 44,055.00	Supplies and Materials				Meter installation at 40 sites (amt per bid submittal)
Expected to date			\$ 188,989.34	Actual Spent			\$ 126,619.34	



W. GILBERT ENGINEERING
Civil Engineering / Land Surveying

140 Yellowstone Drive, Suite 110 • Chico, CA 95973
Phone: (530) 809-1315 • Fax: (530) 588-9030
www.wgilbertengineering.com

December 14, 2023

Durham Irrigation District
P. O. Box 98
Durham, CA 95938

Attn: Matt Doyle, Chairman

Subject: Creekside Estates Subdivision

Dear Mr. Boyd,

On behalf of the project applicant and owner, we are requesting that the existing well that serves the Existing House not be abandoned as required in Section 9 of the draft Service Agreement. There is no change to the uses on the property served by the existing well and leaving the well in place will not impact the uses of the proposed lots in the Creekside Estates Subdivision.

Thank you for your consideration and let us know when this request will be heard by the Durham Irrigation District Board of Directors.

Sincerely,

W Gilbert Engineering

Wesley E. Gilbert, P.E.
R.C.E. 31689
President, W.G. Civil Engineers, Inc.
dba W. Gilbert Engineering

Cc: Bud Keeney

RECEIVED DEC 14 2023

For AP Use

[CK# NA / Date: _____]

Scanned/Copied:

☒ Hardcopy File

☒ Electronic File

☒ Board Agenda File

Board Date: 12/19/2023

Durham Irrigation Operator Log

Sierra Water Utility, LLC.



Month:	November	2023	
Date	Task Description/Notes	One Man Hrs and Duties (M-F)	Two Man Hrs and Duties (M-F)
11/1/2023	Performed daily checks, checked lubrication of all pumps. Change tube at Alley site (1hr) . (USBR 8hrs) Meet w/ Walberg facilitate location and installation of meters- gather parts, locate meter at 2354 Serviss.	2.75	
11/2/2023	Performed daily checks, checked lubrication of all pumps. Meet with CAT tech at Library site (1hr) . (USBR 8hrs) Meet w/ Walberg facilitate location and installation of meters. Gather parts. Make and distribute service interruption hangars for 2nd Phase.	1.75	
11/3/2023	Performed daily checks, checked lubrication of all pumps. (USBR 6hrs) Meet w/ Walberg facilitate location and installation of meters.	1.75	
11/6/2023	Performed daily checks, checked lubrication of all pumps. Dismantle Library generator service panel to get pictures for CAT tech (1hr) . (USBR 5hrs) Gather parts. Meet w/ Walberg facilitate installation of meters.	1.75	
11/7/2023	Performed daily checks, checked lubrication of all pumps. (USBR 6.25hrs) Gather parts. Meet w/ Walberg facilitate installation of meters. Make and hang service interruption notices for next phase.	1.75	
11/8/2023	Performed daily checks, checked lubrication of all pumps. (USBR 4hrs) Gather parts. Meet w/ Walberg facilitate location and installation of meters.	1.75	
11/9/2023	Performed daily checks, checked lubrication of all pumps. (USBR 4hrs) Gather parts. Meet w/ Walberg facilitate location and installation of meters (notify an additional 10 customers of service interruptions)	1.75	
11/10/2023	Performed daily checks, checked lubrication of all pumps.	1.75	
11/13/2023	Performed daily checks, checked lubrication of all pumps. (USBR 1hr) Meet w/ Walberg go over scope of work.	1.75	
11/14/2023	Performed daily checks, checked lubrication of all pumps. Meet w/ LSCE and N. Star engineering at all well sites(hrs) . (USBR 6hrs) Gather parts. Meet w/ Walberg facilitate installation of meters. Make and hang service interruption notices for next phase of installations.	1.75	
11/15/2023	Performed daily checks, checked lubrication of all pumps. (USBR 2hrs) Meet w/ Walberg go over scope of work and gather parts.	1.75	
11/16/2023	Performed daily checks, checked lubrication of all pumps. (USBR 2hrs) Meet w/ Walberg go over scope of work and gather parts.	1.75	

11/17/2023	Performed daily checks, checked lubrication of all pumps. (USBR 1hrs) Meet w/ Walberg go over scope of work.	1.75	
11/20/2023	Performed daily checks, checked lubrication of all pumps. Fix Library chlorinator injector (1.5hrs)	3.25	
11/21/2023	Performed daily checks, checked lubrication of all pumps. (USBR 4hrs) Make door hangers and gather parts for final phase of meter installs.	1.75	
11/22/2023	Performed daily checks, checked lubrication of all pumps.	1.75	
11/23/2023	Performed daily checks, checked lubrication of all pumps.	1.75	
11/24/2023	Performed daily checks, checked lubrication of all pumps. (USBR 2hrs) Distribute door hangers for final phase of meter installs.	1.75	
11/27/2023	Performed daily checks, checked lubrication of all pumps. (USBR	1.75	
11/28/2023	Performed daily checks, checked lubrication of all pumps. (USBR 3.5) Gather parts. Meet w/ Walberg facilitate meter installation.	1.75	
11/29/2023	Performed daily checks, checked lubrication of all pumps. Deliver Chlorine to Alley(33gal) and Library(40gal) sites.	1.75	
11/30/2023	Performed daily checks, checked lubrication of all pumps.	1.75	
Monthly Production			
10,797 CCF's			
Total Regular Hours		48	
Total Extra Regular Hours over 48 hrs/month, excluding meter reading		-7.00	
Total Additional After Hours			0.00
Signature:	<i>Michael Butler</i>	.	
Title:	Chief Operator		

12/12/2023

Work Order Statistics
01/01/2021 thru 12/31/2023

1

<u>Year</u>	<u>Month</u>	<u>Issued</u>	<u>Complete</u>	<u>Open</u>	<u>Avg Comp Days</u>	<u>Avg Open Days</u>
2021	09	6	6		98	0
2021	10	24	20	4	205	798
2021	11	2	2		69	0
2021	12	12	12		186	0
2022	01	7	7		47	0
2022	02	12	11	1	177	691
2022	03	6	6		181	0
2022	04	3	3		24	0
2022	05	5	5		21	0
2022	06	6	6		89	0
2022	07	2	2		10	0
2022	08	8	6	2	55	515
2022	09	7	7		69	0
2022	10	5	5		5	0
2022	11	1	1		13	0
2022	12	1		1	0	367
2023	01	8	5	3	83	338
2023	02	2	1	1	178	307
2023	03	7	3	4	44	282
2023	04	9	4	5	46	252
2023	05	3		3	0	229
2023	07	7	3	4	10	156
2023	08	6	5	1	9	123
2023	09	8	5	3	24	98
2023	10	2	2		4	0
2023	11	1		1	0	32
		160	127	33		

26 Items

12/12/2023

Work Order List

1

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
112	920	10/13/21	R	Ilukowicz & Leach	Water Operator	2542 Durham-Dayton
APN 039-450014 Install meter. 10/26/2021 - blank; no meter. Need to install meter. 9/26/2021 - water operator reports no access.						
114	936	10/27/21	R	Devin Fosdick	Water Operator	2390 Brown St
APN 040-231-020 Install meter. 10/27/2021 - Install meter.						
119	201	10/28/21	R	Henry Mattei	Water Operator	2425 Durham St
040-221-001 Replace meter. 10/27/2022 - water operator contacted owner; cannot locate meter box. Will have Advanced Leak Detection search for meter box. 10/28/2021 - meter not working; estimated readings since 5/26/2020.						
129	141	10/28/21	R	Billy Woodward	Water Operator	2403 Brown St
040-233-015 1. unable to access meter because of dogs or possibly because cannot locate it. Need to check with water operator. 2. High AR - negotiated with administrative assistant.						
164	261	2/8/22	R	Dickalyn Porter	Water Operator	9339 Goodspeed St
040-223-009 10/12/2023 jlt: neighbor notes growing puddle of standing water under the house. Water operator instructed to shut off water. 8/22/2023 jlt: see account notes regarding customer requesting shut off and reduced billing rate. No action taken at that time; no policy in place for this situation. 9/8/2022: Per water operator - They need to be metered. I can get this going myself. They have a leak on their side that isn't being addressed. We need to know how much they are losing. Old (2020?) undated note from GM: mentioned that there is some water seepage in this area ("flooded" is the word used in the note). When convenient, please assess and advise if further action is needed.						
192	806	8/2/22	R	Durham CUMC Parson	Water Operator / Admin	2404 Durham-Dayton

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
040-212-004						
11/1/2023 jlt: Note - USBR Project						
9/13/2022 jlt: Advanced Pipeline verified water service line "coming from future meter supply hookup on Midway." - \$200						
9/8/2022 wo: Water Operator reports "This location is hardly ever occupied. There is extensive landscaping . It wouldn't be too						
difficult to install a meter. Will have Advanced Leak detection look at this location to locate service connection on 9/9/2022.						
This is a flat rate account being charged a non-standard fixed amount. (should be \$63,78; is charged \$39.93).						
Please look into two issues:						
1. service line and how difficult (expensive) would it be to install meter						
2. what kind of water usage does this account have? Is there a lot of landscaping or amenities that use water?						
We are considering offering the customer two options -						
A. encourage meter install now - \$650 meter fee, and update to metered rate \$35.07/mo + usage; meter is required in any case by 2025.						
B. charge standard fixed rate amount of \$63.78/month.						
194	955	8/3/22		R Caitlin and Michael Crete	Water Operator	2514 Durham-Dayton
039-450-005						
Install meter.						
8/3/2022 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also						
update meter book - need to add new page. Please advise if I need to make billing address changes.						
New meter fee has been paid.						
218	931	12/29/22		R David Day	Water Operator	2385 Florida Ln
APN 040-240-075						
12/9/2022: Replace meter.						
221	961	1/24/23		R Albert Amator	Water Operator	2397 Campbell St
040-223-006						
Install meter.						
Please install new meter for a previously unmetered accounts (conversion and consolidation from flat rate account). See						
12/2022 BOD discussion.						
Also update meter book - need to add new page.						
New meter fee has been charged to account.						
223	962	1/24/23		R Geraldine Gillham	Water Operator	9348 Midway
040-200-095						
Install meter.						
1/4/2023 jlt: Install new meter for a previously unmetered account (conversion from flat rate).						
Also update meter book - need to add new page.						
New meter fee has been charged to Acct 72.						
New Acct 962						
224	231	1/31/23		R Cheryl Williams	Water Operator	9263 Midway
040-250-002						
Replace meter.						
1/31/2023 - water operator reports meter is broken; needs replacing.						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
228	964	2/27/23	R	Carol Wagner	Water Operator	2393 Durham St
040-221-008 Install meter. 2/27/2023: Please install new meter for a previously unmetered account (conversion from flat rate). Owner identified by APN lookup. Also update meter book - need to add new page. New meter fee has been paid (old acct 123). *2/27/2023 - old acct 123; new acct 964						
230	19	3/21/23	R	Rosemary Bennett	Water Operator	2379 Florida Ln
040-240-006 Install meter. 03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023).						
231	18	3/23/23	R	Rosemary Bennett	Water Operator	2404 Serviss St
040-240-006 Install meter. 03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023).						
232	3	3/23/23	R	Rosemary Bennett	Water Operator	2396 Campbell St
040-221-016 Install meter. 03/23/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023).						
235	965	3/27/23	R	Gerardo Perez	Water Operator	2382 Brown St
040-231-018 Install meter. 3/27/2023 jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee charged to Acct 72.						
239	141	4/26/23	R	Billy Woodward	Water Operator	2403 Brown St
040-233-015 5/3/2023 jlt: per water operator - accessibility issue that he will look into. Repeated estimated readings - does this location have a meter? If not, please arrange for installation.						
241	173	4/26/23	R	John Staples	Water Operator	2381 Durham St
040-221-011 Replace meter. 4/26/2023 - replace meter						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
242	960	4/26/23	R	Justin and Sarah Price	Water Operator	2508 Durham-Dayton
039-450-003 4/26/2023 jlt: Repeated estimated readings - does this location have a meter? If not, please arrange for installation.						
243	285	4/26/23	R	Bonnie Caskey	Water Operator	2554 Durham-Dayton
039-450-018 Replace meter. 4/26/2023 jlt: water operator reports meter is broken.						
244	968	5/2/23	R	Kanon Taylor	Water Operator	2368 Brown St
040-231-025 Install meter. 5/2/2023 jlt: Iinstall new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. Please advise if I need to make billing address changes. New meter fee has been paid.						
245	806	4/7/23	R	Durham CUMC Parson	Water Operator	2404 Durham-Dayton
040-212-004 11/1/2023 jlt: Note - USBR Project 5/11/2023: Per water operator: There are three possible service connectins, two of which have been identified. There may be a cross connection between residence; the parking lot could have its own service line. Brown Engineering to continue to work to locate last service line. 4/24/2023: Brown Engineering unable to locate service line. 4/14/2023: unable to detect line with metal detector. 4/11/2023: Installed repair band to patch customer's pipe; still attempting to locate District service line. 4/7/2023: Water operator invesitgating leak; difficultly locating shut-off and service line.						
247	88	5/15/23	R	Brian Moffitt	Water Operator	2395 Serviss St
040-240-033 Install meter. 5/15/2023 jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee has been posted to account. See: Ltr. to Owner - Acct 88 (05.09.2023) meter conversion - executed						
248	950	5/31/23	R	Brianna and Carlos Romo	Water Operator	2586 Widgeon Ln
039-520-024 Replace meter. Estimated readings since 02/2023.						
251	809	7/27/23	R	Nancy Brown	Water Operator	9156 Holland Ave
040-280-121 Replace meter. 7/27/2023: Water Operator reports meter is broken.						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
252	4	7/27/23		R Albert Amator	Water Operator	2399 Campbell St
040-223-005 Replace meter. 7/27/2023: Water Operator reports meter is broken. Sight glass is scratched.						
253	693	7/28/23		R Richard Gilliam	Water Operator	9504 Dillon Ct
039-540-001 Replace meter. 7/27/2023: Water operator reports meter is broken.						
254	279	7/28/23		R James Patterson	Water Operator	2534 Durham-Dayton
039-450-011 Replace meter. 7/28/2023: Water Operator reports scratched sight glass.						
260	99	8/30/23		R Susan and Peter Jensen	Water operator.	2365 Durham St
040-222-012 Install meter. 8/30/2023: Water Operator confirms this meter needs to be replaced. 8/30/2032 jlt: Does meter need replacing? Water operator reports sight glass is scratched.						
267	975	9/20/23		R Thomas and Valerie Boe	Water Operator	9304 Holland Ave
040-223-021 Install meter. 9/20/2023 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid under Acct 97.						
268	296	9/21/23		R Loni Hayes	Water Operator	2377 Brown St
040-233-032 9/21/2023 jlt: customer notes that District meter sits 6-8" above the road surface in the alley. He would like it to be lowered. Please advise District and customer whether this is feasible.						
270	627	9/29/23		R Robert W. Davis	Water Operator	9308 Sarah Ann Ct
039-460-054 Replace meter. 7/27/2023 jlt: Water operator reports sight glass is scratched. Meter needs to be replaced.						
274	119	11/29/23		R Jeannie Slinkard	Water Operator	2410 Serviss St
040-240-026 Install meter. 11/29/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid.						

12/12/2023

Work Order List

1

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
200	919 8/30/22	6/1/23	R	Jose Sanchez	Water Operator	9259 Midway
040-250-027						
201	11 9/1/22	9/1/22	R	Sandra Atteberry	Water Operator	9227 Midway
Read Seq 104008						
203	622 9/12/22	11/9/22	R	Sis Gilmore	Water Operator	9462 Van Ness Way
Read Seq 901007						
205	291 9/12/22	9/12/22	R	Diego & Marisa Guerra	Water Operator	9665 Teal Ln
Read Seq 801001						
206	149 9/15/22	11/2/22	R	Bruce Karolyi	Water Operator	2378 Brown St
Read Seq 211015						
207	257 9/19/22	11/2/22	R	John & Christy Patterson	Water Operator	2368 Florida Ln
Read Seq 209009						
208	811 9/28/22	12/12/22	R	Tavis Beynon	Water Operator	60 San Rafael
040-280-122						
209	125 9/28/22	6/13/23	R	Jesus Barriega	Water Operator	9283 Goodspeed St
040-233-006						
210	807 10/6/22	11/2/22	R	St. James Catholic		2416 Faber St
CLOSED						
212	226 10/26/22	10/26/22	R	Catherine Bailey	Water Operator	9393 Goodspeed St
Read Seq 500001						
214	947 10/3/22	10/3/22	R	Steven and Michelle Bunch	Water Operator	30 San Rafael Ct
APN 040-280-123						
215	947 10/28/22	10/28/22	R	Steven and Michelle Bunch	Water Operator	30 San Rafael Ct
APN 040-280-123						
216	153 10/22/22	10/22/22	R	DC Investments One		9210 Goodspeed St
APN 040-250-016						
217	906 11/29/22	12/12/22	R	Tate and Traci Wood	Water Operator	40 San Rafael Ct
APN 040-280-109						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
219 040-221-017	102 1/10/23	2/7/23	R	Albert Amator	Water Operator	2400 Campbell St
220 040-223-012	232 1/24/23	2/1/23	R	Gertrude Smith	Water Operator	2372 Faber St
225 040-250-017	943 1/31/23	6/5/23	R	Kayla and Michael LaChappelle	Water Operator	9216 Goodspeed St
226 040-223-017	32 1/31/23	6/13/23	R	Robert Kreider	Water Operator	2408 Faber St
227 040-240-057	210 1/31/23	6/1/23	R	Ken Quaintance	Water Operator	2397 Florida Ln
229 040-224-005	67 2/27/23	8/24/23	R	Tim Dempsey	Water Operator	9329 Midway
233 040-234-007	273 3/23/23	4/27/23	R	Carole Lee "Kelly" Lotti	Water Operator	2339 Brown St
234 040-214-006	226 3/23/23	4/27/23	R	Catherine Bailey	Water Operator	9393 Goodspeed St
236 040-250-004	313 3/30/23	6/1/23	R	Jamie Payne	Water Operator	9253 Midway
237 040-212-006	115 4/4/23	4/12/23	R	Jim Hamilton	Administrative Assistan	2414 Durham-Dayton
238 040-212-006	115 4/17/23	4/19/23	R	Jim Hamilton	Water Operator	2414 Durham-Dayton
240 040-240-054	188 4/26/23	10/19/23	R	Victor and Rosie Lopez	Water Operator	2345 Florida Ln
246 039-460-064	640 4/2/23	4/3/23	R	Jesse & Elizabeth Martinez	Water Operator	2466 Tracy Ranch Rd
249 040-233-011	199 7/18/23	7/21/23	R	Mike Tozier	Water Operator	9242 Holland Ave

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
250	933 7/19/23	7/31/23	R	Andrea and Marcus Mahling	Water Operator	9287 Holland Ave
	039-460-048					
255	143 7/29/23	8/15/23	R	Janet Bynum	Water Operator	9389 Goodspeed St
	040-214-007					
256	514 8/1/23	8/3/23	R	Gloria Rose	Water Operator	2346 Brown St
	040-232-009					
257	969 8/1/23	8/2/23	R	Bryan and Rachel Perrin	Water Operator	9500 Van Ness Way
	040-630-001					
258	28 8/10/23	9/13/23	R	Erika Withrow	Water Operator	9327 Holland Ave
	039-460-045					
259	162 8/17/23	8/24/23	R	James Luallen	Water Operator	2360 Florida Ln
	040-233-030					
261	103 8/31/23	9/1/23	R	Cameron Williams	Water Operator	9377 Holland Ave
	039-460-037					
262	78 9/6/23	9/21/23	R	Corey Swartz	Water operator.	2362 Serviss St
	040-240-020					
263	929 9/6/23	9/11/23	R	Benjamin and Emily Osburn	Water Operator	2404 Brown St
	040-231-034					
264	671 9/18/23	9/19/23	R	John Messina	Water Operator	9287 La Rose Ct
	039-460-100					
265	283 9/18/23	9/19/23	R	Troy Morse	Water Operator	2548 Durham-Dayton
	039-450-021					
266	615 9/19/23	12/26/23	R	Farm and Trade	Water Operator	9287 Midway - 1st flo
	040-234-006					
271	185 10/3/23	10/10/23	R	Kristiaan Stuart	Water Operator	2459 Durham-Dayton
	039-460-016					
272	47 10/9/23	10/10/23	R	Adrianne Cunningham		2386 Brown St
	040-231-019					