



**Durham Irrigation District  
Board of Directors  
Zoom Guidance for Meeting Attendance**  
Remote Meeting via Zoom (see below)

Special Notice: Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, Durham Irrigation District will be closing the Board of Directors Meetings to members of the public and non-essential District staff.

The public may listen to and/or participate in this meeting via landline or mobile telephone or via computer, with video and audio enabled or audio only. If you wish to comment on an item, but do not wish to participate during the meeting, the public may submit comments prior to the meeting via email to info@didwater.org before 5:00 p.m. on the day of the Board Meeting and they will be read into the record.

**ACCESSING THE ONLINE MEETING:**

We recommend logging-in **15 minutes early (at 5:15 pm)** to get set up and address any technical issues before the meeting starts. When you access the meeting, **you will be placed into a waiting room and admitted** into the meeting by the meeting hosts. There are four methods for joining the meeting:

**1 - From Computer - One Click to Join**

<https://us02web.zoom.us/j/495193613?pwd=QTduKzhTc0cxMThrOXFMVWdMYVM2QT09>

**2 - From Computer Web Browser**

<https://zoom.us/join>

When prompted, use Meeting ID: 495 193 613

Passcode: 646356

**3 - From your Mobile Phone: One-Tap Mobile**

+16699006833,,495193613#,,,,,0#,,646356#

**4 - Dial-in using your Mobile Phone or Landline:**

+1 669 900 6833

When prompted, use Meeting ID: 495 193 613

**If you are having any issues connecting to the meeting, please call  
Durham Irrigation District at (530) 680-7222 for assistance.**

Please note that when you access the meeting, you will be placed into a waiting room and admitted into the meeting by the meeting host.

- The Board of Directors is committed to making its meetings accessible to all citizens. If you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530) 343-1594 or info@didwater.org at least 24 hours in advance of the meeting.
- The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable rules governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.



**Durham Irrigation District Board of Directors  
Board Meeting  
October 19, 2021 - 5:30 PM  
AGENDA**

**COPIES OF THIS AGENDA AVAILABLE FROM:  
Durham Irrigation District Office or Online at [www.didwater.org](http://www.didwater.org)**

**Posted: 5:00PM, Oct. 16, 2021 at 9418-C Midway, Durham, CA 95938 and [www.didwater.org](http://www.didwater.org)**

**Board of Directors:**

Matt Doyle, Chair  
Raymond Cooper, Director  
Kevin Phillips, Director

**District Staff:**

Kamie Loeser, (Outgoing) General Manager  
Jeff Carter, District Counsel  
Mike Butler, Water Operator  
Mark Adams, District Engineer

**AGENDA ITEMS:**

**1. CALL TO ORDER**

- 1.1. Roll Call/Establishment of Quorum
- 1.2. Introduction of Guests

- 2. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.**  
The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

**3. PRESENTATIONS *(All Items Informational/Possible Action)***

None.

**4. CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from

the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda. Action Requested: that the Board of Directors approve the Consent Agenda.

- 4.1. Minutes for the Regular Meetings held on August 17, 2021 and September 21, 2021.
- 4.2. Monthly Financial Report for September 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.3. Approval of the Warrant Sheet from September 18, 2021 to October 14, 2021 including payments, deposits, and transaction adjustments.

**5. REGULAR AGENDA**

- 5.1. Items Removed from Consent Agenda

**6. CORRESPONDENCE (All Items Informational/Possible Action/Direction)**

None.

**7. WATER OPERATIONS BUSINESS**

- 7.1. Ongoing/New Business (All Items Informational/Possible Action/Direction)
  - a. Review of Daily Log for September 2021 (Operator Mike Butler)
  - b. Northgate Petroleum Credit Application. Water Operator, Mike Butler recommends that the District set up a credit account with Northgate Petroleum, Inc. to expedite fueling of the generator for the well at the library site. The terms of the application include the following: 1. net 10-day payment period, 2. social security number required of all signers, 3. routine credit check, and 4. signed personal guarantee of two individuals. Action Requested: that the Board of Directors approve and sign the Northgate Petroleum, Inc. credit application.

**8. GENERAL BUSINESS**

- 8.1 Consideration of a Resolution authorizing remote teleconference/Zoom meetings of the DID Board for the period of 30-days. Action Requested: that the Board consider and approve the Resolution of the Durham Irrigation District Board authorizing remote teleconference meetings of the Board for 30 days pursuant to the Ralph M. Brown Act and California Assembly Bill 361.
- 8.2 General Manager's District Activities and Status Report. (All Items Informational/Possible Action/Direction)
  - a. Update: Pressure Tank Replacement Terms & Conditions and Preliminary Cost Estimate. Action Requested: Authorize NorthStar, Contract Engineer, to look at the existing concrete supports and assess/calculate if they are adequate to meet requirements for newer lateral loading (seismic) and confirm how the tank is attached to the concrete.
  - b. Update: Bid Package for the Brown/Faber Alley Main Line Replacement Project.

- c. Capital Improvement Plan - Projects and Cost Estimates. Review and possibly prioritize identified projects, timeline for implementation, and financial opportunities and constraints.
- d. USBR Water System Infrastructure Efficiency Project. Review status of project activities and annual report.
- e. Lead Service Laterals Replacement Projects and Timeline. Review status of project activities.
- f. Policies and Procedures Manual. Review status of project activities.
- g. Development Projects. Review status of development projects' activities.
- h. Annual Audits 2019 and 2020. Review status of audit activities.
- i. Ongoing Tracking of Operational and Administrative Projects. Review status of project activities.
- j. Other Existing and Potential Operational and Administrative Projects. Review status of other existing projects and activities not listed under Agenda Items 8.2 a-j and consider other potential operational and administrative projects for 2022.

8.3 Options for general management of the District, including, but not limited to, potential General Manager replacement and advertisement. *Action Requested: Review and discuss options for general management of the District and provide direction to staff.*

## 9. ATTORNEY REPORT

9.1 Updates from Legal Counsel not discussed under other Agenda Items.

## 10. VINA GSA (All Items Informational/Possible Action/Direction)

10.1 Vina GSA Report (Manager Loeser, Director Cooper)

- a. Vina GSA Draft Groundwater Sustainability Plan (GSP) released for public review and comment, September 10 through October 19, 2021.
- b. Vina GSA SHAC Meetings:
  - October 19, 2021 (9:00 a.m.-12:00 p.m.)
  - November 4, 2021 (at 1:30 p.m.)
- c. Vina GSA Board Meetings:
  - Vina GSA/RCRD GSA Board Meetings:
    - November 15, 2021 (meeting changed from 11/10/21)
    - December 15, 2021 (meeting changed from 12/8/21) to adopt GSP

12. **DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the Agenda.



9418-C Midway/PO Box 98  
Durham, CA 95938  
(530) 343-1594  
[www.didwater.org](http://www.didwater.org)

13. **ADJOURNMENT** – Adjourn to the next Regular Board Meeting, November 16, 2021.

**Durham Irrigation District Board of Directors  
Board Meeting  
August 17, 2021 - 5:30 PM  
MINUTES**

**Board of Directors:**

Matt Doyle, Chair - in attendance/remote  
Raymond Cooper - in attendance/remote  
Kevin Phillips - in attendance/remote

**District Staff:**

Kamie Loeser, General Manager - in attendance/remote  
Jeff Carter, District Counsel - in attendance/remote  
Mike Butler, Water Operator - in attendance/remote  
Mark Adams, District Engineer - not in attendance

**This meeting was recorded. The audio and video recordings are available on the District website:  
[www.didwater.org](http://www.didwater.org)**

**AGENDA ITEMS:**

**1. CALL TO ORDER**

- 1.1. Roll Call/Establishment of Quorum: The meeting was called to order at 5:32PM by Chair Doyle. Roll Call was taken as noted "in attendance" above. The Board, staff, and attendees participated via Zoom. This meeting was recorded.
- 1.2. Introduction of Guests  
No Guests in Attendance.

**2. PUBLIC COMMENT**

No Public Comment.

**3. PRESENTATIONS *(All Items Informational/Possible Action)***

None.

**4. CONSENT AGENDA**

- 4.1. Minutes for the Regular Meeting held on July 20, 2021.
- 4.2. Monthly Financial Report for July 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.
- 4.3. Approval of the Warrant Sheet from July 21, 2021 through Aug. 13, 2021 including payments, deposits, and transaction adjustments.

- 4.4. State Controller 2020 Compensation Report documentation submitted.

*Action Requested:* that the Board of Directors approve the Consent Agenda.

*Discussion:* No specific discussion.

*Public Comment:* No public comment.

*Action Taken:* On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the Consent Agenda.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Cooper, Doyle

Noes:

Abstained:

Absent:

## 5. REGULAR AGENDA

- 5.1. Items Removed from Consent Agenda. No items were removed from Consent Agenda.

## 6. GENERAL BUSINESS

No new business.

## 7. WATER OPERATIONS BUSINESS

- 7.1. Ongoing/New Business (*All Items Informational/Possible Action/Direction*)

- a. Review of Daily Log for July 2021 (Operator Mike Butler).

*Informational Purposes:* Water Operator Mike Butler provided a review/summary of daily log for the month. Discussed the North State Electric repair at the library well site and process to restore power to pump. Discussed “noise complaint” from neighbor, discovered that the generator was on in response to power issue to pump.

*Board Discussion:* No specific discussion.

*Public Comment:* No public comment.

- b. Brown/Faber Alley Main Line Replacement Project. Cost Estimates.

*Informational Purposes:* Water Operator Butler provided a review/summary of the two cost estimates provided to the District from Brown General Engineering, Inc. and R&R Horn General Contractors.

*Board Discussion:* Board discussed that a bid process should be used for this project so that the estimates are prepared using the same information and assumptions.

*Public Comment:* No public comment.

*Direction Given:* Board directed staff to contact NorthStar to prepare a bid package for the project.

- c. Pressure Tank Replacement Terms & Conditions and Preliminary Cost Estimate.

Informational Purposes: Staff discussed the concerns regarding the terms and conditions pertaining to shipping costs and other items not included in the cost estimate.

Board Discussion: Board discussed the terms and conditions.

Public Comment: No public comment.

Direction Given: Board directed staff to coordinate with Water Operator Butler to determine a potential estimate for shipping and other items that may be needed, i.e., structural calculations, P.E. signature, taxes, duties or related fees, as part of the installation of the pressure tank.

## 8. ATTORNEY REPORT

- 8.1 Well Construction Reimbursement Agreement Between DID and Durham Valley Development Corporation. Review of the Agreement entered into on January 9, 1991.

Informational Purposes: Legal counsel provided overview and background of the agreement; staff provided an update on the research being conducted with regard to the number of connections between 1991-1996.

Board Discussion: Board discussed, in general, their recollection of the history of the subdivision, the location, and the estimated number of parcels.

Public Comment: No public comment.

Direction Given: Board directed staff and legal counsel to bring the item back at the September meeting in closed session to discuss potential legal implications, if any, of the expired contract.

- 8.2 Update: Meeting with Department of Development Services on July 28, 2021 for TPM21-0009 Symmes at 2125 Durham-Dayton Road. APN 040-200-096 and 040-200-097, just west of Stanford Lane. Approximately 5.93 acres. Project is proposed to be on septic. Project is proposed to be on well water. "Once the tentative map is approved and a final parcel map recorded, Parcels 1 and 2 will be sold for single-family residential development. No additional development is anticipated on Parcel 3. The project does not include any anticipated or phased development and is not associated with any other project."

Informational Purposes: Legal counsel provided overview and background of the meeting with County staff. The project proponent/Mr. Symmes will construct/continue the water line beyond the adjacent Keeney property to provide water service to the parcels.

Board Discussion: No specific discussion.

Public Comment: No public comment.

Other Items: Legal Counsel noted that the District received correspondence from the County Clerk Recorder staff regarding the Initiative Petition to Roll Back Rates to 2018 that was circulated by Mr. Pat Button in August of 2020. Specifically, the County Clerk Recorder staff indicated that the District would need to 1) change said ordinance mentioned in the petition that was certified in August of 2020, or 2) issue an order of election or call for a special election for the measure to be voted on. This item will be on the September 21, 2021 agenda for further discussion.



**9. MANAGER REPORT**

9.1 Manager's Report/Updates (Manager Loeser)

a. Development Projects (*All Items Informational/Possible Action/Direction*)

- Will-Serve Letter Tony Symmes

Informational Purposes: Staff provided summary of the Will-Serve letter to Mr. Tony Symmes for the parcel map on San Rafael Ct.

Board Discussion: No specific discussion.

Public Comment: No public comment.

**10. VINA GSA (*All Items Informational/Possible Action/Direction*)**

10.1 Vina GSA Report (Manager Loeser, Director Cooper)

a. Update on the preparation of the GSP, Sustainable Management Criteria, and Project Management Actions. Informational.

b. Vina GSA Meetings Schedule:

- Stakeholder Advisory Committee Meetings:
  - August 17, no September 21 meeting will be rescheduled to be a separate public workshop to be scheduled for late September, early October), October 19, November 16 meeting date will likely be shifted to earlier in the month.
- Vina GSA/RCRD GSA Board Meetings:
  - September 8, November 15 (meeting changed from 11/10/21), December 15 (meeting changed from 12/8/21)

Informational Purposes: Items 10.1a and 10.1b were informational items.

Board Discussion: The Board discussed various aspects of the Vina GSA and corresponding GSP process.

Public Comment: No public comment.

Direction Given: The Board requested that options for participation in the GSA be added to the September 21, 2021 agenda.

**11. DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the Agenda.

The Board requested that a discussion regarding existing parcels within the District boundaries that are requesting a new connection be added to the September 21, 2021 agenda.

**12. ADJOURNMENT** – Adjourned 7:03PM to the next Regular Board Meeting, September 21, 2021.



**Durham Irrigation District Board of Directors  
Board Meeting  
September 21, 2021 - 5:30 PM  
MINUTES**

**Board of Directors:**

Matt Doyle, Chair – in attendance/remote  
Raymond Cooper, Director – in attendance/remote  
Kevin Phillips, Director – in attendance/remote

**District Staff:**

Kamie Loeser, General Manager – in attendance/remote  
Jeff Carter, District Counsel – in attendance/remote  
Mike Butler, Water Operator – in attendance/remote  
Mark Adams, District Engineer – not in attendance  
Jeannie Trizzino, Admin. Assist. – in attendance/remote

**This meeting was recorded. The audio and video recordings are available on the District website:  
[www.didwater.org](http://www.didwater.org)**

**AGENDA ITEMS:**

**1. CALL TO ORDER**

- 1.1. Roll Call/Establishment of Quorum: The meeting was called to order at 5:31PM by Chair Doyle. Roll Call was taken as noted “in attendance” above. The Board, staff, and attendees participated via Zoom. This meeting was recorded.
- 1.2. Introduction of Guests  
  
No guests in attendance.

**2. PUBLIC COMMENT - public members wishing to address the Board on items not listed on the Agenda.**

No public comment.

Note: Mr. McCabe (see Item 6.1) briefly logged in to the public meeting well after discussion Item 6.1 was concluded, but logged out.

**3. PRESENTATIONS (All Items Informational/Possible Action)**

None.

**4. CONSENT AGENDA**

- 4.1. Minutes for the Regular Meeting held on August 17, 2021.
- 4.2. Monthly Financial Report for August 2021, including the Balance Sheet, Profit & Loss Statement, and the General Ledger.

- 4.3. Approval of the Warrant Sheet from August 13, 2021 to September 17, 2021 including payments, deposits, and transaction adjustments.

Action Requested: That the Board of Directors approve the Consent Agenda.

Discussion: Board discussed removing Item 4.1 – Minutes from Consent Agenda for discussion under Item 5.1 on Regular Agenda.

Public Comment: No public comment.

Action Taken: On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved the Consent Agenda as modified.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Doyle, Cooper

Noes:

Abstained:

Absent:

## 5. REGULAR AGENDA

- 5.1. Minutes for the Regular Meeting held on August 17, 2021.

Action Requested: That the Board of Directors table approval of the Minutes from the August 17, 2021 meeting to the October meeting to allow for adequate review.

Discussion: No specific discussion.

Public Comment: No public comment.

Action Taken: On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved tabling August 2021 minutes to October 2021 board meeting.

The vote was as follows: Ayes carried.

Roll call vote:

Ayes: Phillips, Doyle, Cooper

Noes:

Abstained:

Absent:

## 6. CORRESPONDENCE (All Items Informational/Possible Action/Direction)

- 6.1 Informational Purposes: Copy of Letter from James McCabe to Vina GSA, September 5, 2021, RE: Tuscan Water District to the Vina GSA Board of Directors.

Discussion: Staff summarized letter for directors, in which Mr. McCabe, a resident of Durham, but not a District customer, requested that the Vina GSA take a position on the Tuscan Water District (TWD). Counsel clarified that though the District is a member agency of the Vina GSA, the Vina GSA Board discussed TWD and decided that they were not providing comments on the proposed District. Director Cooper commented that Mr. McCabe was invited to attend the meeting.

Public Comment: No public comment.

## 7. GENERAL BUSINESS

- 7.1 Review and possibly revise District practices pertaining to existing parcels within District boundaries and new service connections, associated connection fee, service lateral construction costs, meter fee, and backflow device installation requirements.

*Informational Purposes:* There are a number of parcels within the District Sphere of Influence that are not connected to the District's water system. These include vacant parcels, but also homes that are served by their own private well, and other combinations of events.

*Board Discussion:* Directors discussed existing practices and requirements for connection and associated connection fees. The discussion included whether existing vacant parcels within the District boundaries that obtain a building permit are required to pay the full connection fee or solely the meter fee in comparison to a new development project, such as a parcel split, that is required to pay the full connection fee. With regard to existing parcels within the District's boundaries, a question was raised regarding the responsibility of construction costs for the lateral from the mainline to the parcel/meter box. Director Cooper requested more clarification regarding what the existing connection fee covers, and further commented that some parcels have only paid a meter fee and not a connection fee. Director Phillips suggests that the District needs to develop a fair and adequate policy so that when these routine matters occur staff can move forward with adding new connections in varied circumstances without Board involvement.

*Public Comment:* No public comment.

*Direction Given:* District Counsel to research the matter and develop a draft policy for Board consideration at its October meeting.

## 8. WATER OPERATIONS BUSINESS

- 8.1. Ongoing/New Business *(All Items Informational/Possible Action/Direction)*

- a. Review of Daily Log for August 2021 (Operator Mike Butler)

*Informational Purposes:* Water Operator Mike Butler provided a review/summary of daily log for the month, commenting that he limited his focus to urgent and necessary maintenance and repair due to poor air quality. Reported that the annual disinfection testing report for adverse/toxic byproducts or levels of disinfectants (i.e., chlorine) came back negative, which indicates satisfactory regulatory compliance.

*Board Discussion:* No specific discussion.

*Public Comment:* No public comment.

- b. *Update:* Pressure Tank Replacement Terms & Conditions and Preliminary Cost Estimate.

*Informational Purposes:* This is an ongoing business item. District Counsel and District Engineer are to review vendor terms and conditions; preliminary cost estimate from vendor is expired and will need to be revised and reissued.

*Board Discussion:* Board discussed concern over adjacent structural elements associated with the pressure tank, such as concern over the structural status of the tank's concrete

footing, which is likely the same age as the pressure tank itself. Staff clarified that shipping costs are included in the cost estimate, but not broken out as a line item thereto.

Public Comment: No public comment.

Direction Given: District Counsel and District Engineer to review vendor terms and conditions; preliminary cost estimate from vendor is expired and will need to be revised and reissued.

- c. Update: Bid Package for the Brown/Faber Alley Main Line Replacement Project.

Informational Purposes: Staff reported that package is in progress with materials/feedback requested from District Engineer and District Counsel.

Board Discussion: No specific discussion.

Direction Given: Staff to coordinate with District Counsel and District Engineer to assemble bid package.

## 9. ATTORNEY REPORT

- 9.1 Resolution Ordering Election – Initiative to Roll Back Rates to 2018. On August 20, 2020 the County Clerk Recorder provided the District with the “Certificate to Initiative Petition Signature Verification” for the Proposed Initiative Measure to Repeal the Water Rate Increases Adopted by the Board of Directors on January 1, 2019. Per Election Code 9310 the District must either (1) change said ordinance mentioned in the petition or (2) issue an order of election or call for a special election for the measure to be voted on.

Informational Purposes: District Counsel provided draft of Resolution 2021-01 – To Submit Proposed Initiative Measure to Voters Pursuant to Elections Code Section 9310.

District Counsel also provided overview of impacts of alternatives (1) and (2) under the Election Code, advising that the District follow alternative (2) and put the matter to the citizens on either the March or November 2022 ballot. Although the District has substantive issues regarding the legality of the Proposed Initiative, the County Clerk Recorder responded that their only role was to validate the signatures on the petition, not the substance of the petition itself. Counsel will take the position, on behalf of the District, that the Recorder’s Office bear the costs of putting this item on the ballot. Counsel noted that significant additional costs will be borne by the District in contracting with a public relations firm to appropriately manage communications to the voters.

Board Discussion: Director Phillips commented that if the Recorder’s Office does not bear the costs of putting the matter on the ballot that the District initiate a Prop 218 process to add the cost of the election to the rate payer bills.

Public Comment: No public comment.

Action Taken: On a motion made by Director Phillips, seconded by Director Cooper, the Board of Directors approved Resolution 2021-01 - To Submit Proposed Initiative Measure to Voters Pursuant to Elections Code Section 9310.

The vote was as follows: Ayes carried.

Roll call vote:

*Ayes:* Phillips, Doyle, Cooper

*Noes:*

*Abstained:*

*Absent:*

**10. MANAGER REPORT** (*All Items Informational/Possible Action/Direction*)

- 10.1 Update: Report on the comment deadline and discussion of next steps, including written response to the Butte County LAFCo Request for Comments (June 30, 2021) on the Tuscan Water District Application.

Informational Purposes: Staff reports that District responded in 2020 with a letter indicating conceptual support of Tuscan Water District Application.

Board Discussion: Board discussed that no additional comment or amplification on the District's position with respect to the Tuscan Water District was needed at this time. District Counsel suggests that finalization and adoption of the Vina GSA Groundwater Sustainability Program, now in its public comment phase, will limit the impact other agencies, such as the Tuscan Water District, might have on the District. District Counsel also suggested that a Memorandum of Understanding between the District and the Tuscan Water District, if it is formed, would be a useful tool to clarify the cooperative relationship between the two entities.

Public Comment: No public comment.

Direction Given: No direction given; no change from the District's 2020 position letter.

- 10.2 Informational: Draft Electronic Annual Reporting System (EARS) Report. State Water Resources Control Board (State Water Board) Survey to collect necessary data to allow the State Water Board to (1) determine the extent of Residential and Commercial drinking water arrearages and COVID-19 related water system revenue loss and establish eligibility; (2) collect the necessary paperwork to process direct payments to water systems for Residential and Commercial drinking water arrearages and COVID-19 related water system debt.

Informational Purposes: Staff clarified that the deadline for submittal of the EARS report was September 10, 2021, so no report was submitted. There is still a need to address accounts receivable matters, which have not been addressed in the last year, given the economic impact of Covid-19 on the local economy.

Board Discussion: No board discussion.

Public Comment: No public comment.

Direction Given: Board will need to review account receivables and property liens in 2022.

- 10.3 Informational: DWR Investigation of GW Quality Impacts from a Catastrophic Wildfire Event in Paradise, CA. June 2021.

Informational Purposes: Staff summarized the no impact findings to the District's groundwater, based on an extensive research study prepared by the Department of Water Resources on the Camp Fire.

Board Discussion: No specific discussion.

Public Comment: No public comment.

- 10.4 Informational: Governor signs Assembly Bill 361 to amend California's Open Meeting Laws to Better Facilitate Virtual Meetings During Declared Emergencies.

Informational Purposes: Staff and Counsel reported on AB 361, which enables local public agencies to continue to use teleconferencing during times of declared emergency, but with certain provisions. When the emergency is declared over, proposes that agencies return to in-person meetings as soon as possible.

Board Discussion: General discussion that virtual meetings have worked well for the District and that public comments have been more than manageable given their scope and size to date. Further discussion and agreement that a larger meeting space than the current District office would be necessary upon returning to in-person meetings.

Public Comment: No public comment.

Direction Given: District Counsel to report on legal requirements to continue to allow virtual attendance for in-person meetings (i.e., hybrid virtual-in person meetings).

- 10.5 Possible Action/Direction: Termination of Contract for General Manager Services as of October 9, 2021 and discussion of replacement therefor.

Informational Purposes: General Manager Loeser has taken a position with the County and has given notice to District that her last day will be October 9, 2021. She will work intensively with staff administrative assistant to pass on institutional knowledge and create a path forward for existing issues.

Board Discussion: Board discussed need to create an accurate job description and to create a human resources/search committee focused on finding a consultant or employee to serve as General Manager.

Public Comment: No public comment.

Direction Given: Board accepts General Manager's resignation. Director Phillips will chair HR Committee and will assist with transition.

## 11. **VINA GSA** (All Items Informational/Possible Action/Direction)

- 11.1 Review Joint Powers Agreement and role and responsibilities of the District as a Member Agency.

Informational Purposes: District Counsel summarized prior commitments and options the District has as a member agency of the Vina GSA. He raised the question of equitable split of Vina GSA fees, which are currently divided equally among the three member agencies (Durham Irrigation District, the City of Chico, and Butte County). Other ways of more equally dividing the costs would be based on population size or acreage, or some other method yet to be developed.

Board Discussion: Director Doyle asked whether costs of all GSAs statewide would ultimately be passed on to ratepayers of member entities, if not covered by grants.

Director Phillips noted that the District is in a pivotal position amongst two very large agencies, and the District member appointed to be on the Vina GSA Board may in future be asked to vote on a matter of impact to the entire County.

*Public Comment:* No public comment.

11.2 Vina GSA Report (Manager Loeser, Director Cooper)

- a. Vina GSA Draft Groundwater Sustainability Plan (GSP) released for public review and comment, September 10 through October 19, 2021.
- b. Vina GSA GSP Workshop, Monday, October 4, 2021 at 6:00 p.m. at the Chico Masonic Center.
- c. Vina GSA SHAC Meetings:
  - October 19, 2021 (9:00 a.m.-12:00 p.m.)
  - November 4, 2021 (at 1:30 p.m.)
- d. Vina GSA Board Meetings:
  - Vina GSA/RCRD GSA Board Meetings:
    - November 15, 2021 (meeting changed from 11/10/21)
    - December 15, 2021 (meeting changed from 12/8/21) to adopt GSP

*Informational Purposes:* Items 11.2.a-11.2.d were informational items.

*Board Discussion:* No specific discussion.

*Public Comment:* No public comment.

12. **DIRECTORS' COMMENTS:** Opportunity for Board comments on items not listed on the Agenda.

13. **CLOSED SESSION**

Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Anticipated Litigation: One case, the facts and circumstances of which might result in litigation against the District but which the District believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

At 7:17

**OPEN SESSION**

Report on Closed Session. Nothing to report.

14. **ADJOURNMENT** – Adjourn at 7:20 to the next Regular Board Meeting, October 19, 2021.



**Durham Irrigation District**  
**Profit & Loss**  
January through September 2021

	TOTAL			
	Jan - Sep 21	Jan - Sep 20	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Water Sales Income</b>				
<b>OPERATING REVENUES</b>				
<b>Meter Sales</b>	2,600.00	1,300.00	1,300.00	100.0%
<b>Water Sales</b>	309,300.68	266,175.12	43,125.56	16.2%
<b>Total OPERATING REVENUES</b>	311,900.68	267,475.12	44,425.56	16.61%
<b>Total Water Sales Income</b>	311,900.68	267,475.12	44,425.56	16.61%
<b>Total Income</b>	311,900.68	267,475.12	44,425.56	16.61%
<b>Expense</b>				
<b>Contract Services</b>				
<b>Accounting Fees</b>	9,983.80	3,712.50	6,271.30	168.92%
<b>Engineering Support</b>	3,451.25	4,765.00	-1,313.75	-27.57%
<b>Legal Fees</b>	15,885.00	23,715.26	-7,830.26	-33.02%
<b>Management &amp; Administration</b>	20,982.50	44,404.41	-23,421.91	-52.75%
<b>Water Operations Mgmt.</b>	0.00	19,912.50	-19,912.50	-100.0%
<b>Total Contract Services</b>	50,302.55	96,509.67	-46,207.12	-47.88%
<b>OPERATING EXPENSES</b>				
<b>Administration</b>				
<b>Board Stipends</b>	4,300.00	3,500.00	800.00	22.86%
<b>District Wages, Taxes, Insur.</b>				
<b>Insurance</b>	6,584.89	6,742.73	-157.84	-2.34%
<b>Payroll Service Fees</b>	858.71	615.25	243.46	39.57%
<b>Payroll Tax Expense</b>	1,174.45	-44.53	1,218.98	2,737.44%
<b>Wages</b>	14,949.00	0.00	14,949.00	100.0%
<b>Total District Wages, Taxes, Insur.</b>	23,567.05	7,313.45	16,253.60	222.24%
<b>Fees, Dues, Memberships</b>	6,335.76	12,092.26	-5,756.50	-47.61%
<b>Office Expense</b>				
<b>Meals</b>	27.92	24.64	3.28	13.31%
<b>Postage</b>	2,336.86	1,800.00	536.86	29.83%
<b>Software</b>	0.00	237.50	-237.50	-100.0%
<b>Supplies</b>	1,670.41	1,104.44	565.97	51.25%
<b>Website Hosting</b>	700.00	750.00	-50.00	-6.67%
<b>Total Office Expense</b>	4,735.19	3,916.58	818.61	20.9%
<b>Rent</b>	4,156.00	4,448.06	-292.06	-6.57%
<b>Software Fees</b>	1,020.00	1,020.00	0.00	0.0%
<b>Supplies</b>	0.00	17.25	-17.25	-100.0%
<b>Utilities</b>				
<b>Garbage</b>	1,052.91	973.00	79.91	8.21%
<b>Gas &amp; Electric</b>	47,334.07	42,017.71	5,316.36	12.65%
<b>Telephone/Internet</b>	2,452.00	2,187.17	264.83	12.11%
<b>Total Utilities</b>	50,838.98	45,177.88	5,661.10	12.53%
<b>Water System Maint,Repair,Repl</b>				
<b>Regular Operations &amp; Maint</b>				

**Durham Irrigation District**  
**Profit & Loss**  
 January through September 2021

	TOTAL			
	Jan - Sep 21	Jan - Sep 20	\$ Change	% Change
O & M Supplies	11,998.10	8,975.08	3,023.02	33.68%
Water Testing Fees	1,367.20	2,918.80	-1,551.60	-53.16%
Weed Management	8,200.00	2,280.00	5,920.00	259.65%
Regular Operations & Maint - Other	0.00	1,000.00	-1,000.00	-100.0%
<b>Total Regular Operations &amp; Maint</b>	<b>21,565.30</b>	<b>15,173.88</b>	<b>6,391.42</b>	<b>42.12%</b>
<b>Water System Repair &amp; Repl.+</b>				
Repairs	8,573.60	8,817.15	-243.55	-2.76%
Repair Supplies	1,075.10	390.35	684.75	175.42%
Contractor	21,146.04	11,361.62	9,784.42	86.12%
Water Operator	28,501.25	14,925.00	13,576.25	90.96%
<b>Total Water System Repair &amp; Repl.+</b>	<b>59,295.99</b>	<b>35,494.12</b>	<b>23,801.87</b>	<b>67.06%</b>
<b>Total Water System Maint,Repair,Repl</b>	<b>80,861.29</b>	<b>50,668.00</b>	<b>30,193.29</b>	<b>59.59%</b>
<b>Total Administration</b>	<b>175,814.27</b>	<b>128,153.48</b>	<b>47,660.79</b>	<b>37.19%</b>
<b>Bank Service Charges</b>	<b>2,266.45</b>	<b>385.10</b>	<b>1,881.35</b>	<b>488.54%</b>
<b>Total OPERATING EXPENSES</b>	<b>178,080.72</b>	<b>128,538.58</b>	<b>49,542.14</b>	<b>38.54%</b>
<b>Total Expense</b>	<b>228,383.27</b>	<b>225,048.25</b>	<b>3,335.02</b>	<b>1.48%</b>
<b>Net Ordinary Income</b>	<b>83,517.41</b>	<b>42,426.87</b>	<b>41,090.54</b>	<b>96.85%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
NON-OPERATING REVENUEOther Inc	850.00	0.00	850.00	100.0%
<b>NON-OPERATING REVENUE</b>				
Interest Income	1.12	1.13	-0.01	-0.89%
NON-OPERATING REVENUE - Other	300.00	0.00	300.00	100.0%
<b>Total NON-OPERATING REVENUE</b>	<b>301.12</b>	<b>1.13</b>	<b>299.99</b>	<b>26,547.79%</b>
<b>SPECIAL PROJECTS</b>				
Development Projects Income				
Payments Received	0.00	16,506.24	-16,506.24	-100.0%
<b>Total Development Projects Income</b>	<b>0.00</b>	<b>16,506.24</b>	<b>-16,506.24</b>	<b>-100.0%</b>
<b>Total SPECIAL PROJECTS</b>	<b>0.00</b>	<b>16,506.24</b>	<b>-16,506.24</b>	<b>-100.0%</b>
<b>Total Other Income</b>	<b>1,151.12</b>	<b>16,507.37</b>	<b>-15,356.25</b>	<b>-93.03%</b>
<b>Other Expense</b>				
Special District Projects				
Expenses				
Agency Fees	195.60	3,109.06	-2,913.46	-93.71%
Development Project Fees	4,172.50	1,922.67	2,249.83	117.02%
<b>Total Expenses</b>	<b>4,368.10</b>	<b>5,031.73</b>	<b>-663.63</b>	<b>-13.19%</b>
<b>Total Special District Projects</b>	<b>4,368.10</b>	<b>5,031.73</b>	<b>-663.63</b>	<b>-13.19%</b>
<b>Total Other Expense</b>	<b>4,368.10</b>	<b>5,031.73</b>	<b>-663.63</b>	<b>-13.19%</b>
<b>Net Other Income</b>	<b>-3,216.98</b>	<b>11,475.64</b>	<b>-14,692.62</b>	<b>-128.03%</b>
<b>Net Income</b>	<b>80,300.43</b>	<b>53,902.51</b>	<b>26,397.92</b>	<b>48.97%</b>

**Durham Irrigation District**  
**Profit & Loss**  
**January through September 2021**

	Jan 21	Feb 21	Mar 21	Apr 21	May 21
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Water Sales Income</b>					
<b>OPERATING REVENUES</b>					
Meter Sales	0.00	650.00	0.00	0.00	650.00
Water Sales	26,815.51	26,338.38	26,440.17	29,414.76	34,848.05
<b>Total OPERATING REVENUES</b>	<b>26,815.51</b>	<b>26,988.38</b>	<b>26,440.17</b>	<b>29,414.76</b>	<b>35,498.05</b>
<b>Total Water Sales Income</b>	<b>26,815.51</b>	<b>26,988.38</b>	<b>26,440.17</b>	<b>29,414.76</b>	<b>35,498.05</b>
<b>Total Income</b>	<b>26,815.51</b>	<b>26,988.38</b>	<b>26,440.17</b>	<b>29,414.76</b>	<b>35,498.05</b>
<b>Expense</b>					
<b>Contract Services</b>					
Accounting Fees	562.50	356.25	420.30	5,387.75	1,050.50
Engineering Support	0.00	337.50	0.00	0.00	0.00
Legal Fees	922.50	3,217.50	1,192.50	1,282.50	3,105.00
Management & Administration	5,101.25	4,386.25	3,368.75	976.25	1,265.00
<b>Total Contract Services</b>	<b>6,586.25</b>	<b>8,297.50</b>	<b>4,981.55</b>	<b>7,646.50</b>	<b>5,420.50</b>
<b>OPERATING EXPENSES</b>					
<b>Administration</b>					
Board Stipends	500.00	400.00	400.00	400.00	500.00
<b>District Wages, Taxes, Insur.</b>					
Insurance	1,540.48	0.00	0.00	0.00	0.00
Payroll Service Fees	0.00	0.00	160.00	105.02	105.02
Payroll Tax Expense	0.00	145.46	210.17	207.60	178.67
Wages	0.00	1,248.50	1,804.00	1,782.00	1,848.00
<b>Total District Wages, Taxes, Insur.</b>	<b>1,540.48</b>	<b>1,393.96</b>	<b>2,174.17</b>	<b>2,094.62</b>	<b>2,131.69</b>
Fees, Dues, Memberships	3,753.81	0.00	0.00	431.95	-500.00
<b>Office Expense</b>					
Meals	0.00	0.00	0.00	27.92	0.00
Postage	339.68	150.00	450.00	150.00	0.00
Supplies	80.45	142.88	47.76	0.00	32.65
Website Hosting	75.00	75.00	75.00	75.00	75.00
<b>Total Office Expense</b>	<b>495.13</b>	<b>367.88</b>	<b>572.76</b>	<b>252.92</b>	<b>107.65</b>
Rent	450.00	450.00	450.00	450.00	450.00
Software Fees	100.00	100.00	220.00	100.00	100.00
<b>Utilities</b>					
Garbage	108.43	118.06	118.06	118.06	118.06
Gas & Electric	3,787.92	3,442.63	3,436.69	3,781.93	4,115.14
Telephone/Internet	257.03	248.33	257.87	257.87	333.18
<b>Total Utilities</b>	<b>4,153.38</b>	<b>3,809.02</b>	<b>3,812.62</b>	<b>4,157.86</b>	<b>4,566.38</b>
<b>Water System Maint, Repair, Repl</b>					
<b>Regular Operations &amp; Maint</b>					
O & M Supplies	1,668.85	188.81	416.54	410.72	608.82
Water Testing Fees	225.60	76.80	144.00	76.80	0.00
Weed Management	0.00	3,200.00	0.00	800.00	1,900.00
<b>Total Regular Operations &amp; Maint</b>	<b>1,894.45</b>	<b>3,465.61</b>	<b>560.54</b>	<b>1,287.52</b>	<b>2,508.82</b>

**Durham Irrigation District**  
**Profit & Loss**  
**January through September 2021**

	Jan 21	Feb 21	Mar 21	Apr 21	May 21
<b>Water System Repair &amp; Repl.+</b>					
Repairs	0.00	830.81	985.47	1,355.96	1,346.55
Repair Supplies	0.00	0.00	0.00	1,075.10	0.00
Contractor	7,954.60	3,250.00	2,013.40	1,036.00	0.00
Water Operator	4,062.50	2,500.00	2,500.00	3,468.75	3,140.00
<b>Total Water System Repair &amp; Repl.+</b>	<b>12,017.10</b>	<b>6,580.81</b>	<b>5,498.87</b>	<b>6,935.81</b>	<b>4,486.55</b>
<b>Total Water System Maint,Repair,Repl</b>	<b>13,911.55</b>	<b>10,046.42</b>	<b>6,059.41</b>	<b>8,223.33</b>	<b>6,995.37</b>
<b>Total Administration</b>	<b>24,904.35</b>	<b>16,567.28</b>	<b>13,688.96</b>	<b>16,110.68</b>	<b>14,351.09</b>
<b>Bank Service Charges</b>	<b>211.99</b>	<b>173.29</b>	<b>277.32</b>	<b>213.92</b>	<b>225.49</b>
<b>Total OPERATING EXPENSES</b>	<b>25,116.34</b>	<b>16,740.57</b>	<b>13,966.28</b>	<b>16,324.60</b>	<b>14,576.58</b>
<b>Total Expense</b>	<b>31,702.59</b>	<b>25,038.07</b>	<b>18,947.83</b>	<b>23,971.10</b>	<b>19,997.08</b>
<b>Net Ordinary Income</b>	<b>-4,887.08</b>	<b>1,950.31</b>	<b>7,492.34</b>	<b>5,443.66</b>	<b>15,500.97</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>NON-OPERATING REVENUE</b> Other Inc	0.00	0.00	0.00	0.00	0.00
<b>NON-OPERATING REVENUE</b>					
Interest Income	0.12	0.11	0.12	0.12	0.12
<b>NON-OPERATING REVENUE - Other</b>	0.00	0.00	0.00	0.00	0.00
<b>Total NON-OPERATING REVENUE</b>	<b>0.12</b>	<b>0.11</b>	<b>0.12</b>	<b>0.12</b>	<b>0.12</b>
<b>Total Other Income</b>	<b>0.12</b>	<b>0.11</b>	<b>0.12</b>	<b>0.12</b>	<b>0.12</b>
<b>Other Expense</b>					
<b>Special District Projects</b>					
<b>Expenses</b>					
Agency Fees	0.00	0.00	0.00	0.00	0.00
Development Project Fees	0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Special District Projects</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.12</b>	<b>0.11</b>	<b>0.12</b>	<b>0.12</b>	<b>0.12</b>
<b>Net Income</b>	<b>-4,886.96</b>	<b>1,950.42</b>	<b>7,492.46</b>	<b>5,443.78</b>	<b>15,501.09</b>

**Durham Irrigation District**  
**Profit & Loss**  
**January through September 2021**

	Jun 21	Jul 21	Aug 21	Sep 21	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Water Sales Income</b>					
<b>OPERATING REVENUES</b>					
Meter Sales	650.00	650.00	0.00	0.00	2,600.00
Water Sales	33,897.20	41,852.38	41,764.22	47,930.01	309,300.68
<b>Total OPERATING REVENUES</b>	<b>34,547.20</b>	<b>42,502.38</b>	<b>41,764.22</b>	<b>47,930.01</b>	<b>311,900.68</b>
<b>Total Water Sales Income</b>	<b>34,547.20</b>	<b>42,502.38</b>	<b>41,764.22</b>	<b>47,930.01</b>	<b>311,900.68</b>
<b>Total Income</b>	<b>34,547.20</b>	<b>42,502.38</b>	<b>41,764.22</b>	<b>47,930.01</b>	<b>311,900.68</b>
<b>Expense</b>					
<b>Contract Services</b>					
Accounting Fees	831.00	525.00	456.75	393.75	9,983.80
Engineering Support	0.00	0.00	3,113.75	0.00	3,451.25
Legal Fees	427.50	832.50	1,417.50	3,487.50	15,885.00
Management & Administration	1,375.00	1,333.75	1,168.75	2,007.50	20,982.50
<b>Total Contract Services</b>	<b>2,633.50</b>	<b>2,691.25</b>	<b>6,156.75</b>	<b>5,888.75</b>	<b>50,302.55</b>
<b>OPERATING EXPENSES</b>					
<b>Administration</b>					
Board Stipends	800.00	400.00	400.00	500.00	4,300.00
<b>District Wages, Taxes, Insur.</b>					
Insurance	5,516.34	-370.93	-101.00	0.00	6,584.89
Payroll Service Fees	105.02	162.89	110.38	110.38	858.71
Payroll Tax Expense	149.88	82.89	61.35	138.43	1,174.45
Wages	1,793.00	2,838.00	1,826.00	1,809.50	14,949.00
<b>Total District Wages, Taxes, Insur.</b>	<b>7,564.24</b>	<b>2,712.85</b>	<b>1,896.73</b>	<b>2,058.31</b>	<b>23,567.05</b>
Fees, Dues, Memberships	0.00	0.00	150.00	2,500.00	6,335.76
<b>Office Expense</b>					
Meals	0.00	0.00	0.00	0.00	27.92
Postage	300.00	512.04	135.14	300.00	2,336.86
Supplies	192.06	179.88	775.70	219.03	1,670.41
Website Hosting	100.00	75.00	75.00	75.00	700.00
<b>Total Office Expense</b>	<b>592.06</b>	<b>766.92</b>	<b>985.84</b>	<b>594.03</b>	<b>4,735.19</b>
Rent	556.00	450.00	450.00	450.00	4,156.00
Software Fees	100.00	100.00	100.00	100.00	1,020.00
<b>Utilities</b>					
Garbage	118.06	118.06	118.06	118.06	1,052.91
Gas & Electric	5,044.64	12,173.28	8,758.35	2,793.49	47,334.07
Telephone/Internet	333.02	220.52	366.15	178.03	2,452.00
<b>Total Utilities</b>	<b>5,495.72</b>	<b>12,511.86</b>	<b>9,242.56</b>	<b>3,089.58</b>	<b>50,838.98</b>
<b>Water System Maint, Repair, Repl</b>					
<b>Regular Operations &amp; Maint</b>					
O & M Supplies	4,137.46	1,774.61	2,792.29	0.00	11,998.10
Water Testing Fees	153.60	225.60	178.80	286.00	1,367.20
Weed Management	0.00	0.00	2,300.00	0.00	8,200.00
<b>Total Regular Operations &amp; Maint</b>	<b>4,291.06</b>	<b>2,000.21</b>	<b>5,271.09</b>	<b>286.00</b>	<b>21,565.30</b>

**Durham Irrigation District**  
**Profit & Loss**  
**January through September 2021**

	Jun 21	Jul 21	Aug 21	Sep 21	TOTAL
<b>Water System Repair &amp; Repl.+</b>					
Repairs	2,859.06	-4,484.29	5,293.18	386.86	8,573.60
Repair Supplies	0.00	0.00	0.00	0.00	1,075.10
Contractor	6,892.04	0.00	0.00	0.00	21,146.04
Water Operator	3,410.00	3,140.00	3,140.00	3,140.00	28,501.25
<b>Total Water System Repair &amp; Repl.+</b>	<b>13,161.10</b>	<b>-1,344.29</b>	<b>8,433.18</b>	<b>3,526.86</b>	<b>59,295.99</b>
<b>Total Water System Maint,Repair,Repl</b>	<b>17,452.16</b>	<b>655.92</b>	<b>13,704.27</b>	<b>3,812.86</b>	<b>80,861.29</b>
<b>Total Administration</b>	<b>32,560.18</b>	<b>17,597.55</b>	<b>26,929.40</b>	<b>13,104.78</b>	<b>175,814.27</b>
<b>Bank Service Charges</b>	<b>303.74</b>	<b>250.37</b>	<b>324.18</b>	<b>286.15</b>	<b>2,266.45</b>
<b>Total OPERATING EXPENSES</b>	<b>32,863.92</b>	<b>17,847.92</b>	<b>27,253.58</b>	<b>13,390.93</b>	<b>178,080.72</b>
<b>Total Expense</b>	<b>35,497.42</b>	<b>20,539.17</b>	<b>33,410.33</b>	<b>19,279.68</b>	<b>228,383.27</b>
<b>Net Ordinary Income</b>	<b>-950.22</b>	<b>21,963.21</b>	<b>8,353.89</b>	<b>28,650.33</b>	<b>83,517.41</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>NON-OPERATING REVENUE</b> Other Inc	0.00	850.00	0.00	0.00	850.00
<b>NON-OPERATING REVENUE</b>					
Interest Income	0.12	0.12	0.12	0.17	1.12
<b>NON-OPERATING REVENUE - Other</b>	0.00	0.00	0.00	300.00	300.00
<b>Total NON-OPERATING REVENUE</b>	<b>0.12</b>	<b>0.12</b>	<b>0.12</b>	<b>300.17</b>	<b>301.12</b>
<b>Total Other Income</b>	<b>0.12</b>	<b>850.12</b>	<b>0.12</b>	<b>300.17</b>	<b>1,151.12</b>
<b>Other Expense</b>					
<b>Special District Projects</b>					
<b>Expenses</b>					
Agency Fees	0.00	195.60	0.00	0.00	195.60
Development Project Fees	562.50	1,025.00	2,585.00	0.00	4,172.50
<b>Total Expenses</b>	<b>562.50</b>	<b>1,220.60</b>	<b>2,585.00</b>	<b>0.00</b>	<b>4,368.10</b>
<b>Total Special District Projects</b>	<b>562.50</b>	<b>1,220.60</b>	<b>2,585.00</b>	<b>0.00</b>	<b>4,368.10</b>
<b>Total Other Expense</b>	<b>562.50</b>	<b>1,220.60</b>	<b>2,585.00</b>	<b>0.00</b>	<b>4,368.10</b>
<b>Net Other Income</b>	<b>-562.38</b>	<b>-370.48</b>	<b>-2,584.88</b>	<b>300.17</b>	<b>-3,216.98</b>
<b>Net Income</b>	<b>-1,512.60</b>	<b>21,592.73</b>	<b>5,769.01</b>	<b>28,950.50</b>	<b>80,300.43</b>

**Durham Irrigation District**  
**General Ledger**  
**As of September 30, 2021**

Date	Num	Name	Memo	Paid Amount	Balance
<b>Current Assets</b>					264,809.14
<b>Cash</b>					224,137.49
09/01/2021		Deposit	Deposit	844.35	224,981.84
09/01/2021		Postalia		-150.00	224,831.84
09/02/2021		Deposit	Deposit	296.57	225,128.41
09/02/2021		Bank Charge		-276.15	224,852.26
09/03/2021		Deposit	Deposit	64.57	224,916.83
09/07/2021		Deposit	Deposit	351.82	225,268.65
09/07/2021		Deposit	Deposit	790.50	226,059.15
09/07/2021		Deposit	Deposit	562.21	226,621.36
09/08/2021		Deposit	Deposit	229.12	226,850.48
09/09/2021		Deposit	Deposit	1,367.47	228,217.95
09/09/2021		Wages		-839.84	227,378.11
09/10/2021		Deposit	Deposit	10,642.16	238,020.27
09/10/2021		Deposit	Deposit	9,617.00	247,637.27
09/10/2021		Deposit	Deposit	45.74	247,683.01
09/10/2021		Deposit	Deposit	317.28	248,000.29
09/10/2021		Paychex		-55.19	247,945.10
09/10/2021		Payroll Taxes		-154.85	247,790.25
09/13/2021		Deposit	Deposit	472.63	248,262.88
09/13/2021		Deposit	Deposit	412.41	248,675.29
09/13/2021		Deposit	Deposit	226.48	248,901.77
09/14/2021		Deposit	Deposit	334.08	249,235.85
09/15/2021		Deposit	Deposit	616.15	249,852.00
09/16/2021		Deposit	Deposit	10,430.21	260,282.21
09/16/2021		Deposit	Deposit	354.47	260,636.68
09/17/2021		Deposit	Deposit	630.53	261,267.21
09/20/2021		Deposit	Deposit	588.56	261,855.77
09/20/2021		Deposit	Deposit	98.92	261,954.69
09/20/2021		Deposit	Deposit	66.81	262,021.50
09/21/2021	9449	Kevin Phillips	Sept 2021	-100.00	261,921.50
09/21/2021	9450	Raymond Cooper	Sept 2021	-300.00	261,621.50
09/21/2021	9448	James M. Doyle	Sept 2021	-100.00	261,521.50
09/21/2021	9451	Basic Laboratory	colilert testing	-286.00	261,235.50
09/21/2021	9452	Ferguson Waterworks	fastener/coupler/v...	-386.86	260,848.64
09/21/2021	9453	Camp & McLaughlin	Sept 2021 rent	-450.00	260,398.64
09/21/2021	9454	PG & E		-2,793.49	257,605.15
09/21/2021	9455	Recology		-118.06	257,487.09
09/21/2021	9456	Sequoayah		-100.00	257,387.09
09/21/2021	9457	Streamline		-75.00	257,312.09
09/21/2021	9458	Carter Law Office		-3,487.50	253,824.59
09/21/2021	9459	Kamie Loeser		-2,007.50	251,817.09
09/21/2021	9460	Sheryl Bosman	bookkeeping	-393.75	251,423.34
09/21/2021	9461	Sierra Water Utility		-3,140.00	248,283.34
09/21/2021	9463	Jeannie Trizzino	reimb. supplies	-219.03	248,064.31
09/21/2021	9462	Vina GSA		-2,500.00	245,564.31
09/21/2021		Deposit	Deposit	75.82	245,640.13
09/22/2021		Deposit	Deposit	8,491.00	254,131.13
09/22/2021		Deposit	Deposit	0.05	254,131.18
09/23/2021		Wages		-805.18	253,326.00
09/24/2021		Deposit	Deposit	130.01	253,456.01
09/24/2021		Returned Item	returned item	-540.11	252,915.90
09/24/2021		Bank Charge		-10.00	252,905.90
09/24/2021		Paychex		-55.19	252,850.71
09/24/2021		Payroll Taxes		-148.06	252,702.65
09/24/2021		Postalia		-150.00	252,552.65
09/29/2021		Deposit	Deposit	311.03	252,863.68
09/30/2021		Deposit	Deposit	102.22	252,965.90
Total Cash				28,828.41	252,965.90
<b>Cash on Hand</b>					100.00
Total Cash on Hand					100.00
<b>Development Fees</b>					26,193.24
Total Development Fees					26,193.24

**Durham Irrigation District**  
**General Ledger**  
As of September 30, 2021

Date	Num	Name	Memo	Paid Amount	Balance
<b>Savings</b>					14,378.41
09/30/2021		Deposit	Deposit	0.12	14,378.53
Total Savings					0.12
Total Current Assets					28,828.53
<b>Receivable - Prepaid Rewards</b>					0.00
09/16/2021	4		reward credit	300.00	300.00
09/16/2021	5		Comcast - used r...	-178.03	121.97
Total Receivable - Prepaid Rewards					121.97
<b>CAPITAL ASSETS</b>					549,581.70
<b>Depreciable Assets</b>					549,581.70
<b>Equipment</b>					44,352.70
Total Equipment					44,352.70
<b>Mains</b>					623,540.00
Total Mains					623,540.00
<b>Pumps</b>					172,575.00
Total Pumps					172,575.00
<b>Structures</b>					16,084.00
Total Structures					16,084.00
<b>Wells</b>					127,486.00
Total Wells					127,486.00
<b>Less Accum. Dep'n</b>					-434,456.00
Total Less Accum. Dep'n					-434,456.00
Total Depreciable Assets					549,581.70
Total CAPITAL ASSETS					549,581.70
<b>Non-Depreciable Assets</b>					20,331.00
<b>Land</b>					20,331.00
Total Land					20,331.00
Total Non-Depreciable Assets					20,331.00
<b>Uncleared Checks</b>					-100.00
Total Uncleared Checks					-100.00
<b>NET POSITION</b>					-566,549.00
<b>Net Investment in Capital Asset</b>					-566,549.00
Total Net Investment in Capital Asset					-566,549.00
Total NET POSITION					-566,549.00
<b>Unrestricted Net Assets</b>					-216,722.91
Total Unrestricted Net Assets					-216,722.91
<b>Water Sales Income</b>					-263,970.67
<b>OPERATING REVENUES</b>					-263,970.67
<b>Meter Sales</b>					-2,600.00
Total Meter Sales					-2,600.00



**Durham Irrigation District**  
**General Ledger**  
As of September 30, 2021

Date	Num	Name	Memo	Paid Amount	Balance
<b>Water Sales</b>					-261,370.67
09/01/2021		Deposit	Deposit	-844.35	-262,215.02
09/02/2021		Deposit	Deposit	-296.57	-262,511.59
09/03/2021		Deposit	Deposit	-64.57	-262,576.16
09/07/2021		Deposit	Deposit	-351.82	-262,927.98
09/07/2021		Deposit	Deposit	-790.50	-263,718.48
09/07/2021		Deposit	Deposit	-562.21	-264,280.69
09/08/2021		Deposit	Deposit	-229.12	-264,509.81
09/09/2021		Deposit	Deposit	-1,367.47	-265,877.28
09/10/2021		Deposit	Deposit	-10,642.16	-276,519.44
09/10/2021		Deposit	Deposit	-9,617.00	-286,136.44
09/10/2021		Deposit	Deposit	-45.74	-286,182.18
09/10/2021		Deposit	Deposit	-317.28	-286,499.46
09/13/2021		Deposit	Deposit	-472.63	-286,972.09
09/13/2021		Deposit	Deposit	-412.41	-287,384.50
09/13/2021		Deposit	Deposit	-226.48	-287,610.98
09/14/2021		Deposit	Deposit	-334.08	-287,945.06
09/15/2021		Deposit	Deposit	-616.15	-288,561.21
09/16/2021		Deposit	Deposit	-10,430.21	-298,991.42
09/16/2021		Deposit	Deposit	-354.47	-299,345.89
09/17/2021		Deposit	Deposit	-630.53	-299,976.42
09/20/2021		Deposit	Deposit	-588.56	-300,564.98
09/20/2021		Deposit	Deposit	-98.92	-300,663.90
09/20/2021		Deposit	Deposit	-66.81	-300,730.71
09/21/2021		Deposit	Deposit	-75.82	-300,806.53
09/22/2021		Deposit	Deposit	-8,491.00	-309,297.53
09/24/2021		Deposit	Deposit	-130.01	-309,427.54
09/24/2021		Returned Item	returned item	540.11	-308,887.43
09/29/2021		Deposit	Deposit	-311.03	-309,198.46
09/30/2021		Deposit	Deposit	-102.22	-309,300.68
Total Water Sales				-47,930.01	-309,300.68
Total OPERATING REVENUES				-47,930.01	-311,900.68
Total Water Sales Income				-47,930.01	-311,900.68
<b>Contract Services</b>					44,413.80
<b>Accounting Fees</b>					9,590.05
09/21/2021	9460	Sheryl Bosman	bookkeeping	393.75	9,983.80
Total Accounting Fees				393.75	9,983.80
<b>Engineering Support</b>					3,451.25
Total Engineering Support					3,451.25
<b>Legal Fees</b>					12,397.50
09/21/2021	9458	Carter Law Office	Creekside Estates	3,487.50	15,885.00
Total Legal Fees				3,487.50	15,885.00
<b>Management &amp; Administration</b>					18,975.00
09/21/2021	9459	Kamie Loeser		2,007.50	20,982.50
Total Management & Administration				2,007.50	20,982.50
Total Contract Services				5,888.75	50,302.55
<b>OPERATING EXPENSES</b>					164,689.79
<b>Administration</b>					162,709.49
<b>Board Stipends</b>					3,800.00
09/21/2021	9449	Kevin Phillips	Sept 2021	100.00	3,900.00
09/21/2021	9450	Raymond Cooper	Sept 2021	300.00	4,200.00
09/21/2021	9448	James M. Doyle	Sept 2021	100.00	4,300.00
Total Board Stipends				500.00	4,300.00
<b>District Wages, Taxes, Insur.</b>					21,508.74
<b>Insurance</b>					6,584.89
Total Insurance					6,584.89

**Durham Irrigation District**  
**General Ledger**  
**As of September 30, 2021**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
<b>Payroll Service Fees</b>					748.33
09/10/2021		Paychex		55.19	803.52
09/24/2021		Paychex		55.19	858.71
Total Payroll Service Fees				110.38	858.71
<b>Payroll Tax Expense</b>					1,036.02
09/09/2021		Wages		-84.16	951.86
09/10/2021		Payroll Taxes		154.85	1,106.71
09/23/2021		Wages		-80.32	1,026.39
09/24/2021		Payroll Taxes		148.06	1,174.45
Total Payroll Tax Expense				138.43	1,174.45
<b>Wages</b>					13,139.50
09/09/2021		Wages		924.00	14,063.50
09/23/2021		Wages		885.50	14,949.00
Total Wages				1,809.50	14,949.00
Total District Wages, Taxes, Insur.				2,058.31	23,567.05
<b>Fees, Dues, Memberships</b>					3,835.76
09/21/2021	9462	Vina GSA		2,500.00	6,335.76
Total Fees, Dues, Memberships				2,500.00	6,335.76
<b>Office Expense</b>					4,141.16
<b>Meals</b>					27.92
Total Meals					27.92
<b>Postage</b>					2,036.86
09/01/2021		Postalia		150.00	2,186.86
09/24/2021		Postalia		150.00	2,336.86
Total Postage				300.00	2,336.86
<b>Supplies</b>					1,451.38
09/21/2021	9463	Jeannie Trizzino	reimb. supplies	219.03	1,670.41
Total Supplies				219.03	1,670.41
<b>Website Hosting</b>					625.00
09/21/2021	9457	Streamline		75.00	700.00
Total Website Hosting				75.00	700.00
Total Office Expense				594.03	4,735.19
<b>Rent</b>					3,706.00
09/21/2021	9453	Camp & McLaughlin	Sept 2021 rent	450.00	4,156.00
Total Rent				450.00	4,156.00
<b>Software Fees</b>					920.00
09/21/2021	9456	Sequoyah		100.00	1,020.00
Total Software Fees				100.00	1,020.00
<b>Utilities</b>					47,749.40
<b>Garbage</b>					934.85
09/21/2021	9455	Recology		118.06	1,052.91
Total Garbage				118.06	1,052.91
<b>Gas &amp; Electric</b>					44,540.58
09/21/2021	9454	PG & E		2,793.49	47,334.07
Total Gas & Electric				2,793.49	47,334.07

**Durham Irrigation District**  
**General Ledger**  
As of September 30, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
		<b>Telephone/Internet</b>			2,273.97
09/16/2021	5		Comcast - used r...	178.03	2,452.00
		Total Telephone/Internet		178.03	2,452.00
		Total Utilities		3,089.58	50,838.98
		<b>Water System Maint,Repair,Repl</b>			77,048.43
		<b>Regular Operations &amp; Maint</b>			21,279.30
		<b>O &amp; M Supplies</b>			11,998.10
		Total O & M Supplies			11,998.10
		<b>Water Testing Fees</b>			1,081.20
09/21/2021	9451	Basic Laboratory	colilert testing	286.00	1,367.20
		Total Water Testing Fees		286.00	1,367.20
		<b>Weed Management</b>			8,200.00
		Total Weed Management			8,200.00
		Total Regular Operations & Maint		286.00	21,565.30
		<b>Water System Repair &amp; Repl.+</b>			55,769.13
		<b>Repairs</b>			8,186.74
09/21/2021	9452	Ferguson Waterworks	5/26/21 Brown St...	386.86	8,573.60
		Total Repairs		386.86	8,573.60
		<b>Repair Supplies</b>			1,075.10
		Total Repair Supplies			1,075.10
		<b>Contractor</b>			21,146.04
		Total Contractor			21,146.04
		<b>Water Operator</b>			25,361.25
09/21/2021	9461	Sierra Water Utility	chlorine	3,140.00	28,501.25
		Total Water Operator		3,140.00	28,501.25
		Total Water System Repair & Repl.+		3,526.86	59,295.99
		Total Water System Maint,Repair,Repl		3,812.86	80,861.29
		Total Administration		13,104.78	175,814.27
		<b>Bank Service Charges</b>			1,980.30
09/02/2021		Bank Charge		276.15	2,256.45
09/24/2021		Bank Charge		10.00	2,266.45
		Total Bank Service Charges		286.15	2,266.45
		Total OPERATING EXPENSES		13,390.93	178,080.72
		<b>NON-OPERATING REVENUE</b>			-850.00
		Total NON-OPERATING REVENUE			-850.00
		<b>NON-OPERATING REVENUE</b>			-0.95
		<b>Interest Income</b>			-0.95
09/22/2021		Deposit	Deposit	-0.05	-1.00
09/30/2021		Deposit	Deposit	-0.12	-1.12
		Total Interest Income		-0.17	-1.12
		<b>NON-OPERATING REVENUE - Other</b>			0.00
09/16/2021	4		reward credit	-300.00	-300.00
		Total NON-OPERATING REVENUE - Other		-300.00	-300.00
		Total NON-OPERATING REVENUE		-300.17	-301.12

**Durham Irrigation District**  
**General Ledger**  
As of September 30, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
		<b>Special District Projects</b>			4,368.10
		<b>Expenses</b>			4,368.10
		<b>Agency Fees</b>			195.60
		Total Agency Fees			195.60
		<b>Development Project Fees</b>			4,172.50
		Total Development Project Fees			4,172.50
		Total Expenses			4,368.10
		Total Special District Projects			4,368.10
<b>TOTAL</b>				<b>0.00</b>	<b>0.00</b>

# Durham Irrigation District

## Balance Sheet

As of September 30, 2021

Sep 30, 21

### ASSETS

#### Current Assets

##### Checking/Savings

##### Current Assets

Cash	252,965.90
Cash on Hand	100.00
Development Fees	26,193.24
Savings	14,378.53

**Total Current Assets** 293,637.67

**Total Checking/Savings** 293,637.67

##### Other Current Assets

Receivable - Prepaid Rewards 121.97

**Total Other Current Assets** 121.97

**Total Current Assets** 293,759.64

#### Fixed Assets

##### CAPITAL ASSETS

##### Depreciable Assets

Equipment	44,352.70
Mains	623,540.00
Pumps	172,575.00
Structures	16,084.00
Wells	127,486.00
Less Accum. Dep'n	<u>-434,456.00</u>

**Total Depreciable Assets** 549,581.70

**Total CAPITAL ASSETS** 549,581.70

##### Non-Depreciable Assets

Land 20,331.00

**Total Non-Depreciable Assets** 20,331.00

**Total Fixed Assets** 569,912.70

**TOTAL ASSETS** 863,672.34

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Other Current Liabilities

Uncleared Checks 100.00

**Total Other Current Liabilities** 100.00

**Total Current Liabilities** 100.00

**Total Liabilities** 100.00

#### Equity

##### NET POSITION

Net Investment in Capital Asset 566,549.00

**Total NET POSITION** 566,549.00

Unrestricted Net Assets 216,722.91

Net Income 80,300.43

**Total Equity** 863,572.34

**TOTAL LIABILITIES & EQUITY** 863,672.34

**DURHAM IRRIGATION DISTRICT**

Check Issue Date: **10/19/2021**

*Cash Balance Date*

**9/30/2021**

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	\$	252,965.90
<b>Stipends</b>									
	Stipend Form		Kevin Phillips		\$ 100.00	(1) 9/21 BOD		\$	252,865.90
	Stipend Form		Matt Doyle		\$ 100.00	(1) 9/21 BOD		\$	252,765.90
	Stipend Form		Raymond Cooper		\$ 300.00	(1) 10/19 BOD; (2) 10/13 Vina GSA; (3) 10/4 Vina GSP Mtg		\$	252,465.90
<b>Subtotal Stipend</b>					<b>\$500.00</b>		<b>Subtotal Balance</b>	<b>\$</b>	<b>252,465.90</b>
<b>Regular Water System Maintenance and Operations</b>									
	9/20/2021	2109812	Basic Laboratory	\$ 76.80	\$ 262.80	Colilert testing		\$	252,203.10
	10/5/2021	2109712	Basic Laboratory	\$ 186.00		Pb & Cu		\$	252,203.10
	8/1/2021	3713	Sierra Water Utility	\$ 1,156.05	\$ 3,064.70	chlorine		\$	249,138.40
	10/1/2021	3933	Sierra Water Utility	\$ 1,908.65		chlorine; parts; add'l labor		\$	249,138.40
<b>Subtotal Water Operations</b>					<b>\$3,327.50</b>		<b>Subtotal Balance</b>	<b>\$</b>	<b>249,138.40</b>
<b>Water System Emergency Repair/Replacement</b>									
	8/26/2021	1655590	Ferguson Waterworks	\$ 281.64	\$ 391.47	parts		\$	248,746.93
	9/20/2021	1661064	Ferguson Waterworks	\$ 109.83		parts		\$	248,746.93
	9/30/2021	2110-301688	Tozier's True Value		\$ 132.93	paying from stmt; parts		\$	248,614.00
<b>Subtotal Water System Repair</b>					<b>\$524.40</b>		<b>Subtotal Balance</b>	<b>\$</b>	<b>248,614.00</b>

**DURHAM IRRIGATION DISTRICT**

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
<b>Utility &amp; Supplies</b>							
	10/1/2021	-	Camp & McLaughlin		\$ 450.00	October rent	\$ 248,164.00
		-	Comcast		\$ -	Telephone and internet - pd with Comcast gift card	\$ 248,164.00
	9/29/2021	-	PG&E	\$ 85.93	\$ 6,691.47	9418 Midway #C (Office)(0596196710-5)	\$ 241,472.53
	9/27/2021	-	PG&E	\$ 4,485.96		Durham Dayton Rd 20'W (5773099695-6)	\$ 241,472.53
	9/28/2021	-	PG&E	\$ 1,905.73		Holland Ave E/S & 500S Serviss(6812590736-7)	\$ 241,472.53
	9/29/2021	-	PG&E	\$ -		Holland Ave S 300' (7938916943-8)	\$ 241,472.53
	9/29/2021	-	PG&E	\$ 213.85		9389 Goodspeed St (9856464053-5)	\$ 241,472.53
	9/30/2021	-	Recology		\$ 118.06	garbage service (Well 5)	\$ 241,354.47
	9/30/2021	-	Sequoyah Software		\$ 100.00	billing software	\$ 241,254.47
	10/1/2021	460814F9-0011	Streamline		\$ 75.00	website host	\$ 241,179.47
online debit	9/24/2021	-	FP Mailing Solutions		\$ 150.00	postage (online download)	\$ 241,029.47
<b>Subtotal Utility</b>					<b>\$7,584.53</b>		<b>Subtotal Balance \$ 241,029.47</b>

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
<b>District Administration, Operations &amp; Management</b>							
<b>Payroll &amp; Insurance</b>							
online debit	9/24/2021	-	Withholdings - Trizzino		\$ 148.06		\$ 240,881.41
online debit	10/8/2021	-	Withholdings - Trizzino		\$ 178.03		\$ 240,703.38
online debit	9/24/2021	-	Employee - Trizzino		\$ 805.18	Administrative Support	\$ 239,898.20
online debit	10/8/2021	-	Employee - Trizzino		\$ 952.03	Administrative Support	\$ 238,946.17
<b>Contractors</b>							
	10/12/2021	28821	Carter Law Office		\$ 1,395.00	District Legal Services	\$ 237,551.17
	10/12/2021		Kamie Loeser		\$ 1,292.50	Management Services	\$ 236,258.67
	10/1/2021	7805	Sheryl Bosman		\$ 449.25	Bookkeeping Services	\$ 235,809.42
	10/11/2021	78115	NorthStar		\$ 1,070.00	SOI map; Brown-Faber Contract Docs	\$ 235,360.17
<b>Water Operations</b>							
	10/1/2021	3934	Sierra Water Utility		\$ 3,140.00	Water Operations Services	\$ 232,220.17
<b>Subtotal Admin. Ops. &amp; Mgmt.</b>					<b>\$9,430.05</b>		<b>Subtotal Balance \$ 231,599.42</b>

**DURHAM IRRIGATION DISTRICT**

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
<b>Agency Fees, Association Dues &amp; Reimbursables</b>							
<b>Fees &amp; Dues</b>							
online debit	9/24/2021	2021092001	PayChex Fee		\$ 55.19	Payroll Processing Fee	\$ 232,164.98
online debit	10/8/2021	2021093001	PayChex Fee		\$ 55.19	Payroll Processing Fee	\$ 232,109.79
online debit	9/2/2021	-	PaySafe/Paystation Fee		\$ 276.15	Online Payment Processing Fee - ("Mtot")	\$ 231,833.64
	8/27/2021	VinaGSA-2102	Vina GSA Account		\$ 2,500.00	Pmt 2/2; 209220000/473012	\$ 229,333.64
	9/14/2021	APN 039-540-021	Butte County Tax Collector		\$ 11.19	Property Taxes - FY2021-22 - Well 5 parcel	\$ 229,322.45
<b>Reimbursable Payments</b>							
		-	NONE				\$ 229,333.64
<b>Subtotal Fees &amp; Reimbursables</b>					<b>\$2,897.72</b>		<b>Subtotal Balance \$ 228,701.70</b>
<b>Other Expenses</b>							
			NONE				\$ 228,701.70
<b>Other Expenses</b>					<b>\$0.00</b>		<b>Subtotal Balance \$ 228,701.70</b>



**DURHAM IRRIGATION DISTRICT**

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
<b>Development Projects</b>							
		<b>Contractor</b>				<b>Project</b>	
		NONE			\$ -		\$ 228,701.70
<b>Subtotal Development Projects</b>					<b>\$0.00</b>		<b>Subtotal Balance \$ 228,701.70</b>
<b>SUBTOTAL PAYMENTS</b>					<b>\$24,264.20</b>		
							<b>Subtotal Remaining Balance \$ 228,701.70</b>
							<b>Check Refund/Cancelled Register Total</b>
							<b>TOTAL REMAINING BALANCE \$ 228,701.70</b>

**Petty Cash**

10/1/2021	Comcast Gift Card	\$ 121.97	9/21/21 - used to pay Comcast bill - \$178.03
	Cash on Hand	\$ 100.00	
	<b>Balance Remaining On Hand</b>	<b>\$ 221.97</b>	

**Check / Payment Refund / Cancel or Void Check Register**

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
		NONE			

Director Signature \_\_\_\_\_  
Date \_\_\_\_\_

Director Signature \_\_\_\_\_  
Date \_\_\_\_\_

**DURHAM IRRIGATION DISTRICT**

**Deposit Register**

<b>Date</b>	<b>Deposit</b>	<b>Deposit Amount</b>	<b>Other Notes</b>
1-Sep-21	Cash/Check Deposit	\$ 844.35	
10-Sep-21	Cash/Check Deposit	\$ 10,642.16	
16-Sep-21	Cash/Check Deposit	\$ 10,430.21	
22-Sep-21	Cash/Check Deposit	\$ 8,491.00	
9/1-9/30/21	<b>Paystation Payments</b>	\$ 8,399.66	
	<b>Subtotal Water Sales Deposits</b>	<b>\$ 38,807.38</b>	

<b>Water Meter Sales</b>	<b>Location</b>		
9/10/2021	Connection Fee - Symmes Lot Split	\$ 9,617.00	
	Acct 928 / APN 040-280-123 / 30 San Rafael		

<b>Other Deposits</b>	<b>Notes</b>		
10-Sep-21	ATT Refund on final bill	\$ 45.74	
	<b>Water Meter &amp; Other Deposits</b>	<b>\$ 9,662.74</b>	
	<b>Total Deposits</b>	<b>\$48,470.12</b>	

**Deposit Register for Development Projects Account**

NONE

<b>Total Development Project Deposits</b>	<b>\$0.00</b>
---	---------------

Director Signature \_\_\_\_\_

Date \_\_\_\_\_

Director Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Month:</b>	<b>September 2021</b>		
<b>Date</b>	<b>Task Description/Notes</b>	<b>Regular Hrs and Duties (M-F)</b>	<b>After Hrs</b>
9/1/21	Performed daily checks, checked lubrication of all pumps. Added 26 gallons to Alley site. Checked progress of Brown-Faber leak, found another leak on the line. Ordered new flow chart meter for Holland site. <b>Met with Brown to fix leak behind Alley site. Installed temp patch, Steel pipe has a OD that is not common for vendors to keep in stock. Special ordered correct repair band and will finalize repairs 9/3/21. Addressed leak from 8/26/21 behind Durham Country Market. Found additional incorrect plumbing on customers side near foundation of the property. Repairing our leak could damage their incorrect plumbing and would be a liability to the district. Contacted property management compnay to coordinate repairs 9/3/21 with thier plumber.</b>	8.00	
9/2/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. <b>Hung door hangers for repairs on Friday. Wire wheeled piping at Library site for paint prep.</b> Added 37 gallons to Library site. Cleaned Library site. Added 29 gallons to Holland site.	2.00	
9/3/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. <b>Finalized both of 9/1/21 repairs with the proper parts. No leaks.</b>	8.00	
9/6/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/7/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/8/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. <b>Responded to demand request at 2549 Burdick.</b>	1.75	
9/9/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. <b>Responded to shut off request at 2386 Brown Street. Customer hit their water line and couldn't shut off the water.</b>	2.50	
9/10/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/13/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/14/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. Added 42 gallons to Library. <b>Repsonded to two USA requests.</b>	2.00	

Date	Task Description/Notes	Regular Hrs and Duties (M-F)	After Hrs
9/15/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. Responded to 2 demand requests.	2.00	
9/16/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/17/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. Topped oil off at Library site.	1.75	
9/20/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. Picked up parts for meter installs. Installed meter blank at 9620 Southwind Ct. 1 inch meters are on back order. Distributed Lead and Copper sample bottles to multiple customers for collection tomorrow.	3.00	
9/21/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. Collected Lead and Copper samples, processed them and brought them to Basic Lab, Inc. Responded to 2 USA requests.	2.00	
9/22/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/23/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/24/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/27/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak. Contaced R&R Horn to repair latest Leak on Brown Faber Pipeline. Hung notices.	2.00	
9/28/21	Performed daily checks, checked lubrication of all pumps. 6AM: Arrived early to dig up leaking line for R&R Horn to perform repairs. A cracked service line was discovered. Repaired and tested for leaks. Repair successful.	4.00	
9/29/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
9/30/21	Performed daily checks, checked lubrication of all pumps. Checked progress of Brown-Faber leak.	1.75	
<b>Total Regular Hours</b>		<b>56.50</b>	
Total Extra Regular Hours over 48 hrs/month, excluding meter reading		8.50	
<b>Total Additional After Hours</b>			<b>0.00</b>
9/26/21	Meter Reading		
<b>Signature:</b>	<i>Michael Butler</i>		
<b>Title:</b>	Operator		

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** BOARD

**FROM:** JEANNIE TRIZZINO

**SUBJECT:** NORTHGATE PETROLEUM CREDIT APPLICATION

**DATE:** OCTOBER 12, 2021

**CC:**

---

Mike Butler of Sierra Water Utility, the District's contracted water operator, has suggested that the District set up a credit account with Northgate Petroleum to expedite fueling of the generator for the well at the library site.

The terms of the application include the following:

1. net 10 day payment period,
2. social security number required of all signers,
3. routine credit check, and
4. signed personal guarantee of two individuals

Please review the application and approve or disapprove this action.

The application is partially completed.

*Application is located on the server here:*

*2\_Financial / 2 Vendors & Invoices / Northgate Petroleum*

# NORTHGATE PETROLEUM CO.

P.O. Box 3938 Chico, CA 95927  
2549 Scott Avenue CA 95928  
(530) 342-6504 800-231-2180 Fax (530) 342-6587



## CREDIT APPLICATION

1. Name of Business: Durham Irrigation District  
Billing Address: P.O. Box 98 City: Durham Zip: 95938  
Delivery Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: info@didwater.org
2. Business Phone #: 530-343-1594 Type of Business: Special District
3. Year Established: 1948 Corporation: \_\_\_\_\_ Partnership: \_\_\_\_\_ Sole Owner: \_\_\_\_\_
4. Name of principal officers, partners, or proprietor:  
Name: Matt Doyle Title: Chair Home Phone: \_\_\_\_\_  
Social Security # \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Social Security # \_\_\_\_\_

Trade References: (Give names of those vendors you purchase on open account)

Name: Tozier's True Value Phone #: 530-345-5291  
Address: 2384 Durham Dayton Hwy City: Durham Zip: 95938  
Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Bank References:

Bank Name: TriCounties Bank Account #: 88 00 0328  
Bank Address: P.O. Box 909 City: Chico Zip: 95927

Authorized persons to sign on account: (Print) Michael Butler

30

I hereby agree: (1) All purchase will be paid by net ~~10~~ days on approved credit. (2) In the event the account exceeds 10 days, a service charge of 1 1/2 (18 percent per annum will be charged). (3) In addition, should it be necessary to file suit to collect any past due balances or services charges, I promise to pay such additional sum as the court may adjudge reasonable as attorney's fees in said suit. I certify that I do not have a Pacific Pride Fuel Card. I authorize a credit check of the above information.

Signed: \_\_\_\_\_ Title: Chair  
Principal Officer, Partner, Proprietor

Date: \_\_\_\_\_

docs/credit application forms



# NORTHGATE PETROLEUM CO.

P.O. Box 3938 Chico, CA 95927  
2549 Scott Avenue Chico, CA 95928  
(530) 342-6504 - 800-231-2180 - Fax (530) 342-6587



## CONTINUING PERSONAL GUARANTEE

For the purpose of extending credit or of inducing temporary forbearance from collection of accounts of monies due at the time hereof from the person or firm applying for credit, listed on the reverse side hereof, the undersigned hereby absolutely and unconditionally personally guarantees, on a continuing basis, the performance of the person or firm on the reverse side hereof applying for credit, and to whom credit is extended, including but not limited to the due and prompt payment of all present and future indebtedness, whether secured or unsecured and regardless of how the indebtedness is represented or incurred. The undersigned consents to any extension or alteration of any obligation and guarantees such without prior notice, demand or pursuit of remedies against the party primarily liable. This guarantee shall remain in effect until the undersigned has notified the creditor in writing of its cancellation, but such cancellation shall not alter any obligation of the undersigned arising hereunder prior to receipt of such written notice. The undersigned hereby further agrees to indemnify and save creditor harmless from any loss, damage, and expense caused by or arising out of any default on the part of such person or firm in making payment of any part or all such loss, damage, and expense. The undersigned further agrees to pay all reasonable costs, expenses, and attorney's fees incurred in the enforcement of this continuing guarantee, or in the enforcement of any obligation as a result of the extension of credit, including but not limited to the collection of any past due indebtedness whether or not suit is filed. Facsimile signature shall have the same force and effect as original signature.

\_\_\_\_\_  
Signature

Matt Doyle, Chair

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Kevin Phillips, Treasurer

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date

To: Board of Directors

From: Kamie Loeser, Contract General Manager

Date: October 19, 2021

RE: **ITEM 8.2 General Manager's District Activities and Status Report. (All Items Informational/Possible Action/Direction)**

---

- a. Update: Pressure Tank Replacement Terms & Conditions and Preliminary Cost Estimate. Action Requested: Authorize NorthStar, Contract Engineer, to evaluate the existing concrete supports and assess/calculate if they are adequate to meet requirements for newer lateral loading (seismic) and confirm how the tank is attached to the concrete. It is estimated that this task will be less than \$3,000.

The District has received a cost estimate from Durham Pump for replacing the pressure tank at the Alley Well site. Concerns regarding the terms and conditions have been discussed. Of particular concern are the following conditions:

- All quotes are made subject to Company approval and do not include shipping cots, crating, in-shop inspection structural calculations, P.E. signature, taxes, duties or related fees.
- Submittal drawings are done on receipt of purchase order or at our discretion. We reserve the right to charge an appropriate fee in some cases.

It should also be noted that purchase orders must include a firm required by date and shipping destination and if shipment is postponed beyond the identified date, a storage charge is applied.

On Friday, September 24, 2021, Mike Butler, Water Operator, discovered a pin-hole leak in the existing pressure tank. Water Operator Butler believes that it is imperative that the pressure tank be replaced as soon as possible. He is also considering taking this well offline for the winter since the Alley well does lift sand and the concern is that any sand or turbulence going through the tank will put additional stress on the already failing walls. If the tank is not replaced and the Alley well is kept offline for the reasons stated above, the Holland and Library well sites will not be able to meet demand in the summer months and the system could see pressures drop significantly during peak without the Alley pump to support demand.

- b. Update: Bid Package for the Brown/Faber Alley Main Line Replacement Project.

NorthStar is working to prepare a bid package for the Brown-Faber Main replacement. Mark Adams is the contact person at NorthStar for this project.

Water Operator Butler obtained two bids for the project, both estimating that the cost of construction/installation would be approximately \$65,000-\$70,000. The Board directed staff to work with NorthStar (Contract District Engineer) to prepare a bid package and obtain bid quotes for the project. Currently, NorthStar is preparing specifications for the project and working with Jeff Carter,



Legal Counsel, to obtain a contract form and general provisions for the package. Staff will work with NorthStar to obtain a timeline and determine any outstanding issues.

- c. Capital Improvement Plan - Projects and Cost Estimates. Review and possibly prioritize identified projects, timeline for implementation, and financial opportunities and constraints.

In 2018, NorthStar prepared an update to the Capital Improvement Program (CIP) for the District. The CIP identified 23 infrastructure improvement projects and two well improvement projects, totaling \$3.8 million and \$255,650, respectively. To date, the Lead Service Pipe Study project has been completed. Project No. 9, is the mainline replacement in the alley between Brown and Faber Streets, is the project for which NorthStar is currently preparing a bid package. Pipeline repairs have been conducted on many of the main lines identified in the CIP.

It should also be noted that a CIP was also prepared by West Yost Associates in 2008. The 2008 CIP also identified other analyses and improvements that should be conducted, including:

- Buildout Water System Improvements to meet distribution and fire flow capacity needs. The existing DID distribution system is made up of 1 to 8-inch diameter pipelines which limits the amount of water that can be conveyed in the system to meet the fire flow demands. According to the fire department, some of the industrial buildings are not equipped with automatic fire sprinkler systems and the calculated fire flow requirement could be as high as 10,000 gpm.
- System Storage Analysis. While groundwater can account for a portion of the recommended water storage, the District does not have adequate storage when taking into consideration operational, fire, and emergency storage needs.

- d. USBR Water System Infrastructure Efficiency Project. Review status of project activities and annual report.

In October 2020 the District submitted a no-cost, one-year time extension for the Water System Infrastructure Efficiency Project, Phase 1. At this time, given the District's existing financial obligations limited reserves for emergency repairs, and that the grant requires that the District match funds spent, no funds have been expended to date.

Current tasks:

- Complete annual report (given the nature of the project, the District is only required to report annually) - due October 31, 2021.
- Confirm with Board next steps for implementation.
- Apply for extension, if necessary.
- Complete environmental process.

- e. Lead Service Laterals Replacement Projects and Timeline. Review status of project activities.

On August 21, 2020, the District submitted a Lead Service Lateral Replacement Projects and Timelines summary to the California Water Boards, Division of Drinking Water. A total of six projects to be

completed between 2023 through 2027 with an estimated total cost of \$850,000 were identified. These projects should be incorporated into the CIP. No action has been taken to date.

**f. Policies and Procedures Manual. Review status of project activities.**

On January 19, 2021, the Board adopted “Appendix A - Rates, Fees, and Charges” which is to be an attachment to Chapter 7 of the Policies and Procedures Manual. Chapter 7 is currently in draft form. The District should prepare a comprehensive Policies and Procedures Manual (P&P Manual). The purpose of the P&P Manual would be to outline general procedures and requirements of the District in a user-friendly format.

The District did adopt a Will-Serve Letter Policy on October 20, 2020 to provide guidance to project proponents as to the procedures, fees, and processing timing for connecting to the District.

**g. Development Projects. Review status of development projects’ activities.**

Currently proposed projects that are being processed by Butte County Development Services Department and that are located within the District boundaries include:

- Parcel Split at San Rafael Court, APN 040-280-109, Project Proponent is Mr. Tony Symmes. A will-serve letter was sent August 12, 2021.
- Tentative Map at 2243 Durham Dayton Highway, APN 040-200-096, Project Proponent is Mr. Tony Symmes (formerly known as the “Birchard” project). There is a fully executed Service Agreement dated February 12, 2019.
- Tentative Subdivision Map for Creekside Estates, formerly “Durham Villas.” A Draft Environmental Impact Report (DEIR) was prepared and circulated locally between May 8, 2021 through June 21, 2021. Staff provided comments on the document. The DEIR was later submitted to the State Clearinghouse (SCH) for circulation to state agencies on August 13, 2021. According to the SCH CeqaNet database, the comment period closed on October 4, 2021. For more information and copies of the document, visit [TSM18-0001 - Creekside Estates \(ca.gov\)](https://www.sch.ca.gov/TSM18-0001-Creekside-Estates). It is not known when the project will be presented to the Butte County Planning Commission and Board of Supervisors for review and approval. However, the District should receive responses to our submitted comments as part of the Final EIR process.
- Other projects that the District should track:
  - Farm Bureau Rezone, 9412 Jones Avenue, APN 040-180-041. Project consists of a rezone from very low density residential to ag services. This project would result in the construction of various commercial related uses and will require connection to the District.
  - Midway Estates/Rabo-Dubose, APN No. 040-180-001, 040-190-001, and 040-190-003. This project requires signed Service Agreement.

**h. Annual Audits 2019 and 2020. Review status of audit activities.**

- Matthews, Hutton, and Warren CPAs (MHW) is currently completing the 2019 Audit. Staff will follow-up to determine the current status of the Audit.
  - Prepare and issue a Request for Proposal (RFP) for auditor for 2020-2024 Annual Audits.
- i. Ongoing Tracking of Operational and Administrative Projects. Review status of project activities.
- Finalize Jeannie’s employment letter pertaining to paid time off and benefits.
  - Meter Installation Log (including new meters resulting from changes in title and replacement meters).
  - Improvements and Leak Repair Log (system improvements should be tracked as assets in Audit Reports).
  - Annual Backflow Testing/Tracking. Backflow devices are required to be tested annually. A letter should be mailed to customers with backflow devices describing the District’s policy for backflow testing and reporting. Staff will review and implement direction given at April 20, 2021 Regular Board Meeting, Item 6.2 Backflow Testing and Installation Requirements Policy.
  - Hydrant Flow Testing. Water Operator to monitor ongoing testing by Butte County/Cal-Fire.
- j. Other Existing and Potential Operational and Administrative Projects. Review status of other existing projects and activities not listed under Agenda Items 8.2 a-j and consider other potential operational and administrative projects for 2022.
- The NorthStar contract for Engineering Services has expired. Depending on the options discussed for General Management services, the engineering contract should either be renewed, included as part of General Management services discussion, and/or a Request for Proposals for Engineering Services issued, or other combination thereof.

There are numerous projects that staff and/or the Board has discussed over the course of the last several years, the projects are included below so that the Board can provide direction as deemed necessary and appropriate. Projects include:

- Customer Accounts Receivable Tracking for Nonpayment. Staff to provide a monthly customer A/R report for Board review and prepare notification letter of District process and potential property lien in the event of continued non-payment.
- Community Outreach and Engagement Newsletter. Prepare quarterly newsletter summarizing various District projects, repairs, and other activities in order to better inform District customers and solicit input and participation in Board meetings and informational workshops.
- Water lid risers for paving activities. Coordinate with County regarding notification of paving activities within the District’s boundaries to ensure adequate notice for installing risers. On September 21, 2021, Butte County Public Works, Nolan Merrifield notified the District that the County will be paving roadways within the District boundaries and that water lid risers need to be installed. However, the County did not give a specific timeline.

To: Board of Directors

From: Kamie Loeser, Contract General Manager

Date: October 19, 2021

RE: **Vina GSA Groundwater Sustainability Plan Adoption**

---

**10. VINA GSA (All Items Informational/Possible Action/Direction)**

Discuss options for staff participation on the Vina GSA Management Committee as per the Joint Powers Agreement (JPA) between Butte County, City of Chico, and Durham Irrigation District. Currently the District participates in the following meetings: monthly management committee prep meetings for Stakeholder Advisory Committee and Vina GSA Board meetings, monthly SHAC meeting and monthly Vina GSA Board meetings. Duties that have been assigned to Durham Irrigation District as part of our match of in-kind services include: ethics training/legal counsel, website maintenance, Vina GSA Board remote meeting/Zoom management, other projects as assigned. In addition, staff has been involved in the review and comment of the GSP.

10.1 Vina GSA Report (Manager Loeser, Director Cooper)

- a. Vina GSA Draft Groundwater Sustainability Plan (GSP) released for public review and comment, September 10 through October 19, 2021.
- b. Vina GSA SHAC Meetings:
  - October 19, 2021 (9:00 a.m.-12:00 p.m.): The Vina GSA Stakeholder Advisory Committee (SHAC) held a regular meeting on October 19, 2021 to receive and discuss public comments on the GSP.
  - November 4, 2021 (at 1:30 p.m.): This meeting will be to review and discuss revisions made to the GSP per the comments received and make recommendations to the Vina GSA Board.
- c. Vina GSA Board Meetings:
  - Vina GSA/RCRD GSA Board Meetings:
    - November 15, 2021 (meeting changed from 11/10/21): This meeting is to provide comments to the consultant team and staff per SHAC comments and Board review.
    - December 15, 2021 (meeting changed from 12/8/21): Purpose is to adopt GSP for submittal to the Department of Water Resources by January 31, 2022.

To: Board of Directors

From: Kamie Loeser, Contract General Manager

Date: October 19, 2021

RE: **ITEM 10 Vina GSA Groundwater Sustainability Plan Adoption**

---

**10. VINA GSA** *(All Items Informational/Possible Action/Direction)*

Discuss options for staff participation on the Vina GSA Management Committee as per the Joint Powers Agreement (JPA) between Butte County, City of Chico, and Durham Irrigation District. Currently the District participates in the following meetings: monthly management committee prep meetings for Stakeholder Advisory Committee and Vina GSA Board meetings, monthly SHAC meeting and monthly Vina GSA Board meetings. Duties that have been assigned to the District as part of match/in-kind services include: ethics training/legal counsel, website maintenance, Vina GSA Board remote meeting/Zoom management, other projects as assigned. In addition, staff has been involved in the review and comment of the GSP.

10.1 Vina GSA Report (Manager Loeser, Director Cooper)

- a. Vina GSA Draft Groundwater Sustainability Plan (GSP) released for public review and comment, September 10 through October 19, 2021.
- b. Vina GSA SHAC Meetings:
  - October 19, 2021 (9:00 a.m.-12:00 p.m.): The Vina GSA Stakeholder Advisory Committee (SHAC) held a regular meeting on October 19, 2021 to receive and discuss public comments on the GSP.
  - November 4, 2021 (at 1:30 p.m.): This meeting will be to review and discuss revisions made to the GSP per the comments received and make recommendations to the Vina GSA Board.
- c. Vina GSA Board Meetings:
  - Vina GSA/RCRD GSA Board Meetings:
    - November 15, 2021 (meeting changed from 11/10/21): This meeting is to provide comments to the consultant team and staff per SHAC comments and Board review.
    - December 15, 2021 (meeting changed from 12/8/21): Purpose is to adopt GSP for submittal to the Department of Water Resources by January 31, 2022.