DURHAM IRRIGATION DISTRICT
Regular Board Meeting
Board of Directors:
Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Wednesday, November 18, 2026 | **District Office**
5:30 PM | **9341 Midway, Unit B, Durham CA 95938**

COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or District Website Link

ADDRESSING THE BOARD

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9341 Midway, Unit B, Durham, CA 95938.
- Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District.
- If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

1 CALL TO ORDER – 5:30 PM

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

3.1 VINA GSA REPORT (Vina GSA Calendar Link)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

4 INFORMATION/CONSENT CALENDAR

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only.

There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda.

If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

4.1 Warrant Sheet from October 15, 2026 to November 12, 2026, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
4.1.1 2026-11 WARRANT SHEET DRAFT
4.1.2 FINANCIALS (10.2026)
4.1.3 BOARD RECAP, WATER SALES, AND ACCOUNTS RECEIVABLE AGING REPORT

4.2 Board of Directors Meeting Minutes for October 21, 2026.
FISCAL IMPACT: NONE
ACTION REQUESTED: APPROVE
ATTACHMENTS:
4.2 REGULAR BOARD MEETING OCTOBER 21, 2026 – MINUTES

4.3 2027 District Calendar
SUBJECT: Approve 2027 schedule of District board meetings and holidays
FISCAL IMPACT: None
ACTION REQUESTED: Approve 2027 schedule of board meetings.
ATTACHMENTS:
4.3 2027 DURHAM IRRIGATION DISTRICT CALENDAR

5 DISTRICT ENGINEER REPORT

5.1 USDA Community Project Funding – Water Storage Tank
SUBJECT: The District received federal funding approval for construction of a water storage tank. This grant requires a 25% local cost share of $500,000 and preparation of a Preliminary Engineering Report.
FISCAL IMPACT: $500,000 District share / $2,000,000 overall project
ACTION REQUESTED: Receive information, discuss and provide direction.

5.2 2027 District Budget
SUBJECT: The District reviews and adopts an annual budget to establish its financial plan for the coming year. The budget aligns anticipated revenues with operating, maintenance, and capital costs, guides day-to-day spending decisions, supports planning for upcoming projects and reserves, and provides transparency and accountability to ratepayers on how District funds will be used.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
ATTACHMENTS:
5.2 2027 BUDGET (11.2026) DRAFT

6 WATER OPERATOR REPORT (NON-ACTION ITEMS)

6.1 Monthly Water Operator Report
SUBJECT: Report by water operator on previous month's activities.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
ATTACHMENTS:
6.1A WATER OPERATOR LOG FOR OCTOBER 2026 – IN PROGRESS
6.1B WORK ORDER STATUS REPORT FOR NOVEMBER 2026

7 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

7.1 District Counsel Report
SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

8 REGULAR AGENDA

8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update. This project was completed in late 2023 and consisted of two items, lead service line assessments and installation of forty-two water meters on unmetered connections. Since that time, the District has attempted to clear up issues that prevented approximately $70,000 in grant monies from being paid out to the District. In late April 2026, the federal contracting agency retracted grant funding from this grant and efforts to get more clarity from the agency have been unsuccessful.

FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

8.2 Emergency Potable Water Supply Policy
SUBJECT: Butte County has ended a program that helped property owners with insufficient wells obtain potable water. Because of anticipated potable water requests from Butte County residents, the District will consider guidelines and pricing to possibly meet this need. This is for discussion only at this time; no action will be taken.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Approve emergency potable water supply policy.
ATTACHMENTS:
8.2 EMERGENCY POTABLE WATER SUPPLY POLICY (11.2026) DRAFT – IN PROGRESS

8.3 Part-time General Manager
SUBJECT: Approve general manager compensation and employment proposal.
FISCAL IMPACT: See attachment.
ACTION REQUESTED: Approve general manager compensation and employment proposal.
ATTACHMENTS:
8.3 GENERAL MANAGER COMPENSATION AND EMPLOYMENT PROPOSAL (11.2026).PDF

8.4 Financial Reserving Policy
SUBJECT: Establish prudent financial reserve policy separate from operating cash. A reserve fund is an account or liquid asset set aside to cover unexpected costs or future financial obligations. The financial reserve policy outlines the purpose of reserve funds, when and how those funds can be accessed, and how they will be managed and monitored.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Adopt financial reserving policy.
ATTACHMENTS:
8.4 FINANCIAL RESERVING POLICY (10.2026) DRAFT

9 ADJOURN TO CLOSED SESSION

9.1 Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54956.9(d)(1).

Name of case:
Patrick Button v. Durham Irrigation District, a public agency, Butte County Case No. 25 AP00007

10 REPORT IN OPEN SESSION - Report on action taken during the closed session.

11 FUTURE AGENDA ITEM DISCUSSION

Opportunity for Board to request items for future board consideration.

12 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13 ADJOURNMENT

Upcoming meetings of the Durham Irrigation District Board of Directors:

- Regular Board Meeting at 5:30 p.m. on December 16, 2026.