



**DURHAM IRRIGATION DISTRICT**  
**Meeting Agenda**  
**Special Board Meeting**  
**Board of Directors:**

*Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey*

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**Friday, March 28, 2025**  
**4:00 PM**

**District Office**  
**9418-C Midway**  
**Durham CA 95938**

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**COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:**  
Durham Irrigation District Office or [District Website Link](#)

**ADDRESSING THE BOARD**

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9418-C Midway, Durham, CA 95938. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

**1 CALL TO ORDER – 3:00 PM**

**2 ROLL CALL / OPENING BUSINESS**

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

**3 REGULAR AGENDA**

- 3.1 Margaret Schmidt Business Solutions Strategic Planning Development Proposal Approval  
SUBJECT: Review and approve the Proposal for Strategic Planning Services with Margaret Schmidt Business Solutions Scope of Work for assistance with strategic planning not to exceed \$2,250.00.

Additionally the date/s for strategic planning sessions must also be determined.

FISCAL IMPACT: NTE \$2,250.00

ACTION REQUESTED: Approve Margaret Schmidt Business Solutions proposal to develop strategic plan for Durham Irrigation District.

ATTACHMENTS:

3.1 MARGARET SCHMIDT BUSINESS SOLUTIONS SCOPE OF WORK (03.19.2025)

- 3.2 New District Office Lease Approval  
SUBJECT: Lease regarding new potential District office location  
FISCAL IMPACT: \$985 per month  
ACTION REQUESTED: Approve lease agreement with Kari and Richard Bilson for the offices located at 9341 Midway, Unit B, Durham CA 95938 for Durham Irrigation District.  
ATTACHMENTS:  
3.2 COMMERCIAL LEASE AGMT (03.26.2025)

**4 ADJOURNMENT**

Adjourn to the next Regular Board Meeting at 5:30 p.m. on Wednesday April 9, 2025.